If undelivered, please return to **SCANPOINT GEOMATICS LIMITED**Regd. Office: "Scanhouse", B/h. Town Hall, Ashram Road, Ahmedabad-380 006. **21st** Annual Report **2012-2013 BOOK-POST** SGL Scanpoint Geomatics Ltd.



# CORPORATE INFORMATION

#### **Board of Directors**

Shri Ramesh K. Sojitra Chairman & Managing Director

Shri Arup Ranjan Dasgupta
Shri Chirag J. Soni
Shri Dinesh J. Shah
Shri Kanti V. Ladani
Shri Pankaj A. Mudholkar
Shri Raaja P. Jain
Director
Director
Director
Director
Director

## **Company Secretary**

Shri Vatan D. Brahmbhatt

#### Auditors

Manoj Acharya & Associates Chartered Accountants 219, Ashirwad Market, Kalupur, Ahmedabad - 380 002.

#### **Bankers**

Bank of India

#### **Share Transfer Agent**

Sharepro Services (India) Pvt. Ltd. 416-420, 4th Floor, Devnandan mall, Opp. Sanyash Ashram, Ashram Road, Ahmedabad 380006 (Gujarat). Phone No. +91 79 26582381 to 84 Fax no. +91 79 26582385



# Scanpoint Geomatics Ltd.

## Registered & Corporate Office

'Scan House' B/h, Town Hall,

Ashram Road, Ahmedabad - 380 006. (Gujarat)

Phone: +91 79 26575371 Fax: +91 79 26575584



**NOTICE** 

NOTICE is hereby given that the Twenty First Annual General Meeting of the Members of SCANPOINT GEOMATICS LTD. will be held on Monday, the 30<sup>th</sup> September, 2013 at 10.30 a.m. at the Registered office of the Company situated at 'SCAN HOUSE', B/h, Town Hall, Ashram Road, Ahmedabad - 380006 to transact following business:

#### ORDINARY BUSINESS

- 1 To receive, consider, approve and adopt the Audited Balance Sheet as at 31<sup>st</sup> March, 2013 and the Profit & Loss Account for the year ended on that date and the report of the Directors and the Auditors thereon.
- 2 To appoint a Director in place of Shri Kanti V. Ladani, who retires by rotation, and being eligible, offers himself for reappointment.
- 3 To appoint a Director in place of Shri Raaja P. Jain, who retires by rotation, and being eligible, offers himself for reappointment.
- 4 Auditors to hold office from the conclusion of this Annual General until the conclusion of the next Annual General meeting of the Company and to fix their remuneration.

#### **SPECIAL BUSINESS**

5 To Consider and if deemed fit, to pass with or without modification(s), the following Resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Section 198,269,309, and 310 read with Section XIII and other applicable provisions, if any, of the Companies Act, 1956 (including any statutory modification(s) or re-enactment thereof, for the time being in force) and such other approvals as may be required, the members of the Company do hereby approve the re-appointment and payment of remuneration to Shri Ramesh K. Sojitra, Managing Director of the Company for the period of (3) three years with effect from 25th May, 2013 to 24th May, 2016 on the terms and conditions set out in the agreement to be entered into between the Company and Shri Ramesh K. Sojitra, draft whereof is submitted to this meeting and initialled by the Chairman for the purpose of identification with liberty to the Board of Directors (hereafter referred to as 'the Board'' which term shall include the Remuneration Committee constituted by the Board) to alter and vary the terms and conditions of the said reappointment and/or remuneration and /or agreement in such manner as may be agreed to between the Board and Shri Ramesh K. Sojitra, provided such alterations/variations are in accordance with the approval accorded by the members of the Company.

FURTHER RESOLVED THAT, notwithstanding the provisions of Schedule XIII to the Companies Act, 1956 or any modification(s) thereto or re-enactment thereof, if in any financial year during the tenure of the Managing Director, the Company has no profits or its profits are inadequate, Shri Ramesh K. Sojitra shall be entitled to receive and be paid the same remuneration in that year as set out in the aforesaid agreement.

FURTHER RESOLVED THAT, the Board be and is hereby authorized to do all such acts, deeds and things and to execute all such documents, instruments and writings as may be required to give effect to this resolution.

By Order of the Board of Directors

Place: Ahmedabad Date: 20<sup>th</sup> May, 2013

Ramesh K. Sojitra Chairman & Managing Director

Registered Office:

SCAN HOUSE, B/h Town Hall, Ashram Road, Ahmedabad – 380006.

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#### NOTES:

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND A PROXY NEED NOT BE A MEMBER, THE PROXY, IN ORDER TO BE EFFECTIVE MUST BE RECEIVED BY THE COMPANY NOTI ESS THAN 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING.
- Explanatory Statement setting out the material facts concerning the special business of the accompanying Notice pursuant to Section 173 (2) of the Companies Act, 1956 is annexed hereto.
- 3. The Register of the Members and the Share Transfer Books of the Company will remain close from Monday, the 23<sup>rd</sup> September, 2013 to Monday, the 30<sup>th</sup> September, 2013 both days inclusive.
- 4. Members are requested to notify immediately any change of address:
  - i) to their Depository Participants (DPs) in respect of their shareholding in De-mat Accounts and
  - to the Company's Registrars & Share Transfer agent M/s. Sharepro Services (India) Pvt. Ltd. Ahmedabad, in respect of their shareholding in physical segment by mentioning folio nos. etc.
- 5. Members/Proxies are requested to bring their attendance slip duly filled in for attending the meeting.
- 6. The Members are requested to bring their copy of Annual Report along with them at the meeting.
- 7. Members desirous of obtaining any information concerning the accounts and operations of the Company are requested to address their questions to the company so as to reach at least seven days before the date of the meeting, to enable the information required to be made available at the Meeting, to the best extent possible.
- 8. As per the amendment in the provisions of The Companies Act, 1956, facility for making nominations is available to the Shareholders in respect of shares held by them. Nomination forms can be obtained from the Share Transfer Agent of the Company.

# Explanatory statement ITEM NO. 5

The following Explanatory Statement, as required by Section 173 of the Companies Act, 1956, sets out material facts including the nature and concern or interest of the Directors in relation to the items of Special Business under Item Nos. 5 mentioned in the accompanying Notice.

The Members in the AGM held on 30<sup>th</sup> September, 2010 had Re-appointed Mr Rameshchandra K. Sojitra as the Managing Director of the Company for a period of Three years, with effect from 24<sup>th</sup> May, 2010. The current term of his office is due to expire on 25<sup>th</sup> May, 2013. Mr Ramesh has 25 years of experience with the Company and has made significant contribution in its growth. It is now proposed to reappoint him as the Managing Director of the Company for a further period of three years commencing 25<sup>th</sup> May, 2013. The Board, in their meeting held on May 20, 2013 has approved the proposal for his reappointment as the CMD. His brief Resume is as under:

Shri Ramesh K. Sojitra has been reappointed as Managing Director of the Company for a period of 3 years with effect from 25<sup>th</sup> May, 2013 subject to approval of the shareholders. The draft agreement between the Company and Shri Ramesh K. Sojitra contains the following terms and conditions:

A brief resume of Shri Ramesh K. Sojitra, nature of his expertise in specific functional areas are provided in Report of Corporate Governance forming part of the Annual Report. The proposed remuneration payable to Shri Ramesh K. Sojitra is as follows: Salary – Rs.250,000/- per month including of below mentioned perquisites and allowances.

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## PERQUISITES AND ALLOWANCES:

#### CATEGORY-A

**Medical Reimbursement / Medical Insurance:** Reimbursement of all medical expenses for self and family subject to the maximum of one month's salary per annum. Medical insurance premium shall be paid by the Company

Personal Accident Insurance: Personal accident insurance as per the policy of the Company

**Entertainment Expenses:** Reimbursement of entertainment expenses on actual basis incurred during the course of the business.

**Club Fees:** Fees of clubs exclusive of admission and life membership fee subject to a maximum of two clubs

#### CATEGORY-B

The contribution to provident fund or annuity fund, if any, and if introduced by the Company will not be included in the computation of the ceiling on perquisite to the extent these singly or put together are not taxable under the Income Tax Act. 1961.

#### CATEGORY-C

Car with the chauffer for official use, telephones, Internet and fax facility at residence. These will not be considered as perquisites.

The terms and conditions of the said appointment may be altered and varied from time to time by the Board of Directors as it may in its discretion deem fit, within the maximum amounts payable to Managing Director in accordance with Schedule XIII to the Act, or any amendments made hereafter in this regard.

The extracts of remuneration given above shall be deemed to be the extract of remuneration required to be furnished under section 302 of the Companies Act, 1956.

Your Directors recommend resolution at Item No 5 for your approval.

Save and expect Shri Ramesh K. Sojitra being the recipient of remuneration, none of the other Directors of the Company is in any way, concerned or interested in the resolution.

By Order of the Board of Directors

Place: Ahmedabad Date: 20<sup>th</sup> May, 2013 Ramesh K. Sojitra Chairman & Managing Director

## Registered Office:

SCAN HOUSE, B/h Town Hall, Ashram Road, Ahmedabad 380 006.



## **Directors' Report**

#### To:

## The Members,

## Scanpoint Geomatics Ltd.:

Your Directors have great pleasure in presenting the Twenty First Annual Report on the working of the Company, together with Audited Accounts for the financial year ended 31st March, 2013.

#### FINANCIAL RESULTS:

The Financial Results of the Company for the year are as under:

	<u>2012-2013</u>	2011-2012 (Rs.in lacs)
Turnover	2,048.09	932.99
Net Profit from operation	140.66	204.28
Net Profit/(Loss) after tax	123.99	209.12
Surplus b/f. from previous year	808.23	599.11
Balance carried to B/Sheet	932.23	808.23

#### **DIVIDEND:**

The overall performance of the Company has been satisfactory. The Company sees tremendous growth prospects and to capitalise on the opportunities the management has not recommended any dividend during the current financial year.

## REVIEW OF OPERATIONS AND FINANCIAL PERFORMANCE:

The turnover of the company for the year under review has increased by 119.52%. Company has made operational net-profit of Rs. 140.66 lacs against a profit of Rs. 204.28 Lacs during last year.

The financial year 2012-13 has been a significant year in the history of company. The Company has now started realizing the benefits of its investments and restructuring exercised in the last years.

During the year, the company achieved sales of Rs. 2048.09 lacs recording growth of 119.52% in sales compared to previous year. The above sales reflect the significant business of the company and its presence in domestic and global markets.

## FIXED DEPOSITS:

The Company has not accepted deposits, which attracts the provisions of Section - 58A and Rules framed there under of the Companies Act, 1956.

#### DIRECTORS:

Shri Kanti V. Ladani and Shri Raaja P. Jain, Directors who retire by rotation and being eligible offers themselves for their re-appointment at the ensuing Annual General meeting.

Brief resumes of the above directors proposed to be re-appointed, nature of their expertise in specific functional areas and names of the companies in which they holds directorship and memberships / of Committees of the Boards of their shareholding in the Company, as stipulated under Clause 49 of Listing Agreement are given in the Report on Corporate Governance forming part of the Annual Report.

## WHOLE-TIME COMPANY SECRETARY

During the year as per Section 383A of Companies Act, Company has appointed Mr. Vatan D. Brahmbhatt as the Company Secretary of the company w.e.f. 15/03/2013 and Mr. Keval N. Ponkiya has resigned as company secretary and w.e.f. 25/12/2012.

## CONSERVATION OF ENERGY ETC & FOREIGN EXCHANGE EARNINGS & OUTGO:

The particulars as required under the provisions of Section - 217(1) (e) are given in "Annexure A" attached herewith and forms the part of this report.

#### PARTICULARS OF EMPLOYEES:

There are no employees who are in receipt of remuneration exceeding the amount prescribed under Section 217(2A) of the Companies Act, 1956, read with the Companies (Particulars of Employees) Rules, 1975

#### INDUSTRIAL RELATIONS:

The industrial relations have remained cordial and harmonious during the year.

**DIRECTORS' RESPONSIBILITY STATEMENT:** Pursuant to the provisions of Section - 217(2AA) of the Companies Act, 1956, your Directors confirm that:

 i) In preparation of the annual accounts, the applicable accounting standards had been followed along with proper explanation relating to material departures;



- ii) The Directors had selected such accounting policies and applied them consistently and madel judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the company at the end of the financial year and after the profit or loss of the company for that period:
- iii) The Directors have taken proper and sufficient care for the maintenance of adequate accounting record in accordance with the provisions of the Companies Act, 1956 for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities:
- iv) The Directors had prepared the annual accounts on a going concern basis.

## **CORPORATE GOVERNANCE:**

Reports on the corporate governance and Management Discussion and Analysis in accordance with clause 49 of the Listing Agreements with stock exchanges along with the certificate of the Auditors on the same are annexed and form part of this report.

#### AUDITORS:

M/s. Manoj Acharya & Associates, Chartered Accountants, the Statutory Auditors of the Company retire at the ensuing Annual General Meeting and being eligible, the Board recommends their reappointment as auditors from the conclusion of this Annual General Meeting to the next Annual General Meeting.

#### ACKNOWLEDGMENTS:

Date: 20st May, 2013

Place: Ahmedabad

The Board of Director express their sincere thanks and wishes to place on record its deep appreciation for the continued support, confidence and co-operation that the company has received from SAC-ISRO, ANTRIX, customers, suppliers, investors, bankers, government agencies and other associates. Your Directors also place on record their deep appreciation of the employees for the valued and continuous support at all levels for their services and commitment during the year.

On behalf of the Board of Directors Ramesh K. Sojitra Chairman & Managing Director

# Annexure -Ato Directors' Report

Information required under the Companies (Disclosure of Particulars in the Report of the Board of Directors) Rules, 1988.

## A. CONSERVATION OF ENERGY:

- (a) Energy Conservation Measures:
  - The Company has adopted system of shutting down all electronics machineries and peripherals when they are not in use to avoid unnecessary wastage of energy.
- (b) Impact of (a) above for reduction of energy consumption and consequent impact on cost of production of goods:
  - Our total energy cost is even less than one percent of our total turnover.
- (c) Total energy consumption and energy consumption per unit of production, as per Form 'A' is not applicable in case of your company.
- B. TECHNOLOGY ABSORPTION:

Technology absorption as per Form "B" is not applicable in case of your Company.

C. FOREIGN EXCHANGE EARNINGS AND OUTGO:

	<b>2012-2013</b> (Rs.)	<b>2011-2012</b> (Rs.)
Foreign Exchange earnings	2,635,519/-	
Foreign Exchange outgo	123,028/-	127,956/-

ace: Ahmedabad For and on Behalf of the Board ate: 20th May, 2013 Ramesh K. Sojitra

Chairman & Managing Director



## MANAGEMENT DISCUSSION AND ANALYSIS

#### **OVERVIEW**

Overall the year 2012-13 has been noteworthy with respect to the aftermath of recession; and ended with a growth, posting a positive guidance for the 2013-14.

The Company continues with the Agreement for promotion and marketing of IGiS technology with Antrix Corporation Ltd. the commercial arm of ISRO, Department of Space, Government of India.

During financial year 2012-2013, the Company has started realizing the benefits of its investments and restructuring exercise in the past years.

#### PERFORMANCE SNAPSHOT

During the year, apart from increasing the domestic sales in educational, research and commercial institutions, your company has successfully entered the Government of India projects on National Land Records Modernisation Programme, NLRMP and the Jawahar Nehru National Urban Renewal Mision, JnNURM. Under NLRMP IGIS vertical for Land Information System has been used successfully for ten districts of Gujarat State and has become a de facto standard. Under JnNURM IGIS vertical for Urban Planning is being used for Surat Municipal Corporation and for ULBs in Dhalai district of Tripura State. Other districts, municipal corporations and ULBs are in the pipeline.

#### **FUTURE OUTLOOK**

Your Company in now on strong footing to achieve its long term goals and the management is very excited to do well in the years to come, it can now focus on opportunities in the world market and is geared up to exploring business prospects in foreign markets.

The main business of the company is to provide IGiS technology in the domain of Geomatics to several business areas. Geomatics is now being used in various segments including Environment, Healthcare, Forestry, Emergency Response, Land Information, Transportation, Resource Exploration, Agriculture, Telecommunication, Urban Planning & Infrastructure, Defense & Security, and Power & Gas Utilities.

Most of these segments involve multiple resources i.e. software, hardware, engineering technology, etc. Your company is forging alliances/consortiums with other experts in different sectors. The Company is now well equipped and has geared up to realize its business goals.

#### **RISKS & CONCERNS:**

As is normal and prevalent for any business, the Company is likely to face competition from existing companies. There can be risks inherent in meeting unforeseen situations, not uncommon in the industry. Your Company is fully aware of these challenges and is geared to meet them.

Your Company also recognizes the risks associated with business and would take adequate measures to address the associated risks and concerns.

Rising up to the new challenges will only be possible when we scale-up the value chain and put in efforts toward providing more and more of end-to-end solutions to the clients.

SGL || Scanpoint Geomatics Ltd.

**INTERNAL CONTROL SYSTEMS AND ADEQUACY:** The Company has adequate system of internal control implemented by the management towards achieving

- Efficiency in operations.
- Transparency and accuracy of financial reporting.
- Compliance with status and regulations.

The company has budgetary control systems and yearly budgets are prepared for each area of operation and it is compared with actual performance. The reasons for deviations are analyzed and appropriate actions are taken to rectify the deviations.

Internal audit program covers all areas of activities and reports are submitted to the management along with response from the concerned department / personnel for better and adequate control. These reports along with financial reports are placed before the audit committee for their review.

The company has well defined organization structure, authority levels and internal rules and guidelines for conducting business transactions.

**HUMAN RESOURCES:** Human resource is drawn from diverse academic backgrounds with emphasis on recruiting personnel with formal experience that matches the job profile. The company adopts progressive measures to motivate its employees to extract best performance and long-term commitment to the company. To keep abreast with changing environment and new skills the employees are provided regular training in their respective fields of work.

**CAUTIONARY STATEMENT:** Statement in this Management Discussion and Analysis deals with Company's objectives, projections, estimates, expectations and predictions. The expectations of the management are regarded as forward looking statements with meaning of applicable securities, laws and regulations. These 'forward looking statements' are inherently subject to risks and uncertainties, beyond the control of the Company or its management. Many factors could cause the actual results, performance and achievements of the Company to be materially different from any future results, performances or achievement that may be expressed or implied by such forward looking statements. Scanpoint Geomatics Limited shall not be liable for any loss which may arise as a result of any action taken on the basis of the information contained herein nor would be under any obligation to update the forward looking statements to reflect developments of events of circumstances hereafter.

# CORPORATE GOVERNANCE REPORT INTRODUCTION

Corporate Governance is the combination of voluntary practices and compliance with laws and regulations leading to effective control and management of an organization. Good corporate governance leads to long term shareholder value and enhances interest of other stakeholders. It brings into focus the fiduciary and trusteeship role of the Board to align and direct the actions of an organization towards creating wealth and shareholder value.

Above all else, corporate governance must balance individual interest with corporate goals and operate within accepted norms of propriety, equity, fair, play and sense of justice.

The detailed report on implementation by the Company, of the Corporate Governance Code as enshrined in Clause 49 of the Listing Agreements with the Stock Exchanges, is set out below:

#### 1. COMPANY'S PHILOSOPHY ON CODE OF GOVERNANCE

A strong governance process is integral to business success. For an important reason: a broad-based governance initiative harmonizes the interests of all stakeholders.

The company places emphasis on integrity of internal control systems and accountability and total compliance with all statutory and/or regulatory requirements.



#### 2. BOARD OF DIRECTORS

(I) The composition of Boards of Directors, their attendance at the Board Meetings during the year, at the last Annual General Meeting and the numbers of other Directorship are as follows:

Sr. No.	Director & Category *	No. of Board Meetings Held	No. of Board Meetings Attended	Attended last AGM	No. of other Director Ships
1	Shri Ramesh K. Sojitra Managing Director Promoter/NI/EXE	6	6	Yes	3
2	Shri Dinesh J. Shah - I/NE	6	4	No	-
3	Shri Kanti V. Ladani - I/NE	6	6	Yes	2
4	Shri Chirag J. Soni - NI/EXE	6	6	Yes	-
5	Shri Arup Ranjan Dasgupta - I/NE	6	5	Yes	-
6	Shri Pankaj A. Mudholkar - I/NE	6	2	No	4
7	Shri Raaja P. Jain - I/NE	6	2	Yes	12

<sup>\*</sup> I - Independent, NI - Non Independent, NE - Non-Executive, EXE - Executive

## (ii) Date & Numbers Of Board Meetings Held: -

During the year 2012-2013, Sixth Board Meetings were held, they were on 30<sup>th</sup> May 2012, 30<sup>th</sup> July 2012, 30<sup>th</sup> October 2012, 30<sup>th</sup> November 2012, 21<sup>st</sup> January, 2013 and 30<sup>th</sup> January 2013.

## (iii) Functioning of Board

The Following informations are submitted to Board of Directors

- Quarterly result of the Company including Operating Statements
- Minutes of meetings of audit committee and other committees of the Board as also resolutions passed by circulations, if any.
- The information on recruitment and remuneration of senior officials.
- Details of any Joint Ventures, acquisition of company or Contract etc.
- Internal audit findings (through Audit Committee)
- Non Compliance of any regulatory, statutory or listing requirements and shareholders services, delay in share transfers etc.
- (iv) The Company has adopted Codes of Ethical Conduct for (a) Directors and Senior Management personnel and (b) Executive Directors and Employee of the Company. The Managing Director of the Company has given a declaration to the effect that all the Directors and Senior Management personnel of the Company have given their affirmation of compliance with the Code.

The Board of Directors in routinely provided with all the information's under the above referred heads, whenever applicable and materially significant. These are submitted and discussed either as a part agenda papers or are on table in the course of the Board Meeting.

## (v) Appointment/Re-appointment of Directors

The information on Directors recommended for appointment / re-appointment at the ensuing Annual General Meeting as required under Clause 49 of the Listing Agreement is as under:

## Shri Kanti V. ladani, Independent Director

Shri Kanti V. ladani, aged 46 years has been a Member of the Board of the Company since 19-10-2002. He retires by rotation in the ensuing Annual General Meeting and is eligible for reappointment.

He holds Directorship in two other companies,. He is member of audit committee and Share



holders/Investors Grievance committee of the company. He holds 273800 shares of the company.

#### Shri Raaja P. Jain, Director

Shri Raaja P. Jain, aged 48 years has been appointed as Member of the Board of the Company with effect from 21/02/2011. He retires by rotation in the ensuing Annual General Meeting and is eligible for re-appointment.

He holds Directorship in twelve other companies. He is member of Remuneration Committee of the Company, He does not hold shares of the Company in the individual capacity.

#### 3. AUDIT COMMITTEE

The Audit Committee has been mandated with the terms of reference as specified in the revised Clause 49 of the Listing Agreement and enumerated in Section 292A of the Companies Act, 1956, which covers all the aspects stipulated by the SEBI Guidelines.

Sr. No.	Name of Members	Designation	Category
1.	Shri Dinesh J Shah	Chairman	Non-Executive Director/Independent
2.	Shri Chirag J. Soni	Member	Executive Director
3.	Shri Kanti Ladani	Member	Non-Executive Director/Independent

All the members attended Audit Committee meetings which were held during the financial year 2012-2013, on 30<sup>th</sup> May 2012, 30<sup>th</sup> July 2012, 30<sup>th</sup> October 2012 and 30<sup>th</sup> January 2013

## 4. REMUNERATION COMMITTEE

Company has constituted a remuneration committee comprising of three Directors of as per the details given below.

5	Sr. No.	Name of Members	Designation	Category
	1.	Shri AR Dasgupta	Chairman	Non-Executive Director/Independent
	2.	Shri Pankaj Mudholkar	Member	Non-Executive Director/Independent
	3.	Shri Raaja P. Jain	Member	Non-Executive Director/Independent

The terms of reference, role & powers of the committee are as laid down under the listing agreement.

The remuneration policy is directed towards rewarding performance, based on review of achievements on a periodical basis. The remuneration policy is in consonance with the exiting industry practice.

The meeting of the remuneration committee were held on 30<sup>th</sup> July 2012 and 30<sup>th</sup> January 2013. All the members of the committee attended the meetings.

#### Remuneration of Directors:

The details of remuneration and sitting fees paid or provided to each of the Directors during the year ended 31<sup>st</sup> March, 2013 are given below:

Name of Director	Salary*	Sitting fees
Shri Ramesh K. Sojitra Shri Chirag J. Soni Shri Dinesh J. Shah Shri Kanti V. Ladani Shri Arup Ranjan Dasgupta Shri Pankaj A. Mudholkar Shri Rajah P. Jain	1,138,192 /- 1,200,000 /- NIL NIL NIL NIL NIL	NIL NIL NIL NIL NIL NIL

<sup>\*</sup>Salary includes Basic Salary, Allowances, Perquisites (including monetary value of taxable perquisites), etc.

No sitting fees paid to the Directors.

**Share of the company held by Non-Executive Director:** Shri Kanti V. Ladani holds 273800 shares and Shri Dinesh J. Shah holds 52000 shares.

The Non Executive Directors are not paid any remuneration.



#### 5. SHAREHOLDERS'/INVESTOR'S GRIEVANCE COMMITTEE

The Company has been having a structured system of reviewing Shareholder's/Investors' complaints. The terms of reference role & powers of the Committee are as laid down under the listing agreement. A Committee of Directors designated as "Shareholders'/Investors' grievances Committee" is constituted to review the status of investors of grievances and effective redressed of the complaints of the shareholders. The committee will also recommend steps to be taken for future improvement in the quality of service to the investors.

Sr. No.	Name of Members	Designation	Category
1.	Shri Ramesh K. Sojitra	Chairman	Managing Director
2.	Shri Pankaj A. Mudholkar	Member	Non-Executive Director Independent
3.	Shri Kanti V. Ladani	Member	Non-Executive Director Independent

During the year four meetings were held and during the year Nil letters/complaints were received during the year. The Board has designated Shri Kanti V. Ladani as the Compliance Officer.

All the complaints have been redressed to the satisfaction of the shareholders and there is no complaint pending relating to transfer of shares.

## 6. GENERAL BODY MEETINGS

Location and time for the last three Annual General Meetings (AGM):

Year	Location	Date	Time
2009-2010	Scanpoint Geomatics Ltd. "Scanhouse", B/h. Town Hall, Ashram Road, Ahmedabad.	30-09-2010	10-30 AM
2010-2011	Same as above	30-09-2011	10-30 AM
2011-2012	Same as above	12-07-2012	10-30 AM

#### **EXTRA ORDINARY GENERAL MEETING**

During the year under review No Extra Ordinary General Meeting of the members of the company was held as per details mentioned hereunder

#### 7. DISCLOSURES

There was no material transaction with related parties, which were in conflict with the interests of the Company. Transaction with related parties are disclosed else where in the Annual Report.

There were no cases of non-compliance of any matter related to Capital Markets during the last three years. There are no pecuniary relationships or transactions of Non-executive Directors vis-à-vis the Company as per Listing Agreement:

## **MEANS OF COMMUNICATION**

The quarterly, half-yearly and annual audited financial results of the company are sent to the Stock Exchanges immediately after the Board approves them. Quarterly results are normally published in "Economics Times" Gujarati and English editions the results are promptly furnished to the Stock Exchanges for display on their respective websites. "Management Discussion & Analysis" forms part of the Annual Report.

## 8. GENERAL SHAREHOLDERS' INFORMATION:

#### (a) Annual General Meeting

Date and Time : 30<sup>th</sup> September, 2013 at 10.30 A.M.

Venue : Registered Office :

"Scanhouse",

B/h. Town Hall, Ashram Road, Ahmedabad, Gujarat, 380 006



#### (b) Financial Calendar (Tentative)

Financial Reporting for the quarter ending:

June 30,2013
 September 30, 2013
 December 31, 2013
 March 31, 2014
 June 30,2013
 3'd/4th week of Oct 2013
 3'd/4th week of Jan. 2014
 3'd/4th week of May 2014

Annual General Meeting for the Year Sept, 2014

Ending March 31, 2014 (Next Year)

(c) Book closure : 23<sup>rd</sup> September, 2013 to 30<sup>th</sup> September, 2013

(Both days inclusive)

(d) Dividend payment date : Not Applicable

# (e) Stock Exchange where Equity Shares Listed and Security Codes for Company's are as followed

Bombay Stock Exchange Limited 526544

## (f) Address for Correspondence for share/Debenture and related matters

Company's Secretarial Department at :

Scanpoint Geomatics Limited

"Scanhouse" B/h. Town Hall, Ashram Road,

Ahmedabad 380 006.

Website: scanpointgeomatics.com

Email: investor@scanpointgeomatics.com

Registrar & Share Transfer Agents :

Sharepro Services (India) Pvt. Ltd.

416-420, 4th Floor, Devnandan Mall, Opp. Sanyash Ashram,

Ashram Road, Ahmedabad 380 006.

Email: sharepro.ahmedabad@shareproservices.com

## (g) Procedure for Transfer of Shares Physical Mode

Transfer of Equity Shares in physical form are registered by the Company's Registrar and Share Transfer Agents M/s. Sharepro Services (India) Pvt. Ltd. If the documents are found to be in order the transfer work is completed within a period of 30 days from the date of receipt. As per SEBI guidelines, the Company offers the facility of transfer-cum-demat services to the transferees. The Equity Shares of the Company is to be traded compulsorily in demat mode

#### Dematerialized mode

The Company had signed agreements with both the depositories namely NSDL and CDSL. The shareholders may therefore hold Company's shares in electronic mode. The company's ISIN No. for both the depositories is **INE967B01028**.

Dematerialisation of shares as on 31/03/2013

Particulars	No of Equity Shares	% of Share Capital
NSDL	22654027	84.20
CDSL	2104673	7.82
Physical	2145300	7.98
Total	26904000	100.00

The Company has not issued any GDR's/ADR's warrants or any other convertible instruments.



## (h) Distribution of shareholding as on 31st March 2013

No. of Equity Share held	No. of share Holder	% of share Holder	No. of shares	% of share holding
Up to 500	7416	83.67	1533072	5.70
501-1000	697	7.86	591173	2.20
1001-2000	316	3.57	488209	1.81
2001-3000	132	1.49	443255	1.28
3001-4000	64	0.72	229467	0.85
4001-5000	65	0.73	313761	1.17
5001-10000	71	0.80	541356	2.01
10001-and above	103	1.16	22863707	84.98
Total	8864	100.00	26904000	100.00

## (i) Categories of Shareholders as on 31st March 2013

Category	No. of share held	% of shareholding
Promoters, Director, Group Companies & their Relatives	19059751	70.84
Mutual Fund, Insurance & Other Banks	51500	0.19
Private Bodies Corporate	1104940	4.11
NRIs/OCB's	355716	1.32
Indian Public & others	6332093	23.54
Total	26904000	100.00

## (i) Stock Market Data:

The Monthly High and Low quotations of share traded on the Stock Exchange, Mumbai is as follows

Month	BSE High (Rs.)	BSE Low (Rs.)
April, 2012	23.80	18.40
May, 2012	28.60	18.00
June, 2012	26.00	15.65
July, 2012	20.50	14.70
August, 2012	21.55	16.60
September, 2012	21.00	16.10
October, 2012	19.90	17.45
November, 2012	19.40	15.00
December, 2012	19.95	17.25
January, 2013	19.50	16.75
February, 2013	18.60	13.75
March, 2013	21.20	13.30

## (k) Corporate Office Location

**Scanpoint Geomatics Limited** 

"Scanhouse",

B/h Town Hall, Ashram Road,

Ahmedabad, Gujarat, Pin: 380 006.



Declaration by the Managing Director under Clause 49 of the Listing Agreements regarding compliance with Code of Business Conduct and Ethics.

In accordance with Clause 49 (ID) of the Listing Agreements with the Stock Exchanges, I hereby confirm that all the Boards Members and Senior Management Personnel of the Company have affirmed compliance with Scanpoint Geomatics Limited Code of Business Conduct and Ethics, as applicable to them, for the Financial Year ended March 31, 2013.

For, Scanpoint Geomatics Limited

Ramesh K. Sojitra Managing Director

Place: Ahmedabad, 20th May, 2013

## **AUDITORS' CERTIFICATE ON CORPORATE GOVERNANCE**

#### To The Members of

Scanpoint Geomatics Limited.

We have examined the compliance of conditions of Corporate Governance by **Scanpoint Geomatics Limited** for the year ended 31<sup>st</sup> March 2013 as stipulated in clause 49 of the Listing Agreement of the said Company with stock exchange.

The compliance of conditions of Corporate Governance is the responsibility of the Management. Our examination was limited to procedures and implementations thereof, adopted by the Company for ensuring the compliance of the conditions of the corporate governance. It is neither an audit nor an expression of opinion on the financial statements of the company.

We have conducted our review on the basis of the records and documents maintained by the Company and furnished to us for the review, and the information and explanations given to us by the Company.

Based on such a review, in our opinion, the company has complied with the conditions of Corporate Governance, as stipulated in Clause 49 of the said Listing Agreement.

We further state that such compliance is neither an assurance as to the future viability of the Company nor the efficiency or effectiveness with which the management has conducted the affairs of the Company.

For Manoj Acharya & Associates
Chartered Accountants

Manoj Acharya

Partner Membership No. 45714

Firm Reg. No. 114984W

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Date: 20th May 2013

Place: Ahmedahad



# INDEPENDENT AUDITORS REPORT

## TO THE MEMBERS OF Scanpoint Geomatics Limited

#### Report on the Financial Statements

We have audited the accompanying financial statements of Scanpoint Geomatics Ltd. which comprise the Balance Sheet as at 31 March 2013, the Statement of Profit and Loss and the Cash Flow Statement for the year then ended, and a summary of significant accounting policies and other explanatory information.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance and cash flows of the Company in accordance with the Accounting Principles generally accepted in India including Accounting Standards referred to in subsection (3C) of section 211 of the Companies Act, 1956 ("the Act"). This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

## **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Company's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid financial statements give the information required by the Act in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India:

- i. In the case of the balance sheet, of the state of affairs of the Company as at 31 March 2013:
- ii. In the case of the statement of profit and loss, of the profit for the year ended on that date; and
- iii. In the case of the cash flow statement, of the cash flows for the year ended on that date.

SGL || Scanpoint Geomatics Ltd.

Place: Ahmedabad

Date: 20th May, 2013

## Report on Other Legal and Regulatory Requirements

- As required by the Companies (Auditor's Report) Order, 2003 ("the Order"), as amended, issued by the Central Government of India in terms of sub-section (4A) of section 227 of the Act, we give in the Annexure a statement on the matters specified in paragraphs 4 and 5 of the Order.
- 2. As required by section 227(3) of the Act, we report that:
- a. We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit.
- In our opinion proper books of account as required by law have been kept by the Company so far as
  appears from our examination of those books.
- c. The Balance Sheet, Statement of Profit and Loss and Cash Flow Statement dealt with by this Report are in agreement with the books of account.
- In our opinion, the Balance Sheet, Statement of Profit and Loss and Cash Flow Statement comply
  with the Accounting Standards referred to in sub-section (3C) of Section 211 of the Companies Act,
  1956 and
- e. On the basis of written representations received from the directors as on 31 March 2013, and taken on record by the Board of Directors, none of the directors is disqualified as on 31 March 2013, from being appointed as a director in terms of clause (g) of sub-section (1) of Section 274 of the Companies Act, 1956.

For Manoj Acharya & Associates Chartered Accountants Manoj Acharya Partner Mem. No. 45714

Firm Reg. No. 114984W



# ANNEXURE TO THE INDEPENDENT AUDITORS REPORT

Annexure Referred to in paragraph 1 Under the hading of Report on other legal and regulatory requirement of over report of even date.

- (a) The company has maintained proper record's showing full particulars including quantitative details and situation of fixed assets on the basis of available information.
  - (b According to the information and explanations given to us, the fixed assets are physically verified by the management according to a regular programme of verification which is once in three years. In our opinion, the frequency of verification is reasonable having regard to the size of the Company and the nature of its assets. To the best of our knowledge and as represented to us by the management, no material discrepancies were noticed in respect of assets verified during the year.
  - (c) In our opinion, the Company has not disposed off a substantial part of its fixed assets during the year and the going concern status of the Company is not affected.
- (ii) (a) As explained to us, the inventory has been physically verified during the year by the management. In our opinion, the frequency of verification is reasonable.
  - (b) In our opinion and according to the information and explanations given to us, the procedures of physical verification of inventories followed by the management are reasonable and adequate in relation to the size of the company and the nature of its business.
  - (c) On the basis of our examination of the records, the company is maintaining proper records of inventory. The discrepancies noticed on verification between the physical stocks and the book records were not material and the same have been properly dealt with in the books of accounts.
- (iii) (a) According to the information and explanations given to us, the Company has granted Interest free unsecured loan to one company amounting to Rs. 29.67 lacs covered in the register maintained under section 301 of companies Act, 1956.
  - (b) The Company has not taken unsecured loan from Companies, firms or other parties covered in the register maintained under Section 301 of the Companies Act, 1956.
  - (c) The rate of interest and other terms and conditions of loans (which is interest free) taken by the Company, secured or unsecured, are prima facie not prejudicial to the interest of the Company.
  - d) Since the loans taken from the party are repayable on demand, question of regularity of repayment of principal amount does not arise.
- (iv) In our opinion and according to the information and explanations given to us, there are adequate internal control procedures commensurate with the size of the company and the nature of its business with regard to purchases of inventory, fixed assets and with regard to the sale of goods. During the course of our audit, we have not observed any continuing failure to correct major weaknesses in internal controls.
- (v) (a) According to the information and explanations given to us, we are of the opinion that the transactions that need to be entered into the register maintained under section 301 of the Companies Act, 1956 have been so entered.
  - (b) In our opinion and according to the information and explanations given to us, the transactions made in pursuance of contracts or arrangements entered in the register maintained under section 301 of the Companies Act, 1956 and exceeding the value of rupees five lakhs in respect of any party during the year have been made at prices which are reasonable having regard to prevailing market prices at the relevant time.
- (vi) In our opinion and according to the information and explanations given to us, the company has not accepted any deposits from the public within the meaning of section 58A & 58AA of the Companies Act, 1956 and the rules framed there under.



- (vii) In our opinion the company has an internal audit system commensurate with the size and nature of its business.
- (viii) According to the information and explanations given to us, the Central Government has not prescribed maintenance of cost records under section 209(1) (d) of the Companies Act, 1956 for the products of the company.
- (ix) (a) The company is not regular in depositing undisputed statutory dues including Provident fund, Employees' state insurance, Income tax, Sales tax, Service Tax, and other statutory dues applicable to the company with the appropriate authorities. As per information and explanation given to us ,the following undisputed amounts were in arrears as at 30<sup>th</sup> September,2012 and are outstanding for a period of more than six months as on 31<sup>st</sup> March,2013 from the date it became payable Service Tax: 7,825,635.00 Income Tax TDS: 1,153,702.00
  - (b) According to the information and explanation given to us, there are no dues of sales tax, income tax, wealth tax, excise duty and cess which have not been deposited on account of any dispute.
- (x) In our opinion there are no accumulated losses of the company as on 31/03/2013. The company has not incurred cash losses during the financial year 2012-2013 covered by our audit and in the immediately preceding financial year.
- (xi) In our opinion and according to the information and explanations given to us, the company has not defaulted in repayment of dues to financial institutions during the financial year under audit.
- (xii) As explained to us, the company has not granted loans and advances on the basis of security by way of pledge of shares, debentures and other securities.
- (xiii) In our opinion, and according to the information and explanations given to us, the nature of activities of the company does not attract any special statute applicable to chit fund and nidhi/ mutual benefit funds/societies.
- (xiv) In our opinion, the company is not dealing in or trading in shares, securities, debentures and other investments. Accordingly, the provisions of clause 4(xiv) of the Companies (Auditor's Report) Order, 2003 are not applicable to the company.
- (xv) According to the information and explanations given to us, the company has not given any guarantee for loan taken by others from banks or financial institutions.
- (xvi) The company has obtained term loans during the year and in our opinion, the term loan has been applied for the purpose for which they were raised.
- (xvii) According to the information and explanations given to us and on an overall examination of the balance sheet of the company, we report that the no funds raised on short-term basis have been used for long-term investment and vice versa.
- (xviii) The company has not made any preferential allotment of shares to parties and companies covered in the Register maintained under section 301 of the Companies Act, 1956.
- (xix) The Company has not issued debenture during the year.
- (xx) The Company has not made any public issue during the year.
- (xxi) According to the information and explanations given to us, no fraud on or by the company has been noticed or reported during the course of our audit.

For Manoj Acharya & Associates Chartered Accountants

**Manoj Acharya** Partner 45714

Firm Reg. No. 114984W

Place: Ahmedabad

Date: 20th May, 2013



## Balance Sheet as at 31st March, 2013

Ahmedabad, 20th May, 2013

	Notes	As at 31-03-2013 Rupees	As at 31-03-2012 Rupees
EQUITY AND LIABILITIES Shareholders' Funds			
(a) Share Capital (b) Reserve and Surplus	2 3	53,808,000 114,562,052 168,370,052	53,808,000 102,162,131 155,970,131
Non-Current Liabilities		100,570,002	
(a) Long term borrowing	4	11,310,198	_
(b) Long term provisions	5	3,462,099	3,254,709
		14,772,297	3,254,709
Current Liabilities			
<ul><li>(a) Short term borrowing</li><li>(b) Trade payables</li><li>(c) Other current liabilities</li><li>(d) Short term provision</li></ul>	6 7 8 9	46,175,811 8,064,654 17,024,697 2,814,267 <b>74,079,429</b>	11,511,385 16,677,268 9,278,687 - 37,467,340
		257,221,778	196,692,180
ASSETS Non-Current Assets		237,221,770	130,032,100
<ul> <li>(a) Fixed Assets</li> <li>(i) Tangible assets</li> <li>(ii) Intangible assets</li> <li>(b) Deferred tax assets (net)</li> <li>(c) Long-term loans and advances</li> </ul>	10 11 12	124,671,463 3,631,355 1,632,628 5,360,763	108,931,452 3,631,355 484,326 5,176,058
(d) Other non-current assets			
Current assets		135,296,209	118,223,191
<ul><li>(a) Inventories</li><li>(b) Trad Receivables</li><li>(c) Cash and cash Equivalents</li><li>(d) Short term loans and advance</li></ul>	13 14 15 17	32,918,132 85,356,730 898,578 4,752,129 121,925,569	9,442,499 66,148,397 1,968,649 909,444 78,468,989
		257,221,778	196,692,180
Significant accounting policies and notes to	accounts 1		
The accompanying notes are an integral pa		ts	
As per our report of even date For, Manoj Acharya & Associates Chartered Accountant	For and on be	ehalf of the Board Scanpoint Geor	
<b>Manoj Acharya</b> Partner	Kanti V. Ladani Director	Ram Chairman & Mar	esh K. Sojitra aging Director

Ahmedabad, 20th May, 2013

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## Statement of Profit and Loss for the period ended 31st March, 2013

	Notes	As at 31-03-2013 Rupees	As at 31-03-2012 Rupees
I Revenue from Operations :	17		
Sales of products		201,844,503	37,056,093
Sale of Services	-	2,964,422	56,242,754
Export Sale of Services			
Less : Excise Duty		204,808,925	93,298,847
I Other Income	18	1,164,126	88,075
III Total Revenue (I+II)		205,973,051	93,386,922
V Expenses			
Cost of Materials Consumed	19	165,977,824	18,412,125
Increase in inventories of finished goods. work	in		
progress and Stock-in-trade	20	(23,619,219)	4,620,370
Employee benefits expense	21	29,510,542	28,683,823
Finance Cost	22	2,233,522	865,242
Depreciation and amortization expense	10	4,117,239	3,921,329
Other expense	23	13,687,257	16,456,088
Total Expense		191,907,165	72,958,977
V Profit before exceptional and extraordinary			
Items and tax (III-IV)		14,065,886	20,427,945
VI Exceptional Items Excess (short)Provision		-	
VII Profit before extraordinary items and tax (V	′-VI)	14,065,886	20,427,945
VIII Extraordinary items		-	-
X Profit before tax (VII-VIII)		14,065,886	220,427,945
X Tax expense			
(1) Current Tax		2,814,267	
(2) Deferred tax income (Net)		1,148,302	484,326
XI Profit/(Loss) for the period from continuing XII Profit/(Loss) for the period from discontinuing and period from discont		12,399,921	20,912,271
XIII Tax Expense of discontinuing operations		_	
XIV Profit/(Loss) from discontinuing operations (af	ter tax) (XI-XIII)		
XV Profit(Loss) for the period (XI-XIV)	(* * * * * * * * * * * * * * * * * * *	12,399,921	20,912,271
XVI Earnings per equity share			
(1) Basic		0.46	0.78
(2) Diluted		0.46	0.78
Significant accounting Policies and notes to account The Accompanying notes are an integral part of the part of th		nts	

As per our attached report of even date

For, Manoj Acharya & Associates Chartered Accountant

For and on behalf of the Board of Directors of **Scanpoint Geomatics Limited** 

Ramesh K. Sojitra Manoj Acharya Kanti V. Ladani Chairman & Managing Director Ahmedabad, 20th May, 2013 Partner Director Ahmedabad, 20th May, 2013



## CASH FLOW STATEMENT FOR THE YEAR ENDED 31st MARCH, 2013

		31st March 2013	31st March 2012
A.	Cash Flow from Operating Activities		
	Net Profit/(Loss) before Tax and Extra ordinary items	14,065,886	20,427,945
	Adjustments for:		
	Add:		
	Depreciation	4,117,239	3,921,329
	Interest Paid	2,233,522	865,242
	Less:		
	Interest Received	14,641	82,953
	Operating Profit/(Less) before working Capital Changes	20,402,006	25,131,563
	Adjustments for:		
	Inventories	(23,475,633)	4,598,333
	Trade Receivable	(17,208,333)	(14,759,774)
	Short term Loan and Advances	(3,842,685)	(517,591)
	Long Term provision	207,390	918,378
	Long Term borrowing	11,310,198	-8
	Short Term borrowing	34,664,426	(18,748,715)
	Trade Payables	(8,612,614)	31,506
	Other Current liabilities	7,746,010	7,096,775
	Cash Generated from Operation	21,190,765	3,750,475
	Prior Period Expenses	-	-
	Cash Flow after Extraordinary items	21,190,765	3,750,475
В.	Cash Flow from Investing Activities		
	Long-term Loans and Advances	(184,705)	354,005
	Sale of Assets	1,809,586	-
	Less:		
	Purchases of Fixed Assets	21,666,836	1,714,428
	Net Cash used in Investing Activities	(20,041,955)	(1360,423)
C.	Cash Flow from Financing Activities		
	Interest Received	14,641	82,953
	Less:		
	Interest paid and written back	2,233,522	865,242
	Net Cash used in Financing Activities	(2,218,881)	(782,289)
	Net Increase in Cash and Cash Equivalents	(1,070,071)	1,607,763
	Cash and Cash Equivalent as at 31-3-2012	1,968,649	360,886
	Cash and Cash Equivalent as at 31-3-2013	898,578	1,968,649
No	tos :		

#### Notes

- 1. The above cash flow statement has been prepared by using the indirect method as per Accounting Standard 3 "Cash flow statement" issued by the Institute of Chartered Accountants of India.
- Previous year's figure has been regrouped/rearranged wherever necessary to conform to current year's classification.

As per our attached report of even date

For, Manoj Acharya & Associates Chartered Accountant

For and on behalf of the Board of Directors of Scanpoint Geomatics Limited

Manoj AcharyaKanti V. LadaniRamesh K. SojitraPartnerDirectorChairman & Managing DirectorAhmedabad, 20th May, 2013Ahmedabad, 20th May, 2013

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## NOTES TO FINANCIAL STATEMENT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2013

## 1. Statement on Significant Accounting Policies

#### i. Corporate Information

The Scanpoint Geomatics Limited is a public company incorporated under the provisions of the Companies Act, 1956. Its shares are listed on Bombay Stock Exchange. The Company Is engaged in the business of GIS based software development and digital printing.

## ii. Basis of Preparation of Financial Statements

The financial statements have been prepared to comply with the Accounting Standards referred to in the Companies (Accounting Standards) Rule, 2006 (as amended) and the relevant provisions of the Companies Act, 1956. The financial statements are prepared under the historical cost convention on accrual basis in accordance with the generally accepted accounting principles and the provisions of the Companies Act, 1956 as adopted consistently by the Company, unless, specifically mentioned otherwise.

## iii. Presentation and disclosure of Financial Statements

For the year ended 31 March 2013, the revised Schedule VI notified under the Companies Act, 1956, has become applicable to the Company, for preparation and presentation of its Financial Statements. The adoption of revised Schedule VI does not impact recognition and measurement principles followed for preparation of financial statements. However, it has significant impact on presentation and disclosures made in the financial statements. The company has also reclassified the previous year figures in accordance with the requirements applicable in the current year.

#### iv. Use of Estimates

The preparation of financial statements requires the management to make estimates and assumptions considered in the reported amounts of assets and liabilities (including contingent liabilities) as on the date of the financial statements and the reported income and expenses during the reporting period. The estimates and assumptions used in the financial statements are based upon the Management's evaluation of the relevant facts and circumstances as on the date of financial statements. Management believes that the estimates used in the preparation of the financial statements are prudent and reasonable. Future results may vary from these estimates.

#### v. Method of Accounting

The Company follows mercantile system of accounting and recognizes Income and Expenditure on accrual basis.

## vi. Fixed Assets

Fixed Assets are valued at cost. They are stated at cost of acquisition less accumulated depreciation.

## vii. Depreciation

Depreciation on fixed assets is provided on straight-line method at the rates and in the manner specified in Schedule XIV to the Companies Act, 1956. Depreciation on additions / deductions to fixed assets is being provided on pro-rata basis from / to the date of acquisition / disposal.

#### viii. Investments

Investments, if any are stated at cost,

#### ix. Inventories

Inventories are valued at cost or net realisable value, whichever is lower. Cost of Inventory comprises of Cost of Purchase, Cost of Conversion and other Costs incurred to bring them to their respective present location and condition. Costs of Raw Materials and Packing Materials are determined on FIFO basis.



#### x. Sales

Sales are net of discounts and claims allowed to customers.

## xi. Foreign Currency Transactions

Transactions denominated in foreign currencies are normally recorded at the exchange rate prevailing at the time of the transaction.

## xii. Employee Retirement Benefits

- a. Company's contribution to Provident Fund and other funds if any, during the year is charged to Profit and Loss Account.
- b. The present liability for gratuity payable to employees in accordance with Payment of Gratuity Act, 1972 has been provided during the year.
- c. The Company does not have any policy for leave encasement benefit on retirement.

#### xiii. Taxation

Provision for current tax is calculated in accordance with the provisions of the Income-Tax Act, 1961 and is made annually based on the tax liability compute after considering tax allowances and exemptions.

Assets and liabilities representing current tax are disclosed on a net basis when there is a legally enforceable right to set off and where the management intends to settle the asset and liability on a net basis.

Provision for Deferred tax assets and liabilities arising on account of timing difference and which are capable of reversal in subsequent periods, are recognized using the tax rates and tax laws that have been enacted or substantively enacted as on the Balance Sheet date.

Deferred Tax Assets are recognized and carried forward only if there is a virtual certainty that they will be realised and are reviewed for the appropriateness of their respective carrying values at each Balance Sheet date.

## xiv. Amortisation of Goodwill

With effect from the year 1996-97, the Company has discontinued the practice of writing off 10% of the amount of Goodwill annually.

## xv. Earnings per share ('EPS')

Basic EPS is computed using the weighted average number of equity shares outstanding during the year. Diluted EPS is computed using the weighted average number of equity and dilutive equity equivalent shares outstanding during the year except where the results would be anti dilutive. The number of equity shares is adjusted for any share splits and bonus shares issued effected prior to the approval of the financial statements by the Board of Directors.

## xvi Contingencies and provisions

The Company creates a provision when there is present obligation as a result of a past event that probably requires an outflow of resources and a reliable estimate can be made of the amount of the obligation. A disclosure for a continent liability is made when there is a possible obligation or a present obligation that may, but probably will not, require an outflow of resources. When there is a possible obligation or a present obligation in respect of which the likelihood of outflow of resources is remote, no provision or disclosure is made.

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As at	As at
31-03-2013	31-03-2012
Rupees	Rupees

#### **NOTE 2: SHARE CAPITAL**

#### **Authorised**

	53.808.000	53,808,000
26904000 Equity shares of Rs. 2/- each payment being received in cash	53,808,000	53,808,000
65000000 Equity Share of Rs. 2/- each	130,000,000	130,000,000

Reconciliation of Share	Number	Amt (Rs.)	Number	Amt (Rs.)
Share Outstanding at the beginning of the year	26904000	53,808,000	26904000	53,808,000
Add: share issued During the year	-	-	-	-
Add: Rights/Bonus Shares issued	-	-	-	-
Total	26904000	53,808,000	26904000	53,808,000
Less Buy back of Shares	-	-	-	-
Less Reduction in Capital	-	-	-	-
Share Outstanding at the end of the year	26904000	53,808,000	26904000	53,808,000

#### Terms and rights attached to equity shares

The company has only one class of equity shares having the par value of Rs 2/- per share Each holder of equity share is entitled to one vote per share.

List of Share holders having 5% or more share (In Nos)

Name of Shareholders	Number % of Shares Holding held		Number % of share Holding held		
Rameshchandra K Sojitra HUF	5569460	20.70%	5613460	20.86%	
Karnavati Infrastructure Projects Ltd.	11792200	43.83%	11792200	43.83%	

#### NOTE 3

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## Reserves and Surplus

#### **General Reserves**

Total	114,562,052	102,162,131
Balance at the end of the year	93,222,741	80,822,820
Add : Profit During The Year	12,399,921	20,912,271
Opening Balance	80,822,820	59,910,549
Profit and Loss Account		
Less : Appropriations Balance at the end of the year	20,176,019	20,176,019
Add: Transfer from Profit and Loss Account	20,170,010	20,170,010
Capital Reserve Opening Balance	20.176.019	20,176,019
Conital Bacarya		
Less : Appropriations Balance at the end of the year	- 1,163,292	- 1,163,292
Opening Balance Add : Transfer from Profit and Loss Account	1,163,292	1,163,292
On anima Palanas	1 162 202	4 400 000



## NOTES FORMING PART OF ACCOUNTS

	As at 31-03-2013 Rupees	As at 31-03-2012 Rupees
NOTE 4		
Long Term Borrowing		
-Secured		
Term Loan with Bank of India  a) Secured by way of Hypothecation of Plant and Machinery to be	11,310,198	-
purchased out of term loan and Collateral security of extension		
of mortgage of commercial building at "Scan House", Plot No.		
559/2/2, TPS N 3/5, Behind Town Hall Ellisbridge, Ahmedabad.		
b) Term loan is repayable in 54 monthly EMI of Rs. 231,482/- each		
Total	11,310,198	-
NOTE 5		
Long Term Provisions		
Provision for Employee Benefits Gratuity (Unfunded)	3,462,099	2,913,225
Leave Encasement (Unfunded)	-	341,484
Total	3,462,099	3,254,709
NOTE 6		
NOTE 6		
Short term Borrowing -Secured		
Working Capital Borrowing from Bank		
a. Over Draft Limit with Bank of India	18,497,726	
b. Cash Credit with Bank of India	27,678,085	
Secured by way of Hypothecation of Books debts and Collateral		
security of extension of mortgage of commercial building at "Scan		
House", Plot NO. 559/2/2, TPS N 3/5, Behind Town Hall, Ahmedabad.  Dverdraft from Scheduled Bank		2,529,065
Note:1. Secured by way of Hypothecation of Bank Fixed	-	2,529,005
Deposit of Shri Pankaj Mudholkar, Director		
Corporate liability of company limited up to the		
value of Security provided		
Unsecured		
Loans repayable on demand		0.000.000
From Other Party - Company From Others Related party - Company	-	8,982,320
	40 475 044	44 544 205
Total	46,175,811	11,511,385
NOTE 7		
Trade Payables		
For Goods	5,965,362	9,511,839
For Expenses	2,099,292	7,165,429
(Refer Note No. 30 for MSM Enterprise)  Total	8,064,654	16,677,268
i viui		10,011,200



int Geomatic	'S LIU.																
	Net Block	As at 31-03-2012		70,884,000	13,174,260	15,029,573	6,542,347	380'082	421,502	55,648	2,443,437	108,931,452		3,631,355	3,631,355	112,562,807	27,471,342   112,562,807   114,769,708
	Nel	As at 31-03-2013		70,884,000	12,348,562	29,136,874	9,147,727	268,911	403,652	51,320	2,430,417	124,671,463		3,631,355	3,631,355	128,302,818	112,562,807
		Total Depre as at 31-03-2013		1	12,372,926	11,153,058	1,628,134	899'106	338,713	78,261	2,954,407	29,433,167			•	29,433,167	27,471,342
	Depreciation	Dep. Adj.				2,155,414	٠	٠				2,155,414		-		2,155,414	
	Depre	Addition During the year		1	85,698	1,831,397	508,031	111,774	35,050	4,328	800,961	4,117,239		•	•	4,117,239	3,921,329
		Depreciation As at 01-04-2012			11,547,228	11,477,075	1,120,103	795,894	303,663	73,933	2,153,446	27,471,342		•	•	27,471,342	23,550,013
		Total Cost As at 31-03-2013		70,884,000	24,721,488	40,289,932	10,775,861	1,176,579	742,365	129,581	5,384,824	154,104,630		3,631,355	3,631,355	157,735,985	140,034,149
	Gross Block	Adj. during the year			•	3,965,000	٠	٠				3,965,000				3,965,000	
	Gro	Additions during the year		•	•	17,748,284	3,113,411	1	17,200	•	787,941	21,666,836		•		21,666,836	1,714,428
		Cost As on 01-04-2012		70,884,000	24,721,488	26,506,648	7,662,450	1,176,579	725,165	129,581	4,596,883	136,402,794		3,631,355	3,631,355	140,034,149	138,319,721
NOTE 8 FIXED ASSETS		Description of Assets	Tangible Assets: LAND	Free Hold	BUILDING	PLANT & EQUIPMENT	FURNITURE & FIXTURES	VEHICLES	OFFICE EQUIPMENT	BORE WELL	COMPUTER & PERIPHERAL	Total Tangible Assets(A)	Intangible Assets	1 GOODWILL	Total Intangible Assets (B)	Grand Total (A)+(B)	Previous year



## NOTES FORMING PART OF ACCOUNTS

	As at 31-03-2013 Rupees	As at 31-03-2012 Rupees
NOTE 8 : OTHER CURRENT LIABILITIES		
Interest Accrued and Due on Borrowing		22,500
Other Payables	6,404,613	-
For Statutory Dues	10,620,084	9,256,187
Total	17,024,697	9,278,687
NOTE 9 : SHORT TERM PROVISIONS		
Provision fo taxation - MAT	2,814,267	-
Total	2,814267	-
NOTE 11 : NON CURRENT ASSETS		
Deferred Tax Assets	1,632,628	484,326
Total	1,632,628	484,326
NOTE 12 : LONG TERM LOANS AND ADVANCES Unsecured Considered Good		
Capital Advances	3,400,000	3,400,000
Security Deposits	1,960,763	1,776,058
Total	5,360,763	5,176,058
NOTE 13 : INVENTORIES		
Raw Material	-	143,586
Work in Process & Stock-in Trade	32,918,132	9,298,913
Total	32,918,132	9,442,499
NOTE 14 : TRADE RECEIVABLES		
Over Six Months		
Good (net of debit and credit balances)	16,731,644	20,416,161
Doubtful		
Below Six Months		
Good	66,625,086	45,732,236
Doubtful	-	-
Amount Due From related party		
Karnavati Infrastructure Project Ltd. Rs. 88,98 Lacs		
Total NOTE 15 : CASH AND BANK BALANCES	83,356,730	66,148,397
Cash and Cash Equivalents Cash On Hand	123,663	295,073
Balance with banks	123,003	295,075
- In Current Accounts	479.095	1 621 576
In Fixed Deposit Account Pledged as Margin Money	478,985 295,930	1,631,576
Total	898,578	42,000 1 <b>,968,649</b>
		27



	As at 31-03-2013 Rupees	As at 31-03-2012 Rupees
NOTE 16: SHORT TERM LOANS AND ADVANCES		
Unsecured and Considered good Loan and Advance to	2,967,000	-
Related party (Refer note No. 33)		
Other		
Prepaid Expenses	162,413	142,345
Advance Staff and Other	56,864	11,932
Income-tax Refund	1,373,004	338,249
TDS 2012-13	192,848	416,918
Total	4,752,129	909,444
NOTE 17: REVENUE FROM OPERATIONS		
Indigenous sales		
Manufactured Goods	201,844,503	37,056,093
Services Sales	2,964,422	56,242,754
Export Sales		
Manufactured Goods Services Sales	-	-
	-	-
Other operating Revenues  Total	204,808,925	93,298,847
NOTE 18 : OTHER INCOME	204,800,923	=======================================
Interest	14,641	55,143
Income tax Penalty Refund	14,041	27,810
Other non-operating income	1,149,485	5,122
Total	1,164,126	88,075
NOTE 19 : COST OF RAW MATERIAL CONSUMED	1,104,120	00,073
Raw Materials' Consumption		
Inventory at the beginning of the year	143,586	121,549
Add: Purchases during the year	165,834,238	18,434,162
Less: Inventory at the beginning of the year	-	143,586
Cost of Raw material consumed	165,977,824	18,412,125
NOTE 20 : CHANGES IN INVENTORIES OF FINISHED GOODS, WORK IN PROGRESS AND STOCK IN TRADE	100,017,024	10,412,120
Inventory at the end of the year	32,918,132	9,298,913
Less: Inventory at the beginning of the year	9,298,913	13,919,283
Change in inventories of finished goods (Decrease)	(23,619,219)	4,620,370
NOTE 21 : EMPLOYEE BENEFITS EXPENSES		
Salaries, Wages, Bonus etc.	27,939,014	26,738,884
Contribution to PF, ESI and Other Statutory funds	322,510	200,132
Workmen and staff Welfare Expenses	700,144	929,837
Provision of Gratuity	548,874	814,970
Total	29,510,542	28,683,823



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## NOTES FORMING PART OF ACCOUNTS

		As at 31-03-2013 Rupees	As at 31-03-2012 Rupees
NOTE 22 : FINANCE COSTS			
Interest Expense			
Interest on Bank Loan		1,511,951	287,015
Interest on Unsecured Loans		713,541	569,990
Other Borrowing Costs			
Interest on BSE		1,425	-
Interest on NSDL		1,372	-
Interest on CDSL		727	8,000
Interest on Professional Tax		-	237
Interest on AMC		4,506	
Total		2,233,522	865,242
NOTE 23 : OTHER EXPENSES			
Store and Spares		293,051	102,119
Power and Fuels			
Repairs To - Machinery	331,306		211,204
- Others	558,969	890,275	305,411 516,615
Rent		722,685	621,750
Insurance		32,305	56,863
Electricity		1,113,656	946,750
Job work charges		8,921	20,618
Audit Fee		150,000	120,000
Legal & Professional fees		3,626,467	4,578,710
General Charges		198,742	487,859
Old Debtors/Creditors Written Off.		-	3,144,117
Printing, Stationery, Postage and Telephone Expenses		2,248,435	1,069,289
Traveling and Conveyance Expenses		1,969,647	2,436,073
Donation		25,100	135,000
Rates and Taxes		156,962	154,646
Advertisement Expenses		69,110	55,940
Computer Expenses		427,137	451,693
Seminar and Exhibition Expenses		215,000	577,199
Royalty Expenses - SAC/ISRO		277,000	545,833
Membership Association Fees		131,951	198,690
Office Expenses		176,244	160,716
Listing Fees		63,145	60,608
Loss on Sale of Assets		7,786	-
Business Promotion Expenses		228,700	-
Staff Recruitment Exp.		101,770	-
Int. on late payment of TDS		163,752	-
Int. on late payment of VAT		99,419	-
Bank Charges		268,897	-
Website Design Expenses		21,100	15,000
Total		13,687,257	16,456,088



## 24 Earning per share (EPS) computed in accordance with Accounting Standard 20 are as under

	Particular	Year ended on 31-03-2013	Year ended on 31-03-2012
	Net profit after tax as per profit & Loss Account	12,399,921	20,912,271
	Net profit after tax available to equity share holders	12,399,921	20,912,271
	Weight average number of equity share (In No.)	26904000	26904000
	Basic earnings per share of Rs. 2/- each (in Rs.)	0.46	0.78
	Diluted earnings per share of Rs 2/- each (in Rs.)	0.46	0.78
	The Company does not have any outstanding dilitutive potential equity share Consequently the basic and dilitutive earning per share of the company remain same		
25	Auditors Remuneration		
		2012-2013	2011-2012
	Audit Fees	110,000	85,000
	Tax Audit fees	40,000	35,000
	Other Services	72,250	106,700
	Total	222,250	226,700
26	Directors Remuneration		
	The Profit and Less Account includes payments and provisions of remuneration to the Managing Director and Whole Time Directors as under.		
		2012-2013	2011-2012
	Salary & Allowance	2,280,000	2,280,000
	Perquisites	58,192	71,286
	Total	2,338,192	2,351,286
	Total	2,338,192	2,351,286

# 27 Segmental Reporting

Primary Segment Reporting (by business segment)

- (I) The Company has identified two reportable segments viz. Information Technology& GIS work and Digital Print Work. Segments have been identified and reported taking into account nature of products and services, the differing risks and returns and the internal business reporting systems. The accounting policies adopted for segment reporting are in line with the accounting policy of the Company with following additional policies for segment reporting.
  - a) Revenue and expenses have been identified to a segment on the basis of relationship to operating activities of the segment. Revenue and expenses which relate to enterprise as a whole and are not allocable to a segment on reasonable basis have been disclosed as "Others".
  - b) Segment assets and segment liabilities represent assets and liabilities in respective segments. Investments, tax related assets and other assets and liabilities that cannot be allocated to a segment on reasonable basis have been disclosed as "Others".



(iii) Information about Primary Segment are as follows:

Particulars	IT/GIS Period		Digital Print Work Other Period ended Period ended		Total Consolidated Period ended			
	31/3/13	31/3/12	31/3/13	31/3/12	31/3/13	31/3/12	31/3/13	31/3/12
Revenue	334.66	736.58	221.07	196.41	1492.36	-	2048.09	932.99
Segment result	132.36	193.18	16.50	19.75	14.13	-	162.99	212.93
Operating Profit/(Loss)	132.36	193.18	16.50	19.75	14.13	-	162.99	212.93
Interest Expense	22.33	8.65	-	-	-	-	22.33	8.65
Net Profit/(Loss)	110.03	184.53	16.50	19.75	14.73	-	140.66	204.28
Other Information								
Segment Assets	1466.44	933.27	207.18	156.19	60.34	-	1733.96	1089.46
Unallocated Assets	-	-	-	-	-	-	869.15	877.45
Total Assets	1466.44	933.27	207.18	156.19	60.34	-	2603.11	1966.91
Segment Liability	842.39	380.14	46.13	27.07	30.89	-	919.41	407.21
Unallocated Liabilities	-	-	-	-	-	-	-	-
Total Liabilities	842.39	380.14	46.13	27.07	30.89	-	919.41	407.21
Capital Employed	-	-	-	-	-	-	1683.70	1559.70
(Segments Assets Liability)								

Previous year figures have been regrouped/rearrange wherever necessary to confirm this year classification.

Segment Revenue Segment Results, Segments Assets and Segment Liabilities including the respective amounts identifiable to each of the Segments also amounts allocated on a reasonable (estimated) basis, if any.

#### 28. COST OF MATERIALS CONSUMED

#### I. Principal Items of Raw Materials consumed:

2012-2013	2011-2012
Rupees	Rupees
77,865,062	13,587,767
23,717,517	-
62,388,768	
163,971,347	13,587,767
	Rupees 77,865,062 23,717,517 62,388,768

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## II. Break up of Raw Material consumed:

	2	2012-2013		011-2012
	%	Rupees	%	Rupees
Imported	NIL	NIL	NIL	NIL
Indigenous	100	163,971,347	100	13,587,767
	100	163,971,347	100	13,587,767

#### III. Value of imports on CIF basis:

	Rupees	Rupees
Raw Material	NIL	NIL

#### 29. Expenditure in Foreign Currency:

,,	2012-2013	2011-2012
	Rupees	Rupees
Membership and Trade Mark Fees	123,028	127,956
	123,028	127,956

# 30. Details of Dues to Micro and Small Enterprises as defined under the Micro. Small and Medium Enterprises Development Act. 2006

In the absence of information available with the Company about enterprises which are qualifying under the definition of Medium and Small Enterprises as defined under Micro Small & Medium Enterprises Development Act, 2006, no disclosure is made as required under the Act.

## 31. Provisions, Contingent Liabilities and Contingent Assets.

Provisions involving substantial degree of estimation in measurement are recognised when there is a present obligation as a result of past events and it is probable that there will be an outflow of resources. Contingent Liabilities are not recognised but are disclosed in the Notes. Contingent Assets are neither recognised nor disclosed in the financial statements.

- 32 Balance of Sundry Debtors, Loans and Advances recoverable in cash or kind, Deposits and Sundry Creditors are subject to confirmations, reconciliation and adjustments if any.
- 33 Following are the related parties and transactions made with them during the year.

## A. Name and Relationship of the Related parties.

 Associated Company. Karnavati Infrastructure Projects Limited Scan Press Limited

2. Key Management Personnel along with their relatives have significant influence.

a. Key Management personnel. Shri Ramesh K. Sojitra

Shri Chirag J. Soni Shri Kanti V. Ladani



## B. Transactions with the related parties during the year.

(Rs. In Lacs)

Transactions with Related Parties	Key Management Personnel	Enterprise/ Firms	
Director Remuneration	23.38		
Professional Consultancy	3.00		
Sales		61.16	
Outstanding Balance :			
Debtors Loan and advances		88.98 29.67	

#### 34 PREVIOUS YEAR FIGURES

The Figures in respect of previous year have been regrouped/rearranged wherever necesary to confirm to this year's classification

In terms of our report of even date attached

For, Manoj Acharya & Associates Chartered Accountant

For and on behalf of the Board of Directors of Scanpoint Geomatics Limited

Manoj Acharya Partner Ahmedabad, 20th May, 2013 Kanti V. Ladani Director Chairma

Ramesh K. Sojitra
Chairman & Managing Director
Ahmedabad, 20th May, 2013

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#### BALANCE SHEET ABSTRACT AND COMPANY'S GENERAL BUSINESS PROFILE

(Pursuant to Part III of Schedule VI of the Companies Act, 1956)

## I. REGISTRATION DETAILS

Total Liabilities

Registration No. L22219GJ1992PLC017073 State Code 04

## II. CAPITAL RAISED DURING THE YEAR (AMOUNT IN RS. THOUSANDS)

Public Issue Rights Issue Bonus Issue Private Placement -

## III. POSITION OF MOBILISATION AND DEPLOYMENT OF FUNDS (AMOUNT IN RS. THOUSANDS)

257.222

Total Elabilities	201,222	
Total Assets	257,222	
SOURCES OF FUNDS		
Paid up Capital	53,808	
Next Fixed Assets	128,303	
Reserves and Surplus	114,562	
Investment	-	
Secured Loans	57,486	
Net Current Assets	128,919	
Unsecured Loans	-	
Misc Expenditure	-	
Net Current Liabilities	31,366	
Accumulated Losses	-	

## IV. PERFORMANCE OF COMPANY (AMOUNT IN RS. THOUSANDS)

•	
Turnover	205,973
Total Expenditure	191,907
Profit/(Loss) Before Tax & Provision	14,066
Profit After Tax	12,400
Earning per Share in Rs.	0.46
Dividend @ %	-

# V. GENERIC NAMES OF PRINCIPAL PRODUCTS/ SERVICES OF THE COMPANY (AS PER MONETARY TERMS)

Product Description : I. Activities relating to GIS technology including Software Developing

ii. Graphic Designing, Thermal CTP Plate and four color separation processing

## As per our attached report of even date

For and on behalf of the Board

Kanti V. Ladani Director Rameshchandra K. Sojitra Chairman & Managing Director Ahmedabad, 20th May, 2013

## **SCANPOINT GEOMATICS LIMITED**

Regd. Office: "Scanhouse", B/h. Town Hall, Ashram Road, Ahmedabad-380 006.

DP. ID*		21st Annual General Meeting			
Client ID		Attendance Slip		Folio No.	
Please cor	mplete this attendance slip	o and hand it over at the entrance o	of the	meeting h	all.
Name of th	e Member (in Block Lette	rs)			
Name of P	roxy, if any (in Block Lette	rs)			
No. of Sha	res held				
record my	presence at the 21st Annu	holder/Proxy for the registered sh Ial General Meeting of the Compa , Ashram Road, Ahmedabad – 380	any on	30th Septe	
SIGNATUI	REOFTHE MEMBER/P	ROXY			
Note. 1. 2. 3.	when the come to the meeting Members/Proxy Holders/Aut the Meeting. Authorized Representatives	ers are requested to bring this Attendar g and hand it over at the entrance of the M thorised Representatives are requested of Corporate members shall produce pro	eeting i to shov	Hall. v their Photo	ID Proof for attending
No attendand	ce slip will be issued at the tim				
	SCANP	OINT GEOMATICS L	_IMI	TED	
	Regd. Office : "Scanhou	ıse", B/h. Town Hall, Ashram Roa	ad, Ah	medabad-	380 006.
DP. ID*		21st Annual General Meeting		Folio No.	
Client ID		Proxy	L		
I/We		······			
		being a member(s) of SCA	NPOI	NTGEOM	IATICS LIMITED
hereby ap	point				
of					
or failing hi	m/her				
of					
		s and on my/our behalf at the 2 30th September, 2013 at 10.30 a.			
		[	– – – - Affix	1 	
Signed this Regd. Folio	s day of . o No		evenue tamp	ı	2013
	The Proxy need not be a me				uthorized in writing or if

This form duly filled up, stamped and signed by the appointer or his attorney duly authorized in writing or if the appointer is a Body Corporate, under the seal or signed by an attorney duly authorized by it shall be deposited at the Registered Office of the Company along with the power of Attorney, if any under which the Proxy Form is signed, not less than 48 hours before the time for holding the meeting.