Progress on...





ANNUAL REPORT 2012-13

# The biggest award we could ever win is your delight

### **Best Bank**

CNBC-TV18 India's Best Bank and Financial Institution Awards 2012

### **Consistent Performer**

India's Best Banks – 2012 Survey by Business Today & KPMG

### Bank of the Year

Money Today FPCIL Awards 2012-13

### **Best Bank**

Runner Up- Outlook Money Awards 2012

### Fastest Growing Large Bank- Dun & Bradstreet

Polaris Financial Technology Banking Awards 2012

### Fastest Growing Large Bank

Businessworld Best Banks Survey 2012

### **Best Domestic Bond House**

The Asset Triple A Country Awards 2012 - Our Bank has been honored with this award for the third year in a row.

### India Bond House of the year

IFR ASIA - Country Awards 2012

### **Deal Maker of the Year in Rupee Bonds**

Businessworld Magna Awards - India's Best Deal Makers 2012

### The Best Emerging Bullion Dealing Bank

9th India International Gold Convention-2011-12

### Best Acquiring Institution in South Asia

Visa LEADER Award at Visa's 2012 APCEMEA Security Summit, Bali.

### Gold Shield for Excellence in Financial Reporting in the <u>Private Banks</u> category



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# MANAGING DIRECTOR & CEO'S LETTER TO THE SHAREHOLDERS

It has been a challenging environment but despite the slowing momentum of growth in the economy, your Bank has reported another consistent performance - reflected in a steady growth of our customer base, widening reach through multiple channels, healthy growth of business and revenues and stable asset quality. It is also an affirmation of the Bank's focus on a balanced growth strategy.

The Bank's retail businesses grew steadily during the year and there was credible growth of both retail deposits and loans, supported by an expanding network that is critical to the retail franchise. We added 325 branches and 1,321 ATMs in FY 2012-13. Your Bank continues to balance growth with profitability and generate value for our stakeholders. This is evidenced by the consistently healthy return on assets and return on equity.

We also have a deep and abiding commitment to the environment and the underprivileged. Towards this end, your Bank has adopted the ambitious goal of facilitating the creation of one million sustainable livelihoods by 2017 in partnership with reputed organizations in the field.

During the current financial year, your Bank undertook a successful equity capital raising exercise and global and domestic investors have invested ₹5,537 crores in the Bank. We are grateful to all the investors who have reposed confidence in us.

Looking ahead, we are optimistic about the future and we believe that your Bank is positioned to adapt suitably to challenges and capitalise on emerging opportunities in the economy. I truly appreciate your support and association with the Bank and remain committed to delivering value to all our stakeholders.

### Shikha Sharma

24th April, 2013

# **BOARD OF DIRECTORS\***

Sanjiv Misra Chairman

Shikha Sharma Managing Director & CEO

K. N. Prithviraj Director

V. R. Kaundinya Director S. B. Mathur Director

Prasad R. Menon
R. N. Bhattacharyya
Director
Samir K. Barua
Director

A. K. Dasgupta

Director

Som Mittal

Director

Ireena Vittal Director
Rohit Bhagat Director

Somnath Sengupta Executive Director & Head (Corporate Centre)
V. Srinivasan Executive Director & Head (Corporate Banking)

P. J. Oza Company Secretary

# THE CORE MANAGEMENT TEAM

R. K. Bammi Executive Director (Retail Banking)

P. Mukherjee President – Large Corporate and International Banking

S. S. Bajaj President & Chief Audit Executive
Vinod George President — Wholesale Banking Operations

M. V. Subramanian

President – Rural & Inclusive Banking

S. K. Mitra

President – Distribution

B. Gopalakrishnan

President – Law

Bapi Munshi President & Chief Risk Officer

C. Babu Joseph President – Executive Trustee & CEO – Axis Bank Foundation

Sanjeev K. Gupta

President & Chief Financial Officer

V. K. Bajaj

President – Mid Corporates & SME

Sidharth Rath

President – Treasury & Business Banking

A. R. Gokulakrishnan President – Wholesale Banking Operations (Designate)

Rajendra D. Adsul President – SME
R. V. S. Sridhar President – IT & Retail Operations

Lalit Chawla President – Corporate Credit
Rajesh Kumar Dahiya President – Human Resources

Sharad Bhatia President - Stressed Assets
Rajiv Anand President - Retail Banking
Jairam Sridharan President - Consumer Lending

\*as on 24th April 2013

M/s Deloitte Haskins & Sells Auditors

Chartered Accountants

M/s Karvy Computershare Private Limited Registrar and Share Transfer Agents

UNIT: AXIS BANK LIMITED
Plot No. 17 to 24, Vittalrao Nagar, Madhapur, Hyderabad - 500 081.

Tel. No. : 040-23420815 to 23420824 Fax No. : 040-23420814

**Registered Office** 

'Trishul', 3rd Floor, Opp. Samartheshwar Temple, Law Garden, Ellisbridge, Ahmedabad - 380 006.

Tel. No.: 079-2640 9322 Fax No: 079-2640 9321

Email: p.oza@axisbank.com,sanjeev.kapoor@axisbank.com,rajendra.swaminarayan@axisbank.com

Web site: www.axisbank.com

**Corporate Office** 

Axis House, C-2, Wadia International Centre, Pandurang Budhkar Marg, Worli, Mumbai – 400 025.

Tel. No.: 022-24252525/43252525 and Fax No.: 022-24251800

# SNAP SHOT OF KEY FINANCIAL INDICATORS: 2009 - 2013

						(₹ in crores)
FINANCIAL HIGHLIGHTS	2008 - 2009	2009 - 2010	2010 - 2011	2011 - 2012	2012 - 2013	CAGR (5 Years)
Total Deposits	117,374.11	141,300.22	189,237.80	220,104.30	252,613.59	23.58%
- Savings Bank Deposits	25,822.12	33,861.80	40,850.31	51,667.96	63,777.73	26.13%
- Current Account Deposits	24,821.61	32,167.74	36,917.09	39,754.07	48,322.10	19.24%
Total Advances	81,556.77	104,340.95	142,407.83	169,759.54	196,965.96	26.98%
- Retail Advances	16,051.78	20,820.73	27,759.23	37,570.33	53,959.79	31.75%
Total Investments	46,330.35	55,974.82	71,991.62	93,192.09	113,737.54	27.54%
Shareholders' Funds	10,213.59	16,044.45	18,998.83	22,808.54	33,107.86	30.44%
Total Assets/Liabilities	147,722.05	180,647.85	242,713.37	285,627.79	340,560.66	25.46%
Net Interest Income	3,686.21	5,004.49	6,562.99	8,017.75	9,666.26	30.18%
Other Income	2,896.88	3,945.78	4,632.13	5,420.22	6,551.11	29.55%
Operating Revenue	6,583.09	8,950.27	11,195.12	13,437.97	16,217.37	29.92%
Operating Expenses	2,858.21	3,709.72	4,779.43	6,007.10	6,914.24	26.26%
Operating Profit	3,724.88	5,240.55	6,415.69	7,430.87	9,303.13	33.11%
Provisions and Contingencies	1,909.52	2,726.02	3,027.20	3,188.66	4,123.70	28.99%
Net Profit	1,815.36	2,514.53	3,388.49	4,242.21	5,179.43	37.06%
FINANCIAL RATIOS	2008 - 2009	2009 - 2010	2010 - 2011	2011 - 2012	2012 - 2013	
Earnings Per Share (Basic) (in ₹)	50.61	65.78	82.95	102.94	119.67	
Book Value (in ₹)	284.50	395.99	462.77	551.99	707.50	
Return on Equity	19.93%	19.89%	20.13%	21.22%	20.51%	
Return on Assets	1.44%	1.67%	1.68%	1.68%	1.70%	
Capital Adequacy Ratio (CAR)	13.69%	15.80%	12.65%	13.66%	17.00%	
Tier I Capital (CAR)	9.26%	11.18%	9.41%	9.45%	12.23%	
Dividend Per Share (in ₹)	10.00	12.00	14.00	16.00	18.00	
Dividend Payout Ratio	23.16%	22.57%	19.78%	18.15%	19.06%	

# **HIGHLIGHTS**

Profit after tax up 22.09% to ₹5,179.43 crores

Net Interest Income up 20.56% to ₹9,666.26 crores

Fee & Other Income up 14.59% to ₹**5**,**796**.**51**crores

Deposits up 14.77% to ₹252,613.59 crores

Demand Deposits up 22.62% to ₹112,099.83 crores

Advances up 16.03% to ₹196,965.96 crores

Retail Assets up 43.62% to ₹53,959.79 crores

Network of branches and extension counters increased from 1,622 to 1,947

Total number of ATMs went up from 9,924 to 11,245

Earnings per share (Basic) increased from ₹102.94 to ₹119.67

Proposed Dividend up from 160% to 180%

Capital Adequacy Ratio stood at 17.00% as against the minimum regulatory norm of 9%

Tier - I Capital Adequacy Ratio up from 9.45% to 12.23%

# **DIRECTORS' REPORT: 2012-13**

The Board of Directors is pleased to present the Nineteenth Annual Report of the Bank together with the Audited Statement of Accounts, Auditors' Report and the report on business and operations of the Bank for the financial year ended 31st March 2013.

### **FINANCIAL PERFORMANCE**

The financial highlights for the year under review are presented below:

			(₹ in crores)
PARTICULARS	2012-13	2011-12	GROWTH
Deposits	252,613.59	220,104.30	14.77%
Out of which			
Savings Bank Deposits	63,777.73	51,667.96	23.44%
Current Account Deposits	48,322.10	39,754.07	21.55%
Advances	196,965.96	169,759.54	16.03%
Out of which	•	,	
Retail Advances	53,959.79	37,570.33	43.62%
Non-retail Advances	143,006.17	132,189.21	8.18%
Total Assets/Liabilities	340,560.66	285,627.79	19.23%
Net Interest Income	9,666.26	8,017.75	20.56%
Other Income	6,551.11	5,420.22	20.86%
Out of which	,	,	
Trading Profit <sup>(1)</sup>	754.60	361.56	108.71%
Fee and other income	5,796.51	5,058.66	14.59%
Operating Expenses (excluding depreciation)	6,562.51	5,664.86	15.85%
Profit before Depreciation, Provisions and Tax	9,654.86	7,773.11	24.21%
Depreciation	351.73	342.24	2.77%
Provision for Tax	2,373.26	2,045.63	16.02%
Other Provisions and Write offs	1,750.44	1,143.03	53.14%
Net Profit	5,179.43	4,242.21	22.09%
Appropriations:	·	·	
Transfer to Statutory Reserve	1,294.86	1,060.55	22.09%
Transfer to Investment Reserve	53.46	-	-
Transfer to Capital Reserve	141.46	51.90	172.56%
Transfer to Reserve Fund	2.61	-	_
Proposed Dividend	987.24	770.08	28.20%
Surplus carried over to Balance Sheet	2,699.80	2,359.68	14.41%
(1) Excluding Merchant Exchange Profit			
KEY PERFORMANCE INDICATORS		2012-13	2011-12
Interest Income as a percentage of working funds*		8.90%	8.71%
Non-Interest Income as a percentage of working funds*		2.15%	2.15%
Net Interest Margin		3.53%	3.59%
Return on Average Net Worth		20.51%	21.22%
Operating Profit as a percentage of working funds*		3.05%	2.94%
Return on Average Assets		1.70%	1.68%
Profit per employee**		₹14.58 lacs	₹14.34 lacs
Business (Deposits less inter-bank deposits + Advances) per employee**		₹12.15 crores	₹12.76 crores
Net non-performing assets as a percentage of net customer assets***		0.32%	0.25%
1400 Horr performing assets as a percentage of fiet customer assets		0.52 /0	0.2370

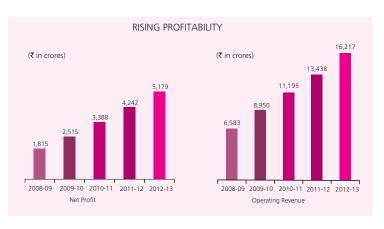
<sup>\*</sup> Working funds represent average total assets.

Previous year figures have been re-grouped wherever necessary.

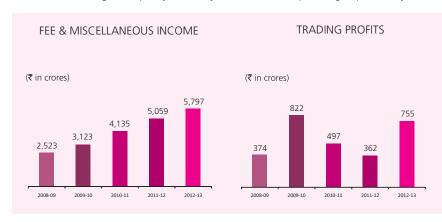
<sup>\*\*</sup> Productivity ratios are based on average number of employees for the year.

<sup>\*\*\*</sup> Customer assets include advances and credit substitutes.

The Bank continued to grow steadily, both in business and earnings, in an increasingly competitive financial market and reported a net profit of ₹5,179.43 crores for the year ended 31st March 2013, registering a growth of 22.09% over the net profit of ₹4,242.21 crores last year. The strong performance in earnings resulted from the robust growth across all segments. During the year, the Bank's total income increased by 23.05% to reach ₹33,733.68 crores, compared to ₹27,414.86 crores last year. Operating revenue during this period increased by 20.68% to ₹16,217.37 crores while operating profit increased by 25.20% to ₹9,303.13 crores. The growth in earnings may be attributed to the performance of the Bank's core



income streams: net interest income (NII), fee and other income. NII increased by 20.56% to ₹9,666.26 crores from ₹8,017.75 crores last year. Fee, trading and other income increased by 20.86% to ₹6,551.11 crores from ₹5,420.22 crores last year. The increase in earnings was partly offset by an increase in operating expenses by 15.10% to ₹6,914.24 crores.



During the year under review, the growth in NII is attributable to an expansion in the balance sheet size and healthy low-cost Current Account and Savings Bank (CASA) deposits. During the year, the total earning assets on a daily average basis increased by 22.64% to ₹273,738 crores, compared to ₹223,206 crores last year. A steady growth of low-cost CASA deposits, which on a daily average basis increased to ₹80,941 crores from ₹70,845 crores, helped in containing the cost of funds, which had risen over the period due to the hardening of interest

rates on term deposits. Overall, the daily average cost of funds in the year increased to 6.55% from 6.28% last year. During the year, the cost of deposits increased to 6.73% from 6.47% last year primarily due to an increase in cost of term deposits by 18 basis points (from 8.92% to 9.10%). During the same period, the yield on earning assets increased by 9 basis points to 9.75% from 9.66% last year.

Other income comprising fees, trading profit and miscellaneous income increased by 20.86% to ₹6,551.11 crores in 2012-13 from ₹5,420.22 crores last year and constituted 40.40% of the operating revenue of the Bank. Fee income constituted 34.04% of the operating revenue of the Bank and increased by 16.80% to ₹5,520.93 crores from ₹4,726.94 crores last year. The Bank earns fee income from a diverse set of products and businesses such as client-based merchant foreign exchange trade, transaction banking (including cash management services), syndication and placement fees, processing fees from loans and commission on non-funded products (such as letters of credit and bank guarantees), inter-change fees on ATM-sharing arrangements and fee income from the distribution of third-party personal investment products. During the year, proprietary trading profits increased by 108.71% to ₹754.60 crores from ₹361.56 crores last year. Miscellaneous income decreased by 16.92% to ₹275.58 crores from ₹331.72 crores last year mainly due to lower recoveries of loans/investments written-off in earlier years. During the year, such recoveries accounted for ₹268.51 crores.

As a result, the operating revenue of the Bank increased by 20.68% to ₹16,217.37 crores from ₹13,437.97 crores last year. The core income streams (NII, fee and miscellaneous income) now constitute 95.35% of the operating revenue, reflecting the sustainability of the Bank's earnings. Operating expenses increased by 15.10% to ₹6,914.24 crores from ₹6,007.10 crores last year, largely as a result of the growth of the Bank's network and other infrastructure required for supporting the existing and new businesses. The Cost to Income ratio of the Bank was 42.63% compared to 44.70% last year.

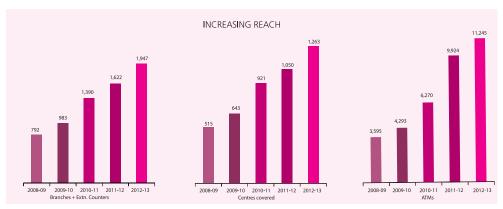


During the year, the operating profit of the Bank increased by 25.20% to ₹9,303.13 crores from ₹7,430.87 crores last year. During this period, the Bank created total provisions (excluding provisions for tax)

of ₹1,750.44 crores compared to ₹1,143.03 crores last year. The Bank provided ₹1,179.22 crores towards non-performing assets compared to ₹860.43 crores last year and ₹196.68 crores towards provision for standard assets compared to ₹150.30 crores last year. The Bank also provided ₹103.95 crores compared to ₹88.86 crores last year against restructured assets. The Bank has also created a contingent provision of ₹375 crores against advances and other exposures as a prudent measure. During 2012-13, the Bank restructured loans of ₹2,110.09 crores. The ratio of Gross NPAs to gross customer assets was 1.06% compared to 0.94% last year and Net NPA ratio (Net NPAs as percentage of net customer assets) was 0.32% compared to 0.25% last year. With higher levels of provisions built over and above regulatory norms during the year, the Bank has maintained its provision coverage to 79.15% (after considering prudential write-offs).

The healthy growth in business and revenue has been reflected in a set of financial parameters and ratios during the year. Basic Earnings Per Share (EPS) was ₹119.67 compared to ₹102.94 last year, while the Diluted Earnings Per Share was ₹118.85 compared to ₹102.20 last year. Return on Equity (RoE) was 20.51% compared to 21.22% last year and Book Value Per Share increased from ₹551.99 to ₹707.50. Return on Assets (RoA) is 1.70% compared to 1.68% last year. The net interest margin (NIM) for the year was 3.53% compared to 3.59% last year.

The Bank displayed healthy growth in several key balance sheet parameters for the year ended 31st March 2013. The balance sheet size increased by 19.23% to ₹340,561 crores on 31st March 2013 from ₹285,628 crores on 31st March 2012. As on 31st March 2013, the total deposits of the Bank stood at ₹252,614 crores against ₹220,104 crores last year, increasing by 14.77% over last year. Savings Bank deposits increased by 23.44% to ₹63,778 crores, while Current Account deposits increased by 21.55% to ₹48,322 crores. Low-cost demand deposits: Current Accounts and Savings Bank (CASA) deposits were ₹112,100 crores as on 31st March 2013 as compared to ₹91,422 crores last year, rising 22.62% over the year. As on 31st March 2013, CASA deposits constituted 44.38% of total deposits as compared to 41.54% last year. On a daily average basis, Savings Bank deposits increased by 20.26% to ₹52,243 crores, while Current Account deposits increased by 4.73% to ₹28,698 crores. The percentage share of CASA in total deposits, on a daily average basis, was 36.28% compared to 37.65% last year. In order to broaden the term deposit base, the Bank continued to focus on increasing the share of retail term deposits in total term deposits. As on 31st March 2013, the retail term deposits grew 24.37% and stood at ₹59,531 crores, constituting 42.37% of the total term deposits compared to 37.20% last year. Total advances of the Bank were ₹196,966 crores as on 31st March 2013, increasing by 16.03% from ₹169,760 crores as on 31st March 2012. Of this, corporate advances (comprising large, infrastructure and mid-corporate accounts) increased 7.89% to ₹98,239 crores and SME loans increased 25.75% to ₹29,922 crores. Agricultural lending (including micro finance) stood at ₹14,845 crores, decreasing 14.39% over the last year. Retail loans increased by 43.62% to ₹53,960 crores. The percentage share of retail loans to total advances has increased to 27.40% from 22.13% last year. The retail loan portfolio continues to be focused on secured products. However, a diversification into multiproduct portfolio continued during the year. Secured loans accounted for 87.14% of the total retail loans. The total investments of the Bank increased by 22.05% to ₹113,737 crores and investments in government and approved securities, held mainly for SLR requirement, increased by 23.89% to ₹72,518 crores. Other investments, including corporate debt securities, increased by 18.93% to ₹41,219 crores. As on 31st March 2013, the total assets of the Bank's overseas branches stood at ₹37,152 crores, constituting 10.91% of the Bank's total assets.



The Bank continued to enlarge its distribution network by widening its geographical reach, which is seen to be critical for tapping low-cost CASA deposits, lending to retail, agriculture and SME segments and the distribution of third-party products. During the year under review, the Bank added 325 new branches, taking the total number of branches and extension

counters (ECs) to 1,947, of which 883 branches/ECs are in semi-urban and rural areas and 1,064 branches are in metropolitan and urban areas. The Bank is present in all the States and Union Territories (except Lakshadweep), covering a total of 1,263 centres. The Bank also increased its ATM network to 11,245, as compared to 9,924 ATMs last year. Apart from this, the Bank has an overseas presence in the form of branches at Singapore, Hong Kong, DIFC (Dubai International Financial Centre) and Colombo and representative offices at Shanghai, Dubai and Abu Dhabi.

### **CAPITAL & RESERVES**

During the year under review, the Bank raised capital in the form of equity and debt to support future growth. It raised Tier I capital in the form of equity capital through a Qualified Institutional Placement (QIP) and a preferential allotment of equity shares to the promoters of the Bank. The Bank mobilised an aggregate of ₹5,537.47 crores through this offering, by issuing 34,000,000 equity shares through a QIP offering and 5,837,945 shares to promoters (Life Insurance Corporation of India, General Insurance Corporation of India, New India Assurance Company Limited, National Insurance Company Limited and United India Insurance Company Limited) in order to maintain their percentage shareholding of the Bank's



promoters at the pre-QIP offering levels. The equity shares offered under the QIP offering and preferential allotment were both priced at ₹1,390 per share.

During the year, the Bank also raised capital of ₹2,500 crores by way of sub-ordinated bonds (unsecured redeemable non-convertible debentures) qualifying as Tier II capital. These measures have significantly strengthened the capital position of the Bank, particularly core Tier I capital, providing adequate support for future growth. The Bank is well capitalised with an overall capital adequacy ratio (CAR) of 17.00% at the end of the year, well above the benchmark requirement of 9% stipulated by Reserve Bank of India (RBI). Of this, Tier I CAR was 12.23% against 9.45% last year, while the Tier II CAR was at 4.77% against 4.21% last year. During the year, a total of 2,822,571 equity shares were allotted to employees of the Bank/subsidiary companies pursuant to exercise of options under its Employee Stock Option Scheme. The paid-up capital of the Bank rose to ₹467.95 crores, as compared to ₹413.20 crores last year. The shareholding pattern of the Bank as of 31st March 2013 was as under:

Sr. No.	Name of Shareholders	% of Paid-up Capital
i.	Administrator of the Specified Undertaking of the Unit Trust of India (SUUTI)	20.78
ii.	Life Insurance Corporation of India (LIC) (1)	9.26
iii.	General Insurance Corporation and four PSU insurance companies	3.84
iv.	Overseas investors (including FIIs/OCBs/NRIs)	41.13
V.	Foreign Direct Investment (GDR issue)	8.16
vi.	Other Indian financial institutions/mutual funds/banks	4.50
vii.	Others	12.33
	Total	100.00

<sup>(1)</sup> As per Benpos dated 31st March 2013, save and except 43,335,460 shares equivalent to 9.26% of the total paid-up capital of the Bank held by LIC, all other holdings are not considered for arriving at the Promoter's shareholding

The Bank's shares are listed on the NSE and the BSE. The GDRs issued by the Bank are listed on the London Stock Exchange (LSE). The Bonds issued by the Bank under the MTN programme are listed on the Singapore Stock Exchange. The listing fees relating to all stock exchanges for the current year have been paid.

### DIVIDEND

The Diluted Earnings Per Share (EPS) for 2012-13 rose to ₹118.85 from ₹102.20 last year. In view of the overall performance of the Bank and the objective of rewarding shareholders with cash dividends while retaining capital to maintain a healthy capital adequacy ratio to support future growth, the Board of Directors has recommended a higher dividend of ₹18.00 per equity share, compared to ₹16.00 per equity share declared last year. This dividend shall be subject to tax on dividend to be paid by the Bank. This increase reflects our confidence in the Bank's ability to consistently grow earnings over time.

### **BOARD OF DIRECTORS**

During the year, some changes in the composition of the Board of Directors have taken place. The term of Dr. Adarsh Kishore as non-executive Chairman of the Bank ended on 7<sup>th</sup> March 2013. Dr. Sanjiv Misra, former Secretary, Department of Expenditure, Ministry of Finance, Government of India, former member of Finance Commission and nominee of the Administrator of the Specified Undertaking of the Unit Trust of India (SUUTI) was appointed as the non-executive Chairman with effect from 8<sup>th</sup> March 2013. Reserve Bank of India vide its letter dated 6<sup>th</sup> March 2013 has granted approval for the appointment of Dr. Sanjiv Misra as the Chairman of the Bank.

Shri Somnath Sengupta and Shri V. Srinivasan who were inducted in the Board, took charge as the Executive Directors of the Bank with effect from 15<sup>th</sup> October 2012. Smt. Ireena Vittal, Independent Strategic Advisor was appointed as an Additional Independent Director of the Bank with effect from 3<sup>rd</sup> November 2012. Shri Rohit Bhagat, former Chairman, Asia Pacific, BlackRock Inc. was appointed as an Additional Independent Director of the Bank with effect from 16<sup>th</sup> January 2013. Smt. Rama Bijapurkar ceased to be a director with effect from 17<sup>th</sup> January 2013 on completion of her term of eight years pursuant to provisions of section 10A(2A)(i) of the Banking Regulation Act, 1949. The Board of Directors places on record its deep appreciation and gratitude to Dr. Adarsh Kishore for his valuable contribution as Chairman of the Bank. The Board also places on record its appreciation to Smt. Rama Bijapurkar for the valuable services rendered by her during her tenure as Director of the Bank.

In accordance with the provisions of the Companies Act, 1956 and the Articles of Association of the Bank, Shri S. B. Mathur, Shri Prasad R. Menon and Shri R. N. Bhattacharyya retire by rotation at the Nineteenth Annual General Meeting and, being eligible, offer themselves for re-appointment as Directors of the Bank.

### **SUBSIDIARIES**

As on 31<sup>st</sup> March 2013, the Bank has seven subsidiaries: Axis Capital Ltd. (formerly Axis Securities and Sales Ltd.), Axis Finance Private Ltd. (formerly Enam Finance Private Ltd.), Axis Private Equity Ltd., Axis Trustee Services Ltd., Axis Asset Management Company Ltd., Axis Mutual Fund Trustee Ltd., and Axis U.K. Ltd.

Axis Capital Ltd. was primarily in the business of marketing of credit cards and retail asset products and also provides retail broking services. Pursuant to receipt of regulatory approvals to the Revised Scheme of Arrangement, certain businesses of Enam Securities Private Ltd. were demerged into Axis Capital Ltd., with effect from 20th October 2012. Consequently, Axis Capital Ltd. now also provides services relating to investment banking, equity capital markets, institutional stock broking, mergers and acquisition, etc. During the year, the Bank also acquired the entire share capital of Axis Finance Private Ltd., a wholly owned subsidiary of Axis Capital Ltd., and pursuant to such acquisition, Axis Finance Private Ltd. has become a direct subsidiary of the Bank. Axis Finance Private Ltd., is a NBFC and carries on the activities of loan against shares, margin funding, IPO financing etc. Axis Private Equity Ltd. primarily carries on the activities of managing equity investments and provides venture capital support to businesses. Axis Trustee Services Ltd. is engaged in trusteeship activities (e.g. acting as debenture trustee and as trustee to various securitisation trusts). Axis Asset Management Company Ltd. undertakes the activities of managing the mutual fund business. Axis Mutual Fund Trustee Ltd. was formed to act as the trustee for the mutual fund business. Axis U.K. Ltd. had filed an application with the Financial Services Authority (FSA), UK for a banking license and to create the necessary infrastructure for banking business. Till the 31st March 2013, pending receipt of the approval, it did not commence operations. Approval has been received from the FSA on the 19th April, 2013 to commence banking operations and subsequently, the name of the Company has been changed to Axis Bank UK Ltd.

In terms of the General Circular No. 2/2011 dated 8<sup>th</sup> February 2011 issued by the Ministry of Corporate Affairs, Government of India, the copies of Directors' Reports, Auditors' Reports and the financial statements of the seven subsidiaries have not been

attached to the accounts of the Bank for the financial year ended 31st March 2013. Any shareholder who may be interested in obtaining a copy of the aforesaid documents may write to the Company Secretary at the Registered Office of the Bank. These documents will also be available for examination by shareholders of the Bank at its Registered Office. The documents related to individual subsidiaries will similarly be available for examination at the respective registered offices of the companies. In line with the Accounting Standard 21 (AS 21) issued by the Institute of Chartered Accountants of India, the consolidated financial results of the Bank along with its subsidiaries for the year ended 31st March 2013 are enclosed as an Annexure to this report.

### **EMPLOYEE STOCK OPTION PLAN (ESOP)**

The Bank has instituted an Employee Stock Option Scheme to enable its employees and the employees of its subsidiaries including Whole-time Directors, to participate in the future growth and financial success of the Bank. Under the Scheme 40,517,400 options can be granted to employees. The employee stock option scheme is in accordance with the Securities and Exchange Board of India (Employee Stock Option and Employee Stock Purchase Scheme) Guidelines, 1999. The eligibility and number of options to be granted to an employee is determined on the basis of the employee's work performance and is approved by the Board of Directors.

Over the period February 2001 to June 2010, the Bank's shareholders approved plans for the issuance of stock options to employees on five occasions. Under the first two plans and upto the grant made on 29<sup>th</sup> April 2004, the option conversion price was set at the average daily high-low price of the Bank's equity shares traded during the 52 weeks preceding the date of grant at the Stock Exchange which has had the maximum trading volume of the Bank's equity share during that period. Under the third plan and with effect from the grant made by the Bank on 10<sup>th</sup> June 2005, the pricing formula has been changed to the closing price on the day previous to the grant date. The Remuneration and Nomination Committee granted options under these plans on twelve occasions: 1,118,925 during 2000-01, 1,779,700 during 2001-02, 2,774,450 during 2003-04, 3,809,830 during 2004-05, 5,708,240 during 2005-06, 4,695,860 during 2006-07, 6,729,340 during 2007-08, 2,677,355 during 2008-09, 4,413,990 during 2009-10, 2,915,200 during 2010-11, 3,268,700 during 2011-12 and 2,516,000 during 2012-13. The options granted, which are non-transferable, vest at rates of 30%, 30% and 40% on each of three successive anniversaries following the grant, subject to standard vesting conditions, and must be exercised within three years of the date of vesting. As of 31st March 2013, 27,190,658 options had been exercised and 10,865,025 options were in force.

Other statutory disclosures as required by the revised SEBI guidelines on ESOPs are given in the Annexure to this report.

### CORPORATE GOVERNANCE

The Bank is committed to achieve the highest standards of corporate governance, and it aspires to benchmark itself with international best practices in this regard. The corporate governance practices followed by the Bank are enclosed as an Annexure to this report.

The Bank has adopted a major part of the recommendations contained in the Corporate Governance Voluntary Guidelines 2009 issued by the Ministry of Corporate Affairs and is examining the possibility of implementing the remaining recommendations.

### **DIRECTORS' RESPONSIBILITY STATEMENT**

The Board of Directors hereby declares and confirms that:

- The applicable accounting standards have been followed in the preparation of the annual accounts and proper explanations have been furnished, relating to material departures.
- Accounting policies have been selected and applied consistently and reasonably, and prudent judgements and estimates
  have been made so as to give a true and fair view of the state of affairs of the Bank and of the Profit and Loss of the Bank
  for the financial year ended 31st March 2013.
- Proper and sufficient care has been taken for the maintenance of adequate accounting records, in accordance with the provisions of the Companies (Amendment) Act, 2000, for safeguarding the assets of the Bank, and for preventing and detecting fraud and other irregularities.
- The annual accounts have been prepared on a going concern basis.
- The Bank has in place a system to ensure compliance of all laws applicable to the Bank.

### STATUTORY DISCLOSURE

Considering the nature of activities of the Bank, the provisions of Section 217(1)(e) of the Companies Act, 1956 relating to conservation of energy and technology absorption do not apply to the Bank. The Bank is, however, constantly pursuing its goal of technological upgradation in a cost-effective manner for delivering quality customer service.

The statement containing particulars of employees as required under Section 217(2A) of the Companies Act, 1956 and the rules hereunder is given in an Annexure appended hereto and forms part of this report. In terms of Section 219(1)(iv) of the Act, the Report and Accounts are being sent to the shareholders excluding the aforesaid Annexure. Any shareholder interested in obtaining a copy of the Annexure may write to the Company Secretary at the Registered Office of the Bank.

### **BUSINESS RESPONSIBILITY REPORT**

The Securities and Exchange Board of India (SEBI) through its circular CIR/CFD/DIL/8/2012 dated 13<sup>th</sup> August 2012 has mandated the inclusion of Business Responsibility (BR) Report as part of the Annual Report for top 100 listed entities based on market capitalisation at Bombay Stock Exchange (BSE) and National Stock Exchange (NSE) as on 31<sup>st</sup> March 2012. The Business Responsibility Report of the Bank has been enclosed as an Annexure to this report.

### **AUDITORS**

M/s Deloitte Haskins & Sells, Chartered Accountants, Statutory Auditors of the Bank will retire on the conclusion of the Nineteenth Annual General Meeting and are eligible for re-appointment, subject to the approval of Reserve Bank of India and the shareholders. As recommended by the Audit Committee of the Board, the Board of Directors has proposed the appointment of M/s Deloitte Haskins & Sells, Chartered Accountants as Statutory Auditors for the financial year 2013-14. The shareholders are requested to consider their appointment on the remuneration to be decided by the Audit Committee of the Board.

### **ACKNOWLEDGEMENTS**

The Board of Directors places on record its gratitude to the Reserve Bank of India, other government and regulatory authorities, financial institutions and correspondent banks for their strong support and guidance. The Board acknowledges the support of the shareholders and also places on record its sincere thanks to its valued clients and customers for their continued patronage. The Board also expresses its deep sense of appreciation to all employees of the Bank for their strong work ethic, excellent performance, professionalism, teamwork, commitment and initiative, which has led to the Bank making commendable progress in today's challenging environment.

For and on behalf of the Board of Directors

Place : Mumbai Sanjiv Misra
Date : 24th April, 2013 Chairman

# **ANNEXURE**

# STATUTORY DISCLOSURES REGARDING ESOP (FORMING PART OF THE DIRECTORS' REPORT FOR THE YEAR ENDED 31st MARCH 2013)

Options Granted	42,407,590
Options Exercised & Shares Allotted*	27,190,658
Options lapsed/cancelled	4,351,907
Total Options (in force) as on 31st March, 2013	10,865,025
Options Vested	5,372,105
Money realised by exercise of options (₹ in lacs)	83,801.94
* One (1) share would arise on exercise of one (1) stock option	
Other details are as under:	
Pricing Formula	Fixed Price i.e. The average daily high – low price of the shares of the Bank traded during the 52 weeks preceding the date of grant at that stock exchange which has had the maximum trading volume of the Bank's share during that period.
	For options granted on and after 10 <sup>th</sup> June 2005, the exercise price considered is the closing market price as on the day preceding the date of the grant at that stock exchange which has had the maximum trading volume of the Bank's share.
Variation in terms of ESOP	None
Details of options granted:	
• Employee wise details of grants to Senior managerial	Managing Director & CEO: 675,000 options
personnel	Executive Director & Head (Corporate Centre): 403,880 options **
	Executive Director & Head (Corporate Banking): 290,000 options **
<ul> <li>Employees who were granted, during any one year, options amounting to 5% or more of the options granted during the year</li> </ul>	Managing Director & CEO : 200,000 options
<ul> <li>Identified employees who were granted options, during any one year, equal or exceeding 1% of the issued capital (excluding outstanding warrants and conversions) of the</li> </ul>	
Bank under the grant	None
Diluted Earnings Per Share pursuant to issue of shares on exercise of options calculated in accordance with Accounting Standard (AS) 20 'Earnings Per Share'	₹118.85 per share
Weighted average exercise price of Options whose:	Thousand Personal
<ul> <li>Exercise price equals market price</li> </ul>	Weighted average exercise price of the stock options granted during the year is ₹1,086.65.
2 Exercise price equals market price	
Exercise price is greater than market price	Nil

Weighted average fair value of Options whose:	
Exercise price equals market price	Weighted average fair value of the stock options granted during the year is ₹387.24.
Exercise price is greater than market price	Nil
Exercise price is less than market price	Nil
Fair Value Related Disclosure	
• Increase in the employee compensation cost computed at fair value over the cost computed using intrinsic cost method	₹117.08 crores
• Net Profit, if the employee compensation cost had been computed at fair value	₹5,062.35 crores
Basic EPS, if the employee compensation cost had been computed at fair value	₹116.97 per share
Diluted EPS, if the employee compensation cost had been computed at fair value	₹116.16 per share
Significant Assumptions used to estimate fair value	
Risk free interest rate	8.14% to 8.33%
Expected life	2 to 4 years
Expected Volatility	35.92% to 50.25%
Dividend Yield	1.20%
• Price of the underlying share in the market at the time of option grant	₹1,086.65

# MANAGEMENT'S DISCUSSION AND ANALYSIS

### MACRO-ECONOMIC ENVIRONMENT

Fiscal 2012-13 saw Gross Domestic Product (GDP) growth falling to 5.0% from 6.2% in the previous year. Persisting high inflation, macro-economic imbalances, including fiscal and current account deficits resulted in a tight monetary policy stance for much part of the year. Investment dropped sharply due to high interest rates and project implementation bottlenecks resulting in the growth slowdown. A decline in the country's exports – the result of declining domestic competitiveness and a slowing global economy, together with high imports has led to deterioration in the Current Account Deficit (CAD). Reduced capital inflows also led to a sharp depreciation of the Rupee.

Subsidies rose to 2.6% in fiscal 2012-13 from 1.4% of GDP in the previous year, with both the fiscal deficit and inflation remaining at elevated levels. As part of the process of reforms and with a view to restoring investor confidence, the government has taken a number of measures since September 2012 including the partial de-regulation of diesel prices, capping of subsidies of LPG and liberalisation of FDI in multi-brand retail and aviation. The government has made fiscal discipline a key objective and the deficit for fiscal 2013-14 has been budgeted at 4.8% of GDP, lower than 5.2% declared for the previous year.

Credit growth fell to less than 15% and in the absence of fresh investments and monetary policy easing in fiscal 2013-14 may slow down further. Deposit growth in the banking sector, which remains the primary channel of financial intermediation, also witnessed a slowdown in fiscal 2012-13. Aggregate deposits outstanding were ₹67.51 lac crores as on 22<sup>nd</sup> March 2013 growing 14.3% year-on-year while non-food bank credit grew 14% to ₹51.66 lac crores.

### **Prospects for Fiscal 2013-14**

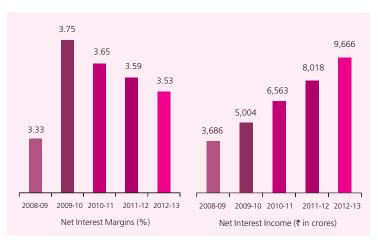
Moderate global economic recovery and measures to revive domestic growth are likely to improve economic conditions and sentiment in India in fiscal 2013-14. Core inflation is likely to decline gradually and remain range-bound thereafter. India's Current Account Deficit (CAD) is likely to reduce gradually as a result of the measures initiated by the government and the RBI. Improvement in exports will act as a further impetus to domestic growth. The steps taken to revive investment, including monetary policy easing and liquidity infusion and progressive infrastructure de-bottlenecking is likely to increase capacity expansion. Recent measures by the government, including actions by the Cabinet Committee on Investments (CCI) and prospective award of road contracts is likely to boost the projects being implemented. As a result, GDP may potentially rise to around 6% in fiscal 2013-14.

With households re-allocating their savings from physical to financial assets and with improvement in financial performance by corporates, higher foreign capital inflows as well as better cash management by the government, it is hoped that there will be an increase in financial savings that would support deposit growth and improve systemic liquidity. For fiscal 2013-14, we expect deposit growth to be 14-15% and non-food bank credit to be around 15-16%. The challenging conditions have enabled Indian corporates to become more competitive and efficient that will help them benefit from a cyclical upturn.

### **OVERVIEW OF FINANCIAL AND BUSINESS PERFORMANCE**

In a year in which the banking sector in the country has faced increasing strain, from tight liquidity conditions, hardening interest rates, slowdown in capital expenditure, rising delinquencies and high incidence of assets being restructured, the Bank has reported a strong performance, sustained by its fundamental strengths - a sound infrastructure in the form of a well laid-out retail franchise and a large number of corporate relationships.

The Bank has registered robust growth in both business and revenues. The total assets of the Bank as on 31st March 2013 were ₹340,561 crores, increasing 19.23% over the year, with the total deposits of the Bank rising 14.77% to ₹252,614 crores and the total advances rising 16.03% to ₹196,966 crores as on



31st March 2013. During the year, the total income of the Bank increased 23.05% to ₹33,734 crores, while operating revenue increased 20.68% to ₹16,217 crores. The net profit rose 22.09% to ₹5,179 crores from ₹4,242 crores in the previous year.



The Bank continued to create shareholder value, as a result of which the diluted earnings per share for the year increased to ₹118.85 from ₹102.20 last year, while the book value per share increased to ₹707.50 from ₹551.99 last year.

### **CAPITAL MANAGEMENT**

The Bank has consistently provided superior returns to its shareholders by using capital efficiently in supporting business growth. The capital management framework is driven by the objective of ensuring an appropriate mix of business, with optimal allocation of capital.

Investor interest in the Bank continued to be strong, from both domestic and foreign institutional entities. In order to strengthen its core capital base, the Bank raised equity capital

aggregating ₹5,537.47 crores during the year through a Qualified Institutional Placement and a preferential allotment of shares to its promoters. The Bank also raised Tier II Capital of ₹2,500 crores in the form of sub-ordinated bonds (unsecured redeemable non-convertible debentures) to augment the overall capital base.

The Bank has implemented the Revised Framework of the International Convergence of Capital Measurement and Capital Standards in 2008. In terms of RBI guidelines on Basel II, the capital charge for credit and market risk for the financial year ended 31st March 2013 is required to be maintained at the higher levels as required under Basel II or 80% of the minimum capital requirement computed under Basel I. In terms of regulatory guidelines on Basel II, the Bank has computed capital charge for operational risk under the Basic Indicator Approach and the capital charge for credit risk under the Standardised Approach. As on 31st March 2013, the Bank's Capital Adequacy Ratio (CAR) under Basel II was 17.00% against 13.66% on 31st March 2012 and the minimum regulatory requirement of 9%. Of this, the Tier I Capital Adequacy Ratio was 12.23%, while the Tier II Capital Adequacy Ratio was 4.77%. The following table sets forth the capital, risk-weighted assets and capital adequacy ratios computed as on 31st March 2013 and 31st March 2012 in accordance with the applicable RBI guidelines under Basel II.

		(₹ in crores)
AS ON 31 <sup>ST</sup> MARCH	2013	2012
Tier I Capital – Shareholders' Funds	31,596.80	21,886.11
Tier II Capital	12,334.32	9,758.84
Out of which		
- Bonds qualifying as Tier II capital	10,036.66	7,737.52
- Upper Tier II capital	1,446.53	1,374.74
- Other eligible for Tier II capital	851.13	646.58
Total Capital qualifying for computation of Capital Adequacy Ratio	43,931.12	31,644.95
Total Risk-Weighted Assets and Contingencies	258,355.49	231,711.39
Total Capital Adequacy Ratio (CAR)	17.00%	13.66%
Out of above		
- Tier I Capital	12.23%	9.45%
- Tier II Capital	4.77%	4.21%

During the year, the RBI issued guidelines on implementation of Basel III capital regulation in India. These guidelines are to be implemented beginning 1st April 2013 in a phased manner and will stand fully implemented as on 31st March 2018. These guidelines cover the new capital regulations and the liquidity risk management framework. The Bank has taken appropriate steps to ensure adoption of these guidelines within the timeframe stipulated by RBI. The liquidity guidelines have been integrated into the asset liability management framework of the Bank through suitable amendments in order to ensure adherence to RBI guidelines on monitoring and management of liquidity including liquidity ratios.

### **BUSINESS OVERVIEW**

An overview of various business segments along with the performance during 2012-13 and their future strategies is presented below.

### **RETAIL BANKING**

The Bank aims to increase its share in the financial services sector by continuing to build a strong retail franchise. The segment continues to be one of the key drivers of the Bank's growth strategy, encompassing a wide range of products delivered through multiple channels to customers. The Bank offers a complete suite of products across deposits, loans, investment solutions, payments and cards and is committed to developing long-term relationships with its customers by providing high-quality services.

The Bank pursues an effective customer segmentation strategy, the success of which is reflected in the fact that Savings Bank deposits grew at a Compounded Annual Growth Rate (CAGR) of 26.13% over the last five years. During the year, Savings Bank deposits grew 23.44% to ₹63,778 crores from ₹51,668 crores last year. On a daily average basis, Savings Bank deposits grew 20.26% to ₹52,243 crores. The

RETAIL ASSETS

53,960

(\* in crores)

27,759

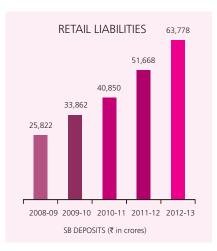
20,821

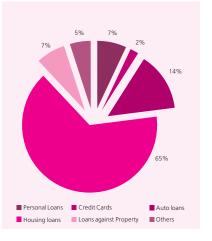
2008-09 2009-10 2010-11 2011-12 2012-13
RETAIL ASSETS

Bank has also maintained its approach in increasing the proportion of Retail Term Deposits. On the 31<sup>st</sup> March 2013, retail term deposits grew 24.37% year-on-year to ₹59,531 crores, constituting 42.37% of total term deposits, compared to 37.20% last year.

Likewise, the Bank continued to focus on increasing its share of retail loans in total advances. The retail loans of the Bank grew 43.62% to ₹53,960 crores as on 31st March 2013 from ₹37,570 crores last year. Retail loans constituted 27.40% of the Bank's total advances as on 31st March 2013, compared to 22.13% last year of which secured loans accounted for 87%. The distribution of specific

portfolios within the Retail loan segment as on 31st March 2013 was as follows: home loans - 65%, loans against property - 7%, auto loans - 14%, personal loans and credit cards - 9%.





The Bank sources retail loans through 120 Asset Sales Centres operating out of 96 cities with standardised appraisal and oversight mechanisms. Retail loans are also originated from 1,183 branches through which one-third of incremental retail loans are currently sourced. The cards business is an integral part of the Bank's retail strategy with ever-increasing numbers of transactions moving to the electronic mode. The Bank is one of the largest debit card issuers in the country, with a base of 142.9 lacs, which rose from 124.99 lacs at the end of last year. With more than a million cards in force, the Bank is now the sixth largest credit card issuer in the country. The Bank has also emerged as one of the largest acquirers in the country with an installed base of 2.16 lac point-of-sale terminals. During the year, the Bank also launched mobile POS.

To Indians living and working overseas, the Bank offers a complete suite of banking and investment products under its NRI Services. The Bank has 49 branches authorised to issue Portfolio Investment Scheme (PIS) permissions to NRIs/PIOs who wish to trade in the Indian secondary markets through registered stock brokers on recognised stock exchanges. To support the business, the Bank has launched a 24x7 integrated helpdesk for NRI customers with the facility of toll-free numbers from key geographies. As on 31st March 2013, the Bank's aggregate NRI deposits (Savings + Term Deposits) stood at ₹13,104 crores against ₹8,624 crores last year. The Bank also offers products in the area of retail forex and remittances, including travel currency cards, inward and outward wire transfers, travellers cheques and foreign currency notes, remittance facilities through online portals as well as through collaboration with correspondent banks, exchange houses and money transfer operators. The Bank continued to

have a market leadership position in Travel Currency Cards with 11 currency options other than INR being offered. The Bank is planning to introduce two new currency options New Zealand Dollar (NZD) and Thai Baht (THB). Additionally, the Bank also launched a multi-currency card specifically aimed at corporates and business travellers. The aggregate load value on Travel Currency Cards crossed USD 3 billion during the year.

'Axis Bank Privée', a business vertical offers private banking solutions to meet the personalised investment needs of high net worth individuals as well as the corporate advisory needs of families in business. Axis Bank Privée brings solutions offered by various business groups (retail and corporate) within the Bank and various group entities under one integrated platform.

The Bank also distributes third party products such as mutual funds, Bancassurance products (life and general insurance), online trading and gold coins through its branches. The Bank is one of the leading banking distributors of mutual funds in India and distributes mutual fund products of all major asset management companies. These products are sold through the Bank's branch distribution network based on client requirements. The Bank also distributes life insurance products of Max Life Insurance Company and during the year, it sold more than 1.86 lac policies with a premium mobilisation of ₹790.62 crores. During the year, the Bank entered into an arrangement with Tata AlG General Insurance Company Limited to distribute general insurance products. The Bank offers online trading services to its customers in collaboration with Axis Capital Ltd. (a 100% subsidiary of the Bank) under the name Axis Direct, an enhanced and simplified Online Trading platform which is now available to NRI customers. During the year, 148,390 online trading accounts were opened, taking the total number online trading accounts to 297,069 as on 31st March 2013. The Bank also sold gold and silver bars to retail and corporate customers under the brand 'Mohur' through its branches.

During the year, the Bank added 325 branches spread across 279 centres. The Bank added 1,321 ATMs during the year to reach a network size of 11,245 as on 31<sup>st</sup> March 2013 compared to 9,924 ATMs last year. The Bank has deployed 550 Automated Deposit Machines (for cash deposits into customer accounts) and has extended this facility 24X7 in certain branches which have integrated self-service lobbies. Besides the ATM network, internet banking, mobile banking and phone banking have developed as important alternate channels of the Bank.

### **CORPORATE CREDIT**

In the backdrop of a subdued macro-economic environment, capital expenditure by corporates remained lacklustre during the year. Loans for working capital and the drawdown on committed sanctions in existing projects under implementation contributed to the growth in corporate credit during the year. The corporate credit portfolio of the Bank comprising advances to large and mid-corporates (including infrastructure) grew 7.89% to ₹98,239 crores from ₹91,053 crores last year. This includes advances at overseas branches amounting to ₹29,972 crores (equivalent to USD 5.52 billion) comprising mainly the portfolio of Indian corporates and their subsidiaries as also trade finance. The advances at overseas branches accounted for 15.22% of total advances. The Bank's infrastructure business includes project and bid advisory services, project lending, debt syndication, project structuring and due diligence, securitisation and structured finance.

The Bank has introduced a relationship model, focusing on cross-selling a wide range of products to corporates. Fee-based business through loan syndication, trade finance and treasury business continued to grow. The Bank's sectoral approach to credit continued to achieve greater efficiency with increased attention on identifying sector-specific opportunities. Portfolio composition is being continuously monitored by tracking industry, group and company-specific exposure limits. The internal and external rating of the credit facilities of customers is undertaken and monitored on ongoing basis with the entire lending portfolio of the Bank being internally rated.

The mid-corporate group continues to be an important business franchise of the Bank with an asset book of ₹20,010 crores as on 31<sup>st</sup> March 2013, registering a growth of 15.23% over last year. In view of the macro economic scenario, exposure was confined to industries with a positive outlook only after evaluation of relevant credit risk factors with the objective of booking better-rated exposures.

### **TREASURY**

The Bank has an integrated Treasury, which covers both domestic and global markets and funds the balance sheet across geographies. It plays an important role in the sovereign debt markets and participates in primary auctions of RBI. It also actively participates in the secondary government securities and corporate debt market. Over the last few years, the Bank has emerged as one of the leading banks providing foreign exchange and trade finance services. Through its various verticals, the Treasury serves customers across various industries, segments and regions. The foreign exchange and money market group under Treasury

is an active participant in the inter-bank/financial institutions space. It also maintains proprietary positions to generate trading income for the Bank. An active Balance Sheet Management group within Treasury takes care of asset-liability mismatches and interest rate sensitivities of the Bank's portfolio. The interest rates and derivatives group provides derivative solutions to customers for its balance sheet and currency exposures. The Global Financial Institutions Division (GFID) group in Treasury is responsible for fostering business relationships with financial institutions across geographies and undertakes foreign currency fund raising.

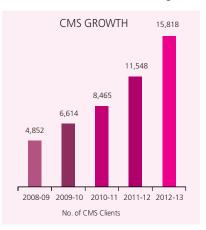
The Bank continued to be a dominant player in placement and syndication of Rupee denominated debt. During the year, the Bank arranged debt aggregating to ₹145,461 crores and retained its top position in arranging Rupee denominated debt for the fifth consecutive calendar year as per Bloomberg and also as per PRIME Database for the nine months ended December 2012. During the calendar year 2012, the Bank won the Best Domestic Bond House in India by The Asset Triple A Country Awards by Asset Magazine, India Bond House by the IFR Asia, and Deal Maker of the year by Business World Magazine.

### **BUSINESS BANKING**

Business Banking offers transactional banking services, leveraging upon the Bank's network and technology. Its initiatives focus on procurement of low-cost funds by offering a range of current account products and cash management solutions across all business segments covering corporates, institutions, central and state government ministries and undertakings as well as small and retail business customers. Product offerings of this business segment aim at providing customised transactional banking solutions to fulfil customer's business requirement. Cross-sell of transactional banking products, product innovation and a customer-centric approach have succeeded in growing current account balances and realisation of transaction banking fees.

As on 31st March 2013, balances in current accounts increased by 21.55% and stood at ₹48,322 crores compared to ₹39,754 crores last year. On a daily average basis, current accounts balances grew by 4.73% to ₹28,698 crores compared to ₹27,403 crores last year.

In the cash management services (CMS) business, the Bank focuses on offering customised service to its customer to cater to specific corporate requirements and improve the existing product line to offer enhanced features to customers. The Bank is also focusing on host-to-host integration for both collections and payments, such as IT integration between corporates and the Bank for seamless transactions and information flow. The Bank provides comprehensive structured MIS reports on a periodic basis, for better accounting and reporting. CMS continued to constitute an important source of fee income and contributed significantly to generate low cost funds. The Bank is one of the top CMS providers in the country with the number of locations covered under CMS increased to 890 from 801 last year. The number of CMS clients has grown to 15,818 from 11,548 last year.



The Bank has been acting as an agency bank for transacting government business to various central government ministries, departments, state governments and union territories. The Bank accepts income and other direct taxes through 406 authorised branches at 225 locations and central excise and service taxes though 56 authorised branches at 14 locations including e-payments. The Bank also handles the disbursement of civil pension through all its branches and defence pension through 151 authorised branches. In addition, the Bank provides collection and payment services to four central government ministries/departments and 13 state governments and union territories. The Bank is associated with 11 state governments towards undertaking Electronic Benefit Transfer (EBT) projects for disbursement of government benefits (wages under MGNREGS and Social Security Pension (SSP)) through direct credit to beneficiary bank accounts under smart card based IT enabled financial inclusion model. The total government business throughput during the year was ₹92,680 crores.

The Bank is a SEBI-registered custodian and offers custodial services to both domestic and offshore customers. As on 31st March 2013, the Bank held assets worth approximately ₹12,511 crores under its custody, registering a growth of 6% over last year.

### **INVESTMENT BANKING**

The Bank's investment banking business comprises equity capital markets, mergers and acquisitions and private equity syndication. The Bank is a SEBI registered Category-1 Merchant Banker and has been active in advising Indian corporates in raising equity through Pre-IPOs, IPOs/FPOs, QIPs, Rights issue etc. The Bank has built strong relationships with Indian companies, becoming an effective bridge between such corporates and FIIs, DIIs and domestic retail investors. During the year, the Bank closed 2 IPOs of

non-convertible debentures aggregating over ₹800 crores and managed buyback of shares transaction aggregating ₹50 crores. The private equity advisory team handles mandates on behalf of SME and mid-corporate clients for helping them to raise equity.

Pursuant to the receipt of necessary approvals from various regulatory authorities, the demerger of certain financial services business undertaken by Enam Securities Private Ltd. (ESPL) to the Bank's wholly owned subsidiary Axis Capital Ltd. (formerly Axis Securities and Sales Ltd.) has been concluded on 20<sup>th</sup> October 2012 and thus the Investment Banking business of the Bank is now being carried out from Axis Capital Ltd.

### **LENDING TO SMALL AND MEDIUM ENTERPRISES**

The Small and Medium Enterprises (SME) business has been identified as one of the growth areas for the Bank. The business approach towards this segment, which is expected to contribute significantly to economic growth in future, is based upon building relationships and nurturing the entrepreneurial talent. The Bank extends working capital, project finance as well as trade finance facilities to SMEs. The relationship-based approach enables the Bank to deliver value through the entire life cycle of SMEs, creating enormous goodwill and stickiness. It also provides cross-sell opportunities and helps the Bank fulfils its priority sector obligations. The Bank has segmented its SME business in three groups: Medium Enterprises (MEG), Small Enterprises (SEG) and Supply Chain Finance (SCF). The Bank has set up 32 SME Centres and 9 SME Cells across the country to service customers effectively to cover 870 branches. The Bank has implemented a Loan Origination System (LOS) for SEG and SCF business segments to track applications, automate credit process and improve turn-around time. During the year, advances to SME increased by 25.75% to ₹29,922 crores from ₹23,795 crores last year and constituted 15.19% of the Bank's total advances as compared to 14.02% at the end of last year. The Bank has continued to improve its risk management capabilities in the SME business.

Micro and Small Enterprises (MSE) constitute an important segment of SME business. During the year, the Bank launched two new products 'Micro Power' for providing finance to enterprises which are Micro enterprises as per the MSMED Act, 2006 and 'Service Power' for providing finance to enterprises which are either a Micro or Small Enterprise as per the MSMED Act, 2006. Apart from the financial products and services offered to this segment, the Bank has initiated an awards program 'Business Gaurav Awards', to recognise top performing MSMEs. The second edition of the Business Gaurav SME Awards was held in November 2012. The awards received an enthusiastic response with over 7,200 business entities nominating themselves for the awards. 34 winners were felicitated across 14 sectors. The awards also saw release of the publication – 'Leading SMEs of India 2012'.

### **AGRICULTURE**

The Bank has identified agricultural lending as an area of potential growth and offers a diverse range of lending solutions to the farming clientele and other stakeholders in the agriculture value chain. Activity and geography specific products and product variants were introduced to effectively reach out to the various value-chain participants and to meet their credit requirements. In order to provide a strategic focus to agricultural lending, the Bank has adopted a cluster-centric approach for agricultural lending in areas where the Bank believes agriculture is intensive and where a potential market exists. The business architecture for agriculture business is decentralised with Agriculture Business Centres (ABCs) at various locations across the country spearheading the business. To increase the focus on unbanked and under banked areas, 3 new ABCs were formed during the year at Guwahati (Assam), Bhubaneswar (Odisha) and Patna (Bihar). The branches and agriculture clusters follow a hub-and-spoke model with branches being the sole touch point for farmers. As of 31st March 2013, the agriculture business is operated through 759 branches attached to 93 agricultural clusters, which are controlled by 20 ABCs. To achieve the objectives of increasing the business reach, consistent growth of portfolio and maintaining quality of assets, business, credit, operations and collections functions in this business are handled independently.

Apart from lending to farmers, the Bank also actively participates in awareness campaigns and forming farmer's clubs in many of its upcountry branches in co-ordination with National Bank for Agriculture and Rural Development (NABARD). The Bank allies with reputed corporates in agro based industries to provide value to the farmers. The Bank will continue to increase its reach in rural and semi-urban areas by increasing the number of agriculture clusters and ABCs as per requirement and bring more and more branches under agriculture lending.

The Bank also supports the weaker sections of society through its lending to Micro Finance Institutions (MFIs). To improve credit delivery to the target customers through smart use of technology, the Bank in the current year has started Axis Sahyog, a social collateral lending initiative wherein economically active weaker section individuals are provided with micro loans for agriculture and micro enterprises. Biometric enabled IT architecture is used for enrolment and for authorising transactions. Presently, Axis Sahyog has been implemented in two states: Bihar and Madhya Pradesh. The Bank also uses the services of institutional Business Correspondents for sourcing and servicing micro loans in a southern state. The Bank pioneered first ever

listing of Multi Originator Securitisation (MOSEC) transaction of microloans in the country. This initiative will go a long way in developing an alternate source of funding for the microfinance sector.

As on 31<sup>st</sup> March 2013, the Bank's outstanding loans in the agricultural sector was ₹14,845 crores, constituting 7.54% of the Bank's total advances.

### Financial inclusion

The Bank regards financial inclusion not merely as a corporate social responsibility initiative but as an integral component of its rural strategy. The financial inclusion initiatives of the Bank are aimed at enabling customers in rural markets to use formal banking channels for their banking needs such as savings, payments, credit and insurance. Apart from savings, payments are the major requirement of such customers due to migration of workforce. The Bank offers no-frills accounts, tailor-made fixed deposits and recurring deposit products to meet the savings requirements of customers. As on 31st March 2013, the Bank had opened 61.61 lac no-frills accounts covering 42,338 villages.

The Bank has been in the forefront of several innovations in this space. It has tied-up with leading telecom companies to provide savings and remittance facilities using the mobile phone and their distribution outlets in key domestic payment corridors. The Bank is also a leading player in the remittance market, enabling migrant workers in urban areas remit money to their families in the hinterland. The Bank endeavours to meet the entire set of financial needs of its customers, including micro-lending, 'Chhota-deposits' and micro-insurance (under life and general insurance categories).

The Bank also actively participates in electronic/direct benefit transfer for disbursal of benefits under various government schemes using smart cards and biometric authentication technology. The Bank has made significant investments in technology, and is integrated with the Aadhar platform through NPCI to enable transfer of Aadhar based social welfare benefits.

The Bank has launched several programmes to deliver micro-loans to rural customers through its business correspondents in Tamil Nadu, Bihar and Madhya Pradesh. It has also tied up with leading corporates to deliver credit to their end consumers through their rural supply chain partners.

### INTERNATIONAL BANKING

The international operations of the Bank have generally catered to Indian corporates who have expanded their business overseas. The overseas network of the Bank currently spans the major financial hubs in Asia. The Bank now has a foreign network of four branches at Singapore, Hong Kong, DIFC-Dubai and Colombo (Sri Lanka), and three representative offices at Shanghai, Dubai and Abu Dhabi, besides strategic alliances with banks and exchange houses in the Gulf Co-operation Council (GCC) countries. While branches at Singapore, Hong Kong, DIFC-Dubai and Colombo enable the Bank to partner with Indian corporates doing business globally and primarily offer corporate banking, trade finance, treasury and risk management solutions, the Bank also offers retail liability products from its branches at Hong Kong and Colombo. The representative offices and strategic alliances with banks and exchange houses in the GCC countries cater to the large Indian diaspora and promote the Bank's NRI products. With management of liquidity being a major challenge in the present global markets, the Bank consciously restrained its asset growth at the overseas centres to report an asset size of USD 6.84 billion as at 31st March 2013 vis-à-vis USD 6.35 billion as at 31st March 2012. Further, interactions are also in progress with China Banking Regulatory Commission (CBRC) for upgrade of the Shanghai Representative Office into a branch.

### **RISK MANAGEMENT**

The objective of risk management is to balance the trade-off between risk and return and ensure optimum risk-adjusted return on capital. It entails independent identification, measurement and management of risks across the various businesses of the Bank. Risk is managed through a framework of policies and principles approved by the Board of Directors supported by an independent risk function which ensures that the Bank operates within its risk appetite. The risk management function in the Bank strives to proactively anticipate vulnerabilities at the transaction as well as at the portfolio level, through quantitative or qualitative examination of the embedded risks. The Bank continues to focus on refining and improving its risk measurement systems not only to ensure compliance with regulatory requirements, but also to ensure better risk-adjusted return and optimal capital utilization, keeping in view business objectives.

The overall risk appetite of the Bank is defined by its Board of Directors. Further, the Individual Capital Adequacy Assessment Process (ICAAP) of the Bank assesses all the significant risks associated with various businesses. The independent risk management structure within the Bank is responsible for managing the credit, market, liquidity, operational and group risks. The risk management processes are guided by well-defined policies appropriate for the various risk categories viz. credit risk, market

risk, operational risk, liquidity risk, counterparty risk, country risk and group risk supplemented by periodic validations of the methods used and monitoring through the sub-committees of the Board. The Risk Management Committee (RMC), which is a sub-committee of the Board, approves policies related to risk and reviews various aspects of risk arising from the businesses undertaken by the Bank. The Committee of Directors and the Audit Committee of the Board supervises certain functions and operations of the Bank, which ultimately enhances the risk and control governance framework within the Bank. Various senior management credit and investment committees, Credit Risk Management Committee (CRMC), Asset-Liability Committee (ALCO), and Operational Risk Management Committee (ORMC) operate within the broad policy framework of the Bank.

### **Credit Risk**

Credit risk is the risk of financial loss if a client, issuer of securities that the Bank holds or any other counterparty fails to meet its contractual obligations. Credit risk arises from all transactions that give rise to actual, contingent or potential claims against any counterparty, borrower or obligor. The goal of credit risk management is to maximise the Bank's risk-adjusted rate of return on capital by maintaining a healthy asset portfolio and managing the credit risk inherent in individual exposures as well at the portfolio level. The emphasis is placed, both on evaluation and containment of risk at the individual exposures and analysis of the portfolio behaviour.

The Bank has structured and standardised credit approval processes including a well-established procedure of comprehensive credit appraisal. Every extension of credit facility or material change to a credit facility to any counterparty requires credit approval at the appropriate authority level. Internal risk rating remains the foundation of the credit assessment process which provides standardisation and objectivity to the process. All sanctioning processes including the delegation of powers are linked to the ratings and the sizes of the exposure. The monitoring frequency applicable to the exposure also depends on the rating of the exposure. Individual borrower exposure ceilings linked to the internal rating and sector specific caps are laid down in the Credit Policy to avoid concentration risk. For the retail portfolio including small businesses and small agriculture borrowers, the Bank uses different product-specific scorecards. Both credit and market risk expertise are combined to manage risks arising out of traded credit products such as bonds and market related off-balance sheet transactions. Model validation is carried out periodically by objectively assessing its discriminatory power, calibration accuracy and stability of ratings both by the Risk Department as well as independently by a Validation Committee.

The Bank continuously monitors portfolio concentrations by segment, borrower, groups, industry and geography, where applicable. Portfolio level delinquency matrices are tracked at frequent intervals with focus on detection of early warning signals of stress.

Key sectors are analysed in detail to suggest strategies for business, considering both risks and opportunities. Such analysis is reviewed by the Credit Risk Management Committee to arrive at the appropriate industry ceilings as well as define the origination and account management strategy for the sector. The Risk Management Committee of the Board periodically reviews the impact of the stress scenarios resulting from various scenarios like increased provisioning requirements, rating downgrades, or drop in the asset values in case of secured exposures, on the portfolio. The portfolio level risk analytics provide insight into the capital allocation required to absorb unexpected losses at a defined confidence level.

### **Market Risk**

The market risk management framework of the Bank aims at maximising the risk-adjusted rate of return by providing inputs regarding the extent of market risk exposures, the performance of portfolios vis-à-vis the risk exposure and comparable benchmarks. Market risk is the risk of losses in 'on and off-balance sheet' positions arising from the movements in market price as well as the volatilities of those changes, which may impact the Bank's earnings and capital. The risk may pertain to interest rate related instruments (interest rate risk), equities (equity price risk) and foreign exchange rate risk (currency risk). Market Risk for the Bank emanates from its trading and investment activities, which are undertaken both for the customers and on a proprietary basis. The Bank adopts a comprehensive approach to market risk management for its banking book as well as trading book for both its domestic and overseas operations. The market risk management framework of the Bank provides necessary inputs regarding the extent of market risk exposures, the performance of portfolios vis-à-vis the risk exposure and comparable benchmarks which assists in maximising the risk-adjusted rate of return of the Bank's trading and investment portfolio.

Market risk management is guided by well laid policies, guidelines, processes and systems for the identification, measurement, monitoring and reporting of exposures against various risk limits set in accordance with the risk appetite of the Bank. Treasury Mid-Office independently monitors the Bank's investment and trading portfolio in terms of risk limits stipulated in the Market Risk Management Policy and reports deviations, if any, to the appropriate authorities as laid down in the policy. The procedures for the measurement of various types of market risks by the Treasury Mid-Office are well-documented. The Bank utilises both

statistical as well as non-statistical measures for the market risk management of its trading and investment portfolios. The statistical measures include Value at Risk (VaR), stress tests, back tests and scenario analysis while position limits, marked-to-market (MTM), stop-loss limits, alarm limits, gaps and sensitivities (duration, PVBP, option greeks) are used as non-statistical measures of market risk management.

Historical simulation and its variants are used to compute VaR for the trading portfolio which is calculated at a 99% confidence level for a one-day holding period over a time horizon of 250 days. VaR models for different portfolios are back-tested on an ongoing basis and the results are used to maintain and improve the efficacy of the model. VaR measurements are supplemented with a series of stress tests and sensitivity analysis as per a well laid stress testing framework.

### **Liquidity Risk**

The Bank's Asset Liability Management Policy lays down a broad framework for liquidity risk management to ensure that the Bank is in a position to meet its daily liquidity obligations as well as to withstand a period of liquidity stress from, bank-wide factors, market-wide factors or a combination of them.

The liquidity profile of the Bank is analysed on a static as well as on a dynamic basis by using the gap analysis technique supplemented by monitoring of key liquidity ratios and conduct of liquidity stress tests periodically. The liquidity position is monitored for both domestic as well as overseas operations. The Bank has laid down liquidity risk policies for its overseas branches in line with host country regulations and the asset-liability management framework as stipulated for domestic operations. Periodical liquidity positions and liquidity stress results of overseas branches are reviewed by the Bank's ALCO along with domestic positions.

### **Operational Risk**

Operational risks may emanate from inadequate and/or missing controls in internal processes, people, and systems or from external events or a combination of all the four. The Bank has in place an Operational Risk Management (ORM) policy to manage the operational risk in an effective, efficient and proactive manner. The policy aims at assessing and measuring the magnitude of risks, monitoring and mitigating them through well-defined framework and governance structure.

The Risk Management Committee (RMC) of the Board at the apex level is the policy making body. The RMC is supported by the Operational Risk Management Committee (ORMC), responsible for the implementation of the Operational Risk framework of the Bank and the management of operational risks across the Bank. A sub-committee of the ORMC, Sub-ORMC has been constituted to assist the ORMC in discharging its functions by deliberating the operational risk issues in detail and escalating the critical issues to ORMC.

All new products and processes are subjected to rigorous risk evaluation by the Bank's Product Management Committee and Change Management Committee. Similarly, outsourcing arrangements are examined and approved by the Bank's Outsourcing Committee. The IT Security Committee of the Bank provides directions for mitigating operational risk in the information systems. The Bank is in the process of setting up a comprehensive Operational Risk Measurement System (ORMS) through the implementation of a software solution.

Recognising its responsibility to ensure continuity of service to its large customer base, the Bank has in placed a well-defined Business Continuity Framework. The effectiveness of the approved Business Continuity Plan (BCP) framework is tested selectively to ensure readiness to meet various contingency scenarios. The learning from the BCP exercises are used as inputs to further refine the framework.

### **OPERATIONS**

Over the past few years, the Bank has carried out separation of the production and distribution functions, with centralised transaction processing and customer databases becoming increasingly centralised and product sales and customer handling (the distribution technology) primarily carried out at the branches. The business process re-engineering has enabled reduction of transaction costs besides ensuring smoothness in operations and increasing productivity. To bring about greater precision in the management of operations, processes were constantly refined during the year on a continual basis from the perspective of implementation of best practices, risk identification and containment. Operational instructions were issued on a continual basis and efforts are made to introduce risk-free working at branches.

### **Retail Banking Operations**

Retail Banking Operations (RBO) provides seamless service to retail customers while ensuring secure and compliant systems for risk

containment and regulatory compliance. The oversight function in the Bank has been further strengthened through centralised monitoring of the working of the branches in respect of KYC, AML, other regulatory compliances, cash management, clearing operations and internal housekeeping resulting in better compliance and higher operational efficiencies. During the year, the Bank continued to move more operations to centralised hubs thereby reducing operational activities at branches. The Bank has also invested in de-duplication in customer acquisition, thereby improving online monitoring. An automated system to identify existing customer base, highlight exceptions and manage activity flow has now been successfully implemented. Increased emphasis has been laid out on service quality covering the entire operations area. The Bank has also implemented a robust system of identification and remedy of customer-service deficiencies through root cause analysis and trend of customer requests and escalated complaints. During the year, the Bank has set up a 24x7 dedicated contact centre for NRI customers, as well as a dedicated contact centre for retail asset customers. The Bank's existing liabilities contact centre offers services in 11 languages.

### **Wholesale Banking Operations**

Wholesale Banking Operations (WBO) function is responsible for providing best in class service to non-retail customers of the Bank through four verticals: Corporate Banking Operations, Treasury Operations, Trade and Forex Operations and Centralised Collection and Payment Hub.

The Corporate Banking Operations (CBO) ensures delivery, control, monitoring and administration of credit facilities of large corporates, mid corporates, SME and corporate agriculture segments. It also processes domestic trade finance, channel finance and micro finance transactions. CBO operates through Corporate Banking Branches (CBBs)/Credit Management Centres (CMCs) located at 8 major centres, 56 Mini-Credit Management Centres (MCMCs) at Tier II cities, and Corporate Credit Operations Hub (CCOH) at Hyderabad and Gurgaon. Treasury Operations involves the settlement and accounting of treasury-related transactions and operates the centralised electronic payment hubs for RTGS and NEFT. The Trade and Forex Operations (TFO) handles remittances and trade finance transaction processing on behalf of distribution channels dealing in trade finance and foreign exchange through 200 'B' category branches and state-of-the-art centralised knowledge processing centres located at Mumbai and Hyderabad. TFO is also responsible for ensuring compliance of regulatory and internal guidelines in respect of foreign exchange transactions of the Bank. The Centralised Collections and Payment Hub (CCPH) handles payments and collections, and operates through 2 units located at Mumbai and Hyderabad. Further, in order to extend operational support and customer hand-holding at the local level, 11 Transaction Banking Centres (TBCs) have been set-up during the year, which are manned by skilled resources, thereby ensuring efficient service delivery coupled with control over operations.

The Bank's payment service is one of the key differentiating services for all customer segments. In order to enhance speed, scalability and straight through processing by technological advancement, the Bank has launched a plan of introducing an Enterprise Payment Hub (EPH) to handle all types of payment services through a centralised and channel agnostic processing engine. This will enhance customer experience across all customer segments and take care of growing volumes, minimise manual processing, reduce operational risk and avoid duplication in infrastructure.

### INFORMATION TECHONOLOGY

Technology is one of the key enablers for business and for delivering customised financial solutions. The Bank continued to focus on introducing innovative banking services through investments in scalable, robust and function-rich technology platforms to enable delivery of efficient and seamless services across multiple channels for customer convenience and cost reduction. The Bank has also focused on improving the governance process in IT. During the year, the Bank has received certification of ISO 27001:2005 by BSI (ANAB accredited) for complying with the standards of Information Security Management System for its data centres located in Navi Mumbai and Bengaluru. The Bank has also successfully completed migration of its data centre to a co-hosted location during the year. The new premises offer a category IV data center that complies with the highest benchmarking standards applicable to data centres promising built-in redundancy of infrastructure. A robust Project Management framework is used to ensure that investments in IT are based on good gate-keeping principles and result in appropriate payback in value terms.

The Bank has made significant progress in implementing the recommendations of the RBI Working Group issued in April 2011 on Information Security, Electronic Banking, Technology Risk Management and Cyber Frauds. The Bank is committed to implementing the recommendations on the various subject areas indicated in the guidelines. The broad measures taken in respect of the various areas included conducting a detailed gap analysis to implement the controls/suggestions contained in the guidelines, examining each recommendation closely and taking decisions either to acquire a solution or implement procedural controls. The Bank has put in place the appropriate organisational framework as recommended in the guidelines. Several information security solutions have either been implemented or finalised for implementation to protect customer data, prevent

external attacks as well as strengthening internal controls. Policies and procedures of the Bank have also been reviewed and suitably modified. The progress in each area of the recommendations has been closely monitored by the top management and the status of implementation has been reported to the Board and RBI at regular intervals.

### **COMPLIANCE**

The Bank continued to vigorously pursue its commitment in adhering to the highest standards of compliance. The compliance function in the Bank plays a pivotal role in ensuring that the overall business of the Bank is conducted in accordance with regulatory prescriptions. The Compliance function facilitates improvement in the compliance culture in the Bank through various enablers like dissemination of regulatory changes and spreading compliance knowledge through training, newsletters and other means of communication and direct interaction. To ensure that all the businesses of the Bank are aware of compliance requirements, the compliance function is involved in vetting of new products and processes, evaluating adequacy of internal controls and examining systemic correction required, based on its analysis and interpretation of the regulatory doctrine and the deviations observed during compliance monitoring and testing programmes. This function also ensures that internal policies address the regulatory requirements, besides vetting processes for their robustness and regulatory compliances.

For more focused management of compliance risk, the Bank is in an advanced stage of implementing an Enterprise-wide Governance Risk and Compliance Framework, an online tool, which would address operational, compliance and financial reporting risks and help in bringing efficiency in processes and improvement in compliance levels. Significant aspects of the Bank's compliance culture are the Whistleblower Policy and zero tolerance for fraud, corruption and financial irregularities.

### **INTERNAL AUDIT**

The Bank's internal audit function performs an independent and objective evaluation of the adequacy and efficiency of internal controls on an ongoing basis to ensure that operating units adhere to compliance requirements and internal guidelines. The Internal Audit function undertakes a comprehensive risk-based audit of all operating units. An Audit Plan is drawn up on the basis of a risk-profiling of auditee units. Accordingly, the Bank undertakes internal audit of the operating units at a frequency synchronised to the risk profile of each unit in line with the spirit of guidelines relating to Risk-Based Internal Audit (RBIA). The scope of risk-based internal audit, besides examining the adequacy and effectiveness of internal control systems and external compliance, also evaluates the risk residing at the auditee units. The RBIA approach has been thoughtfully structured taking into account RBI guidelines and international best practices. To complement the Internal Audit function, the Bank has put in place a strong Concurrent Audit system.

To ensure independence of the Audit function and in line with the best corporate governance practices, the Internal Audit department functions independently under the supervision of the Audit Committee of the Board, which reviews performance of the internal audit department and effectiveness of controls laid down by the Bank and compliance with regulatory guidelines.

### **CORPORATE SOCIAL RESPONSIBILITY (CSR)**

As an integral part of society, the Bank is aware of its corporate social responsibilities and has been engaged in community and social investments. For this purpose, the Bank has set up a Trust – the Axis Bank Foundation (ABF) to channel its philanthropic initiatives. The Foundation has committed itself to participate in various socially relevant endeavours with a special focus on providing sustainable livelihoods, poverty alleviation, education of the underprivileged, healthcare etc. The Bank has decided to contribute upto one percent of its net profit annually to the Foundation under its CSR initiatives. The Foundation is constantly engaged in identifying the right target group and ensuring that support reaches the ultimate beneficiary. Presently, the Foundation is running 40 programs across 163 districts in 19 states, targeting 7,27,059 beneficiaries.

The Foundation has been providing support to various initiatives in education, targeting underprivileged children. Presently, 23 programs are running in the field of education covering 33 districts in 13 states promoting supplementary education, education for the mentally/physically challenged, hearing impaired, visually challenged etc. During the year, the Foundation has disbursed ₹6.23 crores for various education programs. The Foundation also works for providing highway trauma care and rural medical relief. The Foundation has been working with Lifeline Foundation since 2007 for supporting the highway rescue projects in the states of Maharashtra, Kerala, Gujarat and Rajasthan. It has provided aid to around 7,500 critical accident victims and more than 15,000 minor accident victims. The Foundation aims to provide one million livelihoods to the underprivileged in some of the most backward regions of the country by 2017, 50% of the beneficiaries being women. The Foundation has so far partnered with 17 NGOs to provide sustainable livelihoods and has launched projects in partnership with these NGOs in the states of West Bengal, Odisha, Tamil Nadu, Maharashtra, Jharkhand, Chhattisgarh, Bihar, Uttar Pradesh and Madhya Pradesh. These programs aim at alleviating poverty and help in providing sustainable livelihood options. Presently, 17 programs are running in

the field of livelihood covering 136 districts in 17 states. During the year, an amount of ₹31.09 crores was disbursed towards various livelihood programs.

The Foundation is also actively involved in implementing several initiatives in Green Banking. In line with the Bank's initiative in Green Banking with the theme of 'Reduce, Reuse and Recycle', the Foundation has initiated the process of collecting all the dry waste, generated in the Corporate Office and seventeen offices of the Bank in Mumbai and recycle it into notebooks, notepads and envelopes. This initiative was launched in August 2011, has helped recycle around 87,206 kilograms since inception. The Foundation also has an Officer Engagement Program, which encourages officers of the Bank to get involved in various volunteering activities. The Bank launched an employee payroll program titled 'Axis Cares'. As on 31st March 2013, 7,524 officers of the Bank have enrolled for Axis Cares with a monthly collection of ₹14.64 lacs. The funds collected under this initiative are utilised for the programs of the Foundation and the details of utilisation are shared with the officers every month. Under the aegis of 'Basket of Hope', the Foundation organises collection drives for clothes, books and toys for distribution to the needy. The Foundation has also launched a new initiative titled 'Gift of Life'. During the year, 27 blood donation drives have been organised across the country, through which 1,934 units of blood has been collected. Exhibitions of various NGOs are held at the Corporate Office and other offices of the Bank, to provide a platform to these NGOs for exhibiting their products and popularise their work. Conducting the exhibitions has also promoted volunteering among our officers with NGO partners. During the financial year, 56 such exhibitions have been organised which has helped these NGOs to generate sales over ₹14.40 lacs.

### **HUMAN RESOURCES**

The Human Resources (HR) function is instrumental in creating and developing human capital in alignment with the Bank's vision. Talent Management with particular focus on grooming future leaders, learning and development and employee engagement have been the key focus areas in the Bank's HR objectives.

The Bank has built a learning infrastructure to ensure availability of skilled and empowered workforce. The Learning Maps aligned to the overall development plan of employees are designed to facilitate learning process across all levels through a blended learning approach of classroom programmes, external programmes, certification programmes as well as e-learning modules. The Bank also creates alternate talent pipelines by entering into arrangements with Training and Education Institutes and continues to maintain a strong employer brand in the financial services sector especially on the campuses of the premier business schools of the country. Apart from having a strong presence in the talent market, the Bank also believes in maintaining a strong image internally by keeping its workforce engaged at all levels.

To inculcate and live its motto of 'One Bank, One Axis' and foster a spirit of connectedness, the Bank hosts several employee engagement programmes and channels to connect its thinly-spread employee population across a widely dispersed geographical network. Through these platforms, employees can share their unique



experiences, facilitate best practice sharing, cast their opinion and feedback about the Bank's products and services. The Bank also offers avenues for several employee health and wellness initiatives throughout our network.

The Bank has been conducting its annual Employee Engagement Study to capture, analyse and draw action plans to enhance the engagement quotient. A third-party framework, benchmarked as one of the best, is used for administering and analysing the results of the study, with focus on measuring and improving employee engagement quotient. Taking concrete steps based on the study findings helps in building a stronger and more engaged workforce.

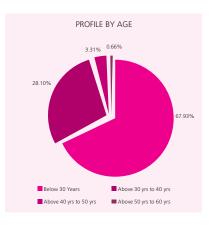
The Bank seeks regular feedback from employees on the policies and practices to ensure that it is in consonance with employee empowerment. Incidentally, the focus areas for the Bank's performance management system are Ownership, Continuous Process and Humane Touch, which are driven by strengthening the culture of performance feedback (both formal and informal). In addition to performance, the personal development plan of an employee includes a feedback on behavioural competencies for growth.

Axis Leadership Practices (ALPs) are defined for employees at different levels of the hierarchy to promote desired behaviour and to facilitate an objective assessment. The ALPs form a framework for all the people processes in the Bank. These are an integral part of processes like Talent Acquisition, Performance Management System, Promotion, Talent Appreciation, Leadership Development and Feedback. The Bank has partnered with the best in class leadership trainers of the country to provide key

position holders and unit heads the fundamentals of managing self and team leadership though a series of 'Inspired Leadership' workshops. The Bank has also launched an inhouse multi-rater feedback tool 'ALP Compass', based on the Axis Leadership Practices.

The strength of the workforce was 37,901 at the end of the year as compared to 31,738 last year. A young workforce with an average age of 29 years and the Bank's policy of being an equal opportunity employer continues to significantly contribute towards emergence of the Axis Bank brand. The Bank inspires everyone to excel and contribute to, irrespective of gender, race or age, and this echoes in all HR initiatives undertaken. The Bank is also a socially responsible employer. Apart from housing its own NGO 'Axis Bank Foundation', the Bank has partnered with Teach for India for promoting the noble objective of providing education to underprivileged children.

The Bank continues to strive towards realisation of its vision of being the preferred financial service provider excelling in customer delivery through insight, empowered employees and smart use of technology.



# INDEPENDENT AUDITORS' REPORT

# TO THE MEMBERS OF AXIS BANK LIMITED

### **Report on the Financial Statements**

We have audited the accompanying financial statements of **AXIS BANK LIMITED** ("the Bank"), which comprise the Balance Sheet as at 31 March, 2013, the Profit and Loss Account and the Cash Flow Statement of the Bank for the year then ended and a summary of the significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

The Bank's Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance and cash flows of the Bank in accordance with the provisions of Section 29 of the Banking Regulation Act, 1949, Accounting Standards referred to in Section 211 (3C) of the Companies Act, 1956 in so far as they apply to the banks and the Guidelines issued by Reserve Bank of India. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with the ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and the disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers the internal control relevant to the Bank's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Bank's internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of the accounting estimates made by the Management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid financial statements give the information required by the Banking Regulation Act, 1949; the Companies Act, 1956 in the manner so required for banking companies and the Guidelines issued by Reserve Bank of India from time to time and give a true and fair view in conformity with the accounting principles generally accepted in India:

- (a) in the case of the Balance Sheet, of the state of affairs of the Bank as at 31 March, 2013;
- (b) in the case of the Profit and Loss Account, of the profit of the Bank for the year ended on that date; and
- (c) in the case of the Cash Flow Statement, of the cash flows of the Bank for the year ended on that date.

### Report on Other Legal and Regulatory Requirements

- 1. As required by Section 227(3) of the Companies Act, 1956 and Section 30 of the Banking Regulation Act, 1949, we report that:
  - (a) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit and found them to be satisfactory.
  - (b) In our opinion, the transactions of the Bank which have come to our notice have been within the powers of the Bank.
  - (c) The financial accounting systems of the Bank are centralised and, therefore, accounting returns are not required to be submitted by the Branches.

- (d) In our opinion, proper books of account as required by law have been kept by the Bank so far as it appears from our examination of those books.
- (e) The Balance Sheet, the Profit and Loss Account and the Cash Flow Statement dealt with by this Report are in agreement with the books of account.
- (f) In our opinion, the Balance Sheet, the Profit and Loss Account and the Cash Flow Statement comply with the Accounting Standards referred to in Section 211(3C) of the Companies Act, 1956 in so far as they apply to banks.
- 2. On the basis of the written representations received from the Directors as on 31 March, 2013 taken on record by the Board of Directors, we report that none of the Directors is disqualified as on 31 March, 2013 from being appointed as a director in terms of Section 274(1)(g) of the Companies Act, 1956.
- 3. We report that during the course of our audit we have visited 98 Branches. Since the key operations of the Bank are completely automated with the key applications integrated to the core banking systems, the audit is carried out centrally at the Head Office as all the necessary records and data required for the purposes of our audit are available therein and the Branches are not required to submit any financial returns.

### For **DELOITTE HASKINS & SELLS**

Chartered Accountants (Registration No. 117365W)

### Z. F. Billimoria

Partner (Membership No. 42791) Date: 24<sup>th</sup> April, 2013

Place: Mumbai

# **AXIS BANK LIMITED - BALANCE SHEET**

### **BALANCE SHEET AS AT 31 MARCH, 2013**

		As at	As at
	Schedule No.	31-03-2013 (₹ in Thousands)	31-03-2012 (₹ in Thousands)
CAPITAL AND LIABILITIES		,	
Capital	1	4,679,545	4,132,039
Reserves & Surplus	2	326,399,054	223,953,384
Deposits	3	2,526,135,881	2,201,043,033
Borrowings	4	439,510,984	340,716,721
Other Liabilities and Provisions	5	108,881,120	86,432,757
TOTAL		3,405,606,584	2,856,277,934
ASSETS			
Cash and Balances with Reserve Bank of India	6	147,920,883	107,029,214
Balances with Banks and Money at Call and Short Notice	7	56,428,716	32,309,943
Investments	8	1,137,375,370	931,920,859
Advances	9	1,969,659,574	1,697,595,386
Fixed Assets	10	23,556,420	22,593,250
Other Assets	11	70,665,621	64,829,282
TOTAL		3,405,606,584	2,856,277,934
Contingent Liabilities	12	5,481,158,951	4,802,373,747
Bills for Collection		278,948,780	346,346,043
Significant Accounting Policies and Notes to Accounts	17 & 18		
Schedules referred to above form an integral part of the Balance She	eet		

In terms of our report attached.

For Axis Bank Ltd.

For Deloitte Haskins & Sells

**Chartered Accountants** 

Sanjiv Misra Chairman

Z. F. Billimoria

K. N. Prithviraj

V. R. Kaundinya

S. B. Mathur Samir K. Barua Shikha Sharma

Partner

Director

Director

Director

Director

Managing Director & CEO

**Somnath Sengupta** 

**Executive Director** 

V. Srinivasan **Executive Director** 

& Head (Corporate Centre) & Head (Corporate Banking)

P. J. Oza

Sanjeev K. Gupta

Company Secretary

President & CFO

Date: 24th April, 2013 Place: Mumbai

# **AXIS BANK LIMITED - PROFIT & LOSS ACCOUNT**

### PROFIT & LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH, 2013

	of the cost Account for the Tear Ended of March, 2		Year ended	Year ended
			31-03-2013	31-03-2012
		Schedule No.	(₹ in Thousands)	(₹ in Thousands)
<u> </u>	INCOME		(	( * *
	Interest earned	13	271,825,744	219,946,474
	Other income	14	65,511,063	54,202,163
	TOTAL		337,336,807	274,148,637
Ш	EXPENDITURE			
	Interest expended	15	175,163,111	139,769,024
	Operating expenses	16	69,142,375	60,070,995
	Provisions and contingencies	18 (2.1.1)	41,236,992	31,886,564
	TOTAL		285,542,478	231,726,583
Ш	NET PROFIT FOR THE YEAR (I - II)		51,794,329	42,422,054
	Balance in Profit & Loss Account brought forward from previous	s year	73,294,476	49,697,707
IV	AMOUNT AVAILABLE FOR APPROPRIATION		125,088,805	92,119,761
٧	APPROPRIATIONS:			
	Transfer to Statutory Reserve		12,948,583	10,605,513
	Transfer to Investment Reserve		534,571	-
	Transfer to Capital Reserve	18 (2.2.1)	1,414,579	519,047
	Transfer to Reserve Fund	18 (2.2.2)	26,084	-
	Proposed dividend (includes tax on dividend)	18 (2.2.5)	9,872,364	7,700,725
	Balance in Profit & Loss Account carried forward		100,292,624	73,294,476
	TOTAL		125,088,805	92,119,761
VI	EARNINGS PER EQUITY SHARE	18 (2.2.3)		
	(Face value ₹10/- per share) (Rupees)			
	Basic		119.67	102.94
	Diluted		118.85	102.20
	Significant Accounting Policies and Notes to Accounts	17 & 18		
	Schedules referred to above form an integral part of the Profit a	nd Loss Account		

In terms of our report attached.

For Axis Bank Ltd.

For Deloitte Haskins & Sells

**Chartered Accountants** 

Sanjiv Misra Chairman

Z. F. Billimoria

K. N. Prithviraj

V. R. Kaundinya

S. B. Mathur Samir K. Barua Shikha Sharma

Partner

Director

Director

Director

Director

Managing Director & CEO

Somnath Sengupta

**Executive Director** 

& Head (Corporate Centre)

V. Srinivasan

**Executive Director** 

& Head (Corporate Banking)

P. J. Oza Company Secretary Sanjeev K. Gupta

President & CFO

Date: 24th April, 2013 Place: Mumbai

# AXIS BANK LIMITED - CASH FLOW STATEMENT

### CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH, 2013

	Year ended 31-03-2013 (₹ in Thousands)	Year ended 31-03-2012 (₹ in Thousands)
Cash flow from operating activities		
Net profit before taxes	75,526,929	62,878,354
Adjustments for:		
Depreciation on fixed assets	3,517,343	3,422,363
Depreciation on investments	(1,039,359)	580,985
Amortisation of premium on Held to Maturity investments	674,599	627,967
Provision for Non Performing Assets (including bad debts)	11,792,245	8,604,298
Provision on standard assets	1,966,686	1,503,036
Provision for wealth tax	3,800	3,600
(Profit)/Loss on sale of fixed assets (net)	44,662	(203,026)
Provision for country risk	(96,300)	48,100
Provision for restructured assets	1,039,492	888,600
Provision for other contingencies	3,837,828	(198,354)
	97,267,925	78,155,923
Adjustments for:		
(Increase)/Decrease in investments	(95,527,142)	(165,599,005)
(Increase)/Decrease in advances	(284,769,149)	(282,226,283)
Increase/(Decrease) in deposits	325,092,849	308,665,023
(Increase)/Decrease in other assets	(3,340,140)	(15,673,352)
Increase/(Decrease) in other liabilities & provisions	14,760,950	1,757,949
Direct taxes paid	(26,294,900)	(23,349,523)
Net cash flow from operating activities	27,190,393	(98,269,268)
Cash flow from investing activities		
Purchase of fixed assets	(4,718,705)	(3,843,375)
(Increase)/Decrease in Held to Maturity investments	(109,099,212)	(47,204,626)
(Increase)/Decrease in Investment in Subsidiaries	(718,875)	(900,000)
Proceeds from sale of fixed assets	193,531	762,243
Proceeds from transfer of net assets acquired under demerger to subsidiary	2,741,502	-
Net cash used in investing activities	(111,601,759)	(51,185,758)

### CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH, 2013

	Year ended 31-03-2013 (₹ in Thousands)	Year ended 31-03-2012 (₹ in Thousands)
Cash flow from financing activities	(\ III Tilousalius)	(\(\text{III THOUSAHUS})
Proceeds from issue of subordinated debt, perpetual debt & upper Tier II instruments (net of repayment)	19,654,731	35,808,360
Increase/(Decrease) in borrowings (excluding subordinated debt, perpetual debt & upper Tier II instruments)	79,139,533	42,229,536
Proceeds from issue of share capital	426,605	26,581
Proceeds from share premium (net of share issue expenses)	56,227,263	1,336,820
Payment of dividend	(7,702,164)	(6,697,611)
Net cash generated from financing activities	147,745,968	72,703,686
Effect of exchange fluctuation translation reserve	1,675,840	2,003,938
Net increase in cash and cash equivalents	65,010,442	(74,747,402)
Cash and cash equivalents at the beginning of the year	139,339,157	214,086,559
Cash and cash equivalents at the end of the year	204,349,599	139,339,157

### Note:

1. Cash and cash equivalents comprise of cash on hand (including foreign currency notes), balances with Reserve Bank of India, balances with banks and money at call & short notice (Refer Schedules 6 and 7 of the Balance Sheet).

In terms of our report attached.

For Axis Bank Ltd.

For Deloitte Haskins & Sells

Chartered Accountants

Sanjiv Misra Chairman

Z. F. Billimoria

K. N. Prithviraj

V. R. Kaundinya S. B. Mathur Samir K. Barua Shikha Sharma

Partner

Director

Director

Director

Director

Managing Director & CEO

Somnath Sengupta **Executive Director** 

& Head (Corporate Centre)

V. Srinivasan

**Executive Director** 

& Head (Corporate Banking)

P. J. Oza Company Secretary Sanjeev K. Gupta President & CFO

Date: 24th April, 2013

Place: Mumbai

## **AXIS BANK LIMITED - SCHEDULES**

## SCHEDULES FORMING PART OF THE BALANCE SHEET AS AT 31 MARCH, 2013

		As at 31-03-2013	As at 31-03-2012
SCL	IEDULE 1 - CAPITAL	(₹ in Thousands)	(₹ in Thousands)
3Cr	Authorised Capital		
	850,000,000 (Previous year - 500,000,000) Equity Shares of ₹10/- each	8,500,000	5,000,000
	Issued, Subscribed and Paid-up capital	8,500,000	3,000,000
	·	4 670 545	4 122 020
	467,954,468 (Previous year - 413,203,952) Equity Shares of ₹10/- each fully paid-up [Refer Schedule 18.1b]	4,679,545	4,132,039
SCF	IEDULE 2 - RESERVES AND SURPLUS		
J.	Statutory Reserve		
	Opening Balance	38,425,863	27,820,350
	Additions during the year	12,948,583	10,605,513
		51,374,446	38,425,863
II.	Share Premium Account		<u> </u>
	Opening Balance	101,387,610	100,050,790
	Additions during the year	56,626,088	1,336,820
	Less: Share issue expenses [Refer Schedule 18 (2.1.29)]	(398,826)	-
		157,614,872	101,387,610
III.	Investment Reserve Account		
	Opening Balance	-	-
	Additions during the year	534,571	_
		534,571	
IV.	General Reserve		
	Opening Balance	3,543,100	3,534,600
	Additions during the year	-	8,500
		3,543,100	3,543,100
V.	Capital Reserve		
	Opening Balance	5,424,982	4,905,935
	Additions during the year [Refer Schedule 18.1a and Schedule 18 (2.2.1)]	4,035,182	519,047
		9,460,164	5,424,982
VI.	Foreign Currency Translation Reserve [Refer Schedule 17 (4.5)]		
	Opening Balance	1,877,353	(126,585)
	Additions during the year	1,675,840	2,003,938
		3,553,193	1,877,353
VII.	Reserve Fund		
	Opening Balance	-	-
	Additions during the year [Refer Schedule 18 (2.2.2)]	26,084	
		26,084	-
VIII	Balance in Profit & Loss Account	100,292,624	73,294,476
	TOTAL	326,399,054	223,953,384

			As at	As at
			31-03-2013	31-03-2012
-		LUE 2. DEDOCITO	(₹ in Thousands)	(< In Thousands)
		ULE 3 - DEPOSITS		
Α.	I.	Demand Deposits		
		(i) From banks	29,255,626	20,980,835
		(ii) From others	453,965,348	376,559,884
	11.	Savings Bank Deposits	637,777,349	516,679,577
	III.	Term Deposits		
		(i) From banks	151,218,877	100,943,739
		(ii) From others	1,253,918,681	1,185,878,998
		TOTAL	2,526,135,881	2,201,043,033
В.	l.	Deposits of branches in India	2,386,893,082	2,094,495,868
	11.	Deposits of branches outside India	139,242,799	106,547,165
		TOTAL	2,526,135,881	2,201,043,033
SC	HFD	ULE 4 - BORROWINGS		
J.		rrowings in India		
		Reserve Bank of India	_	1,150,000
	( /	Other banks #	22,367,200	4,472,000
	. ,		• •	
		Other institutions & agencies **	144,085,033	121,210,990
II.	Воі	rrowings outside India \$	273,058,751	213,883,731
	ТО	TAL	439,510,984	340,716,721
	Sec	cured borrowings included in I & II above	-	-

# Borrowings from other banks include Subordinated Debt of ₹557.60 crores (previous year ₹359.60 crores) in the nature of Non-Convertible Debentures, Perpetual Debt of Nil (previous year Nil) and Upper Tier II instruments of ₹59.10 crores (previous year ₹59.10 crores) [Also refer Notes 18 (2.1.2) & 18 (2.1.3)]

## **SCHEDULE 5 - OTHER LIABILITIES AND PROVISIONS**

	Others (including provisions)	45,707,127	33,619,582
V.	Contingent provision against standard assets	9,766,369	7,799,683
IV.	Proposed dividend (includes tax on dividend)	9,852,151	7,681,950
III.	Interest accrued	8,267,309	6,478,322
II.	Inter-office adjustments (net)	-	-
1.	Bills payable	35,288,164	30,853,220

<sup>\*\*</sup> Borrowings from other institutions & agencies include Subordinated Debt of ₹10,071.70 crores (previous year ₹8,391.70 crores) in the nature of Non-Convertible Debentures, Perpetual Debt of ₹214.00 crores (previous year ₹214.00 crores) and Upper Tier II instruments of ₹248.40 crores (previous year ₹248.40 crores) [Also refer Notes 18 (2.1.2) & 18 (2.1.3)]

<sup>\$</sup> Borrowings outside India include Perpetual Debt of ₹249.71 crores (previous year ₹234.03 crores) and Upper Tier II instruments of ₹1,139.03 crores (previous year ₹1,067.24 crores) [Also refer Note 18 (2.1.3)]

		As at 31-03-2013 (₹ in Thousands)	31-03-2012
	IEDULE 6 - CASH AND BALANCES WITH RESERVE BANK OF INDIA		
l. 	Cash in hand (including foreign currency notes)	40,538,842	35,957,442
II.	Balances with Reserve Bank of India:	107 202 044	74 074 772
	(i) in Current Account	107,382,041	71,071,772
	(ii) in Other Accounts  TOTAL	147,920,883	107,029,214
			107,023,214
SCH	IEDULE 7 - BALANCES WITH BANKS AND MONEY AT CALL AND SHORT NO In India	TICE	
1.	(i) Balance with Banks		
	(a) in Current Accounts	3,353,513	3,516,323
	(b) in Other Deposit Accounts	9,491,675	
	(ii) Money at Call and Short Notice	9,491,075	0,140,430
	(a) With banks	_	_
	(b) With other institutions	_	_
	TOTAL	12,845,188	9,662,773
<u>II.</u>	Outside India	,,	3,002,
	(i) in Current Accounts	11,440,321	7,666,358
	(ii) in Other Deposit Accounts	13,474,234	
	(iii) Money at Call & Short Notice	18,668,973	11,135,275
	TOTAL	43,583,528	
	GRAND TOTAL (I+II)	56,428,716	32,309,943
SCH	IEDULE 8 - INVESTMENTS		
I.	Investments in India in -		
	(i) Government Securities ## **	722,498,592	584,162,116
	(ii) Other approved securities	-	-
	(iii) Shares	7,549,074	7,399,921
	(iv) Debentures and Bonds	260,744,089	231,507,877
	(v) Investment in Subsidiaries/Joint Ventures	4,214,375	3,495,500
	(vi) Others (Mutual Fund units, CD/CP, NABARD deposits, PTC etc.) @	133,587,622	98,082,541
	Total Investments in India	1,128,593,752	924,647,955
II.	Investments outside India in -		
	(i) Government Securities (including local authorities)	2,683,274	1,170,306
	(ii) Subsidiaries and/or joint ventures abroad (amount less than $\stackrel{\scriptstyle \blacktriangleleft}{}$ 1,000 for current	t	
	year and previous year)	-	-
	(iii) Others	6,098,344	
	Total Investments outside India	8,781,618	
	GRAND TOTAL (I+II) Includes securities costing ₹4,766.66 crores (previous year ₹4,427.15 crores) pledge	1,137,375,370	

<sup>##</sup> Includes securities costing ₹4,766.66 crores (previous year ₹4,427.15 crores) pledged for availment of fund transfer facility, clearing facility and margin requirements

<sup>\*\*</sup> Inclusive of Repo Lending of ₹7,350.00 crores (previous year ₹3,675.00 crores) and net of Repo borrowing of Nil (previous year ₹3,140.76 crores) under the Liquidity Adjustment Facility in line with the RBI requirements

<sup>@</sup> Includes priority sector shortfall deposits ₹6,980.42 crores (previous year ₹5,100.53 crores) and PTC's ₹1,471.03 crores (previous year ₹204.67 crores) net of depreciation, if any

			As at	As at
			31-03-2013	31-03-2012
			(₹ in Thousands)	(₹ in Thousands)
SCI	HEDI	ULE 9 - ADVANCES		
Α.	(i)	Bills purchased and discounted *	56,079,021	39,089,332
	(ii)	Cash credits, overdrafts and loans repayable on demand @	546,437,284	468,608,528
	(iii)	Term loans #	1,367,143,269	1,189,897,526
		TOTAL	1,969,659,574	1,697,595,386
В.	(i)	Secured by tangible assets \$	1,613,648,122	1,417,163,384
	(ii)	Covered by Bank/Government Guarantees &&	18,089,151	50,233,791
	(iii)	Unsecured	337,922,301	230,198,211
		TOTAL	1,969,659,574	1,697,595,386
C.	l.	Advances in India		
		(i) Priority Sector	484,982,533	484,792,379
		(ii) Public Sector	39,189,817	32,535,626
		(iii) Banks	449,490	3,477,937
		(iv) Others	1,143,709,623	923,767,773
		TOTAL	1,668,331,463	1,444,573,715
	II.	Advances Outside India		
		(i) Due from banks	10,371,975	1,127,900
		(ii) Due from others -		
		(a) Bills purchased and discounted	2,687,649	6,438,231
		(b) Syndicated loans	109,487,196	108,035,085
		(c) Others	178,781,291	137,420,455
		TOTAL	301,328,111	253,021,671
		GRAND TOTAL (CI+CII)	1,969,659,574	1,697,595,386

<sup>\*</sup> Net of borrowings under Bills Rediscounting Scheme ₹1,000.00 crores (previous year ₹3,480.00 crores)

<sup>#</sup> Net of borrowings under Inter Bank Participation Certificate ₹10,256.09 crores (previous year ₹7,968.24 crores)

<sup>\$</sup> Includes advances against book debts

<sup>&</sup>amp;& Includes advances against L/Cs issued by banks

		As at 31-03-2013 (₹ in Thousands)	As at 31-03-2012 (₹ in Thousands)
SCI	HEDULE 10 - FIXED ASSETS		
I.	Premises		
	Gross Block		
	At cost at the beginning of the year	9,001,944	9,117,340
	Additions during the year	39,131	96,841
	Deductions during the year	-	(212,237)
	TOTAL	9,041,075	9,001,944
	Depreciation		
	As at the beginning of the year	262,236	198,381
	Charge for the year	147,275	146,310
	Deductions during the year	-	(82,455)
	Depreciation to date	409,511	262,236
	Net Block	8,631,564	8,739,708
II.	Other fixed assets (including furniture & fixtures)		
	Gross Block		
	At cost at the beginning of the year	26,834,786	25,147,573
	Additions during the year	4,136,185	3,265,751
	Deductions during the year	(566,132)	(1,578,538)
	TOTAL	30,404,839	26,834,786
	Depreciation		
	As at the beginning of the year	13,688,918	11,561,967
	Charge for the year	3,370,068	3,276,053
	Deductions during the year	(327,940)	(1,149,102)
	Depreciation to date	16,731,046	13,688,918
	Net Block	13,673,793	13,145,868
III.	CAPITAL WORK-IN-PROGRESS (including capital advances)	1,251,063	707,674
	GRAND TOTAL (I+II+III)	23,556,420	22,593,250
SCI	HEDULE 11 - OTHER ASSETS		
	I. Inter-office adjustments (net)	-	-
	II. Interest Accrued	27,143,759	24,194,553
	III. Tax paid in advance/tax deducted at source (net of provisions)	270,351	1,185,052
	IV. Stationery and stamps	11,221	12,623
	V. Non banking assets acquired in satisfaction of claims	209,600	262,681
	VI. Others #	43,030,690	39,174,373
	TOTAL	70,665,621	64,829,282

# Includes deferred tax assets of ₹1,374.77 crores (previous year ₹1,027.45 crores)

		As at	As at
		31-03-2013	31-03-2012
		(₹ in Thousands)	(₹ in Thousands)
SCI	HEDULE 12 - CONTINGENT LIABILITIES		
I.	Claims against the Bank not acknowledged as debts	1,667,558	2,602,138
II.	Liability for partly paid investments	-	-
III.	Liability on account of outstanding forward exchange and derivative contracts :		
	(a) Forward Contracts	2,320,162,574	2,009,254,981
	(b) Interest Rate Swaps, Currency Swaps, Forward Rate Agreement		
	& Interest Rate Futures	2,210,541,350	1,752,490,787
	(c) Foreign Currency Options	80,228,625	130,543,459
	TOTAL (a+b+c)	4,610,932,549	3,892,289,227
IV.	Guarantees given on behalf of constituents		
	In India	517,036,841	467,505,902
	Outside India	111,222,144	98,612,604
V.	Acceptances, endorsements and other obligations	228,015,939	302,612,607
VI.	Other items for which the Bank is contingently liable	12,283,920	38,751,269
	GRAND TOTAL (I+II+III+IV+V+VI)	5,481,158,951	4,802,373,747

## SCHEDULES FORMING PART OF THE PROFIT & LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH, 2013

		Year ended 31-03-2013 (₹ in Thousands)	Year ended 31-03-2012 (₹ in Thousands)
SCI	HEDULE 13 - INTEREST EARNED		<u>·</u>
l.	Interest/discount on advances/bills	191,662,356	153,793,526
II.	Income on investments	77,469,805	63,942,666
III.	Interest on balances with Reserve Bank of India and other inter-bank funds	1,112,621	984,267
IV.	Others	1,580,962	1,226,015
	TOTAL	271,825,744	219,946,474
SCH	HEDULE 14 - OTHER INCOME		
l.	Commission, exchange and brokerage	50,251,479	43,417,022
II.	Profit/(Loss) on sale of investments (net)	5,863,030	728,329
III.	Profit/(Loss) on sale of fixed assets (net)	(44,662)	203,026
IV.	Profit on exchange/derivative transactions (net)	6,640,744	6,739,668
V.	Income earned by way of dividends etc. from		
	subsidiaries/companies and/or joint venture abroad/in India	15,000	11,250
VI.	Miscellaneous income	2,785,472	3,102,868
	[including recoveries on account of advances/investments written off in earlier years ₹268.51 crores (previous year ₹291.84 crores) and net loss on account of portfolio sell downs/securitisation ₹5.88 crores (previous year net loss of ₹1.60 crores)]		
	TOTAL	65,511,063	54,202,163
SCH	HEDULE 15 - INTEREST EXPENDED		
l.	Interest on deposits	150,155,486	121,836,378
II.	Interest on Reserve Bank of India/Inter-bank borrowings	4,596,175	2,319,578
III.	Others	20,411,450	15,613,068
	TOTAL	175,163,111	139,769,024
SCH	HEDULE 16 - OPERATING EXPENSES		
l.	Payments to and provisions for employees	23,769,825	20,801,677
II.	Rent, taxes and lighting	7,506,045	6,564,159
III.	Printing and stationery	1,003,940	934,980
IV.	Advertisement and publicity	1,196,483	881,458
V.	Depreciation on bank's property	3,517,343	3,422,363
VI.	Directors' fees, allowance and expenses	15,355	8,397
VII.	Auditors' fees and expenses	11,088	9,267
VIII.	Law charges	179,019	182,725
IX.	Postage, telegrams, telephones etc.	2,791,263	2,586,992
Χ.	Repairs and maintenance	5,858,902	5,294,832
XI.	Insurance	2,622,194	2,312,956
XII.	Other expenditure	20,670,918	17,071,189
	TOTAL	69,142,375	60,070,995

## 17 Significant accounting policies for the year ended 31 March, 2013

## 1 Background

Axis Bank Limited ('the Bank') was incorporated in 1993 and provides a complete suite of corporate and retail banking products.

## 2 Basis of preparation

The financial statements have been prepared and presented under the historical cost convention on the accrual basis of accounting, and comply with the generally accepted accounting principles, statutory requirements prescribed under the Banking Regulation Act, 1949, the circulars and guidelines issued by the Reserve Bank of India ('RBI') from time to time and the Accounting Standards notified under the Companies (Accounting Standards) Rules, 2006, to the extent applicable and current practices prevailing within the banking industry in India.

#### 3 Use of estimates

The preparation of the financial statements in conformity with the generally accepted accounting principles requires the Management to make estimates and assumptions that affect the reported amounts of assets and liabilities, revenues and expenses and disclosure of contingent liabilities at the date of the financial statements. Actual results could differ from those estimates. The Management believes that the estimates used in the preparation of the financial statements are prudent and reasonable. Any revisions to the accounting estimates are recognised prospectively in the current and future periods.

## 4 Significant accounting policies

#### 4.1 Investments

Classification

In accordance with the RBI guidelines, investments are classified at the date of purchase as:

- Held for Trading ('HFT');
- Available for Sale ('AFS'); and
- Held to Maturity ('HTM').

Investments that are held principally for sale within a short period are classified as HFT securities. As per the RBI quidelines, HFT securities, which remain unsold for a period of 90 days are reclassified as AFS securities as on that date.

Investments that the Bank intends to hold till maturity are classified under the HTM category.

All other investments are classified as AFS securities.

However, for disclosure in the Balance Sheet, investments in India are classified under six categories - Government Securities, Other approved securities, Shares, Debentures and Bonds, Investment in Subsidiaries/Joint Ventures and Others.

Investments made outside India are classified under three categories – Government Securities, Subsidiaries and/or Joint Ventures abroad and Others.

Transfer of security between categories

Transfer of security between categories of investments is accounted as per the RBI guidelines.

Acquisition cost

Costs including brokerage, commission pertaining to investments, paid at the time of acquisition, are charged to the Profit and Loss Account.

Broken period interest is charged to the Profit and Loss Account.

Cost of investments is computed based on the weighted average cost method.

#### Valuation

Investments classified under the HTM category are carried at acquisition cost unless it is more than the face value, in which case the premium is amortised over the period remaining to maturity. In terms of RBI guidelines, discount on securities held under HTM category is not accrued and such securities are held at the acquisition cost till maturity.

Investments classified under the AFS and HFT categories are marked to market. The market/fair value of quoted investments included in the 'AFS' and 'HFT' categories is the market price of the scrip as available from the trades/ quotes on the stock exchanges or prices declared by Primary Dealers Association of India ('PDAI') jointly with Fixed Income Money Market and Derivatives Association of India ('FIMMDA'), periodically. Net depreciation, if any, within each category of each investment classification is recognised in the Profit and Loss Account. The net appreciation if any, under each category of each investment classification is ignored. The book value of individual securities is not changed consequent to the periodic valuation of investments.

Treasury Bills, Exchange Funded Bills, Commercial Paper and Certificate of Deposits being discounted instruments, are valued at carrying cost.

Units of mutual funds are valued at the latest repurchase price/net asset value declared by the mutual fund.

Market value of investments where current quotations are not available, is determined as per the norms prescribed by the RBI as under:

- in case of unquoted bonds, debentures and preference shares where interest/dividend is received regularly (i.e. not overdue beyond 90 days), the market price is derived based on the YTM for Government Securities as published by FIMMDA/PDAI and suitably marked up for credit risk applicable to the credit rating of the instrument. The matrix for credit risk mark-up for each categories and credit ratings along with residual maturity issued by FIMMDA is adopted for this purpose;
- in case of bonds and debentures (including Pass Through Certificates) where interest is not received regularly (i.e. overdue beyond 90 days), the valuation is in accordance with prudential norms for provisioning as prescribed by RBI;
- equity shares, for which current quotations are not available or where the shares are not quoted on the stock exchanges, are valued at break-up value (without considering revaluation reserves, if any) which is ascertained from the company's latest Balance Sheet. In case the latest Balance Sheet is not available, the shares are valued at ₹1 per company;
- units of Venture Capital Funds ('VCF') held under AFS category where current quotations are not available are
  marked to market based on the Net Asset Value ('NAV') shown by VCF as per the latest audited financials of the
  fund. In case the audited financials are not available for a period beyond 18 months, the investments are valued
  at ₹1 per VCF. Investment in unquoted VCF after 23 August, 2006 are categorised under HTM category for the
  initial period of three years and valued at cost as per RBI guidelines;
- investments in Credit Linked Notes ('CLNs'), are valued based on current quotations where the same are available. In the absence of quotes, the same are valued based on internal valuation methodology using appropriate mark-up and other estimates such as price of the underlying Foreign Currency Convertible Bond ('FCCB'), rating category of the CLN etc. and
- security receipts are valued as per the NAV obtained from the issuing Reconstruction Company/Securitisation Company.

Investments in subsidiaries/joint ventures are categorised as HTM and assessed for impairment to determine permanent diminution, if any, in accordance with the RBI guidelines.

Realised gains on investments under the HTM category are recognised in the Profit and Loss Account and subsequently appropriated to Capital Reserve account in accordance with the RBI guidelines. Losses are recognised in the Profit and Loss Account.

All investments are accounted for on settlement date except investments in equity shares which are accounted for on trade date as the corporate actions are effected in equity on the trade date.

Repurchase and reverse repurchase transactions

Repurchase and reverse repurchase transactions [excluding those conducted under the Liquid Adjustment Facility ('LAF') with RBI] are accounted as collateralised borrowing and lending respectively. Such transactions done under LAF are accounted as outright sale and outright purchase respectively. However, depreciation in their value, if any, compared to their original cost, is recognised in the Profit and Loss Account.

Policy for Short Sale

In accordance with RBI guidelines, the Bank undertakes short sale transactions in Central Government dated securities. The short positions are reflected in 'Securities Short Sold ('SSS') A/c', specifically created for this purpose. Such short positions are categorised under HFT category. These positions are marked-to-market along with the other securities under HFT portfolio and the resultant mark-to-market gains/losses are accounted for as per the relevant RBI guidelines for valuation of investments discussed earlier.

#### 4.2 Advances

Advances are classified into performing and non-performing advances ('NPAs') as per the RBI guidelines and are stated net of specific provisions made towards NPAs and floating provisions. Further, NPAs are classified into sub-standard, doubtful and loss assets based on the criteria stipulated by the RBI. Provisions for NPAs are made for sub-standard and doubtful assets at rates as prescribed by the RBI with the exception for agriculture advances and schematic retail advances. In respect of schematic retail advances, provisions are made in terms of a bucket-wise policy upon reaching specified stages of delinquency (90 days or more of delinquency) under each type of loan, which satisfies the RBI prudential norms on provisioning. Provisions in respect of agriculture advances classified into sub-standard and doubtful assets are made at rates which are higher than those prescribed by the RBI.

In addition to the above, the Bank on a prudential basis, makes provision for expected losses against advances or other exposures to specific assets/industry/sector either on a case-by-case basis or for a group of assets, based on specific information or general economic environment. These are classified as contingent provision and included under Schedule 5 - Other Liabilities in the Balance Sheet

Loss assets and unsecured portion of doubtful assets are provided/written off as per the extant RBI guidelines. NPAs are identified by periodic appraisals of the loan portfolio by the Management.

Amounts recovered against debts written off are recognised in the Profit and Loss account.

For restructured/rescheduled assets, provision is made in accordance with the guidelines issued by RBI, which requires the diminution in the fair value of the assets to be provided at the time of restructuring.

A general provision @ 0.25% in case of direct advances to agricultural and SME sectors, 1% in respect of advances classified as commercial real estate, 2% in respect of housing loans at teaser rates, 2.75% (previous year 2%) in respect of certain class of restructured assets and 0.40% for all other advances is made as prescribed by the RBI. In case of overseas branches, general provision on standard advances is maintained at the higher of the levels stipulated by the respective overseas regulator or RBI.

Under its home loan portfolio, the Bank offers housing loans with certain features involving waiver of Equated Monthly Installments ('EMIs') of a specific period subject to fulfilment of a set of conditions by the borrower. The Bank makes provision on an estimated basis against the probable loss that could be incurred in future on account of waivers to eligible borrowers in respect of such loans. This provision is classified under Schedule 5 – Other Liabilities in the Balance Sheet.

#### 4.3 Country risk

In addition to the provisions required to be held according to the asset classification status, provisions are held for individual country exposure (other than for home country as per the RBI guidelines). The countries are categorised into seven risk categories namely insignificant, low, moderate, high, very high, restricted and off-credit and provision is made on exposures exceeding 180 days on a graded scale ranging from 0.25% to 100%. For exposures with contractual maturity of less than 180 days, 25% of the normal provision requirement is held. If the country exposure (net) of the Bank in respect of each country does not exceed 1% of the total funded assets, no provision is maintained on such country exposure.

#### 4.4 Securtisation

The Bank enters into purchase/sale of corporate and retail loans through direct assignment/Special Purpose Vehicle ('SPV'). In most cases, post securtisation, the Bank continues to service the loans transferred to the assignee/SPV. The Bank also provides credit enhancement in the form of cash collaterals and/or by subordination of cash flows to Senior Pass Through Certificate ('PTC') holders. In respect of credit enhancements provided or recourse obligations (projected delinquencies, future servicing etc.) accepted by the Bank, appropriate provision/disclosure is made at the time of sale in accordance with AS 29, Provisions, Contingent Liabilities and Contingent Assets as notified under the Companies (Accounting Standards) Rules, 2006.

In accordance with RBI guidelines of 7 May 2012, on 'Guidelines on Securitisation of Standard Assets', gain on securitisation is recognised over the period of the underlying securities issued by the SPV as prescribed under RBI guidelines. Loss on securitisation is immediately debited to the Profit and Loss Account.

## 4.5 Foreign currency transactions

In respect of domestic operations, transactions denominated in foreign currencies are accounted for at the rates prevailing on the date of the transaction. Monetary foreign currency assets and liabilities are translated at the Balance Sheet date at rates notified by Foreign Exchange Dealers Association of India ('FEDAI'). All profits/losses resulting from year end revaluations are recognised in the Profit and Loss Account.

Financial statements of foreign branches classified as non-integral foreign operations are translated as follows:

- Assets and liabilities (both monetary and non-monetary as well as contingent liabilities) are translated at closing rates notified by FEDAI at the year end.
- Income and expenses are translated at the rates prevailing on the date of the transactions.
- All resulting exchange differences are accumulated in a separate 'Foreign Currency Translation Reserve' till the disposal of the net investments.

Outstanding forward exchange contracts (excluding currency swaps undertaken to hedge foreign currency assets/ liabilities and funding swaps which are not revalued) and spot exchange contracts are revalued at year end exchange rates notified by FEDAI for specified maturities and at interpolated rates for contract of interim maturities. The resulting gains or losses on revaluation are included in the Profit and Loss Account in accordance with RBI/FEDAI guidelines. The forward exchange contracts of longer maturities where exchange rates are not notified by FEDAI are revalued at the forward exchange rates implied by the swap curves in respective currencies. The resultant gains or losses are recognised in the Profit and Loss Account.

Premium/discount on currency swaps undertaken to hedge foreign currency assets and liabilities and funding swaps is recognised as interest income/expense and is amortised on a pro-rata basis over the underlying swap period.

Contingent liabilities on account of foreign exchange contracts/options, guarantees, acceptances, endorsements and other obligations denominated in foreign currencies are disclosed at closing rates of exchange notified by FEDAI.

#### 4.6 Derivative transactions

Derivative transactions comprise of forward contracts, swaps and options which are disclosed as contingent liabilities. The forwards, swaps and options are categorised as trading or hedge transactions. Trading derivative contracts are revalued at the Balance Sheet date with the resulting unrealised gain or loss being recognised in the Profit and Loss Account and correspondingly in other assets or other liabilities respectively. For hedge transactions, the Bank identifies the hedged item (asset or liability) at the inception of transaction itself. The effectiveness is ascertained at the time of inception of the hedge and periodically thereafter. Hedge swaps are accounted for on accrual basis except in case of swaps designated with an asset or liability that is carried at market value or lower of cost or market value in the financial statements. In such cases the swaps are marked to market with the resulting gain or loss recorded as an adjustment to the market value of designated asset or liability. The premium on option contracts is accounted for as per FEDAI guidelines. Pursuant to the RBI guidelines any receivables under derivative contracts comprising of crystallised receivables as well as positive Mark to Market (MTM) in respect of future receivables which remain overdue for more than 90 days are reversed through the Profit and Loss account and are held in separate Suspense account.

Currency futures contracts are marked to market using daily settlement price on a trading day, which is the closing price of the respective futures contracts on that day. While the daily settlement price is computed based on the last half an hour weighted average price of such contract, the final settlement price is taken as the RBI reference rate on the last trading day of the futures contract or as may be specified by the relevant authority from time to time. All open positions are marked to market based on the settlement price and the resultant marked to market profit/loss is daily settled with the exchange.

Valuation of Exchange Traded Currency Options (ETCO) is carried out on the basis of the daily settlement price of each individual option provided by the exchange.

## 4.7 Revenue recognition

Interest income is recognised on an accrual basis except interest income on non-performing assets, which is recognised on receipt in accordance with AS-9, Revenue Recognition as notified under the Companies (Accounting Standards) Rules, 2006 and the RBI guidelines.

Fees and commission income is recognised when due, except for guarantee commission which is recognised pro-rata over the period of the guarantee.

Arrangership/syndication fee is accounted for on completion of the agreed service and when right to receive is established.

Dividend is accounted on an accrual basis when the right to receive the dividend is established.

Gain/loss on sell down of loans and advances through direct assignment is recognised at the time of sale.

Gain or loss arising on sale of NPAs is accounted as per the guidelines prescribed by the RBI, which require provisions to be made for any deficit (where sale price is lower than the net book value), while surplus (where sale price is higher than the net book value) is ignored.

#### 4.8 Fixed assets and depreciation

Fixed assets are carried at cost of acquisition less accumulated depreciation and impairment, if any. Cost includes freight, duties, taxes and incidental expenses related to the acquisition and installation of the asset.

Capital work-in-progress includes cost of fixed assets that are not ready for their intended use and also includes advances paid to acquire fixed assets.

Depreciation is provided on the straight-line method from the date of addition. The rates of depreciation prescribed in Schedule XIV to the Companies Act, 1956 are considered as the minimum rates. If the Management's estimate of the useful life of a fixed asset at the time of acquisition of the asset or of the remaining useful life on a subsequent review is shorter, then depreciation is provided at a higher rate based on the Management's estimate of the useful life/remaining useful life. Pursuant to this policy, depreciation has been provided using the following estimated useful lives:

Asset	Estimated useful life
Owned premises	61 years
Assets given on operating lease	20 years
Computer hardware including printers	3 years
Application software	5 years
Vehicles	4 years
EPABX, telephone instruments	8 years
CCTV and video conferencing equipment	3 years
Mobile phone	2 years
Locker cabinets/cash safe/strong room door	16 years
Modem, scanner, routers, hubs, switches, racks/cabinets for IT equipment	5 years
UPS, VSAT, fax machines	5 years
Cheque book/cheque encoder, currency counting machine, fake note detector	5 years
Assets at staff residence	3 years
All other fixed assets	10 years

All fixed assets individually costing less than ₹5,000 are fully depreciated in the year of installation.

Depreciation on assets sold during the year is recognised on a pro-rata basis to the Profit and Loss Account till the date of sale.

The carrying amounts of assets are reviewed at each Balance Sheet date to ascertain if there is any indication of impairment based on internal/external factors. An impairment loss is recognised wherever the carrying amount of an asset exceeds its recoverable amount. The recoverable amount is the greater of the asset's net selling price and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value at the weighted average cost of capital. After impairment, depreciation is provided on the revised carrying amount of the asset over its remaining useful life.

Profit on sale of premises is appropriated to Capital Reserve Account in accordance with RBI instructions.

#### 4.9 Lease transactions

Assets given on operating lease are capitalised at cost. Rentals received by the Bank are recognised in the Profit and Loss Account on accrual basis.

Leases where the lessor effectively retains substantially all the risks and benefits of ownership over the lease term are classified as operating lease. Lease payments for assets taken on operating lease are recognised as an expense in the Profit and Loss Account on a straight-line basis over the lease term.

## 4.10 Retirement and other employee benefits

## **Provident Fund**

Retirement benefit in the form of provident fund is a defined benefit plan wherein the contributions are charged to the Profit and Loss Account of the year when the contributions to the fund are due. Further, an actuarial valuation is conducted by an independent actuary to determine the deficiency, if any, in the interest payable on the contributions as compared to the interest liability as per the statutory rate.

#### Gratuity

The Bank contributes towards gratuity fund (defined benefit retirement plan) administered by various insurers for eligible employees. Under this scheme, the settlement obligations remain with the Bank, although various insurers administer the scheme and determine the contribution premium required to be paid by the Bank. The plan provides a lump sum payment to vested employees at retirement or termination of employment based on the respective employee's salary and the years of employment with the Bank. Liability with regard to gratuity fund is accrued based on actuarial valuation

conducted by an independent actuary using the Projected Unit Credit Method as at 31 March each year. In respect of employees at overseas branches (other than expats) liability with regard to gratuity is provided on the basis of a prescribed method as per local laws, wherever applicable.

#### **Leave Encashment**

Short term compensated absences are provided for based on estimates. The Bank provides leave encashment benefit (long term), which is a defined benefit scheme based on actuarial valuation conducted by an independent actuary. The actuarial valuation is carried out as per the Projected Unit Credit Method as at 31 March each year.

#### Superannuation

Employees of the Bank are entitled to receive retirement benefits under the Bank's Superannuation scheme either under a cash-out option through salary or under a defined contribution plan. Through the defined contribution plan, the Bank contributes annually a specified sum of 10% of the employee's eligible annual basic salary to LIC, which undertakes to pay the lumpsum and annuity benefit payments pursuant to the scheme. Superannuation contributions are recognised in the Profit and Loss Account in the period in which they accrue.

Actuarial gains/losses are immediately taken to the Profit and Loss Account and are not deferred.

## 4.11 Debit/Credit card reward points

The Bank estimates the probable redemption of debit and credit card reward points using an actuarial method at the Balance Sheet date by employing an independent actuary. Provision for the said reward points is then made based on the actuarial valuation report as furnished by the said independent actuary.

#### 4.12 Taxation

Income tax expense is the aggregate amount of current tax and deferred tax charge. Current year taxes are determined in accordance with the Income tax Act, 1961. Deferred income taxes reflects the impact of current year timing differences between taxable income and accounting income for the year and reversal of timing differences of earlier years.

Deferred tax is measured based on the tax rates and the tax laws enacted or substantively enacted at the Balance Sheet date. Deferred tax assets and deferred tax liabilities are offset, if a legally enforceable right exists to set off current tax assets against current tax liabilities and the deferred tax assets and deferred tax liabilities relate to the taxes on income levied by same governing taxation laws.

Deferred tax assets are recognised only to the extent that there is reasonable certainty that sufficient future taxable income will be available against which such deferred tax assets can be realised. The impact of changes in the deferred tax assets and liabilities is recognised in the Profit and Loss Account.

Deferred tax assets are recognised and reassessed at each reporting date, based upon the Management's judgement as to whether realisation is considered as reasonably certain. Deferred tax assets are recognised on carry forward of unabsorbed depreciation and tax losses only if there is virtual certainty that such deferred tax asset can be realised against future profits.

### 4.13 Share issue expenses

Share issue expenses are adjusted from Share Premium Account in terms of Section 78 of the Companies Act, 1956.

### 4.14 Earnings per share

The Bank reports basic and diluted earnings per share in accordance with AS-20, Earnings per Share, as notified by the Companies (Accounting Standards) Rules, 2006. Basic earnings per share is computed by dividing the net profit after tax by the weighted average number of equity shares outstanding for the year.

Diluted earnings per share reflect the potential dilution that could occur if securities or other contracts to issue equity shares were exercised or converted during the year. Diluted earnings per share is computed using the weighted average number of equity shares and dilutive potential equity shares outstanding at the year end.

#### 4.15 Employee stock option scheme

The 2001 Employee Stock Option Scheme ('the Scheme') provides for grant of stock options on equity shares of the Bank to employees and Directors of the Bank and its subsidiaries. The Scheme is in accordance with the Securities and Exchange Board of India (SEBI) (Employees Stock Option Scheme and Employee Stock Purchase Scheme) Guidelines, 1999. The Bank follows the intrinsic value method to account for its stock based employee compensation plans as per the Guidance Note on 'Accounting for Employee Share-based Payments' issued by the ICAI. Options are granted at an exercise price, which is equal to/less than the fair market price of the underlying equity shares. The excess of such fair market price over the exercise price of the options as at the grant date is recognised as a deferred compensation cost and amortised on a straight-line basis over the vesting period of such options.

The fair market price is the latest available closing price, prior to the date of grant, on the stock exchange on which the shares of the Bank are listed. If the shares are listed on more than one stock exchange, then the stock exchange where there is highest trading volume on the said date is considered.

## 4.16 Provisions, contingent liabilities and contingent assets

A provision is recognised when the Bank has a present obligation as a result of past event where it is probable that an outflow of resources will be required to settle the obligation, in respect of which a reliable estimate can be made. Provisions are not discounted to its present value and are determined based on best estimate required to settle the obligation at the Balance Sheet date. These are reviewed at each Balance Sheet date and adjusted to reflect the current best estimates.

A disclosure of contingent liability is made when there is:

- a possible obligation arising from a past event, the existence of which will be confirmed by occurrence or non
  occurrence of one or more uncertain future events not within the control of the Bank; or
- a present obligation arising from a past event which is not recognised as it is not probable that an outflow of
  resources will be required to settle the obligation or a reliable estimate of the amount of the obligation cannot be
  made.

When there is a possible obligation or a present obligation in respect of which the likelihood of outflow of resources is remote, no provision or disclosure is made.

Contingent assets are not recognised in the financial statements. However, contingent assets are assessed continually and if it is virtually certain that an inflow of economic benefits will arise, the asset and related income are recognised in the period in which the change occurs.

# 18 Notes forming part of the financial statements for the year ended 31 March, 2013 (Currency: In Indian Rupees)

a) On 17 November, 2010, the Board of Directors of the Bank had approved the acquisition of certain financial services businesses undertaken by Enam Securities Private Limited (ESPL) directly and through its wholly owned subsidiaries, by Axis Securities and Sales Limited (ASSL), a wholly owned subsidiary of the Bank by way of a demerger. However, pursuant to conditions prescribed by the Reserve Bank of India, certain modifications were carried out to the demerger structure in terms of a revised Scheme of Arrangement under Sections 391-394 and other relevant provisions of the Companies Act, 1956. Accordingly, the acquisition now comprises of (a) a demerger of the financial services businesses ("the business") from ESPL to the Bank, in consideration of which the Bank will issue shares to the shareholders of ESPL, and (b) immediately upon completion of the demerger under the Scheme, a simultaneous sale of the financial services businesses will be undertaken from the Bank to ASSL for a cash consideration, with both the aforesaid steps occurring simultaneously.

The Reserve Bank of India has on 30 March, 2012, conveyed it's no objection to the Scheme. Further, on 27 April, 2012, the Board of Directors of the Bank approved the reassessment of the valuation of the ESPL business at ₹1,396 crores and consequently, in consideration for the demerger of the financial services business of ESPL, the Bank was required to issue shares in the ratio of 5 equity shares of the Bank of the face value of ₹10 each for every 1 equity share of ₹10 each held by the shareholders of ESPL. The sale of the financial services businesses was to be simultaneously undertaken from the Bank to ASSL for a cash consideration of ₹274.15 crores only.

On 18 October, 2012, the Bank received the necessary approvals under applicable law from various regulatory authorities to the revised Scheme of Arrangement in respect of the demerger of the financial services businesses from ESPL to the Bank and simultaneous sale of such businesses to ASSL (now known as Axis Capital Limited ("ACL")), a wholly owned subsidiary of the Bank, with effect from 1 April, 2010 and consequently, the Bank has issued 12,090,000 equity shares of the face value of ₹10 each to the shareholders of ESPL amounting to ₹12.09 crores and accounted for the net assets of ESPL of ₹274.15 crores at book value. Further, as advised by RBI, an amount of ₹262.06 crores being the difference between the value of the net assets acquired from ESPL and the shares issued has been transferred to the capital reserve.

There was a simultaneous transfer of the business by the Bank to ACL and a consideration of ₹274.15 crores was received against the transfer of the net assets of equivalent value. The appointed date under the Scheme is 1 April, 2010.

b) During the year, the Bank raised additional equity capital through a Qualified Institutional Placement (QIP) of 34,000,000 shares and a preferential allotment of 5,837,945 shares at a price of ₹1,390.00 per share. As a consequence, the paid-up share capital of the Bank has increased by ₹39.84 crores and the reserves of the Bank have increased by ₹5,457.76 crores after charging of issue related expenses. The funds mobilised from the equity raising (through QIP and Preferential issue) were utilised for enhancing the capital adequacy ratio and for general corporate purposes.

## 2 Statutory disclosures as per RBI

2.1.1 'Provisions and contingencies' recognised in the Profit and Loss Account include:

		(₹ in crores)
For the year ended	31 March, 2013	31 March, 2012
Provision for income tax		
- Current tax for the year	2,720.58	2,256.23
- Deferred tax for the year	(347.32)	(210.60)
	2,373.26	2,045.63
Provision for wealth tax	0.38	0.36
Provision for non-performing assets		
(including bad debts written off and write backs)	1,179.22	860.43

For the year ended	31 March, 2013	31 March, 2012
Provision for restructured assets	103.95	88.86
Provision towards standard assets	196.68	150.30
Provision for depreciation in value of investments	(103.94)	58.10
Provision for country risk	(9.63)	4.81
Provision for other contingencies	383.78	(19.83)
Total	4,123.70	3,188.66

2.1.2 The capital adequacy ratio of the Bank, calculated as per the RBI guidelines (Basel II requirement being higher) is set out below:

(₹ in crores)

		( /
	31 March, 2013	31 March, 2012
Capital adequacy		
Tier I	31,596.80	21,886.11
Tier II	12,334.32	9,758.84
Total capital	43,931.12	31,644.95
Total risk weighted assets and contingents	258,355.49	231,711.39
Capital ratios		
Tier I	12.23%	9.45%
Tier II	4.77%	4.21%
CRAR	17.00%	13.66%
Amount raised by issue of Innovative Perpetual Debt Instruments (IPDI)	-	-
Amount raised by issue of Upper Tier II instruments	-	-
Amount of Subordinated Debt raised as Tier II capital (details given below)	₹2,500 crores	₹3,425 crores

During the year ended 31 March, 2013, the Bank raised subordinated debt of ₹2,500 crores, the details of which are set out below:

Date of allotment	Period	Coupon	Amount
31 December, 2012	120 months	9.15%	₹2,500.00 crores

During the year ended 31 March, 2012, the Bank raised subordinated debt of ₹3,425 crores, the details of which are set out below:

Date of allotment	Period	Coupon	Amount
1 December, 2011	120 months	9.73%	₹1,500.00 crores
20 March, 2012	120 months	9.30%	₹1,925.00 crores

During the year ended 31 March, 2013, the Bank redeemed subordinated debt of ₹622 crores, the details of which are set out below:

Date of maturity	Period	Coupon	Amount
20 June, 2012	117 months	9.30%	₹62.00 crores
25 July, 2012	84 months	8.67%	₹500.00 crores
21 September, 2012	117 months	8.95%	₹60.00 crores

During the year ended 31 March, 2012, the Bank redeemed subordinated debt of ₹5 crores, the details of which are set out below:

Date of maturity	Period	Coupon	Amount
26 April, 2011	93 months	6.70%	₹5.00 crores

2.1.3 The Bank has not raised any hybrid capital during the years ended 31 March, 2013 and 31 March, 2012.

2.1.4 The key business ratios and other information is set out below:

As at	31 March, 2013	31 March, 2012
	%	%
Interest income as a percentage to working funds#	8.90	8.71
Non-interest income as a percentage to working funds#	2.15	2.15
Operating profit as a percentage to working funds#	3.05	2.94
Return on assets (based on working funds)#	1.70	1.68
Business (deposits less inter bank deposits plus advances) per employee**	₹12.15 crores	₹12.76 crores
Profit per employee**	₹0.15 crore	₹0.14 crore
Net non performing assets as a percentage of net customer assets*	0.32	0.25

<sup>#</sup> Working funds represent average of total assets as reported to RBI in Form X under Section 27 of the Banking Regulation Act, 1949 during the year

2.1.5 The provisioning coverage ratio of the Bank computed in terms of the RBI guidelines as on 31 March, 2013 was 79.15% (previous year 80.91%).

## 2.1.6 Asset Quality

i) Net non-performing assets to net advances is set out below:

	31 March, 2013	31 March, 2012
	%	%
Net non-performing assets as a percentage of net advances	0.36	0.27

ii) Movement in gross non-performing assets is set out below:

	31 March, 2013			
	Advances	Investments	Others*	Total
Gross NPAs as at the beginning of the year	1,720.23	79.46	6.61	1,806.30
Intra Category Transfer	18.75	(18.75)	-	-
Additions (fresh NPAs) during the year	2,015.13	3.12	5.11	2,023.36
Sub-total (A)	3,754.11	63.83	11.72	3,829.66
Less:-				
(i) Upgradations	329.15	-	-	329.15
(ii) Recoveries (excluding recoveries made from				
upgraded accounts)	253.90	1.21	-	255.11
(iii) Write-offs	799.65	52.33	-	851.98
Sub-total (B)	1,382.70	53.54	-	1,436.24
Gross NPAs as at the end of the year (A-B)	2,371.41	10.29	11.72	2,393.42

<sup>\*</sup> Net Customer assets include advances and credit substitutes

<sup>\*\*</sup> Productivity ratios are based on average employee numbers for the year

	31 March, 2012			
	Advances	Investments	Others*	Total
Gross NPAs as at the beginning of the year	1,586.99	12.43	-	1,599.42
Intra Category Transfer	(5.29)	-	5.29	-
Additions (fresh NPAs) during the year	1,772.81	67.81	1.32	1,841.94
Sub-total (A)	3,354.51	80.24	6.61	3,441.36
Less:-				
(i) Upgradations	744.99	-	-	744.99
(ii) Recoveries (excluding recoveries made from upgraded accounts)	223.41	0.78	-	224.19
(iii) Write-offs	665.88	-	-	665.88
Sub-total (B)	1,634.28	0.78	-	1,635.06
Gross NPAs as at the end of the year (A-B)	1,720.23	79.46	6.61	1,806.30

<sup>\*</sup>represents amount outstanding under application money classified as non-performing asset

## iii) Movement in net non-performing assets is set out below:

(₹ in crores)

	31 March, 2013			
	Advances	Investments	Others	Total
Opening balance at the beginning of the year	455.58	15.94	1.12	472.64
Additions during the year*	834.07	(15.68)	(1.12)	817.27
Reductions during the year	(565.06)	2.81	-	(562.25)
Interest Capitalisation – Restructured NPA				
Accounts	(20.46)	(3.07)	-	(23.53)
Closing balance at the end of the year	704.13	-	-	704.13

<sup>\*</sup>includes transfer from non-performing investments to non-performing loans amounting to ₹18.75 crores

(₹ in crores)

	31 March, 2012			
	Advances	Investments	Others	Total
Opening balance at the beginning of the year	410.35	-	-	410.35
Additions during the year	1,000.15	15.94	1.12	1,017.21
Reductions during the year	(947.51)	-	-	(947.51)
Interest Capitalisation – Restructured NPA				
Accounts	(7.41)	-	-	(7.41)
Closing balance at the end of the year	455.58	15.94	1.12	472.64

iv) Movement in provisions for non-performing assets is set out below:

	31 March, 2013			
	Advances	Investments	Others	Total
Opening balance at the beginning of the year	1,254.91	63.52	5.49	1,323.92
Provisions made during the year	1,185.92	0.05	6.23	1,192.20
Transfer from restructuring provision	13.89	-	-	13.89
Write-offs/(write back) of excess provision	(817.64)	(56.35)	-	(873.99)
Closing balance at the end of the year	1,637.08	7.22	11.72	1,656.02

		31 March, 2012		
	Advances	Investments	Others	Total
Opening balance at the beginning of the year	1,174.31	12.43	-	1,186.74
Provisions made during the year	768.75	51.87	5.49	826.11
Transfer to restructuring provision	(1.38)	-	-	(1.38)
Write-offs/(write back) of excess provisions	(686.77)	(0.78)	-	(687.55)
Closing balance at the end of the year	1,254.91	63.52	5.49	1,323.92

v) Total exposure to top four non-performing assets is given below:

(₹ in crores)

	31 March, 2013	31 March, 2012
Total exposure to top four NPA accounts	938.23	582.10

vi) Non-performing assets as percentage of total assets in that sector is set out below:

Sr. No.	Sector	31 March, 2013	31 March, 2012
		%	%
1.	Agriculture and allied activities	2.36	2.33
2.	Industry (Micro & Small, Medium and Large)	1.09	0.75
3.	Services*	1.60	0.96
4.	Personal loans	0.64	0.81

<sup>\*</sup> includes 0.01% (previous year 0.01%) NPAs in respect of commercial real estate and 0.08% (previous year 0.16%) in respect of trade segment

## 2.1.7 Movement in floating provision is set out below:

(₹ in crores)

For the year ended	31 March, 2013	31 March, 2012
Opening balance at the beginning of the year	3.25	3.25
Provisions made during the year	-	-
Draw down made during the year	-	-
Closing balance at the end of the year	3.25	3.25

The Bank has not made any draw down out of the floating provision during the current and the previous year.

## 2.1.8 Provision on Standard Assets

(₹ in crores)

	31 March, 2013	31 March, 2012
Provision towards Standard Assets [includes ₹18.47 crores (previous year		
₹21.61 crores) of standard provision on derivative exposures]	976.64	779.96

#### 2.1.9 Details of Investments are set out below:

i) Value of Investments:

		31 March, 2013	31 March, 2012
1)	Gross value of Investments		
	a) In India	113,127.94	92,875.81
	b) Outside India	840.43	707.35
2)	(i) Provision for Depreciation		
	a) In India	(261.34)	(348.00)
	b) Outside India	37.73	20.45
	(ii) Provision for Non-Performing Investments		
	a) In India	(7.22)	(63.01)
	b) Outside India	-	(0.51)

3) Net value of Investments a) In India b) Outside India	31 March, 2013	31 March, 2012
a) In India	112 050 20	
	112,859.38 878.16	92,464.80 727.29
(ii) Movement of provisions held towards depreciation on investments:		~·
	24.84   2042	(₹ in crores)
Opening balance	31 March, 2013 327.55	31 March, 2012 269.45
Add: Provisions made during the year	327.33	105.97
Less: Write-offs/write back of excess provisions during the year	103.94	47.87
Closing balance	223.61	327.55
A summary of lending to sensitive sectors is set out below:		/æ :
As at	31 March, 2013	(₹ in crores) 31 March, 2012
A. Exposure to Real Estate Sector	31 Waren, 2013	
Direct Exposure		
(i) Residential mortgages	41,550.75	30,774.98
- of which housing loans eligible for inclusion in priority sector	-	30,774.30
advances	13,312.69	10,248.76
(ii) Commercial real estate	11,356.68	11,292.31
(iii) Investments in Mortgage Backed Securities (MBS) and other securitised exposures -		11,232.31
a. Residential	-	_
b. Commercial real estate	-	-
2) Indirect Exposure		
Fund based and non-fund based exposures on National Housing Bank (NHB) and Housing Finance Companies (HFCs)	9,113.26	10,663.10
Total Exposure to Real Estate Sector	62,020.69	52,730.39
B. Exposure to Capital Market	<u> </u>	<u> </u>
<ol> <li>Direct investments in equity shares, convertible bonds, convertible debentures and units of equity-oriented mutual funds the corpus of which is not exclusively invested in corporate debt</li> </ol>		1,326.85
<ol> <li>Advances against shares/bonds/debentures or other securities or on clean basis to individuals for investment in shares (including IPOs/ ESOPs), convertible bonds, convertible debentures and units of equity-oriented mutual funds</li> </ol>	′	2.48
3. Advances for any other purposes where shares or convertible bonds or convertible debentures or units of equity-oriented mutual funds are taken as primary security		448.09
4. Advances for any other purposes to the extent secured by the collateral security of shares or convertible bonds or convertible debentures or units of equity-oriented mutual funds i.e. where primary security other than shares/convertible bonds/convertible debentures/units of equity-oriented mutual funds does not fully cover the advances		1.55

As a	nt	31 March, 2013	31 March, 2012
5.	Secured and unsecured advances to stockbrokers and guarantees issued on behalf of stockbrokers and market makers	2,603.33	2,521.87
6.	Loans sanctioned to corporates against the security of shares/bonds/ debentures or other securities or on clean basis for meeting promoter's contribution to the equity of new companies in anticipation of raising		
	resources	22.90	303.11
7.	Bridge loans to companies against expected equity flows/issues	3.38	2.00
8.	Underwriting commitments taken up in respect of primary issue of shares or convertible bonds or convertible debentures or units of equity-oriented mutual funds	-	-
9.	Financing to stock brokers for margin trading	-	-
10.	All exposures to Venture Capital Funds (both registered and unregistered)	106.78	140.90
Tota	al exposure to Capital Market (Total of 1 to 10)	6,364.84	4,746.85

- 2.1.11 During the year ended 31 March, 2013 & 31 March, 2012 there are no unsecured advances for which intangible securities such as charge over the rights, licenses, authority, etc. has been taken as collateral by the Bank.
- 2.1.12 Details of Non-SLR investment portfolio are set out below:
  - i) Issuer composition as at 31 March, 2013 of non-SLR investments\*:

(₹ in crores)

No.	Issuer	Total Amount	Extent of private placement	Extent of "below investment grade" securities	Extent of "unrated" securities	Extent of "unlisted" securities
(1)	(2)	(3)	(4)	(5)	(6)	(7)
i.	Public Sector Units	6,045.10	5,275.03	-	-	44.78
ii.	Financial Institutions	10,621.91	9,145.77	-	-	6,980.42
iii.	Banks	4,984.86	1,126.60	-	-	4,343.95
iv.	Private Corporates	17,859.44	15,143.54	1,274.01	142.67	3,152.90
V.	Subsidiaries/Joint Ventures	421.44	421.44	-	-	421.44
vi.	Others	1,785.74	1,508.48	-	-	1,599.99
vii.	Provision held towards depreciation on investments	(223.59)				
viii	Provision held towards non performing investments	(7.22)				
	Total	41,487.68	32,620.86	1,274.01	142.67	16,543.48

Amounts reported under columns (4), (5), (6) and (7) above are not mutually exclusive.

Issuer composition as at 31 March, 2012 of non-SLR investments\*:

(₹ in crores)

No.	Issuer	Total Amount	Extent of private placement	Extent of "below investment grade" securities	Extent of "unrated" securities	Extent of "unlisted" securities
(1)	(2)	(3)	(4)	(5)	(6)	(7)
i.	Public Sector Units	3,220.12	2,202.86	167.00	-	10.00
ii.	Financial Institutions	9,681.20	7,824.38	-	-	5,100.53
iii.	Banks	5,160.69	2,531.39	-	-	4,427.19
iv.	Private Corporates	16,270.98	13,134.49	486.34	175.59	743.69
V.	Subsidiaries/Joint Ventures	349.55	349.55	-	-	349.55
vi.	Others	412.65	258.17	-	-	290.71
vii.	Provision held towards depreciation on investments	(255.79)				
viii	Provision held towards non performing investments	(63.52)				
	Total	34,775.88	26,300.84	653.34	175.59	10,921.67

Amounts reported under columns (4), (5), (6) and (7) above are not mutually exclusive.

ii) Non-performing non SLR investments is set out below:

(₹ in crores)

		,
	31 March, 2013	31 March, 2012
Opening balance	79.46	12.43
Additions during the year	3.12	67.81
Reductions during the year	(72.29)*	(0.78)
Closing balance	10.29	79.46
Total provisions held	7.22	63.52

<sup>\*</sup>includes transfer from non-performing investments to non-performing loans amounting to ₹18.75 crores

2.1.13 Details of securities sold/purchased (in face value terms) during the years ended 31 March, 2013 and 31 March, 2012 under repos/reverse repos (excluding LAF transactions):

Year ended 31 March, 2013

		Minimum outstanding during the year	Maximum outstanding during the year	•	As at 31 March, 2013
Sec	curities sold under repos				
i.	Government Securities	-	119.35	0.62	-
ii.	Corporate debt Securities	-	-	-	-
Sec	curities purchased under reverse repos				
i.	Government Securities	-	6,036.59	416.78	-
ii.	Corporate debt Securities	-	-	-	-

<sup>\*</sup> Excludes investments in non-SLR government securities amounting to ₹127.91 crores (Previous year ₹156.68 crores)

		Minimum outstanding during the year	Maximum outstanding during the year	Daily Average outstanding during the year	As at 31 March, 2012
Sec	curities sold under repos				
i.	Government Securities	-	122.15	26.31	-
ii.	Corporate debt Securities	-	-	-	-
Sec	curities purchased under reverse repos				
i.	Government Securities	-	1,952.36	105.45	-
ii.	Corporate debt Securities	-	-	-	

2.1.14 Details of financial assets sold to Securitisation/Reconstruction companies for Asset Reconstruction:

(₹ in crores)

	31 March, 2013	31 March, 2012
Number of accounts*	-	-
Book value of loan asset securitised*	-	-
Aggregate value (net of provisions) of accounts sold	-	-
Aggregate consideration	-	-
Additional consideration realised in respect of accounts transferred in earlier years	-	-
Aggregate gain/loss over net book value	-	_

<sup>\*</sup> Excludes 30 accounts already written-off from books amounting to ₹93.15 crores (Previous year 71 accounts amounting to ₹277.73 crores)

- 2.1.15 During the years ended 31 March, 2013 and 31 March, 2012 there were no Non-Performing Financial Assets Purchased or Sold (excluding accounts previously written off) by the Bank.
- 2.1.16 Details of securitisation transactions undertaken by the Bank are as follows:

S. No.		Particulars	31 March, 2013	31 March, 2012
1	No.	of SPVs sponsored by the bank for securitisation transactions	-	-
2		al amount of securitised assets as per books of the SPVs sponsored the bank	-	-
3		al amount of exposures retained by the bank to comply with MRR on the date of balance sheet		
	a)	Off-balance sheet exposures		
		First loss	-	-
		Others	-	-
	b)	On-balance sheet exposures		
		First loss	-	-
		Others	-	-

S. No.			Particulars	31 March, 2013	31 March, 2012
4	Am	noun	t of exposures to securitisation transactions other than MRR		
	a)	Of	f-balance sheet exposures		
		i)	Exposure to own securitisations		
			First loss	-	
			Loss	-	
		ii)	Exposure to third party securitisations		
			First loss	-	
			Others	-	
b) On-balance sheet exposures					
		i)	Exposure to own securitisations		
			First loss	-	
			Loss	-	
		ii)	Exposure to third party securitisations		
			First loss	-	
			Others	-	
The i	nforr	natio	on on concentration of deposits is given below:		
					(₹ in crore
				31 March, 2013	31 March, 201
Tota	l dep	osit	s of twenty largest depositors	35,083.32	31,117.7
Perce	enta	ge o	f deposits of twenty largest depositors to total deposits	13.89	14.1
The in	nforr	natio	on on concentration of advances* is given below:		
					(₹ in crore
				31 March, 2013	31 March, 201
Tota	l adv	ance	es to twenty largest borrowers	39,764.46	40,359.1
			f advances to twenty largest borrowers		
to to	otal a	dvar	nces of the Bank	10.59	11.8

Advances represent credit exposure (funded and non-funded) including derivative exposure as defined by RBI

2.1.19 The information on concentration of exposure\* is given below:

(₹ in crores)

	31 March, 2013	31 March, 2012
Total exposure to twenty largest borrowers/customers	48,982.01	45,791.99
Percentage of exposures to twenty largest borrowers/customers		
to total exposure on borrowers/customers	11.82	12.29

<sup>\*</sup> Exposure includes credit exposure (funded and non-funded), derivative exposure and investment exposure (including underwriting and similar commitments)

2.1.20 During the year ended 31 March, 2013 and 31 March, 2012, the Bank's credit exposure to single borrower and group borrowers was within the prudential exposure limits prescribed by RBI.

## 2.1.21 Details of Risk Category wise Country Exposure:

(₹ in crores)

Risk Category	Exposure (Net) as at	Provision Held as at	Exposure (Net) as at	Provision Held as at
	31 March, 2013	31 March, 2013	31 March, 2012	31 March, 2012
Insignificant	553.49	-	1,877.46	-
Low	11,220.91	-	13,397.86	9.63
Moderate	2,290.54	-	2,667.73	-
High	2,369.79	-	702.55	-
Very High	761.53	-	518.24	-
Restricted	0.17	-	0.07	-
Off-Credit	-	-	0.06	-
Total	17,196.43	-	19,163.97	9.63

2.1.22 A maturity pattern of certain items of assets and liabilities at 31 March, 2013 and 31 March, 2012 is set out below:

Year ended 31 March, 2013 (₹ in crores)
---

	1 day	2 days to 7 days	8 days to 14 days	15 days to 28 days	29 days and upto 3 months	Over 3 months and upto	Over 6 months and upto	Over 1 year and upto 3	Over 3 years and upto 5	Over 5 years	Total
Deposits	2,738.92	10,164.38	5,246.82	6,590.52	26,258.30	6 months 28,536.37	<b>1 year</b> 35,326.44	<b>years</b> 33,216.55	<b>years</b> 22,444.23	82,091.06	252,613.59
Advances	2,317.44	1,959.35	1,777.23	2,438.04	10,197.27	11,220.30	12,348.87	45,312.01	26,146.22	83,249.23	196,965.96
	•	,	•	•	•	•	•	,	•	•	•
Investments	6,816.23	9,369.90	2,850.59	2,496.50	8,249.24	9,327.98	11,780.01	20,263.99	9,049.77	33,533.33	113,737.54
Borrowings Foreign Currency	65.02	568.94	386.33	786.68	3,918.49	4,049.95	6,605.00	7,605.93	9,370.80	10,593.96	43,951.10
Assets Foreign	1,927.10	2,779.48	403.75	4,388.79	7,679.14	4,063.19	3,013.13	6,743.88	7,194.70	9,655.30	47,848.46
Currency											
Liabilities	141.57	2,206.50	317.82	1,426.23	4,823.23	5,423.32	12,361.81	7,496.34	9,070.70	4,340.63	47,608.15
Year ende	d 31 Mai	rch, 2012								(3	₹ in crores)
	1 day	2 days to	8 days to	15 days to	29 days	Over 3	Over 6	Over 1	Over 3	Over 5	Total
		7 days	14 days	28 days	and upto	months	months	year and	years and	years	
					3 months	and upto	and upto	upto 3	upto 5		
						6 months	1 year	years	years		
Deposits	1,959.72	7,135.57	7,596.24	7,681.44	23,774.95	25,808.43	53,359.17	18,231.86	13,844.74	60,712.18	220,104.30
Advances	2,707.12	1,219.95	1,152.06	1,532.15	9,362.88	10,988.78	11,477.47	39,002.39	23,791.70	68,525.04	169,759.54
Investments	1,815.57	4,967.79	3,691.25	5,874.62	13,506.00	7,463.40	15,172.80	13,743.18	6,997.13	19,960.35	93,192.09
Borrowings Foreign Currency	-	464.44	1,907.21	1,420.21	2,800.74	4,317.12	2,221.73	3,504.87	6,597.90	10,837.45	34,071.67
Assets Foreign Currency	1,432.15	1,956.25	629.68	670.58	2,949.75	2,497.41	2,139.05	6,067.84	5,943.49	8,192.57	32,478.77
Liabilities	731.15	3,662.42	2,378.68	2,289.33	5,357.83	4,265.14	4,882.35	2,781.96	6,165.64	4,655.76	37,170.26

Classification of assets and liabilities under the different maturity buckets is based on the same estimates and assumptions as used by the Bank for compiling the return submitted to the RBI, which has been relied upon by the auditors. Maturity profile of foreign currency assets and liabilities is excluding forward contracts.

## 2.1.23 Details of loan assets subjected to restructuring during the year ended 31 March, 2013 are given below:

Under CDR Mechanism (I) Type of Restructuring Under SME Debt Restructuring Mechanism (II) Standard Asset Classification Sub-Doubtful Loss Total Standard Sub-Doubtful Loss Total Standard Standard Restructured accounts No. of borrowers as on April 1 of the FY Amount Outstanding - Restructured facility 1,040.37 4.19 61.05 1,105.61 92.54 24.89 117.46 0.03 (Opening Balance) Amount Outstanding - Other facility 21.97 9.44 31.41 6.09 5.29 11.38 144.55 144.55 3.51 Provision thereon 3.51 Movement in balance for (3) (4) No. of borrowers accounts appearing under Amount Outstanding – Restructured facility 162.01 0.11 162.12 (1.50)(2.78)(4.28)opening balance1 Amount Outstanding – Other facility 4.57 4.57 0.44 (1.10)(0.66)(57.95) (57.95)Provision thereon (1.40)(1.40)Fresh Restructuring during No. of borrowers 17 18 the year2, Amount Outstanding – Restructured facility 1.430.47 66.92 1,497.39 55.63 55.63 Amount Outstanding – Other facility 23.22 139.68 23.22 142.80 Provision thereon 3.12 6.60 6.60 Upgradation to No. of borrowers restructured standard Amount Outstanding – Restructured facility 84.33 (84.33) category during the FY Amount Outstanding – Other facility Provision thereon Restructured Standard (2) (77.69) (2) No. of borrowers Amount Outstanding – Restructured facility Amount Outstanding – Other facility Advances which cease to (77.69) (2.63)attract higher provisioning (2.40)(2.40)(2.66)(2.66)and/or additional risk (10.26)(10.26)Provision thereon weight at the end of FY No. of borrowers Downgradation of 55.00 restructured accounts (176.52) 88.89 84.33 58.30 3.00 0.03 6.53 Amount Outstanding – Restructured facility 3.50 22.24 10.65 during the FY4 Amount Outstanding – Other facility 22.24 2.50 2.50 (21.02) 17.22 6.85 Provision thereon Write-offs of restructured No. of borrowers (3) (3) accounts during the FY5,6 (28.94) (28.94)(1.15) Amount Outstanding – Restructured facility Amount Outstanding – Other facility (2.85)(2.85)Restructured accounts as on March 31 of the FY No. of borrowers 39 14 Amount Outstanding – Restructured facility 2,462.97 88.89 71.22 90.41 2,713.49 144.04 3.03 0.03 24.46 171.56 (closing figures) Amount Outstanding – Other facility 47.36 22.24 9.44 79.04 3.87 3.84 7.71 Provision thereon 10.65 225.99 8.71 8.71

(₹ in crore:									t in crores)		
Type of Restructuring (Co	ntd. from above)			thers (III)					al (I + II + III)		
Asset Classification			Sub- Standard	Doubtful	Loss	Total	Standard	Sub- Standard	Doubtful	Loss	Total
Restructured accounts	No. of borrowers	256	18	15	12	301	280	19	16	24	339
as on April 1 of the FY	Amount Outstanding – Restructured facility	1,044.90	24.18	2.65	83.06	1,154.79	2,177.81	24.21	6.84	169.00	2,377.86
(Opening Balance)	Amount Outstanding – Other facility	54.93	1.49	-	-	56.42	82.99	1.49	-	14.73	99.21
	Provision thereon	4.44	0.20	-	-	4.64	152.50	0.20	-	-	152.70
Movement in balance for	No. of borrowers	(23)	(3)	(4)	-	(30)	(24)	(3)	(4)	(3)	(34)
accounts appearing under	Amount Outstanding – Restructured facility	(193.54)	0.65	(0.88)	(2.21)	(195.98)	(33.03)	0.65	(0.77)	(4.99)	(38.14)
opening balance <sup>1</sup>	Amount Outstanding – Other facility	10.41	(0.71)	-	-	9.70	15.42	(0.71)	-	(1.10)	13.61
	Provision thereon	26.74	(0.09)	-	-	26.65	(32.61)	(0.09)	-	-	(32.70)
Fresh Restructuring during	No. of borrowers	1,168	-	-	-	1,168	1,187	-	1	-	1,188
the year <sup>2, 3</sup>	Amount Outstanding – Restructured facility	975.28	-	-	-	975.28	2,461.38		66.92	-	2,528.30
,	Amount Outstanding – Other facility	18.17	-	-	-	18.17	41.39		-	-	41.39
	Provision thereon	30.01	-	-	-	30.01	176.29	-	3.12	-	179.41
Upgradation to restructured	No. of borrowers	-	-	-	-	-	1	-	(1)	-	-
standard category during	Amount Outstanding – Restructured facility	-	-	-	-	-	84.33	-	(84.33)	-	-
the FY	Amount Outstanding – Other facility	-	-	-	-	-	-	-	-	-	-
	Provision thereon	-	-	-	-	-	17.22	-	(17.22)	-	-
Restructured Standard	No. of borrowers	(5)				(5)	(8)				(8)
Advances which cease to	Amount Outstanding – Restructured facility	(5.43)				(5.43)	(85.75)				(85.75)
attract higher provisioning	Amount Outstanding – Other facility	(3.71)				(3.71)	(8.77)				(8.77)
and/or additional risk weight at the end of FY	Provision thereon	(0.05)				(0.05)	(10.31)				(10.31)
Downgradation of	No. of borrowers	(84)	99	7	8	30	(87)	102	9	11	35
restructured accounts	Amount Outstanding – Restructured facility	(60.71)	(12.81)	24.25	50.91	1.64	(237.23)	79.08	108.61	112.71	63.17
during the FY <sup>4</sup>	Amount Outstanding – Other facility	(2.69)	2.43	0.51	0.08	0.33	(2.69)	24.67	0.51	2.58	25.07
	Provision thereon	(0.07)	(0.02)	0.10	-	0.01	(21.09)	10.63	17.32	-	6.86
Write-offs of restructured	No. of borrowers	-	(22)	(1)	(2)	(25)	-	(22)	(1)	(5)	(28)
accounts during the FY <sup>5,6</sup>	Amount Outstanding – Restructured facility	-	(0.83)	(0.01)	(113.05)	(113.89)	-	(0.83)	(0.01)	(143.14)	(143.98)
	Amount Outstanding – Other facility	-	(0.28)	-	-	(0.28)	-	(0.28)	-	(2.85)	(3.13)
Restructured accounts as	No. of borrowers	1,312	92	17	18	1,439	1,349	96	20	27	1,492
on March 31 of the FY	Amount Outstanding – Restructured facility	1,760.50	11.19	26.01	18.71	1,816.41	4,367.51	103.11	97.26	133.58	4,701.46
(closing figures)	Amount Outstanding – Other facility	77.11	2.93	0.51	0.08	80.63	128.34	25.17	0.51	13.36	167.38
	Provision thereon	61.07	0.09	0.10	-	61.26	282.00	10.74	3.22	-	295.96

Amount outstanding under restructuring facilities and other facilities is as on 31 March, 2013

<sup>&#</sup>x27;Includes accounts closed during the year on account of payment of outstanding facilities by the borrower

<sup>&</sup>lt;sup>2</sup>Amount reported here represents outstanding as on 31 March, 2013. Actual amount subjected to restructuring determined as on the date of approval of restructuring proposal is ₹2,110.09 crore for the FY 2012-13

Includes accounts on account of re-work of restructuring and these accounts are not included in opening balance of standard restructured accounts

<sup>&</sup>lt;sup>4</sup>Includes accounts which were not attracting higher provisioning and/or additional risk weight at the beginning of FY

<sup>&</sup>lt;sup>5</sup>Includes accounts partially written-off during the year

<sup>&</sup>lt;sup>6</sup>Amount outstanding under restructuring facilities and other facilities is as on the date of write-off in the books

2.1.24 Disclosure in respect of Interest Rate Swaps (IRS), Forward Rate Agreement (FRA) and Cross Currency Swaps (CCS) outstanding is set out below:

			(₹ in crores)
Sr.	Itama	As at	As at
No.	Items	31 March, 2013	31 March, 2012
i)	Notional principal of swap agreements	221,054.14	175,249.08
ii)	Losses which would be incurred if counterparties failed to fulfill their		
	obligations under the agreements	1,697.05	1,799.58
iii)	Collateral required by the Bank upon entering into swaps	364.53	260.61
iv)	Concentration of credit risk arising from the swaps		
	Maximum single industry exposure with Banks		
	(previous year with Banks)		
	- Interest Rate Swaps/FRAs	2,288.76	2,334.72
	- Cross Currency Swaps	615.67	461.46
v)	Fair value of the swap book (hedging & trading)		
	- Interest Rate Swaps/FRAs	261.50	315.89
	- Currency Swaps	334.55	167.84

The nature and terms of the IRS as on 31 March, 2013 are set out below:

(₹ in crores)

Nature	Nos.	<b>Notional Principal</b>	Benchmark	Terms
Hedging	38	10,938.43	LIBOR	Fixed receivable v/s floating payable
Trading	50	1,799.10	INBMK	Fixed receivable v/s floating payable
Trading	65	3,867.00	INBMK	Floating receivable v/s fixed payable
Trading	143	8,096.09	LIBOR	Fixed receivable v/s floating payable
Trading	220	11,656.12	LIBOR	Floating receivable v/s fixed payable
Trading	12	835.99	LIBOR	Floating receivable v/s floating payable
Trading	3	81.43	LIBOR	Pay cap
Trading	3	81.43	LIBOR	Receive cap
Trading	884	79,333.63	MIBOR	Fixed receivable v/s floating payable
Trading	924	77,695.32	MIBOR	Floating receivable v/s fixed payable
Trading	203	8,045.00	MIFOR	Fixed receivable v/s floating payable
Trading	100	4,222.00	MIFOR	Floating receivable v/s fixed payable
Trading	1	150.00	OTHERS	Fixed payable v/s fixed receivable
Trading	1	447.85	LIBOR	Pay cap/receive floor
Trading	1	447.85	LIBOR	Pay floor/receive cap
	2,648	207,697.24		

The nature and terms of the IRS as on 31 March, 2012 are set out below:

Nature	Nos.	<b>Notional Principal</b>	Benchmark	Terms
Hedging	5	450.00	MIBOR	Fixed receivable v/s floating payable
Trading	1,058	65,107.82	MIBOR	Fixed receivable v/s floating payable
Trading	1,020	60,976.02	MIBOR	Fixed payable v/s floating receivable
Trading	154	6,161.00	MIFOR	Fixed receivable v/s floating payable
Trading	112	4,402.00	MIFOR	Fixed payable v/s floating receivable
Trading	60	2,560.10	INBMK	Fixed receivable v/s floating payable
Trading	74	4,628.00	INBMK	Fixed payable v/s floating receivable
Hedging	21	6,410.25	LIBOR	Fixed receivable v/s floating payable

Nature	Nos.	Notional Principal	Benchmark	Terms
Trading	122	6,120.15	LIBOR	Fixed receivable v/s floating payable
Trading	180	8,473.81	LIBOR	Fixed payable v/s floating receivable
Trading	1	150.00	OTHERS	Fixed payable v/s fixed receivable
Trading	1	419.72	LIBOR	Pay cap/receive floor
Trading	1	419.72	LIBOR	Pay floor/receive cap
Trading	8	401.91	LIBOR	Floating payable v/s floating receivable
	2,817	166,680.50		

The nature and terms of the FRA's as on 31 March, 2013 are set out below:

(₹ in crores)

Nature	Nos.	Notional Principal Benchmark	Terms
Hedging	2	2,171.40 LIBOR	Fixed receivable v/s floating payable
	2	2,171.40	

The nature and terms of the FRA's as on 31 March, 2012 are set out below:

(₹ in crores)

Nature	Nos.	Notional Principal Benchmark	Terms
Trading	4	203.50 LIBOR	Fixed receivable v/s floating payable
Trading	9	508.75 LIBOR	Fixed payable v/s floating receivable
	13	712.25	

The nature and terms of the CCS as on 31 March, 2013 are set out below:

(₹ in crores)

Nature	Nos.	<b>Notional Principal</b>	Benchmark	Terms	
Hedging	1	79.29	Principal & Coupon Swap	Fixed payable v/s fixed receivable	
Hedging	1	274.12	LIBOR	Fixed receivable v/s floating payable	
Trading	33	2,720.49	LIBOR	Fixed receivable v/s floating payable	
Trading	52	4,006.36	LIBOR	Floating receivable v/s fixed payable	
Trading	1	48.86	LIBOR/INBMK	Floating receivable v/s floating payable	
Trading	6	270.43	Principal only	Fixed receivable	
Trading	80	3,785.95	Principal only	Fixed payable	
	174	11,185.50			

Agreements with Banks/Financial Institutions and corporates are under approved credit lines.

The nature and terms of the CCS as on 31 March, 2012 are set out below:

Nature	Nos.	<b>Notional Principal</b>	Benchmark	Terms
Hedging	1	70.21	Principal & Coupon	Fixed payable v/s fixed receivable
			Swap	
Hedging	1	254.38	Principal & Coupon	Fixed receivable v/s floating payable
			Swap	
Trading	34	2,675.41	LIBOR	Fixed payable v/s floating receivable
Trading	24	2,133.64	LIBOR	Fixed receivable v/s floating payable

Nature	Nos.	Notional Principal	Benchmark	Terms
Trading	1	45.79	LIBOR/INBMK	Floating receivable v/s floating payable
Trading	4	215.17	Principal Only	Fixed receivable
Trading	25	982.84	Principal Only	Fixed payable
Trading	1	76.31	Principal Only	Floating payable
Trading	1	76.31	Principal Only	Floating receivable
Trading	22	1,326.27	Principal & Coupon	Fixed payable v/s fixed receivable
			Swap	
	114	7,856.33		

Agreements with Banks/Financial Institutions and corporates are under approved credit lines.

Details of Exchange Traded Interest Rate Derivatives for the year ended 31 March, 2013 are set out below:

(₹ in crores)

Sr. No.	Particulars	As at 31 March, 2013
i)	Notional principal amount of exchange traded interest rate derivatives undertaken during the year	-
		-
ii) 	Notional principal amount of exchange traded interest rate derivatives outstanding as on 31 March, 2013	-
		-
iii)	Notional principal amount of exchange traded interest rate derivatives outstanding as on 31 March, 2013 and "not highly effective"	N.A.
iv)	Mark-to-market value of exchange traded interest rate derivatives outstanding as on 31 March, 2013 and "not highly effective"	N.A.

Details of Exchange Traded Interest Rate Derivatives for the year ended 31 March, 2012 are set out below:

(₹ in crores)

		( /
Sr. No.	Particulars	As at 31 March, 2012
i)	Notional principal amount of exchange traded interest rate derivatives	
	undertaken during the year	
	91 day T-Bill - July 11	5.04
		5.04
ii)	Notional principal amount of exchange traded interest rate derivatives	
	outstanding as on 31 March, 2012	
iii)	Notional principal amount of exchange traded interest rate derivatives outstanding as on 31 March, 2012 and "not highly effective"	N.A.
iv)	Mark-to-market value of exchange traded interest rate derivatives	
,	outstanding as on 31 March, 2012 and "not highly effective"	N.A.

The Bank has not undertaken any transactions in Credit Default Swaps (CDS) during the year ended 31 March, 2013.

## 2.1.25 Disclosure on risk exposure in Derivatives

## Qualitative disclosures:

(a) Structure and organisation for management of risk in derivatives trading, the scope and nature of risk measurement, risk reporting and risk monitoring systems, policies for hedging and/or mitigating risk and strategies and processes for monitoring the continuing effectiveness of hedges/mitigants:

Derivatives are financial instruments whose characteristics are derived from an underlying asset, or from interest and exchange rates or indices. The Bank undertakes Over The Counter (OTC) and Exchange Traded derivative transactions for Balance Sheet management and also for proprietary trading/market making whereby the Bank

offers derivative products to the customers to enable them to hedge their earnings risks within the prevalent regulatory guidelines.

Proprietary trading includes Interest Rate Futures, Currency Futures and Rupee Interest Rate Swaps under different benchmarks (viz. MIBOR, MIFOR and INBMK), and Currency Options for USD/INR pair (both OTC and exchange traded). The Bank also undertakes transactions in Cross Currency Swaps, Principal Only Swaps, Coupon Only Swaps and Long Term Forex Contracts (LTFX) for hedging its Balance Sheet and also offers them to its customers. These transactions expose the Bank to various risks, primarily credit, market and operational risk. The Bank has adopted the following mechanism for managing risks arising out of the derivative transactions.

There is a functional separation between the Treasury Front Office, Risk and Treasury Back Office to undertake derivative transactions. The derivative transactions are originated by Treasury Front Office, which ensures compliance with the trade origination requirements as per the Bank's policy and the RBI guidelines. The Market Risk Group within the Bank's Risk Department independently identifies, measures and monitors the market risks associated with derivative transactions and apprises the Asset Liability Management Committee (ALCO) and the Risk Management Committee of the Board (RMC) on the compliance with the risk limits. The Treasury Back Office undertakes activities such as trade confirmation, settlement, ISDA documentation, accounting and other MIS reporting.

The derivative transactions are governed by the derivative policy, market risk management policy, hedging policy and the suitability and appropriateness policy of the Bank as well as by the extant RBI guidelines. The Bank has also put in place a detailed process flow for customer derivative transactions for effective management of operational risk/reputation risk.

Various risk limits are set up and actual exposures are monitored vis-à-vis the limits. These limits are set up taking into account market volatility, business strategy and management experience. Risk limits are in place for risk parameters viz. PV01, VaR, Stop Loss, Delta, Gamma and Vega. Actual positions are monitored against these limits on a daily basis and breaches, if any, are reported promptly. Risk assessment of the portfolio is undertaken periodically. The Bank ensures that the Gross PV01 (Price value of a basis point) position arising out of all non-option rupee derivative contracts are within 0.25% of net worth of the Bank as on Balance Sheet date.

Hedging transactions are undertaken by the Bank to protect the variability in the fair value or the cash flow of the underlying Balance Sheet item. These deals are accounted on an accrual basis except the swap designated with an asset/liability that is carried at market value or lower of cost or market value. In that case, the swap is marked to market with the resulting gain or loss recorded as an adjustment to the market value of designated asset or liability. These transactions are tested for hedge effectiveness and in case any transaction fails the test, the same is re-designated as a trading deal with the approval of the competent authority and appropriate accounting treatment is followed.

# (b) Accounting policy for recording hedge and non-hedge transactions, recognition of income, premiums and discounts, valuation of outstanding contracts

The Hedging Policy approved by the RMC governs the use of derivatives for hedging purpose. Subject to the prevailing RBI guidelines, the Bank deals in derivatives for hedging fixed rate and floating rate coupon or foreign currency assets/liabilities. Transactions for hedging and market making purposes are recorded separately. For hedge transactions, the Bank identifies the hedged item (asset or liability) at the inception of the transaction itself. The effectiveness is ascertained at the time of inception of the hedge and periodically thereafter. Hedge derivative transactions are accounted for in accordance with the hedge accounting principles. Derivatives for market making purpose are marked to market and the resulting gain/loss is recorded in the Profit and Loss Account. The premium on option contracts is accounted for as per FEDAI guidelines. Derivative transactions are covered under International Swaps and Derivatives Association (ISDA) master agreements with respective counterparties. The exposure on account of derivative transactions is computed as per the RBI guidelines and is marked against the credit limits approved for the respective counterparties.

## (c) Provisioning, collateral and credit risk mitigation

Derivative transactions comprise of swaps and options which are disclosed as contingent liabilities. The swaps are categorised as trading or hedging and all the options are categorised as the trading book. Trading swaps/ options are revalued at the Balance Sheet date with the resulting unrealised gain or loss being recognised in the Profit and Loss Account and correspondingly in other assets or other liabilities respectively. Hedged swaps are accounted for as per the RBI guidelines. Pursuant to the RBI guidelines, any receivables (crystallised receivables and positive MTM) under derivatives contracts, which remain overdue for more than 90 days, are reversed through the Profit and Loss Account and are held in a separate Suspense account.

Collateral requirements for derivative transactions are laid down as part of credit sanction terms on a case by case basis. Such collateral requirements are determined, based on usual credit appraisal process. The Bank retains the right to terminate transactions as a risk mitigation measure in certain cases.

The credit risk in respect of customer derivative transactions is sought to be mitigated through a laid down policy on sanction of Loan Equivalent Risk (LER) limits, monitoring mechanism for LER limits and trigger events for escalation/margin calls/termination.

### **Quantitative Disclosure:**

		As at 31 March, 2013				
		Curre	ncy Derivat	ives	Interest rate Derivatives	
Sr. No.	No. Particulars	Forward Contracts	CCS	Options		
1	Derivatives (Notional Principal Amount)					
	a) For hedging	13,218.41	353.41	-	13,109.83	
	b) For trading	218,797.85	10,832.09	8,022.86	196,758.81	
2	Marked to Market Positions#					
	a) Asset (+)	328.93	338.93	-	-	
	b) Liability (-)	-	-	(13.64)	(108.35)	
3	Credit Exposure®	7,764.61	1,835.46	130.78	2,743.39	
4	Likely impact of one percentage change in interest rate (100*PV01) (as at 31 March, 2013)					
	a) on hedging derivatives	0.24	9.49	-	307.66	
	b) on trading derivatives	2.38	191.19	1.34	417.04	
5	Maximum and Minimum of 100*PV01 observed during the year					
	a) on hedging					
	I) Minimum	-	9.49	_	275.34	
	II) Maximum	1.31	12.82	_	353.77	
	b) on Trading					
	I) Minimum	1.57	62.22	0.21	242.62	
	II) Maximum	6.60	193.67	6.78	419.32	
# Only o	on trading derivatives and represents net position					
@ Includ	es accrued interest					

As at 24 Mayeb 2012

		As at 31 March, 2012				
		Currency Derivatives			Interest rate Derivatives	
Sr. No.	Particulars	Forward Contracts	CCS	Options		
1	Derivatives (Notional Principal Amount)					
	a) For hedging	6,737.20	324.59	-	6,860.25	
	b) For trading	194,188.30	7,531.74	12,511.44	160,532.50	
2	Marked to Market Positions#					
	a) Asset (+)	158.08	184.07	6.10	36.69	
	b) Liability (-)	-	-	-	-	
3	Credit Exposure®	7,696.90	1,213.66	264.01	2,776.65	
4	Likely impact of one percentage change in interest rate (100*PV01) (as at 31 March, 2012)					
	a) on hedging derivatives	0.14	12.53	-	283.14	
	b) on trading derivatives	1.66	48.73	1.69	72.38	
5	Maximum and Minimum of 100*PV01 observed during the year					
	a) on hedging					
	I) Minimum	-	0.02	-	127.34	
	II) Maximum	0.86	12.66	-	286.69	
	b) on Trading					
	I) Minimum	0.01	0.02	1.26	2.14	
	II) Maximum	3.16	88.77	7.17	92.70	
	# Only on trading derivatives and represents net po @ Includes accrued interest	sition				

Pursuant to RBI guidelines, the Bank has started dealing in Exchange Traded Currency Options. The outstanding notional principal amount of these derivatives as at 31 March, 2013 was ₹Nil crores (previous year ₹542.91 crores) and the mark-to-market value was ₹Nil crores (previous year ₹5.67 crores)

2.1.26 No penalty/strictures have been imposed on the Bank during the year ended 31 March, 2013.

During the previous year ended 31 March, 2012, RBI levied a penalty of ₹0.15 crores on the Bank for non-compliance of certain instructions relating to derivative transactions. The Bank has paid the penalty of ₹0.15 crores on 5 May, 2011.

## 2.1.27 Disclosure of Customer Complaints

		31 March, 2013	31 March, 2012
a.	No. of complaints pending at the beginning of the year	2,188	2,198
b.	No. of complaints received during the year	197,733	279,586
C.	No. of complaints redressed during the year	198,164	279,596
d.	No. of complaints pending at the end of the year	1,757	2,188

The above information does not include complaints redressed within 1 working day and is as certified by the Management and relied upon by the auditors.

## 2.1.28 Disclosure of Awards passed by the Banking Ombudsman

		31 March, 2013	31 March, 2012
a.	No. of unimplemented awards at the beginning of the year	-	-
b.	No. of awards passed by the Banking Ombudsman during the year	4	1
C.	No. of awards implemented during the year	1	1
d.	No. of unimplemented awards at the end of the year	3*	-

<sup>\*</sup>under appeal

The above information is as certified by the Management and relied upon by the auditors.

#### 2.1.29 Draw Down from Reserves

The Bank has not undertaken any drawdown from reserves during the year, except towards issue expenses incurred for the equity raising through the QIP and Preferential issue, which have been adjusted against the share premium account.

#### 2.1.30 Letter of Comfort

The Bank has not issued any Letter of Comfort (LoC) on behalf of its subsidiaries.

#### 2.1.31 Disclosure on Remuneration

#### **Oualitative disclosures**

#### a) Information relating to the composition and mandate of the Remuneration Committee

The HR and Remuneration Committee of the Board oversees the framing, review and implementation of the compensation policy of the Bank on behalf of the Board. The Committee works in close coordination with the Risk Management Committee of the Bank, in order to achieve effective alignment between remuneration and risks.

As on 31 March, 2013, the HR and Remuneration Committee comprises of the following non-executive independent directors.

- 1. Shri Prasad R. Menon Chairman (with effect from 17 January 2013)
- 2. Shri K. N. Prithiviraj
- 3. Shri V. R. Kaundinya
- 4. Prof. Samir K. Barua

The HR and Remuneration Committee of the Board, functions with the following main objectives:

- a. To review and recommend to the Board for approval, the overall remuneration philosophy and policy of the Bank, including the level and structure of fixed pay, variable pay, perquisites, bonus pool, stock-based compensation to employees of the Bank, and any other form of compensation as may be included from time to time.
- b. To review and recommend to the Board for approval, an increase in manpower cost budget of the Bank as a whole, at an aggregate level, for the next year.
- c. To review and recommend to the Board for approval, the talent management and succession policy and process in the Bank for ensuring business continuity, especially at the level of Managing Director and Chief Executive Officer (MD & CEO), the other Whole-time Directors, senior managers one level below the Board position and other key roles.
- d. To review organisation health through feedback from employee surveys conducted on a regular basis.
- e. To review the Code of Conduct and HR strategy, policy and performance appraisal process within the Bank, as well as any fundamental changes in organisation structure which could have wide ranging or high risk implications.

- f. To review and recommend to the Board for approval, the creation of new positions at the level of Executive Director and above.
- g. To review appointments, promotions and exits of senior managers, one level below the Board position.
- h. To set the goals, objectives and performance benchmarks for the Bank and for MD & CEO, the other Whole-time Directors and Executive Directors for the financial year and for the medium to long term.
- i. To review the performance of the MD & CEO, other Whole-time Directors and Executive Directors at the end of each year.
- j. To recommend to the Board the remuneration package for the MD & CEO, the other Whole-time Directors and the senior managers one level below the Board.
- k. To recommend to the Board the compensation payable to the Chairman of the Bank.

# b) Information relating to the design and structure of remuneration processes and the key features and objectives of remuneration policy

#### **Objectives of the Remuneration Policy**

The compensation philosophy of the Bank aims to attract, retain and motivate professionals in order to enable the Bank to attain its strategic objectives and develop a strong performance culture in the competitive environment in which it operates. To achieve this, the following principles are adopted.

- Competitiveness in talent market: Benchmarking with peer group for relevant talent pools.
- Pay for job through fixed pay: To position the median level fixed pay in the Bank to the median of the market of respective businesses.
- Pay for performance to drive meritocracy through variable pay: By positioning median total pay to median of the market and high performers to the top quartile of the market by using variable pay with appropriate risk-adjusted metrics.
- Employee Stock Options for long-term value creation: In order to align executive decision making with long-term value creation, a significant part of executive compensation is delivered through long-term incentives in the form of ESOPs, which vests over a period of 3 years.
- Benefits and perquisites are offered to employees to remain aligned with market practices and provide flexibility.
- Affordability: Pay to reflect productivity improvements to retain cost-income competitiveness.

Apart from the above, the compensation structure for MD & CEO & Whole-time Directors (WTDs) is aligned to RBI's guidelines for sound compensation practices (effective FY 2012-13) and addresses the general principles of:

- Effective and independent governance and monitoring of compensation.
- Alignment of compensation with prudent risk-taking through well designed and consistent compensation structures.
- Clear and timely disclosure to facilitate supervisory oversight by all stakeholders.

Accordingly, the Compensation Policy for MD & CEO and WTDs seeks to:

- a) Ensure that the compensation, in terms of structure and total amount, is in line with the best practices, as well as competitive vis-à-vis that of peer banks.
- b) Establish the linkage of compensation with individual performance as well as achievement of the corporate objectives of the Bank.
- c) Include a significant variable pay component tied to the achievement of pre-established objectives in line with Bank's scorecard while ensuring that the compensation is aligned with prudent risk taking.
- d) Encourage attainment of long term shareholder returns through inclusion of equity linked long-term incentives as part of compensation.

## **Design & Structure of Remuneration process**

Compensation is structured in terms of fixed pay, variable pay and employee stock options (for selective employees), with the last two being strongly contingent on employee performance. The compensation policy of the Bank is approved by the HR and Remuneration Committee. Additional approval from Shareholders and RBI is obtained specifically for compensation of MD & CEO and WTD's.

## Description of the ways in which current and future risks are taken into account in the remuneration process

## Categorization of employees under Risk alignment of compensation framework

The MD & CEO, WTD's and employees in the Grade of Vice President and above engaged in the functions of Risk Control and Compliance are included in the policy of risk alignment of compensation.

## Performance Parameters aligned to relevant risk measures

The following relevant risk measures are included in the scorecards of MD & CEO and WTDs

- NPA net slippages
- Ratio of Risk Weighted Assets to Total Assets
- Liquidity Coverage Ratio

Inclusion of the above measures ensure that performance parameters are aligned to risk measures at the time of performance evaluation

## **Deferral of Variable Pay**

To ensure that risk measures do not focus only on achieving short term goals; variable payout is deferred, if it exceeds 40% of the fixed pay.

#### Other Risk Takers

For other staff (including risk takers) a policy on similar lines is proposed to be put in place in future.

# d) Description of the ways in which the Bank seeks to link performance during a performance measurement period with levels of remuneration

The Bank's performance management and compensation philosophies are structured to support the achievement of the Bank's on-going business objectives by rewarding achievement of objectives linked directly to its strategic business priorities. These strategic priorities are cascaded through annualised objectives to the employees.

The Bank follows the balanced scorecard approach in designing its performance management system. Adequate attention is given to robust goal setting process to ensure alignment of individual objectives to support the achievement of business strategy, financial and non-financial goals across and through the organization. The non-financial goals for employees includes customer service, process improvement, adherence to risk and compliance norms, self-capability development and behaviours such as integrity and team management.

Appraisals are conducted annually and initiated by the self-appraisal of an employee. The immediate supervisor reviews the appraisal ratings in a joint consultation meeting with the employee and assigns the performance rating. The final rating is discussed by a Moderation Committee comprising of senior officials of the Bank. Both relative and absolute individual performance is considered in the moderation process. Individual fixed pay increases, variable pay and ESOPs are linked to the final performance ratings. In addition, the fixed pay increase is also influenced by an employee's position in the salary range.

# e) Bank's policy on deferral and vesting of variable remuneration and Bank's policy and criteria for adjusting deferred remuneration before vesting and after vesting

The policy for risk alignment of compensation effective from financial year 2012-13 provides for the deferral of variable pay for MD & CEO and WTD's.

The following clauses with regard to deferral are included in the policy:

- If the variable pay exceeds 40% of the fixed pay, 45% of the variable pay is deferred proportionately over a period of three years.
- The deferred variable pay amount of reference year is held back in case of any misrepresentation or gross inaccuracy resulting in a wrong risk assessment.
- Also, a sharp fall in profit, say to the extent of 30% of the reference year triggers further examination of
  the causes and the HR and Remuneration Committee thereafter takes decision on holding back or release
  of deferred variable pay.

# f) Description of the different forms of variable remuneration (i.e. Cash, Shares, ESOPs and other forms) that the Bank utilises and the rationale for using these different forms

Different forms of variable remuneration are as mentioned below:

- Variable Pay: Variable Pay is linked to corporate performance, business performance and individual performance and ensures differential pay based on the performance levels of employees.
- ESOPs: ESOPs are given to selective set of employees at senior levels based on their level of performance. ESOP scheme has an inbuilt deferral vesting design which helps in retention of employees along with providing an opportunity of long term wealth creation for the employees.

#### **Quantitative disclosures**

The quantitative disclosures pertaining to the MD & CEO and WTDs identified as risk takers for the financial year 2012-13 are given below.

		31 March, 2013
a.	i) Number of meetings held by the Remuneration Committee during the financial year	6
	ii) Remuneration paid to its members (sitting fees)	₹340,000
h	· · · · · · · · · · · · · · · · · · ·	(340,000
b.	Number of employees having received a variable remuneration award during the financial year	1*
C.	Number and total amount of sign-on awards made during the financial year	N.A.
d.	Details of guaranteed bonus, if any, paid as joining/sign on bonus	N.A.
e.	Details of severance pay, in addition to accrued benefits, if any	N.A.
f.	Total amount of outstanding deferred remuneration, split into cash, shares	
	and share-linked instruments and other forms	N.A.
g.	Total amount of deferred remuneration paid out in the financial year	N.A.
h.	Breakdown of amount of remuneration awards for the financial year to show	Fixed- ₹3.76 crores**
	fixed and variable, deferred and non-deferred	Variable- ₹0.38 crores*
		Deferred - Nil
		Non-Deferred - ₹0.38 crores*
i.	Total amount of outstanding deferred remuneration and retained remuneration	
	exposed to ex-post explicit and/or implicit adjustments	N.A.
j.	Total amount of reductions during the financial year due to ex-post explicit	
	adjustments	N.A.
k.	Total amount of reductions during the financial year due to ex-post implicit	
	adjustments	N.A.

<sup>\*</sup> pertains to FY 2011-12 paid to MD & CEO

<sup>\*\*</sup> includes basic salary, leave fare concession, house rent allowance, superannuation allowance and contribution towards provident fund

#### 2.1.32 Bancassurance Business

Details of income earned from Bancassurance business are as under:

(₹ in crores)

Sr. No.	Nature of Income*	31 March, 2013	31 March, 2012
1.	For selling life insurance policies	336.76	258.62
2.	For selling non-life insurance policies	19.41	31.33
3.	For selling mutual fund products	79.99	57.66
4.	Others (selling of gold coins, wealth advisory,		
	RBI and other bonds etc.)	74.45	24.67
	Total	510.61	372.28

<sup>\*</sup>includes receipts on account of marketing activities undertaken on behalf of bank assurance partners

- 2.1.33 The Bank has not sponsored any special purpose vehicle which is required to be consolidated in the consolidated financial statements as per accounting norms.
- 2.1.34 Amount of total assets, non-performing assets and revenue of overseas branches is given below:

(₹ in crores)

Particulars	31 March, 2013	31 March, 2012
Total assets	37,151.94	32,302.40
Total NPAs	219.29	0.51
Total revenue	2,161.26	1,628.02

2.1.35 During the year ended 31 March, 2013 and 31 March, 2012, the value of sales/transfers of securities to/from HTM category (excluding one-time transfer of securities and sales to RBI under OMO auctions) was within 5% of the book value of investments held in HTM category at the beginning of the year.

#### 2.2 Other disclosures

- 2.2.1 During the year, the Bank has appropriated ₹141.46 crores (previous year ₹38.22 crores), net of taxes and transfer to statutory reserve to the Capital Reserve, being the gain on sale of HTM investments in accordance with RBI guidelines. During the previous year ended 31 March, 2012, as advised by the RBI, the Bank appropriated ₹13.68 crores, net of taxes and transfer to statutory reserve, being the profit earned on sale of premises to the Capital Reserve.
- 2.2.2 During the year, the Bank has appropriated an amount of ₹2.61 crores to Reserve Fund account in accordance with guidelines issued by Central Bank of Sri Lanka in respect of Sri Lanka branch operations.
- 2.2.3 Earnings Per Share ('EPS')

The details of EPS computation is set out below:

	31 March, 2013	31 March, 2012
Basic and Diluted earnings for the year (Net profit after tax) (₹ in crores)	5,179.43	4,242.21
Basic weighted average no. of shares (in crores)	43.28	41.21
Add: Equity shares for no consideration arising on grant of stock options under ESOP (in crores)	0.30	0.30
Diluted weighted average no. of shares (in crores)	43.58	41.51
Basic EPS (₹)	119.67	102.94
Diluted EPS (₹)	118.85	102.20
Nominal value of shares (₹)	10.00	10.00

Dilution of equity is on account of 2,975,646 (previous year 2,991,727) stock options.

### 2.2.4 Employee Stock Options Scheme ('the Scheme')

In February 2001, pursuant to the approval of the shareholders at the Extraordinary General Meeting, the Bank approved an Employee Stock Option Scheme. Under the Scheme, the Bank is authorised to issue upto 13,000,000 equity shares to eligible employees. Eligible employees are granted an option to purchase shares subject to vesting conditions. The options vest in a graded manner over 3 years. The options can be exercised within 3 years from the date of the vesting. Further, over the period June 2004 to June 2010, pursuant to the approval of the shareholders at Annual General Meetings, the Bank approved an ESOP scheme for additional options aggregating 27,517,400. Within the overall ceiling of 40,517,400 stock options approved for grant by the shareholders as stated earlier, the Bank is also authorised to issue options to employees and directors of the subsidiary companies.

39,891,590 options have been granted under the Scheme till the previous year ended 31 March, 2012.

On 27 April, 2012, the Bank granted 2,343,500 stock options (each option representing entitlement to one equity share of the Bank) to its employees including the MD & CEO and 172,500 stock options to employees of Axis Asset Management Company Limited, a subsidiary of the Bank. These options can be exercised at a price of ₹1,086.65 per option.

Stock option activity under the Scheme for the year ended 31 March, 2013 is set out below:

	Options outstanding	Range of exercise prices (₹)	Weighted average exercise price (₹)	Weighted average remaining contractual life (Years)
Outstanding at the beginning of the year	11,428,248	319.00 to 1,447.55	965.90	2.79
Granted during the year	2,516,000	1,086.65	1,086.65	-
Forfeited during the year	(175,698)	319.00 to 1,447.55	1,144.00	-
Expired during the year	(80,954)	319.00 to 824.40	568.70	-
Exercised during the year	(2,822,571)	319.00 to 1,447.55	594.48	-
Outstanding at the end of the year	10,865,025	468.90 to 1,447.55	1,090.43	2.69
Exercisable at the end of the year	5,372,105	468.90 to 1,447.55	941.06	1.57

The weighted average share price in respect of options exercised during the year was ₹1,217.66.

Stock option activity under the Scheme for the year ended 31 March, 2012 is set out below:

	Options outstanding	Range of exercise prices (₹)	Weighted average exercise price (₹)	Weighted average remaining contractual life (Years)
Outstanding at the beginning of the year	11,122,518	232.10 to 1,245.45	712.90	2.86
Granted during the year	3,268,700	1,447.55	1,447.55	-
Forfeited during the year	(243,596)	232.10 to 1,447.55	960.75	-
Expired during the year	(61,265)	232.10 to 468.90	406.46	-
Exercised during the year	(2,658,109)	232.10 to 1,159.30	512.92	-
Outstanding at the end of the year	11,428,248	319.00 to 1,447.55	965.90	2.79
Exercisable at the end of the year	4,983,892	319.00 to 1,245.45	717.76	1.53

The weighted average share price in respect of options exercised during the year was ₹1,200.12.

# Fair Value Methodology

On applying the fair value based method in Guidance Note on 'Accounting for Employee Share-based Payments' the impact on reported net profit and EPS would be as follows:

	31 March, 2013	31 March, 2012
Net Profit (as reported) (₹ in crores)	5,179.43	4,242.21
Add: Stock based employee compensation expense included in net income (₹ in crores)	-	-
Less: Stock based employee compensation expense determined under fair value based method (proforma) (₹ in crores)	(117.08)	(147.16)
	, ,	
Net Profit (Proforma) (₹ in crores)	5,062.35	4,095.05
Earnings per share: Basic (in ₹ )		
As reported	119.67	102.94
Proforma	116.97	99.37
Earnings per share: Diluted (in ₹)		
As reported	118.85	102.20
Proforma	116.16	98.65

The fair value of the options is estimated on the date of the grant using the Black-Scholes options pricing model, with the following assumptions:

	31 March, 2013	31 March, 2012
Dividend yield	1.20%	1.23%
Expected life	2-4 years	2-4 years
Risk free interest rate	8.14% to 8.33%	8.05% to 8.10%
Volatility	35.92% to 50.25%	39.43% to 53.33%

Volatility is the measure of the amount by which a price has fluctuated or is expected to fluctuate during a period. The measure of volatility used in the Black-Scholes options pricing model is the annualised standard deviation of the continuously compounded rates of return on the stock over a period of time. For calculating volatility, the daily volatility of the stock prices on the National Stock Exchange, over a period prior to the date of grant, corresponding with the expected life of the options has been considered.

The weighted average fair value of options granted during the year ended 31 March, 2013 is ₹387.24 (previous year ₹559.31).

# 2.2.5 Dividend paid on shares issued on exercise of stock options

The Bank may allot shares between the Balance Sheet date and record date for the declaration of dividend pursuant to the exercise of any employee stock options. These shares will be eligible for full dividend for the year ended 31 March, 2013, if approved at the ensuing Annual General Meeting. Dividend relating to these shares has not been recorded in the current year.

Appropriation to proposed dividend during the year ended 31 March, 2013 includes dividend of ₹2.02 crores (previous year ₹1.88 crores) paid pursuant to exercise of 1,086,994 employee stock options after the previous year end but before the record date for declaration of dividend for the year ended 31 March, 2012.

### 2.2.6 Segmental reporting

The business of the Bank is divided into four segments: Treasury, Retail Banking, Corporate/Wholesale Banking and Other Banking Business. These segments have been identified based on the RBI's revised guidelines on Segment Reporting issued on 18 April, 2007 vide Circular No. DBOD.No.BP.BC.81/21.04.018/2006-07. The principal activities of these segments are as under.

Segment	Principal Activities
Treasury	Treasury operations include investments in sovereign and corporate debt, equity and mutual funds, trading operations, derivative trading and foreign exchange operations on the proprietary account and for customers and central funding.
Retail Banking	Constitutes lending to individuals/small businesses subject to the orientation, product and granularity criterion and also includes low value individual exposures not exceeding the threshold limit of ₹5 crores as defined by RBI. Retail Banking activities also include liability products, card services, internet banking, ATM services, depository, financial advisory services and NRI services.
Corporate/Wholesale Banking	Includes corporate relationships not included under Retail Banking, corporate advisory services, placements and syndication, management of public issue, project appraisals, capital market related services and cash management services.
Other Banking Business	Includes para banking activities like third party product distribution and other banking transactions not covered under any of the above three segments.

Revenues of the Treasury segment primarily consist of fees and gains or losses from trading operations and interest income on the investment portfolio. The principal expenses of the segment consist of interest expense on funds borrowed from external sources and other internal segments, premises expenses, personnel costs, other direct overheads and allocated expenses.

Revenues of the Corporate/Wholesale Banking segment consist of interest and fees earned on loans given to customers falling under this segment and fees arising from transaction services and merchant banking activities such as syndication and debenture trusteeship. Revenues of the Retail Banking segment are derived from interest earned on loans classified under this segment and fees for banking and advisory services, ATM interchange fees and cards products. Expenses of the Corporate/Wholesale Banking and Retail Banking segments primarily comprise interest expense on deposits and funds borrowed from other internal segments, infrastructure and premises expenses for operating the branch network and other delivery channels, personnel costs, other direct overheads and allocated expenses.

Segment income includes earnings from external customers and from funds transferred to the other segments. Segment result includes revenue as reduced by interest expense and operating expenses and provisions, if any, for that segment. Segment-wise income and expenses include certain allocations. Inter segment interest income and interest expense represent the transfer price received from and paid to the Central Funding Unit (CFU) respectively. For this purpose, the funds transfer pricing mechanism presently followed by the Bank, which is based on historical matched maturity and internal benchmarks, has been used. Operating expenses other than those directly attributable to segments are allocated to the segments based on an activity-based costing methodology. All activities in the Bank are segregated segment-wise and allocated to the respective segment.

	31 March, 2013				
	Treasury	Corporate/ Wholesale Banking	Retail Banking	Other Banking Business	Total
Segment Revenue					
Gross interest income (external customers)	6,969.72	13,081.18	7,131.67	-	27,182.57
Other income	1,581.20	2,843.97	1,610.88	515.06	6,551.11
Total income as per Profit and Loss Account	8,550.92	15,925.15	8,742.55	515.06	33,733.68
Add/(less) inter segment interest income	33,112.64	3,371.64	9,374.05	-	45,858.33
Total segment revenue	41,663.56	19,296.79	18,116.60	515.06	79,592.01
Less: Interest expense (external customers)	10,389.84	285.85	6,840.62	-	17,516.31
Less: Inter segment interest expense	29,937.22	10,113.35	5,807.76	-	45,858.33
Less: Operating expenses	446.02	1,621.19	4,709.94	137.09	6,914.24
Operating profit	890.48	7,276.40	758.28	377.97	9,303.13
Less: Provision for non-performing assets/others	(94.48)	1,614.12	230.42	0.38	1,750.44
Segment result	984.96	5,662.28	527.86	377.59	7,552.69
Less: Provision for tax					2,373.26
Extraordinary profit/loss					-
Net Profit					5,179.43
Segment assets	135,490.74	128,119.81	75,260.84	247.45	339,118.84
Unallocated assets					1,441.82
Total assets					340,560.66
Segment liabilities	126,806.66	63,289.17	116,295.95	31.20	306,422.98
Unallocated liabilities					1,029.82
Total liabilities					307,452.80
Net assets	8,684.08	64,830.64	(41,035.11)	216.25	33,107.86
Capital expenditure for the year	20.79	99.37	288.91	8.46	417.53
Depreciation on fixed assets for the year	17.52	83.71	243.38	7.12	351.73

(₹ in crores)

	31 March, 2012				
	Treasury	Corporate/ Wholesale Banking	Retail Banking	Other Banking Business	Total
Segment Revenue					
Gross interest income (external customers)	5,992.51	11,292.20	4,709.94	-	21,994.65
Other income	1,003.66	2,800.89	1,238.86	376.81	5,420.22
Total income as per Profit and Loss Account	6,996.17	14,093.09	5,948.80	376.81	27,414.87
Add/(less) inter segment interest income	28,992.40	3,093.62	7,274.96	0.15	39,361.13
Total segment revenue	35,988.57	17,186.71	13,223.76	376.96	66,776.00
Less: Interest expense (external customers)	8,747.14	214.71	5,015.05	-	13,976.90
Less: Inter segment interest expense	25,817.89	9,335.77	4,207.43	0.04	39,361.13
Less: Operating expenses	426.36	1,735.51	3,759.65	85.58	6,007.10
Operating profit	997.18	5,900.72	241.63	291.34	7,430.87
Less: Provision for non-performing assets/others	160.78	735.59	246.30	0.36	1,143.03
Segment result	836.40	5,165.13	(4.67)	290.98	6,287.84
Less: Provision for tax					2,045.63
Extraordinary profit/loss					-
Net Profit					4,242.21
Segment assets	108,394.17	117,647.10	58,258.41	168.65	284,468.33
Unallocated assets					1,159.46
Total assets					285,627.79
Segment liabilities	116,445.51	51,261.01	94,305.75	19.49	262,031.76
Unallocated liabilities					787.49
Total liabilities					262,819.25
Net assets	(8,051.34)	66,386.09	(36,047.34)	149.16	22,808.54
Capital expenditure for the year	20.30	97.03	213.74	5.19	336.26
Depreciation on fixed assets for the year	20.67	98.75	217.54	5.28	342.24

# Geographic Segments

	Domestic		International		Total		
	31 March, 2013	31 March, 2012	31 March, 2013	31 March, 2012	31 March, 2013	31 March, 2012	
Revenue	31,572.42	25,786.85	2,161.26	1,628.02	33,733.68	27,414.87	
Assets	303,408.72	253,325.39	37,151.94	32,302.40	340,560.66	285,627.79	

# 2.2.7 Related party disclosure

The related parties of the Bank are broadly classified as:

#### a) Promoters

The Bank has identified the following entities as its Promoters:

- Administrator of the Specified Undertaking of the Unit Trust of India (UTI-1)
- Life Insurance Corporation of India (LIC)
- General Insurance Corporation and four Government-owned general insurance companies New India
  Assurance Co. Limited, National Insurance Co. Limited, United India Insurance Co. Limited and The
  Oriental Insurance Co. Limited.

#### b) Key Management Personnel

- Mrs. Shikha Sharma (Managing Director & Chief Executive Officer)
- Mr. Somnath Sengupta [Executive Director & Head (Corporate Centre)] with effect from 15 October,
   2012
- Mr. V. Srinivasan [Executive Director & Head (Corporate Banking)] with effect from 15 October, 2012

### c) Relatives of Key Management Personnel

Mr. Sanjaya Sharma, Mrs. Usha Bharadwaj, Mr. Tilak Sharma, Ms. Tvisha Sharma, Dr. Sanjiv Bharadwaj, Dr. Prashant Bharadwaj, Dr. Brevis Bharadwaj, Dr. Reena Bharadwaj, Mrs. Chaitaly Sengupta, Ms. Renukona Sengupta, Mr. Niloy Sengupta, Mrs. Gayathri Srinivasan, Mrs. Vanjulam Varadarajan, Mr. V. Satish, Mrs. Camy Satish, Ms. Ananya Srinivasan, Ms. Anagha Srinivasan, Mr. Kuppusamy, Mrs. Komalavalli, Mrs. Ranganayagi, Mr. Srinivasa Raghavan, Ms. Geetha N., Ms. Chitra R., Ms. Sumathi N., Mr. S. Narayanan, Mr. S. Ranganathan and Mr. R. Narayan.

#### d) Subsidiary Companies

- Axis Capital Limited (formerly Axis Securities & Sales Limited)
- Axis Private Equity Limited
- Axis Trustee Services Limited
- Axis Asset Management Company Limited
- Axis Mutual Fund Trustee Limited
- Axis U.K. Limited
- Axis Finance Private Limited (formerly Enam Finance Private Limited) (with effect from 8 February, 2013)
- e) Step down Subsidiary Companies (with effect from 1 April 2012)
  - Axis Finance Private Limited (formerly Enam Finance Private Limited) (upto 7 February, 2013)
  - Axis Securities Limited (formerly Enam Securities Direct Private Limited)
  - Enam International Limited
  - Enam Securities Europe Limited

#### f) Associate

Bussan Auto Finance India Private Limited

The above investment does not fall within the definition of a Joint Venture as per AS-27, Financial Reporting of Interest in Joint Ventures, notified under the Companies (Accounting Standards) Rules, 2006, and the said accounting standard is thus not applicable. However, pursuant to RBI guidelines, the Bank has classified the same as investment in joint ventures in the Balance Sheet. Such investment has been accounted as an Associate in Consolidated Financial Statements as per AS-23, Accounting for Investments in Associates in Consolidated Financial Statements, notified under the Companies (Accounting Standards) Rules, 2006. Based on RBI guidelines, details of transactions with Associates are not disclosed since there is only one entity/party in this category.

The details of transactions of the Bank with its related parties during the year ended 31 March, 2013 are given below: (₹ in crores)

Items/Related Party	Promoters	Key Management Personnel	Relatives of Key Management Personnel	Subsidiaries	Step down Subsidiaries	Total
Dividend paid	247.25	0.02			_	247.27
Dividend received	247.23	0.02		1.50	_	1.50
Interest paid	768.37	0.16	0.03	13.54	1.73	783.83
Interest received	0.02	0.10	0.05	0.03	0.01	0.16
Investment of the Bank	0.02	0.10		25.00	0.01	25.00
Investment of related party in the Bank	811.47	4.60		23.00		816.07
Investment of related party in Subordinated	011.47	4.00	-	-	-	010.07
Debt/Hybrid Capital of the Bank	1,000.00	_	_	_	_	1,000.00
Redemption of subordinated debt	90.00	_	_	_	_	90.00
Purchase of investments	-	_	_	_	_	-
Sale of investments	1,442.84	_	_	_	_	1,442.84
Management contracts	-	4.25	_	8.91	_	13.16
Contribution to employee benefit fund	14.58	-	_	-	_	14.58
Purchase of fixed assets	-	_	_	1.17	_	1.17
Sale of fixed assets	_	_	_	-	_	-
Non-funded commitments	0.06	-	-	_	4.35	4.41
Advance granted (net)	_	-	-	_	_	_
Advance repaid	15.51	0.14	-	_	_	15.65
Receiving of services	60.79	-	-	201.73	0.08	262.60
Rendering of services	2.07	-	-	22.97	0.09	25.13
Consideration received towards demerger	_	-	-	274.15	_	274.15
Consideration paid towards acquisition of						
subsidiary	-	-	-	90.40	-	90.40
Other reimbursements from related party	-	-	-	10.13	-	10.13
Other reimbursements to related party	-	-	-	0.97	-	0.97

The balances payable to/receivable from the related parties of the Bank as on 31 March, 2013 are given below:

Items/Related Party	Promoters	Key Management Personnel	Relatives of Key Management Personnel	Subsidiaries	Step down Subsidiaries	Total
Borrowings from the Bank	-	-	-	-	-	-
Deposits with the Bank	9,915.42	4.23	0.51	434.32	30.15	10,384.63
Placement of deposits	0.16	-	-	-	-	0.16
Advances	28.13	2.04	-	-	-	30.17
Investment of the Bank	-	-	-	382.44	-	382.44
Investment of related party in the Bank	158.52	0.08	-	-	-	158.60
Non-funded commitments	3.07	-	-	-	4.35	7.42

(₹ in crores)

Items/Related Party	Promoters	Key Management Personnel	Relatives of Key Management Personnel	Subsidiaries	Step down Subsidiaries	Total
Investment of related party in Subordinated Debt/Hybrid Capital of the Bank	3.817.30		_		_	3,817.30
Advance for rendering of services	5,617.50	-	-	-	-	- 3,017.30
Other receivables	-	-	-	49.92*	-	49.92
Other payables	-	-	-	23.30	-	23.30

The maximum balances payable to/receivable from the related parties of the Bank during the year ended 31 March, 2013 are given below:

(₹ in crores)

Items/Related Party	Promoters	Key Management Personnel	Relatives of Key Management Personnel	Subsidiaries	Step down Subsidiaries	Total
Borrowings from the Bank	-	-	-	-	-	-
Deposits with the Bank	9,915.42	9.01	3.91	464.43	35.79	10,428.56
Placement of deposits	0.16	-	-	-	-	0.16
Advances	46.54	2.16	-	23.93	5.96	78.59
Investment of the Bank	-	-	-	382.44	-	382.44
Investment of related party in the Bank	158.52	0.08	-	-	-	158.60
Non-funded commitments	3.07	-	-	16.00	4.35	23.42
Investment of related party in Subordinated						
Debt/Hybrid Capital of the Bank	3,817.30	-	-	-	-	3,817.30
Other receivables	-	-	-	49.92	-	49.92
Other payables	-	-	-	35.06	-	35.06

The details of transactions of the Bank with its related parties during the year ended 31 March, 2012 are given below:

Items/Related Party	Promoters	Key Management Personnel	Relatives of Key Management Personnel	Subsidiaries	Total
Dividend paid	214.22	0.06	-	-	214.28
Dividend received	-	-	-	1.13	1.13
Interest paid	540.45	0.01	0.03	7.72	548.21
Interest received	0.02	0.01	-	-	0.03
Investment of the Bank	-	-	-	90.00	90.00
Investment of related party in the Bank	-	1.84	-	-	1.84
Investment of related party in Subordinated					
Debt/Hybrid Capital of the Bank	-	-	-	-	-
Redemption of subordinated debt	-	-	-	-	-
Purchase of investments	-	-	-	-	-
Sale of investments	244.81	-	-	-	244.81
Management contracts	-	5.51	-	6.90	12.41

(₹ in crores)

Items/Related Party	Promoters	Key Management Personnel	Relatives of Key Management Personnel	Subsidiaries	Total
Contribution to employee benefit fund	13.75	-	-	-	13.75
Purchase of fixed assets	-	-	-	-	-
Sale of fixed assets	-	-	-	-	-
Non-funded commitments	-	-	-	16.00	16.00
Advance granted (net)	0.64	-	-	-	0.64
Advance repaid	-	0.03	-	-	0.03
Receiving of services	51.49	-	-	140.95	192.44
Rendering of services	1.65	-	-	12.54	14.19
Other reimbursements from related party	-	-	-	10.29	10.29
Other reimbursements to related party	1.02	-	-	1.68	2.70

The balances payable to/receivable from the related parties of the Bank as on 31 March, 2012 are given below:

(₹ in crores)

Items/Related Party	Promoters	Key Management Personnel	Relatives of Key Management Personnel	Subsidiaries	Total
Borrowings from the Bank	-	-	-	-	-
Deposits with the Bank	5,693.55	0.31	0.26	116.62	5,810.74
Placement of deposits	0.16	-	-	-	0.16
Advances	43.65	0.24	-	-	43.89
Investment of the Bank	-	-	-	310.55	310.55
Investment of related party in the Bank	154.44	0.02	-	-	154.46
Non-funded commitments Investment of related party in Subordinated	3.01	-	-	16.00	19.01
Debt/Hybrid Capital of the Bank	2,837.30	-	-	-	2,837.30
Advance for rendering of services	-	-	-	-	-
Other receivables	-	-	-	34.51*	34.51
Other payables	-	-	-	21.16	21.16

The maximum balances payable to/receivable from the related parties of the Bank during the year ended 31 March, 2012 are given below:

Items/Related Party	Promoters	Key Management	Relatives of Key	Subsidiaries	Total
		Personnel	Management Personnel		
Borrowings from the Bank	-	-	-	-	-
Deposits with the Bank	5,693.55	1.24	2.70	185.02	5,882.51
Placement of deposits	0.16	-	-	-	0.16
Advances	48.22	0.27	-	-	48.49
Investment of the Bank	-	-	-	310.55	310.55
Investment of related party in the Bank	155.12	0.05	-	-	155.17
Non-funded commitments Investment of related party in Subordinated	3.01	-	-	16.00	19.01
Debt/Hybrid Capital of the Bank	2,837.30	-	-	-	2,837.30
Other receivables	-	-	-	34.51	34.51
Other payables	-	-	-	22.77	22.77

Details of transactions with Axis Mutual Fund and Axis Infrastructure Fund-I, the funds floated by Axis Asset Management Company Ltd. and Axis Private Equity Ltd., the Bank's subsidiaries have not been disclosed since these entities do not qualify as Related Parties as defined under the Accounting Standard 18, Related Party Disclosure, as notified under the Companies (Accounting Standards) Rules, 2006 and as per RBI guidelines.

\* During the year ended 31 March, 2012, the Bank entered into an arrangement with Axis Asset Management Company Ltd. (Axis AMC), the Bank's subsidiary, in terms of which payment of brokerage in respect of distribution of certain schemes is scheduled over a period of 3 years. This change, however, has no effect on the accounting policy of the Bank, as such brokerage income is recognised by the Bank as and when the same is due. Other receivables include such brokerage recoverable from Axis AMC as on the reporting date.

#### 2.2.8 Leases

Disclosure in respect of assets given on operating lease

The Bank has not given any assets on operating lease.

Disclosure in respect of assets taken on operating lease

Operating lease comprises leasing of office premises/ATMs, cash deposit machines, staff quarters, electronic data capturing machines and IT equipment.

		(₹ in crores)
	31 March, 2013	31 March, 2012
Future lease rentals payable as at the end of the year:		
- Not later than one year	575.90	465.15
- Later than one year and not later than five years	1,689.30	1,371.51
- Later than five years	816.07	722.72
Total of minimum lease payments recognised in the Profit and Loss Account for the year	602.76	560.41
Total of future minimum sub-lease payments expected to be received under non-cancellable subleases	-	0.30
Sub-lease payments recognised in the Profit and Loss Account for the year	0.60	1.08

The Bank has sub-leased certain of its properties taken on lease.

There are no provisions relating to contingent rent.

The terms of renewal/purchase options and escalation clauses are those normally prevalent in similar agreements. There are no undue restrictions or onerous clauses in the agreements.

# 2.2.9 Other Fixed Assets (including furniture & fixtures)

The movement in fixed assets capitalised as application software is given below:

		(₹ in crores)
Particulars	31 March, 2013	31 March, 2012
At cost at the beginning of the year	378.88	330.28
Additions during the year	78.73	57.01
Deductions during the year	(0.21)	(8.41)
Accumulated depreciation as at 31 March	(311.30)	(258.01)
Closing balance as at 31 March	146.10	120.87
Depreciation charge for the year	53.45	54.70

# 2.2.10 The major components of deferred tax assets and deferred tax liabilities arising out of timing differences are as under: (₹ in crores)

		<u> </u>
As at	31 March, 2013	31 March, 2012
Deferred tax assets on account of provisions for loan losses	924.57	743.17
Deferred tax assets on account of amortisation of HTM investments	192.52	184.09
Deferred tax assets on account of provision for employee benefits	106.76	82.60
Deferred tax assets on account of other contingencies	176.43	40.65
Deferred tax assets	1,400.28	1,050.51
Deferred tax liabilities on account of depreciation on fixed assets	25.51	23.06
Deferred tax liabilities	25.51	23.06
Net Deferred tax assets	1,374.77	1,027.45

#### 2.2.11 Employee Benefits

#### **Provident Fund**

The contribution to the employee's provident fund amounted to ₹80.78 crores (previous year ₹67.88 crores) for the year.

The rules of the Bank's Provident Fund administered by a Trust require that if the Board of Trustees are unable to pay interest at the rate declared for Employees' Provident Fund by the Government under para 60 of the Employees' Provident Fund Scheme, 1952 for the reason that the return on investment is less or for any other reason, then the deficiency shall be made good by the Bank. Based on an actuarial valuation conducted by an independent actuary, there is no deficiency as at the Balance Sheet date. The principal assumptions used by the actuary are as under.

	31 March, 2013	31 March, 2012
Discount rate for the term of the obligation	7.90%	8.35%
Average historic yield on the investment portfolio	9.13%	9.09%
Discount rate for the remaining term to maturity of the investment portfolio	7.94%	8.45%
Expected investment return	9.09%	8.99%
Guaranteed rate of return	8.50%	8.25%

# Superannuation

The Bank contributed ₹14.35 crores (previous year ₹13.89 crores) to the employees' superannuation plan for the year.

#### **Leave Encashment**

The actuarial liability of compensated absences of accumulated privileged and sick leaves of the employees of the Bank is given below:

(₹	in	crores)

	31 March, 2013	31 March, 2012
Privileged leave	313.92	252.40
Sick leave	22.80	20.26
Total actuarial liability	336.72	272.66
Assumptions		
Discount rate	7.90% p.a.	8.35% p.a.
Salary escalation rate	7.00% p.a.	6.00% p.a.

#### Gratuity

The following tables summarise the components of net benefit expenses recognised in the Profit and Loss Account and funded status and amounts recognised in the Balance Sheet for the Gratuity benefit plan.

# **Profit and Loss Account**

Net employee benefit expenses (recognised in payments to and provisions for employees)

rect employee serient expenses (recognised in payments to did provisions re	or employees,	(₹ in crores)
	31 March, 2013	31 March, 2012
Current Service Cost	16.98	11.61
Interest on Defined Benefit Obligation	8.70	5.49
Expected Return on Plan Assets	(7.25)	(4.83)
Net Actuarial Losses/(Gains) recognised in the year	16.80	23.74
Past Service Cost	5.50	(3.72)
Total included in "Employee Benefit Expense"	40.73	32.29
Actual Return on Plan Assets	9.32	5.30
Balance Sheet		
Details of provision for gratuity		(₹ in crores)
	31 March, 2013	31 March, 2012
Fair Value of Plan Assets	146.22	97.91
Present Value of Funded Obligations	(137.60)	(93.40)
Net Asset/(Liability)	8.62	4.51
Amounts in Balance Sheet		
Liabilities	-	-
Assets	8.62	4.51
Net Asset/(Liability)	8.62	4.51
Changes in the present value of the defined benefit obligation are as follows	;;	
		(₹ in crores)
	31 March, 2013	31 March, 2012
Change in Defined Benefit Obligation		
Opening Defined Benefit Obligation	93.40	60.65
Current Service Cost	16.98	11.61
Interest Cost	8.70	5.49

	31 March, 2013	31 March, 2012
Change in Defined Benefit Obligation		
Opening Defined Benefit Obligation	93.40	60.65
Current Service Cost	16.98	11.61
Interest Cost	8.70	5.49
Actuarial Losses/(Gains)	18.87	24.22
Past service cost	5.50	(3.72)
Benefits Paid	(5.85)	(4.85)
Closing Defined Benefit Obligation	137.60	93.40

Changes in the fair value of plan assets are as follows:

, ()	cro	111	1

	31 March, 2013	31 March, 2012
Change in the Fair Value of Assets		
Opening Fair Value of Plan Assets	97.91	63.43
Expected Return on Plan Assets	7.25	4.83
Actuarial Gains/(Losses)	2.07	0.48
Contributions by Employer	44.84	34.02
Benefits Paid	(5.85)	(4.85)
Closing Fair Value of Plan Assets	146.22	97.91

# Experience adjustments

					(₹ in crores)
	31 March,				
	2013	2012	2011	2010	2009
Defined Benefit Obligations	137.60	93.40	60.65	42.56	36.37
Plan Assets	146.22	97.91	63.43	43.97	29.75
Surplus/(Deficit)	8.62	4.51	2.78	1.41	(6.62)
Experience Adjustments on Plan Liabilities	4.58	27.08	1.40	1.16	3.38
Experience Adjustments on Plan Assets	2.07	0.48	(0.78)	0.46	(0.73)
			, , , ,		( /

Major categories of plan assets (managed by Insurers) as a percentage of fair value of total plan assets

	31 March, 2013	31 March, 2012
	%	%
Government securities	40.87	42.81
Bonds, debentures and other fixed income instruments	38.48	43.85
Money market instruments	18.45	9.89
Equity shares	2.20	2.31
Others	-	1.14
	31 March, 2013	31 March, 2012
Principal actuarial assumptions at the Balance Sheet date:		
Discount Rate	7.90% p.a.	8.35% p.a.
Expected Rate of Return on Plan Assets	7.50% p.a.	7.50% p.a.
Salary Escalation Rate	7.00% p.a.	6.00% p.a.
Employee Turnover		
- 21 to 30 (age in years)	20.14%	20.41%
- 31 to 44 (age in years)	10.00%	10.00%
- 45 to 59 (age in years)	1.00%	1.00%

The estimates of future salary increases considered in actuarial valuation take account of inflation, seniority, promotion and other relevant factors.

The expected rate of return on plan assets is based on the average long-term rate of return expected on investments of the Fund during the estimated term of the obligations.

As the contribution expected to be paid to the plan during the annual period beginning after the balance sheet date is based on various internal/external factors, a best estimate of the contribution is not determinable.

The above information is as certified by the actuary and relied upon by the auditors.

# 2.2.12 Provisions and contingencies

a) Movement in provision for frauds included under other liabilities is set out below:

	31 March, 2013	31 March, 2012
Opening balance at the beginning of the year	17.35	4.99
Additions during the year	4.57	12.40
Reductions on account of payments during the year	(5.57)	(0.02)
Reductions on account of reversals during the year	(2.38)	(0.02)
Closing balance at the end of the year	13.97	17.35

b) Other liabilities include provision for debit/credit card reward points, the movement of which is set out below:

		(VIII CIOLES)
	31 March, 2013	31 March, 2012
Opening provision at the beginning of the year	43.28	25.01
Provision made during the year	28.03	20.28
Reductions during the year	(3.42)	(2.01)
Closing provision at the end of the year	67.89	43.28

c) Movement in provision for other contingencies is set out below:

		(< In crores)
	31 March, 2013	31 March, 2012
Opening provision at the beginning of the year	0.81	36.44
Provision made during the year	561.55	0.38
Reductions during the year	(180.57)	(36.01)
Closing provision at the end of the year	381.79	0.81

The above provision includes contingent provision for advances/other exposures, legal cases and other contingencies.

#### 2.2.13 Unclaimed Shares

Details of unclaimed shares as of 31 March, 2013 and 31 March, 2012 are as follows:

	31 March, 2013	31 March, 2012
Aggregate number of shareholders at the beginning of the year	29	38
Total outstanding shares in Unclaimed Suspense Account at the beginning of		
the year	3,600	4,900
Number of shareholders who approached to issuer for transfer of shares from		
Unclaimed Suspense Account during the year	-	9
Number of shareholders to whom shares were transferred from Unclaimed		
Suspense Account during the year	-	9
Aggregate number of shareholders at the end of the year	29	29
Total outstanding shares in Unclaimed Suspense Account at the end of the year	3,600	3,600

#### 2.2.14 Small and Micro Industries

Under the Micro, Small and Medium Enterprises Development Act, 2006 which came into force from 2 October, 2006, certain disclosures are required to be made relating to Micro, Small and Medium enterprises. There have been no reported cases of delays in payments to micro and small enterprises or of interest payments due to delays in such payments. The above is based on the information available with the Bank which has been relied upon by the auditors.

#### 2.2.15 Description of contingent liabilities

a) Claims against the Bank not acknowledged as debts

These represent claims filed against the Bank in the normal course of business relating to various legal cases currently in progress. These also include demands raised by income tax and other statutory authorities and disputed by the Bank.

b) Liability on account of forward exchange and derivative contracts

The Bank enters into foreign exchange contracts, currency options/swaps, interest rate/currency futures and forward rate agreements on its own account and for customers. Forward exchange contracts are commitments to buy or sell foreign currency at a future date at the contracted rate. Currency swaps are commitments to exchange cash flows by way of interest/principal in two currencies, based on ruling spot rates. Interest rate swaps are commitments to exchange fixed and floating interest rate cash flows. Interest rate futures are standardised, exchange-traded contracts that represent a pledge to undertake a certain interest rate transaction at a specified price, on a specified future date. Forward rate agreements are agreements to pay or receive a certain sum

based on a differential interest rate on a notional amount for an agreed period. A foreign currency option is an agreement between two parties in which one grants to the other the right to buy or sell a specified amount of currency at a specific price within a specified time period or at a specified future time. An Exchange Traded Currency Option contract is a standardised foreign exchange derivative contract, which gives the owner the right, but not the obligation, to exchange money denominated in one currency into another currency at a pre-agreed exchange rate on a specified date on the date of expiry. Currency Futures contract is a standardised, exchange-traded contract, to buy or sell a certain underlying currency at a certain date in the future, at a specified price.

c) Guarantees given on behalf of constituents

As a part of its banking activities, the Bank issues guarantees on behalf of its customers to enhance their credit standing. Guarantees represent irrevocable assurances that the Bank will make payments in the event of the customer failing to fulfill its financial or performance obligations.

d) Acceptances, endorsements and other obligations

These include documentary credit issued by the Bank on behalf of its customers and bills drawn by the Bank's customers that are accepted or endorsed by the Bank.

e) Other items

Other items represent outstanding amount of bills rediscounted by the Bank, estimated amount of contracts remaining to be executed on capital account and commitments towards underwriting and investment in equity through bids under Initial Public Offering (IPO) of corporates as at the year end.

2.2.16 Previous year figures have been regrouped and reclassified, where necessary to conform to current year's presentation.

For Axis Bank Ltd.

**Sanjiv Misra** Chairman

K. N. Prithviraj V. R. Kaundinya S. B. Mathur Samir K. Barua Shikha Sharma

Director Director Director Director Managing Director & CEO

Somnath Sengupta

Executive Director

Executive Director

Executive Director

& Head (Corporate Centre) & Head (Corporate Banking)

P. J. Oza Sanjeev K. Gupta
Company Secretary President & CFO

Date : 24<sup>th</sup> April, 2013 Place: Mumbai

# **AUDITORS' CERTIFICATE**

# TO THE MEMBERS OF AXIS BANK LIMITED

We have examined the compliance of conditions of corporate governance by **AXIS BANK LIMITED** ("the Bank") for the year ended 31st March, 2013, as stipulated in clause 49 of the Listing Agreement of the said Bank with the stock exchanges.

The compliance of conditions of corporate governance is the responsibility of the Management. Our examination was limited to procedures and implementation thereof, adopted by the Bank for ensuring the compliance of the conditions of the corporate governance. It is neither an audit nor an expression of opinion on the financial statements of the Bank.

In our opinion and to the best of our information and according to the explanations given to us, we certify that the Bank has complied with the conditions of corporate governance as stipulated in the abovementioned Listing Agreement.

We further state that such compliance is neither an assurance as to the future viability of the Bank nor the efficiency or effectiveness with which the Management has conducted the affairs of the Bank.

#### For **DELOITTE HASKINS & SELLS**

Chartered Accountants (Registration No. 117365W)

**Z. F. Billimoria Partner**(Membership No.42791)

Date : 24<sup>th</sup> April, 2013 Place: Mumbai

# CORPORATE GOVERNANCE

## (Forming Part of the Directors' Report for the year ended 31st March 2013)

# 1. Philosophy on Code of Governance

The Bank's policy on Corporate Governance has been:

- I. To enhance the long term interest of its shareholders, provide good management, adopt prudent risk management techniques and comply with the required standards of capital adequacy, thereby safeguarding the interest of its other stakeholders such as depositors, creditors, customers, suppliers and employees.
- II. To identify and recognise the Board of Directors and the Management of the Bank as the principal instruments through which good corporate governance principles are articulated and implemented. To also identify and recognise accountability, transparency and equality of treatment for all stakeholders, as central tenets of good corporate governance.

#### 2. Board of Directors

Shikha Sharma

K. N. Prithviraj

The composition of the Board of Directors of the Bank is governed by the Companies Act, 1956, the Banking Regulation Act, 1949 and Clause 49 of the Listing Agreement. The Bank's Board comprises a combination of executive and non-executive Directors. The Board presently consists of 14 Directors and its mix provides a combination of professionalism, knowledge and experience required in the banking business. There are 7 independent Directors constituting one-half of the Board's membership with Shri S. B. Mathur designated as the Lead Independent Director. The Board is responsible for the management of the Bank's business. The functions, responsibilities, role and accountability of the Board are well defined. In addition to monitoring corporate performance, the Board also carries out functions such as taking care of all the statutory agenda, approving the Business Plan and all major policies, reviewing and approving the annual budgets and borrowing limits and fixing exposure limits. It ensures that the Bank keeps shareholders informed about plans, strategies and performance. The detailed reports of the Bank's performance are periodically placed before the Board.

The composition of the Bank's Board includes the representatives of the Administrator of the Specified Undertaking of the Unit Trust of India (SUUTI) and the Life Insurance Corporation of India, the Bank's promoters. The following members constitute the Board:

Sanjiv Misra Chairman

Promoter – Nominee of SUUTI Managing Director & CEO Promoter – Nominee of SUUTI

V. R. Kaundinya Independent S. B. Mathur Independent Prasad R. Menon Independent

R.N. Bhattacharyya Promoter – Nominee of SUUTI

Samir K. Barua Independent

A. K. Dasgupta Promoter – Nominee of the Life Insurance Corporation of India

Som Mittal Independent Ireena Vittal Independent Rohit Bhagat Independent

Somnath Sengupta Executive Director and Head (Corporate Centre)
V. Srinivasan Executive Director and Head (Corporate Banking)

Dr. Adarsh Kishore (Chairman & Director upto 7<sup>th</sup> March 2013), Smt. Shikha Sharma, Smt. Rama Bijapurkar (Director upto 16<sup>th</sup> January 2013), Shri K. N. Prithviraj, Shri V. R. Kaundinya, Shri Prasad R. Menon, Shri R. N. Bhattacharyya, Prof. Samir K. Barua and Shri A. K. Dasgupta attended the last Annual General Meeting held on 22<sup>nd</sup> June 2012 at Ahmedabad.

In all, 11 meetings of the Board were held during the year on 26<sup>th</sup> April 2012, 27<sup>th</sup> April 2012, 17<sup>th</sup> May 2012, 22<sup>nd</sup> June 2012, 17<sup>th</sup> July 2012, 15<sup>th</sup> October 2012, 16<sup>th</sup> October 2012, 3<sup>rd</sup> November 2012, 17<sup>th</sup> December 2012, 15<sup>th</sup> January 2013 and 16<sup>th</sup> January 2013.

Dr. Adarsh Kishore, Smt. Shikha Sharma, Shri K. N. Prithviraj, Shri R. N. Bhattacharyya and Shri A. K. Dasgupta attended all the eleven meetings. Shri S. B. Mathur and Shri Prasad R. Menon attended nine meetings. Smt. Rama Bijapurkar, Shri V. R. Kaundinya and Prof. Samir K. Barua attended eight meetings. Shri Somnath Sengupta and Shri V. Srinivasan attended all the six meetings for which they were eligible. Shri Som Mittal attended five meetings. Smt. Ireena Vittal attended all the three meetings for which she was eligible. Shri M. V. Subbiah attended one meeting for which he was eligible.

The Directors of the Bank also hold positions as directors as on 31st March 2013, in other companies as per the details given below:

#### i. SANJIV MISRA

Sr. No.	Name of the Company/Institution	Nature of Interest
1.	BSE Limited	Director/Chairman – Audit Committee
2.	Akzo Nobel India Limited	Director/Chairman – Shareholders Grievance
		Committee/ Member – Audit Committee

#### ii. SHIKHA SHARMA

Sr. No.	Name of the Company/Institution	Nature of Interest
1.	Axis Asset Management Company Limited	Chairperson
2.	Axis Bank UK Limited*	Chairperson
3.	Axis Capital Limited	Chairperson
4.	Axis Private Equity Limited	Director

#### iii. K. N. PRITHVIRAJ

Sr. No.	Name of the Company/Institution	Nature of Interest
1.	UTI Infrastructure Technology & Services Limited	Chairman
2.	Surana Industries Limited	Director/Member – Audit Committee
3.	Surana Mines and Minerals Limited, Singapore*	Director/Member – Audit Committee
4.	Dwarikeshwar Sugars Industries Limited	Director/Chairman – Audit Committee
5.	Falcon Tyres Limited	Director/Member – Audit Committee
6.	Daiwa Trustee Company (India) Pvt. Limited	Director
7.	PNB Investment Services Limited	Director/Member – Audit Committee/Member –
		HR Committee
8.	Brickwork Ratings (India) Pvt. Limited	Director/Member – Audit Committee
9.	Specified Undertaking of the Unit Trust of India	Administrator & Member of Board of Advisors
10.	Eurasia Investment Advisors Pvt. Limited	Director
11.	National Financial Holdings Limited	Director

#### iv. V. R. KAUNDINYA

Sr. No.	Name of the Company/Institution	Nature of Interest
1.	Advanta India Limited	Managing Director & CEO
2.	Advanta Seeds Limited	Director
3.	Warrantify Oy*	Director

<sup>\*</sup> Foreign Company

# v. S. B. MATHUR

Sr. No.	Name of the Company/Institution	Nature of Interest
1.	IDFC Trustee Company Limited	Chairman
2.	Cholamandalam MS General Insurance Company Limited	Chairman/Member – Audit Committee
3.	DCM Sriram Industries Limited	Director/Member – Audit Committee
4.	Havells India Limited	Director/Member – Audit Committee
5.	Housing Development Infrastructure Limited	Director
6.	Hindustan Oil Exploration Company Limited	Director/Member – Audit Committee
7.	Infrastructure Leasing and Financial Services Limited	Director
8.	ITC Limited	Director/Chairman – Audit Committee
9.	National Collateral Management Services Co. Limited	Director
10.	National Stock Exchange of India Limited	Director
11.	Ultratech Cement Limited	Director
12.	Janalakshmi Financial Services Private Limited	Director
13.	Munich Re India Services Private Limited	Director
14.	J.M. Financial Asset Reconstruction Company Private Limited	Director
15.	India Mortgage Guarantee Corporation Pvt. Limited	Nominee Director of National Housing Bank
16.	Mindas Corporation Limited	Director/Member – Audit Committee

# vi. PRASAD R. MENON

Sr. No.	Name of the Company/Institution	Nature of Interest
1.	NELCO Limited	Chairman/Chairman – Nominations, HR & Remuneration Committee/Chairman – Executive Committee of the Board
2.	Tata Consulting Engineers Limited	Chairman/Member – Remuneration & Nomination Committee/Chairman – Executive Committee of the Board
3.	Tata Power Solar Systems Limited	Chairman/Member – Audit Committee
4.	Tata Chemicals Limited	Director/Member – Executive Committee of the Board/Chairman – SHES Committee
5.	Tata Projects Limited	Director/Member – Remuneration Committee/ Member – Audit Committee/Member – Safety Committee
6.	Tata Industries Limited	Director/Member – Audit Committee
7.	SKF India Limited	Director/Member – Audit Committee
8.	TCE QSTP-LLC Doha, Qatar*	Director

<sup>\*</sup> Foreign Company

# vii. R. N. BHATTACHARYYA - NIL

# viii. SAMIR K. BARUA

Sr. No.	Name of the Company/Institution	Nature of Interest
1.	Coal India Limited	Director/Chairman – HRM Committee/Chairman –Remuneration Committee/Member – Audit Committee
2.	Torrent Power Limited	Director/Member – Audit Committee
3.	IOT Infrastructure and Energy Services Limited	Director/Member – Audit Committee
4.	Oil and Natural Gas Corporation Limited	Non-official Part-time Director/Chairman – HRM Committee/Member – Audit & Ethics Committee/ Member – Project Appraisal Committee/Member – Shareholders'/Investors' Grievance Committee/ Member – Health, Safety & Environment Committee/Member – Financial Management Committee
5.	Axis Capital Limited	Director

# ix. A. K. DASGUPTA

Sr. No	. Name of the Company/Institution	Nature of Interest
1.	ABB Limited	Director/Member – Audit Committee

# x. SOM MITTAL

Sr. No.	Name of the Company/Institution	Nature of Interest
1.	National Institute for Smart Government	Director
2.	National Research Development Corporation	Non-official Part-time Director
3.	Media Lab Asia	Director
4.	Data Security Council of India	Director

# xi. IREENA VITTAL

Sr. No.	Name of the Company/Institution	Nature of Interest
1.	Titan Industries Limited	Director

# xii. ROHIT BHAGAT

Sr. No.	Name of the Company/Institution	Nature of Interest
1.	Tandem Habit Fund Partner SPV, LLC*	Managing Member
2.	Tandem Habit Fund Partners, LLC*	Managing Member

# xiii. SOMNATH SENGUPTA

Sr. No.	Name of the Company/Institution	Nature of Interest
1.	Axis Bank UK Limited*	Director/Member-Committee of Directors/
		Member-Audit and Compliance Committee

<sup>\*</sup> Foreign Company

#### xiv. V. SRINIVASAN

Sr. No.	Name of the Company/Institution	Nature of Interest
1.	Axis Trustee Services Limited	Chairman
2.	Axis Finance Private Limited	Chairman/Member – Audit Committee/Member – Credit Committee/Member – Nomination Committee
3.	Axis Bank UK Limited*	Director/Chairman-Human Resources, Remuneration & Negotiation Committee/ Member-Committee of Directors/Member-Risk Management Committee
4.	Axis Capital Limited	Director/Member – Audit Committee/Member – Risk Committee/Member – Remuneration Committee

<sup>\*</sup> Foreign Company

The business of the Board is also conducted through the following Committees constituted by the Board to deal with specific matters and delegated powers for different functional areas:

## a) Committee of Directors

K. N. Prithviraj – Chairman

Shikha Sharma

S. B. Mathur

Prasad R. Menon

R. N. Bhattacharyya

Somnath Sengupta

V. Srinivasan

# b) Audit Committee

S. B. Mathur – Chairman

K. N. Prithviraj

V. R. Kaundinya

Samir K. Barua

# c) Risk Management Committee

Sanjiv Misra

Shikha Sharma

K. N. Prithviraj

Samir K. Barua

Ireena Vittal

#### d) Shareholders/Investors Grievance Committee

S. B. Mathur – Chairman

R. N. Bhattacharyya

Somnath Sengupta

#### e) HR and Remuneration Committee

Prasad R. Menon – Chairman

K. N. Prithviraj

V. R. Kaundinya

Samir K. Barua

#### f) Nomination Committee

S. B. Mathur – Chairman

V. R. Kaundinya

Samir K. Barua

# g) Special Committee of the Board of Directors for Monitoring of Large Value Frauds

Shikha Sharma – Chairperson

V. R. Kaundinya

R. N. Bhattacharyya

Samir K. Barua

A. K. Dasgupta

#### h) Customer Service Committee

Shikha Sharma

Samir K. Barua

Ireena Vittal

#### i) Committee of Whole-Time Directors

Shikha Sharma – Chairperson

Somnath Sengupta

V. Srinivasan

#### j) Acquisitions, Divestments and Mergers Committee

Prasad R. Menon – Chairman

Shikha Sharma

K. N. Prithviraj

S. B. Mathur

Ireena Vittal

### k) IT Strategy Committee

Som Mittal – Chairman

Shikha Sharma

Prasad R. Menon

Somnath Sengupta

The functions of the Committees are discussed below:

#### a) Committee of Directors

The Committee of Directors exercises powers delegated to it by the Board relating to loans, credit policy, credit portfolio, monitoring of exposures (both credit and investment), expenditures, investment, branch expansion, compliance with the statutory and regulatory framework, proposals relating to the Bank's operations covering all departments and business segments and important issues relating to day to day affairs/problems and to take such steps as may be deemed necessary for the smooth functioning of the Bank.

The Committee of Directors also exercises functions relating to all routine matters other than the strategic matters and review of policies other than strategic policies like Credit Policy, Investment Policy and other policies which the Committee of Directors may consider necessary or Reserve Bank of India (RBI) may specifically require to be reviewed by the Board.

Meetings and Attendance during the year:

10 meetings of the Committee of Directors were held during the year on 30<sup>th</sup> April 2012, 26<sup>th</sup> May 2012, 25<sup>th</sup> June 2012, 15<sup>th</sup> August 2012, 31<sup>st</sup> August 2012, 27<sup>th</sup> September 2012, 6<sup>th</sup> November 2012, 17<sup>th</sup> December 2012, 15<sup>th</sup> February 2013 and 15<sup>th</sup> March 2013. Smt. Shikha Sharma attended all the ten meetings. Shri S. B. Mathur and Shri K. N. Prithviraj attended nine meetings. Shri R. N. Bhattacharyya attended all the nine meetings for which he was eligible. Shri Prasad R. Menon attended seven meetings. Shri V. Srinivasan attended both the meetings for which he was eligible. Shri Somnath Sengupta could not attend any meeting out of two meetings for which he was eligible.

#### b) Audit Committee

The Audit Committee of the Board of Directors functions with the following main objectives:

- i. To provide direction and to oversee the operation of the audit function.
- ii. To review the internal audit system with special emphasis on its quality and effectiveness.
- iii. To review internal and concurrent audit reports of large branches with a focus on all major areas of housekeeping, particularly inter branch adjustment accounts, arrears in the balancing of the books and un-reconciled entries in inter-bank and Nostro accounts and frauds.
- iv. To discuss matters related to frauds.
- v. To discuss and follow up for audit issues related to Long Form Audit Report.
- vi. To discuss and follow up for issues related to RBI Inspection Report(s).
- vii. To review the system of appointment and remuneration of concurrent auditors and external auditors.
- viii. To oversee the Bank's financial reporting process and the disclosure of its financial information to ensure that the financial statements are correct, sufficient and credible.
- ix. To recommend to the Board, the appointment, re-appointment, and if required, the replacement or removal of the Statutory Auditor and the fixation of their audit fees.
- x. To approve payments to Statutory Auditors for any other services rendered by them.
- xi. To review, with the management, the annual financial statements before submission to the Board for its approval with particular reference to:
  - a. Matters required to be included in the Director's Responsibility Statement in the Board's report in terms of clause (2AA) of section 217 of the Companies Act, 1956.
  - b. Changes, if any, in accounting policies & practices and reasons for the same.
  - c. Major accounting entries involving estimates based on the exercise of judgment by the management.
  - d. Significant adjustments made in the financial statements arising out of audit findings.
  - e. Compliance with listing and other legal requirements relating to financial statements.
  - f. Disclosure of any related party transactions.
  - g. Qualifications in the draft audit report.
- xii. To review, with the management, the quarterly financial statements before submission to the Board for its approval.
- xiii. To review, with the management, the statement of uses/application of funds raised through an issue (public issue, rights issue, preferential issue, etc.), the statement of funds utilised for purposes other than those stated in the offer document/prospectus/notice and the report submitted by the agency monitoring the utilisation of proceeds of a public or rights issue, and making appropriate recommendations to the Board for taking steps in the matter.

- xiv. To review, with the management, performance of statutory and internal auditors, and adequacy of the internal control systems.
- xv. To obtain and review quarterly/half yearly reports of the Compliance Officer appointed in the Bank in terms of RBI instructions.
- xvi. To review the adequacy of internal audit function, if any, including the structure of the internal audit department, staffing, seniority of the official heading the department, reporting structure, coverage and frequency of internal audit.
- xvii. To discuss with internal auditors any significant audit findings and follow up thereon.
- xviii. To review the findings of any internal investigations by the internal auditors into matters where there is suspected fraud or irregularity or a failure of internal control systems of a material nature and reporting the matter to the Board.
- xix. To discuss with Statutory Auditors, before the commencement of audit, the nature and scope of audit as also conduct post-audit discussion to ascertain any area of concern.
- xx. To look into the reasons for substantial defaults in the payment to the depositors, debenture holders, shareholders (in case of non-payment of declared dividends) and creditors.
- xxi. To review the functioning of the Whistleblower Mechanism.
- xxii. To approve the appointment of the Chief Financial Officer before finalisation of the same by the management. The Audit Committee, while approving the appointment, shall assess the qualifications, experience & background etc. of the candidate.
- xxiii. Carrying out any other function as is mentioned in terms of reference of the Audit Committee.

Meetings and Attendance during the year:

12 meetings of the Audit Committee were held during the year on 26<sup>th</sup> April 2012, 26<sup>th</sup> May 2012, 2<sup>nd</sup> July 2012, 17<sup>th</sup> July 2012, 16<sup>th</sup> August 2012, 17<sup>th</sup> September 2012, 15<sup>th</sup> October 2012, 29<sup>th</sup> November 2012, 17<sup>th</sup> December 2012, 15<sup>th</sup> January 2013, 1st February 2013 and 15<sup>th</sup> March 2013. Shri S. B. Mathur and Shri K. N. Prithviraj attended all the twelve meetings. Prof. Samir K. Barua attended ten meetings. Shri V. R. Kaundinya attended eight meetings.

# c) Risk Management Committee

The Risk Management Committee of the Board of Directors functions with the following main objectives:

- i. To perform the role of Risk Management in pursuance of the Risk Management Guidelines issued periodically by RBI and Board.
- ii. To oversee and advise to the Board on:
  - a. Defining risk appetite, tolerance thereof and review the same, as appropriate.
  - b. Systems of risk management framework, internal control and compliance to identify, measure, aggregate, control and report key risks.
  - c. Alignment of business strategy with the Board's risk appetite; and
  - d. Maintenance and development of a supportive culture, in relation to the management of risk, appropriately embedded through procedures, training and leadership actions so that all employees are alert to the wider impact on the whole organisation of their actions and decisions.
- iii. To advise the Board on all high level risk matters.
- iv. To require regular risk management reports from management which enable the Committee to assess the risks involved in the Bank's business and how they are controlled and monitored by management, and give clear focus to current and forward-looking aspects of risk exposure.
- v. To review the effectiveness of the Bank's internal control and risk management framework, in relation to its core strategic objectives, and to seek such assurance as may be appropriate.

- vi. To review the Asset Liability Management (ALM) of the Bank on a regular basis.
- vii. To consider any major regulatory issues that may have bearing on the risks and risk appetite of the Bank.
- viii. To provide to the Board with such additional assurance as it may require regarding the quality of risk information submitted to it.
- ix. To decide the policy and strategy for integrated risk management containing various risk exposures of the Bank including the credit, market, liquidity, operational and reputation risk; and
- x. To review risk return profile of the Bank, capital adequacy based on the risk profile of the Bank's balance sheet, Basel-II implementation, assessment of Pillar II risk under Internal Capital Adequacy Assessment Process (ICAAP), business continuity plan and disaster recovery plan, key risk indicators and significant risk exposures.

Meetings and Attendance during the year:

5 meetings of the Risk Management Committee were held during the year on 6<sup>th</sup> April 2012, 21<sup>st</sup> June 2012, 17<sup>th</sup> July 2012, 7<sup>th</sup> December 2012 and 8<sup>th</sup> February 2013. Dr. Adarsh Kishore, Smt. Shikha Sharma and Prof. Samir K. Barua attended all the five meetings. Shri K. N. Prithviraj attended three meetings. Smt. Ireena Vittal attended one meeting for which she was eligible.

#### d) Shareholders/Investors Grievance Committee

The primary objective of the Shareholders/Investors Grievance Committee is to look into redressal of shareholders' and investors' grievances relating to non-receipt of dividend, refund orders, shares sent for transfer, non-receipt of Annual Report and other similar grievances.

Meetings and Attendance during the year:

4 meetings of the Shareholders/Investors Grievance Committee were held during the year on 17<sup>th</sup> May 2012, 16<sup>th</sup> July 2012, 3<sup>rd</sup> November 2012 and 16<sup>th</sup> January 2013. Dr. Adarsh Kishore, Shri S. B. Mathur and Shri R. N. Bhattacharyya attended all the four meetings.

The details of the status of the references/complaints received for the year are given in the following statement:

Status of the References/Complaints from 1st April 2012 to 31st March 2013

Sr. No.	Nature of Reference/Complaints	Received	Disposed Off	Pending
1.	Change of Address	458	458	_
2.	Bank Mandates	30	30	_
3.	ECS	292	292	_
4.	Nomination	63	63	-
5.	Non-receipt of Share Certificates	31	31	-
6.	Correction of names	01	01	-
7.	Stock Exchange queries	08	08	-
8.	NSDL/CDSL Queries	01	01	-
9.	SEBI	14	14	-
10.	Receipt of dividend warrant for revalidation	306	306	-
11.	Non-receipt of Dividend	1170	1170	-
12.	Non-receipt of Annual Report	34	34	_
13.	Transfers	324	324	-
	·			

Shri P. J. Oza, Company Secretary, is the Compliance Officer for SEBI/Stock Exchange related issues.

#### e) HR and Remuneration Committee

The HR and Remuneration Committee of the Board of Directors functions with the following main objectives:

- i. To review and recommend to the Board for approval the overall remuneration philosophy and policy of the Bank, including the level and structure of fixed pay, variable pay, perquisites, bonus pool, stock-based compensation to employees of the Bank, and any other form of compensation as may be included from time to time. This was to be undertaken keeping in mind the strategic objectives, market environment and the regulatory framework as may exist from time to time.
- ii. To review and recommend to the Board for approval, the total increase in manpower cost budget of the Bank as a whole, at an aggregate level, for the next year.
- iii. To review and recommend to the Board for approval the talent management and succession policy and process in the Bank for ensuring business continuity, especially at the level of Managing Director and Chief Executive Officer (MD & CEO), the other Whole-time Directors, senior managers one level below the Board position and other key roles.
- iv. To review organisation health through feedback from employee surveys conducted on a regular basis.
- v. To review the Code of Conduct and HR strategy, policy and performance appraisal process within the Bank, as well as any fundamental changes in organisation structure which could have wide ranging or high risk implications.
- vi. To review and recommend to the Board for approval the creation of new positions at the level of Executive Director and above.
- vii. To review appointments, promotions and exits of senior managers one level below the Board position.
- viii. To set the goals, objectives and performance benchmarks for the Bank and for MD & CEO, the other Whole-time Directors and Executive Directors for the financial year and over the medium to long term.
- ix. To review the performance of the MD & CEO, other Whole-time Directors and Executive Directors at the end of each year.
- x. To recommend to the Board the remuneration package for the MD & CEO, the other Whole-time Directors and senior managers one level below the Board.
- xi. To recommend to the Board the compensation payable to the Chairman of the Bank.

Meetings and Attendance during the year:

6 meetings of HR and Remuneration Committee were held during the year on 10<sup>th</sup> April 2012, 20<sup>th</sup> April 2012, 29<sup>th</sup> May 2012, 17<sup>th</sup> July 2012, 26<sup>th</sup> September 2012 and 15<sup>th</sup> January 2013. Smt. Rama Bijapurkar and Shri Prasad R. Menon attended all the six meetings. Shri K. N. Prithviraj attended five meetings. Dr. R. H. Patil (expired on 12<sup>th</sup> April 2012) could not attend one meeting for which he was eligible. The members of the Risk Management Committee were invited to attend the meeting of HR & Remuneration Committee held on 20<sup>th</sup> April 2012.

## **Remuneration Policy**

The compensation philosophy of the Bank aims to attract, retain and motivate professionals in order to enable the Bank to attain its strategic objectives and develop a strong performance culture in the competitive environment in which it operates. To achieve this, the Bank follows the principles of competitiveness in talent market, pay for job through fixed pay, pay for performance to drive meritocracy through variable pay, Employee stock options for long-term value creation and aligning the benefits and perquisites with market practices and affordability. The compensation structure for Managing Director & CEO, and Whole-Time Directors (WTDs) is aligned to RBI's guidelines for sound compensation practices and addresses the general principles of effective and independent governance and monitoring of compensation, alignment of compensation with prudent risk-taking through well designed and consistent compensation structures and clear and timely disclosure to facilitate supervisory oversight by all stakeholders.

#### **Remuneration of Directors**

- i. Dr. Adarsh Kishore was appointed as Chairman of the Bank for a period of three years w.e.f. 8<sup>th</sup> March 2010. His term came to an end on 7<sup>th</sup> March 2013. The details of remuneration of Dr. Adarsh Kishore during the year under review are:
  - Salary of ₹1,25,000 per month. The Bank has received approval of RBI, shareholders and of the Central Government under the provisions of Section 309(4) of the Companies Act, 1956 for payment of salary to Dr. Adarsh Kishore.
  - Expenses for maintenance of office ₹1,25,000 per month. Approval of the Board, Reserve Bank of India, the shareholders and the Central Government have been obtained for the same.
- ii. The Specified Undertaking of the Unit Trust of India had vide its letter dated 10<sup>th</sup> January 2013 nominated Dr. Sanjiv Misra as the Non-Executive Chairman of the Bank in place of Dr. Adarsh Kishore whose term ended on 7<sup>th</sup> March 2013. The Board of Directors of the Bank has at its meeting held on 16<sup>th</sup> January 2013, appointed him as an Additional Director and also subject to approval of Reserve Bank of India, Government of India, the shareholders and such other approvals to the extent required, appointed Dr. Sanjiv Misra as the Non-Executive Chairman of the Bank for a period of 3 years effective 8<sup>th</sup> March 2013. RBI vide its letter dated 6<sup>th</sup> March 2013 approved the appointment of Dr. Sanjiv Misra as the Non-Executive Chairman of the Bank as also for the payment of remuneration to him with effect from 8<sup>th</sup> March 2013. The following remuneration has been approved by Reserve Bank of India to be paid to Dr. Sanjiv Misra effective 8<sup>th</sup> March 2013:
  - 1. Salary of ₹15 lacs per annum.
  - 2. Expenses for maintenance of office ₹1,25,000 per month.

The Board has also approved providing a furnished office including all equipments to Dr. Sanjiv Misra upto a total cost of ₹7.50 lacs (one-time expense). The Bank has received RBI approval for payment of remuneration to Dr. Sanjiv Misra and has applied to the Central Government for its approval under the provisions of Section 309(4) of the Companies Act, 1956, which is awaited. The approval of the shareholders is being sought in the ensuing Annual General Meeting to be held on 19<sup>th</sup> July 2013.

- iii. Smt. Shikha Sharma was re-appointed as the Managing Director & CEO of the Bank for a period of three years w.e.f. 1st June 2012. The approval of the shareholders to the appointment of Smt. Shikha Sharma as the Managing Director & CEO and payment of remuneration was obtained in the Annual General Meeting held on 22nd June 2012. The details of remuneration paid to Smt. Shikha Sharma during the year under review are given below in sub-para vii.
  - Smt. Shikha Sharma was granted 1,00,000, 1,75,000, 2,00,000 and 2,00,000 options under the Employee Stock Option Plan Grant IX B (13<sup>th</sup> July 2009), Grant X (20<sup>th</sup> April 2010), Grant XI (22<sup>nd</sup> April 2011) and Grant XII (27<sup>th</sup> April 2012) respectively. From these tranches, 2,65,000 options were vested up to 31<sup>st</sup> March 2013 and 35,000 options have been exercised by Smt. Shikha Sharma till 31<sup>st</sup> March 2013.
- iv. Shri Somnath Sengupta was appointed as the Executive Director of the Bank and he took charge with effect from 15<sup>th</sup> October 2012. The term of Shri Somnath Sengupta is up to 31<sup>st</sup> May 2015, the last day of the month in which he reaches the age of superannuation. The approval of the shareholders to the appointment of Shri Somnath Sengupta as the Executive Director and payment of remuneration was obtained in the Annual General Meeting held on 22<sup>nd</sup> June 2012. The details of remuneration paid to Shri Somnath Sengupta during the year under review are given below in sub-para vii.

Shri Somnath Sengupta was granted 4,03,880 options in total under various tranches under the Employee Stock Option Plan. All the above options were granted to him before he became Executive Director of the Bank. From these tranches, 2,31,380 options were vested out of which 1,34,621 options were exercised up to 31st March 2013 and 96,759 options were unexercised. 1,72,500 options were unvested as on 31st March 2013.

- v. Shri V. Srinivasan was appointed as the Executive Director of the Bank and he took charge with effect from 15<sup>th</sup> October 2012. The term of Shri V. Srinivasan is for a period of three years i.e. up to 14<sup>th</sup> October 2015. The approval of the shareholders to the appointment of Shri V. Srinivasan as the Executive Director and payment of remuneration was obtained in the Annual General Meeting held on 22<sup>nd</sup> June 2012. The details of remuneration paid to Shri V. Srinivasan during the year under review are given below in sub-para vii.
  - Shri V. Srinivasan was granted 2,90,000 options in total under various tranches under the Employee Stock Option Plan. All the above options were granted to him before he became Executive Director of the Bank. From these tranches, 1,17,500 options were vested out of which 22,500 options were exercised up to 31st March 2013 and 95,000 options were unexercised. 1,72,500 options were unvested as on 31st March 2013.
- vi. In accordance with the present regulations of RBI, the Bank does not grant ESOPs to Non-Executive Directors.
- vii. The details of remuneration paid to the Whole-time Directors during 2012-13 are as under:

(In ₹)

	Smt. Shikha Sharma	Shri Somnath Sengupta	Shri V. Srinivasan
For the Period	1.4.2012 to 31.3.2013	15.10.2012 to 31.3.2013	15.10.2012 to 31.3.2013
Salary (Basic)	1,54,98,000	51,54,452	58,12,213
Leave Fare Concession facility	10,00,000	2,31,185	2,31,185
House Rent Allowance	59,52,000	-	-
Variable pay	38,01,667	32,36,940*	41,51,280*
Medical	29,416	43,322	26,415
Utility Reimbursement	6,622	28,087	15,225
Provident Fund	12% of basic pay with equal contribution by the Bank or as may be decided upon by the Board/Trustees from time to time	12% of basic pay with equal contribution by the Bank or as may be decided upon by the Board/Trustees from time to time	12% of basic pay with equal contribution by the Bank or as may be decided upon by the Board/Trustees from time to time
Gratuity	One month's salary for each completed year of service or part thereof	One month's salary for each completed year of service or part thereof (on pro-rata basis)	One month's salary for each completed year of service or part thereof (on pro-rata basis)
Superannuation Allowance	10% of Basic Pay p.a.	10% of Basic Pay p.a.	10% of Basic Pay p.a.

<sup>\*</sup> Pertains to FY11-12 which was paid to them prior to their appointment as Executive Directors effective

Perquisites (evaluated as per Income Tax Rules, wherever applicable, or otherwise at actual cost to the Bank) such as the benefit of the Bank's furnished accommodation, electricity, water and furnishings, club fees, personal accident insurance, loans, use of car and telephone at residence, medical reimbursement, travelling and halting allowances, newspapers and periodicals, and others were provided in accordance with the Rules of the Bank.

viii. All Directors of the Bank, except for Smt. Shikha Sharma, Shri Somnath Sengupta and Shri V. Srinivasan, were paid sitting fees of ₹20,000 for every meeting of the Board and also for every meeting of the Committees attended by them. Reimbursement of expenses, if any, for travel to and from the places of their residence to the venue of the meeting, lodging and boarding when attending the meeting, being on actual basis, is made directly by the Bank to the service providers. During the year, sitting fees of ₹53,80,000 was paid to the Directors of the Bank.

# **Sitting Fees**

The details of sitting fees paid to the Directors during 2012-13 are as follows:

Sr. No.	Name of Director	Sitting Fees (₹)
1.	Dr. Adarsh Kishore	5,00,000
2.	Smt. Rama Bijapurkar	3,80,000
3.	Shri M. V. Subbiah	20,000
4.	Shri K. N. Prithviraj	8,80,000
5.	Shri V. R. Kaundinya	4,60,000
6.	Shri S. B. Mathur	8,00,000
7.	Shri Prasad R. Menon	6,20,000
8.	Shri R. N. Bhattacharyya	5,40,000
9.	Prof. Samir K. Barua	6,00,000
10.	Shri A. K. Dasgupta	2,80,000
11.	Shri Som Mittal	2,00,000
12.	Smt. Ireena Vittal	1,00,000
	TOTAL	53,80,000

None of the non-whole time Directors was holding any share of the Bank as on 31st March 2013.

#### f) Nomination Committee

The Nomination Committee of the Board of Directors functions with the following main objectives:

- i. To undertake a process of due diligence to determine the suitability of any person for appointment/ continuing to hold appointment as a director on the Board, based upon qualification, expertise, track record, integrity and other 'fit and proper' criteria.
- ii. To examine the vacancies that will come up at the Board on account of retirement or otherwise.
- iii. To evaluate the skills that exist, and those that are absent but needed at the Board level, and search for appropriate candidates who have the profile to provide such skill sets.
- iv. To create a recommendatory list of Directors for deliberation and decision-making at the Board-level.
- v. To review the composition of Committees of the Board, and identify and recommend to the Board, the Directors who can best serve as members of each Board Committee.

Meetings and Attendance during the year:

5 meetings of Nomination Committee were held during the year on 20<sup>th</sup> April 2012, 29<sup>th</sup> August 2012, 3<sup>rd</sup> November 2012, 29<sup>th</sup> November 2012 and 15<sup>th</sup> January 2013. Shri S. B. Mathur and Smt. Rama Bijapurkar attended all the five meetings. Shri V. R. Kaundinya attended four meetings.

### g) Special Committee of the Board of Directors for Monitoring of Large Value Frauds

The major functions of the Special Committee are to monitor and review all the frauds of ₹1 crore and above, so as to:

- i. Identify the systemic lacunae, if any, which facilitated perpetration of the fraud and put in place measures to plug the same.
- ii. Identify the reasons for delay, if any, in detection and reporting to top management of the Bank and RBI.
- iii. Monitor progress of CBI/Police investigation and recovery position.
- iv. Ensure that staff accountability is examined at all levels in all the cases of frauds and staff related action, if required, is completed quickly without loss of time.
- v. Review the efficacy of the remedial action taken to prevent recurrence of frauds, such as, strengthening of internal controls.
- vi. Put in place other measures as may be considered relevant to strengthen preventive measures against frauds.

Meetings and Attendance during the year:

3 meetings of Special Committee of the Board of Directors for Monitoring of Large Value Frauds were held during the year on 16<sup>th</sup> July 2012, 7<sup>th</sup> December 2012 and 15<sup>th</sup> March 2013. Smt. Shikha Sharma, Shri R. N. Bhattacharyya and Shri A. K. Dasgupta attended all the three meetings. Prof. Samir K. Barua attended two meetings. Shri V. R. Kaundinya attended one meeting.

#### h) Customer Service Committee

The Customer Service Committee of the Board of Directors functions with the following main objectives:

- i. Overseeing the functioning of the Bank's internal committee set-up for customer service.
- ii. To review the level of customer service in the Bank including customer complaints and the nature of their resolution.
- iii. Provide guidance in improving the customer service level.
- iv. Review any award by the Banking Ombudsman to any customer on a complaint filed with the Ombudsman.
- v. To ensure that the Bank provides and continues to provide, best-in-class service across all its category of customers which will help the Bank in protecting and growing its brand equity.
- vi. The Committee could address the formulation of a Comprehensive Deposit Policy, incorporating the issues such as the treatment of death of a depositor for operations of his/her account, the product approval process, the annual survey of depositor satisfaction and the triennial audit of such services.
- vii. To examine any other issues having a bearing on the quality of customer service rendered.
- viii. To ensure implementation of directives received from RBI with respect to rendering services to customers of the Bank.

Meetings and Attendance during the year:

4 meetings of the Customer Service Committee were held during the year on 22<sup>nd</sup> June 2012, 26<sup>th</sup> September 2012, 7<sup>th</sup> December 2012 and 8<sup>th</sup> February 2013. Dr. Adarsh Kishore, Smt. Shikha Sharma and Prof. Samir K. Barua attended all the four meetings. Smt. Ireena Vittal attended one meeting for which she was eligible.

#### i) Committee of Whole-Time Directors

The Committee of Whole-time Directors exercises powers delegated to it by the Board, for managing the affairs of the Bank, for review and efficient control of various operational areas such as treasury, branch banking etc., and for ensuring speedy disposal of matters requiring immediate approval.

The Committee consists of all Whole-time Directors of the Bank.

Meetings during the year:

6 meetings of the Committee of Whole-time Directors were held during the year on 29<sup>th</sup> October 2012, 22<sup>nd</sup> November 2012, 17<sup>th</sup> December 2012, 14<sup>th</sup> January 2013, 25<sup>th</sup> February 2013 and 25<sup>th</sup> March 2013.

## j) Acquisitions, Divestments and Mergers Committee

The main function of the Committee is to discuss and consider any idea or proposal for merger and acquisition. This Committee will consider and give its in-principle approval in the matter and the proposal will then be placed before the Board of Directors for its final decision.

Meetings and Attendance during the year:

4 meetings of Acquisitions, Divestments and Mergers Committee were held during the year on 24<sup>th</sup> April 2012, 27<sup>th</sup> April 2012, 26<sup>th</sup> September 2012 and 29<sup>th</sup> November 2012. Smt. Shikha Sharma, Shri K. N. Prithviraj and Shri Prasad R. Menon attended all the four meetings. Shri V. R. Kaundinya attended two meetings. Shri S. B. Mathur attended one meeting. Smt. Rama Bijapurkar could not attend any meeting. Shri V. R. Kaundinya also attended one meeting through tele-conference.

# k) IT Strategy Committee

The IT Strategy Committee functions with the following main objectives:

- i. Approving IT strategy and policies.
- ii. Ensuring that management has an effective strategic planning process in place.
- iii. Ensuring that the business strategy is aligned with the IT strategy.
- iv. Ensuring that the IT organizational structure serves business requirements and direction.
- v. Oversight over implementation of processes and practices that ensures IT delivers value to businesses.
- vi. Monitoring the method that management uses to determine the IT resources needed to achieve strategic goals and provide high-level direction for sourcing and use of IT resources.
- vii. Ensuring proper balance of IT investments for sustaining the Bank's growth.
- viii. Assess exposure to IT risks and its controls and evaluating effectiveness of management's monitoring of IT risks.
- ix. Assessing management's performance in implementing IT strategies.
- x. Assessing if IT architecture has been designed to derive maximum business value.
- xi. Reviewing IT performance measurement and contribution to businesses.
- xii. Approving capital and revenue expenditure in respect of IT procurements.

Meetings and Attendance during the year:

5 meetings of IT Strategy Committee were held during the year on 27<sup>th</sup> April 2012, 17<sup>th</sup> July 2012, 13<sup>th</sup> September 2012, 28<sup>th</sup> December 2012 and 22<sup>nd</sup> March 2013. Shri Som Mittal and Shri Prasad R. Menon attended all the five meetings. Smt. Shikha Sharma attended four meetings. Shri Somnath Sengupta attended one meeting for which he was eligible.

# 3. General Body Meetings:

The last three Annual General Meetings were held as follows:

Annual General Meeting	Date and Day	Time	Location
16 <sup>th</sup>	8.6.2010 - Tuesday	10.00 a.m.	Bhaikaka Bhavan, Ellisbridge, Ahmedabad – 380 006
17 <sup>th</sup>	17.6.2011 - Friday	10.00 a.m.	J. B. Auditorium, Ahmedabad Management Association, AMA Complex, ATIRA, Dr. Vikram Sarabhai Marg, Ahmedabad – 380 015
18 <sup>th</sup>	22.06.2012 - Friday	10.00 a.m.	J. B. Auditorium, Ahmedabad Management Association, AMA Complex, ATIRA, Dr. Vikram Sarabhai Marg, Ahmedabad – 380 015

The special resolutions passed during the last three Annual General Meetings/Postal Ballot were as under:

Annual General Meeting	Date of Annual General Meeting	Special Resolutions
16 <sup>th</sup>	8.6.2010	Resolution No. 5 - Appointment of Statutory Auditors under Section 224A of the Companies Act, 1956.
		<ul> <li>Resolution No. 14 - Approval of the shareholders of the Bank pursuant to Section 81 of the Companies Act, 1956 authorising the Board of Directors of the Bank to issue, offer and allot equity stock options under the Employees Stock Option Scheme of the Bank.</li> </ul>
		<ul> <li>Resolution No. 15 - Approval of the shareholders of the Bank pursuant to Section 81(1A) of the Companies Act, 1956 authorising the Board of Directors of the Bank to create, offer, issue and allot equity stock options to the permanent employees of the subsidiaries of the Bank, present and future, including any Director of the Subsidiary Companies, under the Employees Stock Option Scheme of the Bank.</li> </ul>
17 <sup>th</sup>	17.6.2011	Resolution No. 5 - Appointment of Statutory Auditors under Section 224A of the Companies Act, 1956.
18 <sup>th</sup>	22.6.2012	<ul> <li>Resolution No. 5 - Appointment of Statutory Auditors under Section 224A of the Companies Act, 1956.</li> </ul>
Resolution passed through Postal Ballot	Date of Scrutinizer's Report - 28.1.2013	<ul> <li>Special Resolution for alteration of articles relating to increase in authorised share capital from ₹500 crores to ₹850 crores*.</li> <li>Special Resolution for raising of Tier I capital**.</li> </ul>

<sup>\*</sup> A total of 3,963 number of valid ballots were received and 99.17% of votes were cast in favour of the resolution and 0.83% against the resolution.

The Bank had provided the members e-voting facility in respect of the above resolution passed through postal ballot.

No Resolution in the notice of the proposed Nineteenth Annual General Meeting is proposed to be passed by Postal Ballot.

# 4. Dividend History of Last Five Years

Sr. No.	Financial Year	Rate of Dividend	Date of Declaration (AGM)	Date of Payment (Date of Dividend Warrant)
i.	2007-08	60% (₹6.00 per share)	6.6.2008	7.6.2008
ii.	2008-09	100% (₹10.00 per share)	1.6.2009	2.6.2009
iii.	2009-10	120% (₹12.00 per share)	8.6.2010	9.6.2010
iv.	2010-11	140% (₹14.00 per share)	17.6.2011	18.6.2011
V.	2011-12	160% (₹16.00 per share)	22.6.2012	23.6.2012

#### **Unclaimed Dividends:**

All shareholders whose dividends are unpaid have been intimated individually to claim their dividends. Under the Transfer of Unclaimed Dividend Rules, it would not be possible to claim the dividend amount once deposited in Investors' Education & Protection Fund (IEPF). Shareholders are, therefore, again requested to claim their unpaid dividend, if not already claimed.

<sup>\*\*</sup> A total of 3,884 number of valid ballots were received and 98.83% of votes were cast in favour of the resolution and 1.17% against the resolution.

#### **Transfer to Investor Protection Fund:**

Pursuant to Section 205C of the Companies Act, 1956, dividends that are unclaimed for a period of seven years are transferred to the Investors' Education and Protection Fund administered by the Central Government. Listed in the table below are the dates of dividend declaration since 2005-06 and the corresponding dates when unclaimed dividends are due to be transferred to the Central Government.

Year	Dividend-Type	Date of Declaration	Due Date of Transfer
2005-06	Final	2.6.2006	2.7.2013
2006-07	Final	1.6.2007	1.7.2014
2007-08	Final	6.6.2008	6.7.2015
2008-09	Final	1.6.2009	1.7.2016
2009-10	Final	8.6.2010	8.7.2017
2010-11	Final	17.6.2011	17.7.2018
2011-12	Final	22.6.2012	22.7.2019

#### 5. Disclosures

- There were no transactions of a material nature undertaken by the Bank with its promoters, directors or the management, their subsidiaries or relatives that may have a potential conflict with the interests of the Bank.
- There are no instances of non-compliance by the Bank, penalties and strictures imposed by Stock Exchanges and SEBI/other statutory authorities on any matter related to capital markets during the last three years other than the following:
  - i. A penalty of ₹2 lacs was imposed by SEBI vide its adjudication order dated 10<sup>th</sup> March 2011. It was passed with respect to the Debenture Trustee activity carried out by the Bank. The Bank had filed an appeal against the said order with the Securities Appellate Tribunal. After taking note of the responses and submissions made by the Bank and on the background that there was no loss caused to any Investor, the Hon'ble Tribunal dismissed the appeal by upholding the Adjudication Officer's Order with a special mention that the breaches of SEBI Regulations did not appear to be intentional and lenient view needs to be taken. The Bank has since paid the penalty as directed by SEBI.
  - ii. SEBI has conveyed to the Bank its displeasure in not exercising the required level of diligence in preventing certain errors during the IPO of Orient Green Power Company Limited wherein the Bank had acted as a merchant banker.
  - iii. During the buyback of shares by India Infoline Limited, wherein the Bank acted as a merchant banker, SEBI has warned the Bank to be more careful in exercising due diligence while drafting public announcements in future
  - iv. During the current financial year 2012-13, there are 2 instances wherein penalty of ₹150/- and ₹50/- was imposed by National Securities Depository Limited (NSDL) on the Bank for data entry errors while capturing PAN details in demat accounts in NSDL system.
  - v. The inspection of depository services (CDSL & NSDL) was conducted by Securities and Exchange Board of India (SEBI) in June, 2012. Subsequently, SEBI vide their letter dated 6<sup>th</sup> November 2012 has issued administrative warning to the Bank for delay in redressal of investor grievances and for submitting wrong information in reply to pre-inspection questionnaire.
  - vi. SEBI (through its Adjudicating Officer) vide its letter reference no. EAD-5/PG/SPV/22106/2012 dated 3<sup>rd</sup> October 2012 had issued notice to the Bank informing that the Adjudicating Officer has been appointed to inquire into and adjudge under Sections 15G and 15HB of the SEBI Act, the alleged violation of various provisions of SEBI (Prohibition of Insider Trading) Regulations, 1992, SEBI (Substantial Acquisition of Shares and Takeovers) Regulations, 1997, the SEBI (Merchant Bankers) Regulations, 1992, while acting as the

Manager to the open offers of KSK Energy Ventures Limited and Bombay Rayon Fashions Limited. The Bank has submitted its preliminary response to the Show cause Notice on 11th January 2013, wherein it has refuted the various violation charges levelled against it. In the personal hearing held on 5th February 2013, the Bank has once again reiterated its above stand. The adjudicating officer vide order dated 28th March 2013 indicated that no charges were established under SEBI (Substantial Acquisition of Shares and Takeovers) Regulations, 1997. No penalty was levied on the Bank.

- vii. National Securities Clearing Corporation Limited (NSCCL) has levied a penalty of ₹40,507.81 in September 2012 on account of short reporting of margin in currency segment of NSE.
- Whistleblower Policy: A central tenet in the Bank's Policy on Corporate Governance is commitment to ethics, integrity, accountability and transparency. To ensure that the highest standards are maintained in these aspects on an on-going basis and to provide safeguards to various stakeholders (including shareholders, depositors and employees) the Bank has formulated a 'Whistleblower Policy'. The Policy provides employees with the opportunity to address serious concerns arising from irregularities, malpractices and other misdemeanours committed by the Bank's personnel by approaching a Committee set-up for the purpose (known as the Whistleblower Committee). In case senior management commits the offences, the Policy enables the Bank's staff to report the concerns directly to the Audit Committee of the Board. The Policy is intended to encourage employees to report suspected or actual occurrence of illegal, unethical or inappropriate actions, behaviour or practices by staff without fear of retribution. The employees use this Policy regularly as a tool to voice their concerns on irregularities, malpractices and other misdemeanours. To ensure smooth flow and management of complaints under Whistleblower policy, a new web-based application - 'Corporate Whistleblower' has been set up which also provides an option for anonymous reporting thereby enabling the employees to lodge their complaints online over a secure platform without fear of revelation of identity. This would create a business culture of honesty, integrity and compliance and would encourage employees to speak up so that preventive action is initiated. It is hereby affirmed that the Bank has not denied personal access to the Audit Committee of the Board and that the Policy contains provisions protecting Whistleblowers from unfair termination and other unfair prejudicial and employment practice. The Whistleblower Policy is required to be reviewed by the Audit Committee of the Board.
- The Bank has complied with the mandatory requirements regarding the Board of Directors, Audit Committee and other Board Committees and other disclosures as required under the provisions of Clause 49 of the Listing Agreement. The Bank has also complied with non-mandatory requirements like formation of HR & Remuneration Committee and Nomination Committee, sending half-yearly results to each shareholder, the performance evaluation of all Directors under 'Fit & Proper' Criteria laid down by RBI, unqualified financial statements and establishment of a Whistleblower Policy.

#### 6. Means of Communication

- Quarterly/Half-yearly results are communicated through newspaper advertisements, press releases and by posting
  information on the Bank's web site. Also, Half-yearly results are generally forwarded to each shareholder through
  post and also by email along with a letter from the Managing Director & CEO.
- The results are generally published in the Economic Times and Gujarat Samachar or Sandesh or Divya Bhaskar.
- Address of our official website is www.axisbank.com where the information is displayed.
- Generally, after the half-yearly and the annual results are approved by the Board, formal presentations are made to analysts by the management and the same is also placed on the Bank's website.
- The Management's Discussion and Analysis Report for the year 2012-13 is part of the Annual Report.

### 7. General Shareholder Information

AGM: Date, time and venue - 19<sup>th</sup> July 2013 – 10.00 A.M.

At J. B. Auditorium

Ahmedabad Management Association

AMA Complex, ATIRA, Dr. Vikram Sarabhai Marg, Ahmedabad – 380 015.

Financial Year/Calendar
 1st April 2013 to 31st March 2014. The meetings to consider quarterly results for the quarter ending June 2013, September 2013 and December 2013 are proposed to be held during second half of July 2013, October 2013 and January 2014. The meeting to consider audited annual accounts and Q4 results

is proposed to be held during the second half of April 2014.

Date of Book Closure
 9<sup>th</sup> July 2013 to 19<sup>th</sup> July 2013 (both days inclusive)

The Dividend would be paid to the shareholders whose names stand on the Register of Members on the close of business hours of 8<sup>th</sup> July 2013.

 Dividend Payment Date
 The despatch of the dividend warrants/ECS credit would commence on 20<sup>th</sup> July 2013 and is expected to be completed on or before 26<sup>th</sup> July 2013.

- The Bank's shares are listed on the following Stock Exchanges:
  - i. The BSE Limited, P. J. Towers, Dalal Street, Mumbai 400 001.
  - ii. The National Stock Exchange of India Limited, Exchange Plaza, Plot No. C/1, "G" Block, Bandra-Kurla Complex, Bandra (East), Mumbai 400 051.
- The Bank's Global Depositary Receipts (GDRs) are listed and traded on the London Stock Exchange, 10 Paternoster Square, London EC4M 7LS, UK.
- Listing of equity shares/GDRs on Stock Exchanges (with stock code):

Name of Stock Exchange	Stock Code
The BSE Limited	532215
The National Stock Exchange of India Limited	AXISBANK
London Stock Exchange	AXB

The annual fees for financial year 2013-14 have been paid to all the Stock Exchanges where the shares are listed.

ISIN for equity shares : INE 238A01026

Name of Depositories : i. National Securities Depository Limited

ii. Central Depository Services (India) Limited

ISIN for GDRs : US05462W1099

• Market Price Data: The price of the Bank's Share - High, Low during each month in the last financial year on NSE was as under:

MONTH	HIGH (₹)	LOW (₹)
April 2012	1,226.50	1,076.15
May 2012	1,127.65	922.00
June 2012	1,072.00	944.10
July 2012	1,081.40	991.70
August 2012	1,122.00	988.55
September 2012	1,174.50	927.25
October 2012	1,246.15	1,008.50
November 2012	1,324.60	1,177.00
December 2012	1,379.00	1,304.50
January 2013	1,516.05	1,343.05
February 2013	1,515.00	1,333.95
March 2013	1,427.70	1,277.05

• The Bank's share price has moved in accordance with the movement of NIFTY. It touched a high of ₹1,516.05 in January 2013 and low of ₹922.00 in May 2012 on the National Stock Exchange.

### **Performance in comparison to NIFTY**



• The high and low closing prices of the Bank's GDRs traded during the last financial year on the London Stock Exchange are given below:

MONTH	HIGH (USD)	LOW (USD)
April 2012	23.89	20.40
May 2012	21.29	16.82
June 2012	19.72	16.97
July 2012	19.53	18.00
August 2012	21.25	17.90
September 2012	21.80	16.65
October 2012	23.66	20.40
November 2012	24.81	21.66
December 2012	26.08	23.31
January 2013	28.78	24.10
February 2013	28.67	24.63
March 2013	26.55	23.35

#### Registrar and Share Transfer Agents:

M/s. Karvy Computershare Private Limited

Unit: Axis Bank Limited

Plot No. 17 to 24, Vittalrao Nagar Madhapur, Hyderabad – 500 081 Phone No. 040-23420815 to 23420824

Fax No. 040-23420814 Email: einward.ris@karvy.com

Contact Persons: Shri V. K. Jayaraman, GM (RIS)/Ms. Varalakshmi, Sr. Manager (RIS)

### • Share Transfer System

A Share Committee consisting of President (Law) and the Company Secretary of the Bank has been formed to look after the matters relating to the transfer of shares, issue of duplicate share certificates in lieu of mutilated share certificates, and other related matters. The resolutions passed by the Share Committee are confirmed at subsequent Board meetings. The Bank's Registrar and Share Transfer Agents, M/s Karvy Computershare Private Limited, Hyderabad looks after the work relating to transfers.

The Bank ensures that all transfers are effected within a period of 15 days from the date of their lodgement.

The equity shares of the Bank are to be compulsorily traded in Demat form by all investors. The Bank has entered into agreements with the National Securities Depository Limited (NSDL) and the Central Depository Services (India) Limited (CDSL) so as to provide the members an opportunity to hold and trade shares of the Bank in electronic form.

The number of equity shares of Axis Bank transferred/processed during the last three years (excluding electronic transfer of shares in dematerialised form) is given below:

	2010-11	2011-12	2012-13
Number of transfer deeds	623	421	324
Number of shares transferred	42,200	32,601	18,100

As required under Clause 47(c) of the listing agreement, a practicing Company Secretary has examined the records relating to share transfer deeds, memorandum of transfers, registers, files and other related documents on a half-yearly basis and has certified compliance with the provisions of the above clause of the listing agreement. The certificates are forwarded to BSE and NSE where the Bank's equity shares are listed and also placed before the Shareholders/Investors Grievance Committee.

As required by SEBI, a Share Capital Audit is conducted on a quarterly basis by a practicing Company Secretary, for the purpose of, inter alia, reconciliation of the total admitted equity share capital with the depositories and in the physical form with the total issued/paid-up equity capital of Axis Bank Limited. Certificates issued in this regard are placed before the Shareholders/Investors Grievance Committee and forwarded to BSE and NSE, where the equity shares of Axis Bank Limited are listed.

### Shareholders of Axis Bank with more than one per cent holding at 31st March 2013

Name of Shareholder	No. of Shares	% to total No. of shares
Administrator of the Specified Undertaking of the Unit Trust of India (SUUTI)	9,72,24,373	20.78
Life Insurance Corporation of India*	4,33,35,460	9.26
The Bank of New York Mellon – as depositary for the equity shares representing the underlying shares to the Global Depositary Receipts (GDRs) issued to the investors overseas	3,81,91,452	8.16
Europacific Growth Fund	1,75,68,985	3.75
HSBC Bank (Mauritius) Limited A/C Cinnamon Capital Limited	1,68,60,155	3.60
Genesis Indian Investment Company Limited - General Sub Fund	87,16,992	1.86
ICICI Prudential Life Insurance Company Limited	81,92,627	1.75
General Insurance Corporation of India	78,21,990	1.67
American Funds Insurance Series International Fund	49,61,634	1.06
Centaura Investments (Mauritius) Pte Ltd	48,03,544	1.03

<sup>\*</sup> As per Benpos dated 31st March 2013, save and except 4,33,35,460 shares equivalent to 9.26% of the total paid up capital of the Bank held by LIC, all other holdings are not considered for arriving at the Promoter's shareholding.

#### Distribution of shareholding as on 31<sup>st</sup> March 2013

Total nominal value ₹ : 4,67,95,44,680

Nominal value of each equity share ₹ : 10

Total number of equity shares : 46,79,54,468

Distinctive numbers : 1 to 46,79,54,468

Shareholding of Nominal Value		Sharehol	ders	Share An Nominal	
₹	₹	Numbers	% to total Shareholders	In₹	% to total Capital
Up to	5,000	1,52,233	95.32	10,31,21,190	2.20
5,001	10,000	3,686	2.31	2,69,99,480	0.58
10,001	20,000	1,483	0.93	2,14,53,260	0.46
20,001	30,000	504	0.31	1,25,97,330	0.27
30,001	40,000	241	0.15	84,61,320	0.18
40,001	50,000	176	0.11	80,24,870	0.17
50,001	100,000	402	0.25	2,85,50,710	0.61
100,001	Above	986	0.62	4,47,03,36,520	95.53
Total		1,59,711	100.00	4,67,95,44,680	100.00

As on 31st March 2013, out of total equity shares of the Bank, 46,41,25,455 shares representing 99.18% of the total shares have been dematerialised.

- The Bank has issued in the course of international offerings to the investors overseas, securities linked to ordinary shares in the form of Global Depositary Receipts (GDRs) during March/April 2005, July 2007 and September 2009 and the GDRs have been listed and traded on the London Stock Exchange. The Bank has simultaneously issued the underlying shares to the Global Depositary Receipts (GDRs) to the investors overseas. The underlying equity shares have been listed and permitted to be traded on the NSE and BSE. The number of outstanding GDRs as on 31st March, 2013 were 3,81,91,452.
- The Bank has not issued any ADRs/Warrants or any other convertible instruments, the conversion of which will have an impact on equity shares.
- Branch Locations Given elsewhere
- Address for Correspondence:

The Company Secretary

### **Axis Bank Limited**

Registered Office

'Trishul', 3<sup>rd</sup> Floor, Opp. Samartheshwar Temple, Law Garden, Ellisbridge, Ahmedabad – 380 006

Phone No. : 079-26409322 Fax No. : 079-26409321

Email : p.oza@axisbank.com/sanjeev.kapoor@axisbank.com/rajendra.swaminarayan@axisbank.com

### Compliance with the Code of Conduct - FY 2012-13

I confirm that for the year under review all Directors and members of the Senior Management have affirmed compliance with the Code of Conduct of the Bank.

#### Shikha Sharma

Managing Director & CEO

24<sup>th</sup> April 2013

### AXIS BANK LIMITED GROUP - AUDITORS' REPORT

### INDEPENDENT AUDITORS' REPORT TO THE BOARD OF DIRECTORS OF AXIS BANK LIMITED

#### **Report on the Consolidated Financial Statements**

We have audited the accompanying consolidated financial statements of **AXIS BANK LIMITED** ("the Bank"), its subsidiaries (the Bank and its subsidiaries constitute "the group"), which comprise the Consolidated Balance Sheet as at 31 March, 2013, the Consolidated Profit and Loss Account and the Consolidated Cash Flow Statement for the year then ended and a summary of the significant accounting policies and other explanatory information.

#### Management's Responsibility for the Consolidated Financial Statements

The Bank's Management is responsible for the preparation of these consolidated financial statements that give a true and fair view of the consolidated financial position, consolidated financial performance and consolidated cash flows of the Group in accordance with the accounting principles generally accepted in India. This responsibility includes the design, implementation and maintenance of internal controls relevant to the preparation and presentation of the consolidated financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with the ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and the disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers the internal control relevant to the Bank's preparation and presentation of the consolidated financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Bank's internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of the accounting estimates made by the Management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid consolidated financial statements give a true and fair view in conformity with the accounting principles generally accepted in India:

- (a) in the case of the Consolidated Balance Sheet, of the state of affairs of the Group as at 31 March, 2013;
- (b) in the case of the Consolidated Profit and Loss Account, of the profit of the Group for the year ended on that date; and
- (c) in the case of the Consolidated Cash Flow Statement, of the cash flows of the Group for the year ended on that date.

#### Other Matter

We did not audit the financial statements of 9 subsidiaries, whose financial statements reflect total assets (net) of ₹431.71 crores as at 31 March, 2013, total revenues of ₹294.56 crores and net cash flows amounting to ₹64.65 crores for the year ended on that date, as considered in the consolidated financial statements. The consolidated financial statements also include the Group's share of net profit of ₹1.22 crores for the year ended 31 March, 2013, as considered in the consolidated financial statements, in respect of an associate, whose financial statements have not been audited by us. These financial statements have been audited by other auditors whose reports have been furnished to us by the Management and our opinion, in so far as it relates to the amounts and disclosures included in respect of these subsidiaries and associates, is based solely on the reports of the other auditors.

Our report is not qualified in respect of this matter.

#### For **DELOITTE HASKINS & SELLS**

Chartered Accountants (Registration No: 117365W)

### Z. F. Billimoria

Partner

(Membership No. 42791) Date: 24<sup>th</sup> April, 2013 Place: Mumbai

# AXIS BANK LIMITED GROUP - BALANCE SHEET

### **CONSOLIDATED BALANCE SHEET AS AT 31 MARCH, 2013**

		As at 31-03-2013	As at 31-03-2012
	Schedule No.	(₹ in Thousands)	(₹ in Thousands)
CAPITAL AND LIABILITIES			
Capital	1	4,679,545	4,132,039
Reserves & Surplus	2	326,904,199	222,685,105
Minority Interest	2A	125,337	-
Deposits	3	2,521,491,177	2,199,876,805
Borrowings	4	441,050,984	340,716,721
Other Liabilities and Provisions	5	111,326,074	86,754,428
TOTAL		3,405,577,316	2,854,165,098
ASSETS			
Cash and Balances with Reserve Bank of India	6	147,921,100	107,029,222
Balances with Banks and Money at Call and Short Notice	7	57,078,130	32,313,084
Investments	8	1,133,780,559	929,214,413
Advances	9	1,969,901,405	1,697,595,386
Fixed Assets	10	23,873,291	22,841,378
Other Assets	11	73,022,831	65,171,615
TOTAL		3,405,577,316	2,854,165,098
Contingent Liabilities	12	5,481,234,674	4,802,382,789
Bills for Collection		278,948,780	346,346,043
Significant Accounting Policies and Notes to Accounts	17 & 18		
Schedules referred to above form an integral part of the Consolidate	ed Balance Sheet		

In terms of our report attached.

For Axis Bank Ltd.

For Deloitte Haskins & Sells

Chartered Accountants

Sanjiv Misra Chairman

K. N. Prithviraj

V. R. Kaundinya

S. B. Mathur Samir K. Barua Shikha Sharma

Partner

Z. F. Billimoria

Director

Director

Managing Director & CEO

Director

Director

**Somnath Sengupta** 

**Executive Director** 

& Head (Corporate Centre)

V. Srinivasan

**Executive Director** 

& Head (Corporate Banking)

P. J. Oza Company Secretary Sanjeev K. Gupta

President & CFO

Date: 24th April, 2013 Place: Mumbai

## AXIS BANK LIMITED GROUP - PROFIT & LOSS ACCOUNT

	INSOLIDATED PROFIT & LOSS ACCOUNT FOR THE YEAR ENDEL	,	Year ended	Year ended
			31-03-2013	31-03-2012
		Schedule No.	(₹ in Thousands)	(₹ in Thousands)
	INCOME			
	Interest earned	13	272,019,752	219,948,991
	Other income	14	68,328,045	54,871,922
	TOTAL		340,347,797	274,820,913
Ш	EXPENDITURE			
	Interest expended	15	175,133,879	139,691,770
	Operating expenses	16	71,405,164	60,998,947
	Provisions and contingencies	18 (2.1.1)	41,470,830	31,945,090
	TOTAL		288,009,873	232,635,807
Ш	NET PROFIT FOR THE YEAR		52,337,924	42,185,106
	Minority interest		(2,473)	-
	Share in Profit/(Loss) of Associate		12,193	12,683
IV	CONSOLIDATED NET PROFIT ATTRIBUTABLE TO GROUP		52,347,644	42,197,789
	Balance in Profit & Loss Account brought forward from previous ye	ear	72,004,480	48,644,522
	Profit of business acquired under demerger	18.1a	1,123,298	-
V	AMOUNT AVAILABLE FOR APPROPRIATION		125,475,422	90,842,311
VI	APPROPRIATIONS:			
	Transfer to Statutory Reserve		12,948,583	10,605,513
	Transfer to Reserve Fund u/s 45 IC of RBI Act, 1934		81,100	-
	Transfer to Investment Reserve		534,571	-
	Transfer to Capital Reserve		1,414,579	519,047
	Transfer to General Reserve		141,678	10,721
	Transfer to Reserve Fund		26,084	-
	Proposed dividend (includes tax on dividend)	18 (2.1.6)	9,874,798	7,702,550
	Balance in Profit & Loss Account carried forward		100,454,029	72,004,480
	TOTAL		125,475,422	90,842,311
VII	EARNINGS PER EQUITY SHARE	18 (2.1.4)		
	(Face value ₹10/- per share) (Rupees)			
	Basic		120.95	102.40
	Diluted		120.12	101.66
	Significant Accounting Policies and Notes to Accounts	17 & 18		
	Schedules referred to above form an integral part of the Consolida	ted Profit and I	oss Account	

In terms of our report attached.

For Axis Bank Ltd.

For Deloitte Haskins & Sells

Sanjiv Misra

Chartered Accountants

Chairman

Z. F. Billimoria

K. N. Prithviraj

V. R. Kaundinya S. B. Mathur Samir K. Barua Shikha Sharma

Partner

Director

Director

Director

Director

Managing Director & CEO

Somnath Sengupta

V. Srinivasan

**Executive Director** 

**Executive Director** 

& Head (Corporate Centre)

& Head (Corporate Banking)

P. J. Oza

Sanjeev K. Gupta

Company Secretary

President & CFO

Date: 24th April, 2013 Place: Mumbai

# AXIS BANK LIMITED GROUP - CASH FLOW STATEMENT

### CONSOLIDATED CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH, 2013

	Year ended 31-03-2013 (₹ in Thousands)	Year ended 31-03-2012 (₹ in Thousands)
Cash flow from operating activities		
Net profit before taxes	76,243,422	62,699,932
Adjustments for:		
Depreciation on fixed assets	3,587,667	3,481,517
Depreciation on investments	(982,186)	580,985
Amortisation of premium on Held to Maturity investments	674,599	627,967
Provision for Non Performing Assets (including bad debts)	11,791,902	8,604,298
Provision on standard assets	1,966,379	1,503,036
Provision for wealth tax	3,800	3,600
(Profit)/loss on sale of fixed assets (net)	44,308	(191,093)
Provision for country risk	(96,300)	48,100
Provision for restructured assets	1,039,492	888,600
Provision for other contingencies	3,839,773	(198,354)
	98,112,856	78,048,588
Adjustments for:		
(Increase)/Decrease in investments	(94,626,080)	(165,820,597)
(Increase)/Decrease in advances	(284,638,942)	(282,226,283)
Increase/(Decrease) in deposits	321,779,561	308,212,491
(Increase)/Decrease in other assets	(2,927,589)	(15,613,749)
Increase/(Decrease) in other liabilities & provisions	14,693,370	1,790,934
Direct taxes paid	(26,659,402)	(23,434,170)
Net cash flow from operating activities	25,733,774	(99,042,786)
Cash flow from investing activities		
Purchase of fixed assets	(4,838,186)	(3,965,641)
(Increase)/Decrease in Held to Maturity investments	(108,709,212)	(47,204,626)
Proceeds from sale of fixed assets	226,674	763,001
Net cash used in investing activities	(113,320,724)	(50,407,266)

### CONSOLIDATED CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH, 2013

	Year ended 31-03-2013 (₹ in Thousands)	Year ended 31-03-2012 (₹ in Thousands)
Cash flow from financing activities		
Proceeds from issue of subordinated debt, perpetual debt & upper Tier II instruments (net of repayment)	19,654,731	35,808,360
Increase/(Decrease) in borrowings (excluding subordinated debt, perpetual debt & upper Tier II instruments)	80,679,532	42,229,537
Proceeds from issue of share capital	426,605	26,581
Proceeds from share premium (net of share issue expenses)	56,329,659	1,336,820
Payment of dividend	(7,901,877)	(6,699,437)
Increase in minority interest	125,337	-
Net cash generated from financing activities	149,313,987	72,701,861
Effect of exchange fluctuation translation reserve	1,677,300	2,003,938
Net cash and cash equivalents on business acquired under demerger	2,252,587	-
Net increase in cash and cash equivalents	65,656,924	(74,744,253)
Cash and cash equivalents at the beginning of the year	139,342,306	214,086,559
Cash and cash equivalents at the end of the year	204,999,230	139,342,306

#### Note:

In terms of our report attached.

For Axis Bank Ltd.

For Deloitte Haskins & Sells

Chartered Accountants

Sanjiv Misra Chairman

Z. F. Billimoria

K. N. Prithviraj

V. R. Kaundinya S. B. Mathur Samir K. Barua Shikha Sharma

Partner

Director

Director

Director

Managing Director & CEO Director

**Somnath Sengupta** 

**Executive Director** 

V. Srinivasan **Executive Director** 

& Head (Corporate Centre)

& Head (Corporate Banking)

P. J. Oza Company Secretary Sanjeev K. Gupta President & CFO

Date: 24th April, 2013 Place: Mumbai

<sup>1.</sup> Cash and cash equivalents comprise of cash on hand (including foreign currency notes), balances with Reserve Bank of India, balances with banks and money at call & short notice (Refer Schedules 6 and 7 of the Balance Sheet).

# **AXIS BANK LIMITED GROUP - SCHEDULES**

		As at 31-03-2013 (₹ in Thousands)	As at 31-03-2012 (₹ in Thousands)
SCH	IEDULE 1 - CAPITAL	( m modelina)	(**************************************
Aut	horised Capital		
	,000,000 (Previous year - 500,000,000) Equity Shares of ₹10/- each	8,500,000	5,000,000
Issu	ed, Subscribed and Paid-up capital		
	,954,468 (Previous year - 413,203,952) Equity Shares of ₹10/- each fully paid-		
up [	Refer Schedule 18.1b]	4,679,545	4,132,039
SCF	IEDULE 2 - RESERVES AND SURPLUS		
I.	Statutory Reserve		
	Opening Balance	38,425,863	27,820,350
	Additions during the year	12,948,583	10,605,513
		51,374,446	38,425,863
II.	Share Premium Account		
	Opening Balance	101,387,610	100,050,790
	Additions during the year	56,626,088	1,336,820
	Less: Share issue expenses	(296,429)	
		157,717,269	101,387,610
III.	Investment Reserve Account		
	Opening Balance	-	-
	Additions during the year	534,571	-
	<u> </u>	534,571	
IV.	General Reserve		
	Opening Balance	3,564,817	3,545,596
	Additions during the year	141,678	19,221
		3,706,495	3,564,817
V.	Capital Reserve	- 404 000	4 005 005
	Opening Balance	5,424,982	4,905,935
	Additions during the year [Refer Schedule 18.1a]	4,035,182	519,047
\/I	Fausing Common as Translation Passance [Default should 17/4 []]	9,460,164	5,424,982
VI.	Foreign Currency Translation Reserve [Refer Schedule 17 (4.5)]	4 077 252	(126 505)
	Opening Balance	1,877,353	(126,585) 2,003,938
	Additions during the year	1,672,688	
VII	Reserve Fund	3,550,041	1,877,353
VII.	Opening Balance		
	Additions during the year [Refer Schedule 18.1c]	26,084	-
	Additions during the year [Neter Schedule 18.10]	26,084	
VIII	Reserve Fund u/s 45 IC of RBI Act, 1934	20,004	
V 111	Opening Balance	_	_
	Additions during the year	81,100	_
	Additions during the year	81,100	
IX.	Balance in Profit & Loss Account	100,454,029	72,004,480
\	TOTAL	326,904,199	222,685,105
	· • · · · ·	523,504,155	222,000,100

		As at 31-03-2013 (₹ in Thousands)	As at 31-03-2012 (₹ in Thousands)
SCH	HEDULE 2A - MINORITY INTEREST		
l.	Minority Interest		
	Opening Balance	-	-
	Increase during the year	125,337	-
	Closing Minority Interest	125,337	-
SCH	HEDULE 3 - DEPOSITS		
Α.	I. Demand Deposits		
	(i) From banks	29,255,626	20,980,835
	(ii) From others	452,753,586	376,461,674
	II. Savings Bank Deposits	637,777,349	516,679,577
	III. Term Deposits		
	(i) From banks	151,218,877	100,943,739
	(ii) From others	1,250,485,739	1,184,810,980
	TOTAL	2,521,491,177	2,199,876,805
В.	I. Deposits of branches in India	2,382,248,378	2,093,329,640
	II. Deposits of branches outside India	139,242,799	106,547,165
	TOTAL	2,521,491,177	2,199,876,805
SCH	HEDULE 4 - BORROWINGS		
l.	Borrowings in India		
	(i) Reserve Bank of India	-	1,150,000
	(ii) Other banks #	22,367,200	4,472,000
	(iii) Other institutions & agencies **	145,625,033	121,210,990
II.	Borrowings outside India \$	273,058,751	213,883,731
	TOTAL	441,050,984	340,716,721
	Secured borrowings included in I & II above	-	-

- # Borrowings from other banks include Subordinated Debt of ₹557.60 crores (previous year ₹359.60 crores) in the nature of Non-Convertible Debentures, Perpetual Debt of Nil (previous year Nil) and Upper Tier II instruments of ₹59.10 crores (previous year ₹59.10 crores) [Also refer Notes 18 (2.1.2) & 18 (2.1.3)]
- \*\* Borrowings from other institutions & agencies include Subordinated Debt of ₹10,071.70 crores (previous year ₹8,391.70 crores) in the nature of Non-Convertible Debentures, Perpetual Debt of ₹214.00 crores (previous year ₹214.00 crores) and Upper Tier II instruments of ₹248.40 crores (previous year ₹248.40 crores) [Also refer Notes 18 (2.1.2) & 18 (2.1.3)]
- \$ Borrowings outside India include Perpetual Debt of ₹249.71 crores (previous year ₹234.03 crores) and Upper Tier II instruments of ₹1,139.03 crores (previous year ₹1,067.24 crores) [Also refer Note 18 (2.1.3)]

		As at 31-03-2013 (₹ in Thousands)	As at 31-03-2012 (₹ in Thousands)
SCHE	EDULE 5 - OTHER LIABILITIES AND PROVISIONS	( m modelina)	(Ciri Tiriodadiras)
I. B	Bills payable	35,288,164	30,853,220
II. II	nter-office adjustments (net)	-	-
III. II	nterest accrued	8,343,254	6,478,322
IV. F	Proposed dividend (includes tax on dividend)	9,852,151	7,681,950
V. (	Contingent provision against standard assets	9,766,994	7,799,683
VI. C	Others (including provisions)	48,075,511	33,941,253
1	TOTAL	111,326,074	86,754,428
SCHE	EDULE 6 - CASH AND BALANCES WITH RESERVE BANK OF INDIA		
l. (	Cash in hand (including foreign currency notes)	40,539,059	35,957,450
II. E	Balances with Reserve Bank of India :		
(	(i) in Current Account	107,382,041	71,071,772
(	(ii) in Other Accounts	-	-
1	TOTAL	147,921,100	107,029,222
l. lı	n India  (i) Balance with Banks  (a) in Current Accounts  (b) in Other Deposit Accounts  (ii) Money at Call and Short Notice  (a) With banks  (b) With other institutions	3,473,308 9,853,149 - -	3,516,323 6,146,450 - -
T	TOTAL	13,326,457	9,662,773
II. C	Outside India		
	(i) in Current Accounts	11,608,466	7,669,498
	(ii) in Other Deposit Accounts	13,474,234	3,845,538
	(iii) Money at Call & Short Notice	18,668,973	11,135,275
1	TOTAL	43,751,673	22,650,311

		As at 31-03-2013	As at 31-03-2012
SC	HEDULE 8 - INVESTMENTS	(₹ in Thousands)	(₹ in Thousands)
ı.	Investments in India in -		
	(i) Government Securities ## **	722,498,592	584,162,116
	(ii) Other approved securities	-	-
	(iii) Shares	7,549,074	7,399,921
	(iv) Debentures and Bonds	260,744,089	231,507,877
	(v) Investment in Joint Ventures \$	367,217	355,024
	(vi) Others (Mutual Fund units, CD/CP, NABARD deposits, PTC etc.) @	133,809,991	98,516,571
	Total Investments in India	1,124,968,963	921,941,509
II.	Investments outside India in -		
	(i) Government Securities (including local authorities)	2,683,274	1,170,306
	(ii) Subsidiaries and/or joint ventures abroad (amount less than ₹1,000 for previous year) [Refer Schedule 17.2b]	29,978	-
	(iii) Others	6,098,344	6,102,598
	Total Investments outside India	8,811,596	7,272,904
	GRAND TOTAL (I+II)	1,133,780,559	929,214,413

- ## Includes securities costing ₹4,766.66 crores (previous year ₹4,427.15 crores) pledged for availment of fund transfer facility, clearing facility and margin requirements.
- \*\* Inclusive of Repo Lending of ₹7,350.00 crores (previous year ₹3,675.00 crores) and net of Repo borrowing of NIL (previous year ₹3,140.76 crores) under the Liquidity Adjustment Facility in line with the RBI requirements.
- \$ Represents investment accounted as an Associate in line with AS-23, Accounting for Investments in Associates in Consolidated Financial Statements, as notified under the Companies (Accounting Standards) Rules, 2006 [Refer Schedule 17.2d].
- Includes priority sector shortfall deposits ₹6,980.42 crores (previous year ₹5,100.53 crores) and PTC's ₹1,471.03 crores (previous year ₹204.67 crores) net of depreciation, if any.

			As at 31-03-2013 (₹ in Thousands)	As at 31-03-2012 (₹ in Thousands)
SCH	EDU	JLE 9 - ADVANCES	(	(Ciri Tirousurius)
Α.	(i)	Bills purchased and discounted *	56,079,021	39,089,332
	(ii)	Cash credits, overdrafts and loans repayable on demand @	546,679,115	468,608,528
	(iii)	Term loans #	1,367,143,269	1,189,897,526
		TOTAL	1,969,901,405	1,697,595,386
В.	(i)	Secured by tangible assets \$	1,613,889,953	1,417,163,384
	(ii)	Covered by Bank/Government Guarantees &&	18,089,151	50,233,791
	(iii)	Unsecured	337,922,301	230,198,211
		TOTAL	1,969,901,405	1,697,595,386
С.	l.	Advances in India		
		(i) Priority Sector	484,982,533	484,792,379
		(ii) Public Sector	39,189,817	32,535,626
		(iii) Banks	449,490	3,477,937
		(iv) Others	1,143,951,454	923,767,773
		TOTAL	1,668,573,294	1,444,573,715
	II.	Advances Outside India		
		(i) Due from banks	10,371,975	1,127,900
		(ii) Due from others -		
		(a) Bills purchased and discounted	2,687,649	6,438,231
		(b) Syndicated loans	109,487,196	108,035,085
		(c) Others	178,781,291	137,420,455
		TOTAL	301,328,111	253,021,671
		GRAND TOTAL (CI+CII)	1,969,901,405	1,697,595,386

<sup>\*</sup> Net of borrowings under Bills Rediscounting Scheme ₹1,000.00 crores (previous year ₹3,480.00 crores)

<sup>@</sup> Net of borrowings under Inter Bank Participation Certificate ₹205.89 crores (previous year ₹60.36 crores)

<sup>#</sup> Net of borrowings under Inter Bank Participation Certificate ₹10,256.09 crores (previous year ₹7,968.24 crores)

<sup>\$</sup> Includes advances against book debts

<sup>&</sup>amp;& Includes advances against L/Cs issued by banks

		As at 31-03-2013 (₹ in Thousands)	As at 31-03-2012 (₹ in Thousands)
SCI	HEDULE 10 - FIXED ASSETS	-	,
l.	Premises		
	Gross Block		
	At cost at the beginning of the year	9,001,944	9,117,340
	Additions during the year	39,131	96,841
	Deductions during the year	-	(212,237)
	TOTAL	9,041,075	9,001,944
	Depreciation		
	As at the beginning of the year	262,236	198,381
	Charge for the year	147,275	146,310
	Deductions during the year	-	(82,455)
	Depreciation to date	409,511	262,236
	Net Block	8,631,564	8,739,708
II.	Other fixed assets (including furniture & fixtures)		
	Gross Block		
	At cost at the beginning of the year	27,125,650	25,442,102
	Additions on demerger	82,684	-
	Additions during the year	4,173,021	3,300,281
	Deductions during the year	(640,598)	(1,616,733)
	TOTAL	30,740,757	27,125,650
	Depreciation		
	As at the beginning of the year	13,822,155	11,661,494
	Additions on demerger	30,307	-
	Charge for the year	3,440,392	3,335,207
	Deductions during the year	(369,616)	(1,174,546)
	Depreciation to date	16,923,238	13,822,155
	Net Block	13,817,519	13,303,495
III.	CAPITAL WORK-IN-PROGRESS (including capital advances)	1,424,208	798,175
	GRAND TOTAL (I+II+III)	23,873,291	22,841,378
SCI	HEDULE 11 - OTHER ASSETS		
I.	Inter-office adjustments (net)	-	-
II.	Interest Accrued	27,157,882	24,194,449
III.	Tax paid in advance/tax deducted at source (net of provisions)	581,969	1,280,325
IV.	Stationery and stamps	11,221	12,623
V.	Non banking assets acquired in satisfaction of claims	209,600	262,681
VI.	Others #	45,062,159	39,421,537
	TOTAL	73,022,831	65,171,615

<sup>#</sup> Includes deferred tax assets of ₹1,378.09 crores (previous year ₹1,027.44 crores)

		As at 31-03-2013 (₹ in Thousands)	As at 31-03-2012 (₹ in Thousands)
SCI	HEDULE 12 - CONTINGENT LIABILITIES		
I.	Claims against the Group not acknowledged as debts	1,676,197	2,602,142
II.	Liability for partly paid investments	-	-
III.	Liability on account of outstanding forward exchange and derivative contracts :		
	(a) Forward Contracts	2,320,162,574	2,009,254,981
	(b) Interest Rate Swaps, Currency Swaps, Forward Rate Agreement & Interest Rate Futures	2,210,541,350	1,752,490,787
	(c) Foreign Currency Options	80,228,625	130,543,459
	TOTAL (a+b+c)	4,610,932,549	3,892,289,227
IV.	Guarantees given on behalf of constituents		
	In India	517,036,841	467,505,902
	Outside India	111,222,144	98,612,604
V.	Acceptances, endorsements and other obligations	228,015,939	302,612,607
VI.	Other items for which the Group is contingently liable	12,351,004	38,760,307
	GRAND TOTAL (I+II+III+IV+V+VI)	5,481,234,674	4,802,382,789

### SCHEDULES FORMING PART OF THE CONSOLIDATED PROFIT & LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH, 2013

		Year ended 31-03-2013 (₹ in Thousands)	Year ended 31-03-2012 (₹ in Thousands)
SCF	IEDULE 13 - INTEREST EARNED		
I.	Interest/discount on advances/bills	191,712,828	153,793,526
II.	Income on investments	77,469,806	63,942,667
.	Interest on balances with Reserve Bank of India and other inter-bank funds	1,112,621	984,267
IV.	Others	1,724,497	1,228,531
	TOTAL	272,019,752	219,948,991
SCF	IEDULE 14 - OTHER INCOME		
l.	Commission, exchange and brokerage	52,655,041	44,156,852
II.	Profit/(Loss) on sale of investments (net)	6,346,482	750,000
III.	Profit/(Loss) on sale of fixed assets (net)	(44,308)	191,092
IV.	Profit on exchange/derivative transactions (net)	6,640,573	6,739,668
٧.	Income earned by way of dividends etc. from		
	subsidiaries/companies and/or joint venture abroad/in India	-	-
VI.	Miscellaneous Income	2,730,257	3,034,310
	[including recoveries on account of advances/investments written off in earlier years ₹268.51 crores (previous year ₹291.84 crores) and net loss on account of portfolio sell downs/securitisation ₹5.88 crores (previous year net loss of ₹1.60 crores)]		
	TOTAL	68,328,045	54,871,922
SCF	IEDULE 15 - INTEREST EXPENDED		
l.	Interest on deposits	150,002,762	121,759,124
II.	Interest on Reserve Bank of India/Inter-bank borrowings	4,596,175	2,319,578
III.	Others	20,534,942	15,613,068
	TOTAL	175,133,879	139,691,770
SCF	IEDULE 16 - OPERATING EXPENSES		
l.	Payments to and provisions for employees	26,753,665	22,540,184
II.	Rent, taxes and lighting	7,666,611	6,685,783
III.	Printing and stationery	1,030,852	950,424
IV.	Advertisement and publicity	1,238,348	903,390
V.	Depreciation on Group's property	3,587,667	3,481,517
VI.	Directors' fees, allowance and expenses	18,240	10,202
VII.	Auditors' fees and expenses	15,851	12,044
VIII.	Law charges	179,019	182,725
IX.	Postage, telegrams, telephones etc.	2,869,492	2,622,730
Χ.	Repairs and maintenance	5,960,356	5,382,245
XI.	Insurance	2,626,618	2,315,133
XII.	Other expenditure	19,458,445	15,912,570
	TOTAL	71,405,164	60,998,947

### 17 Significant accounting policies for the year ended 31 March, 2013

(Currency: In Indian Rupees)

### 1 Principles of Consolidation

The consolidated financial statements comprise the financial statements of Axis Bank Limited ('the Bank') and its subsidiaries, which together constitute 'the Group'.

The Bank consolidates its subsidiaries in accordance with AS-21, Consolidated Financial Statements notified under the Companies (Accounting Standards) Rules, 2006, on a line-by-line basis by adding together the like items of assets, liabilities, income and expenditure. All significant inter-company accounts and transactions are eliminated on consolidation. Further, the Bank accounts for investments in associates in accordance with AS-23, Accounting for Investments in Associates in Consolidated Financial Statements, notified under the Companies (Accounting Standard) Rules, 2006, by the equity method of accounting.

#### 2 Basis of preparation

- a) The financial statements have been prepared and presented under the historical cost convention on the accrual basis of accounting, and comply with the generally accepted accounting principles, statutory requirements prescribed under the Banking Regulation Act, 1949, the circulars and guidelines issued by the Reserve Bank of India ('RBI') from time to time and the Accounting Standards notified under the Companies (Accounting Standards) Rules, 2006, to the extent applicable and current practices prevailing within the banking industry in India
- b) The consolidated financial statements present the accounts of Axis Bank Limited with its following subsidiaries and associates:

Name	Relation	Country of Incorporation	Ownership Interest
Axis Capital Ltd. (Formerly Axis Securities & Sales Ltd.)	Subsidiary	India	100.00%
Axis Private Equity Ltd.	Subsidiary	India	100.00%
Axis Trustee Services Ltd.	Subsidiary	India	100.00%
Axis Mutual Fund Trustee Ltd.	Subsidiary	India	75.00%
Axis Asset Management Company Ltd.	Subsidiary	India	75.00%
Axis Finance Private Ltd. (Formerly Enam Finance Private Ltd.)	Subsidiary*	India	100.00%
Axis U.K. Ltd.	Subsidiary	U.K.	100.00%
Bussan Auto Finance India Private Ltd.	Associate	India	26.00%
(see 'd' below)			

<sup>\*</sup> with effect from 8 March, 2013

The consolidated financial statements also include the results of Axis Securities Ltd. and Enam Securities Europe Ltd., the step down subsidiaries of the Bank. The financial statements of Enam International Ltd., a step down subsidiary of the Bank, have not been consolidated since the company is under voluntary dissolution as on 31 March, 2013.

- c) The audited financial statements of the above subsidiaries (including step down subsidiaries) and the unaudited financial statements of the associate have been drawn up to the same reporting date as that of the Bank, i.e. 31 March, 2013.
- d) This investment does not fall within the definition of a Joint Venture as per AS-27, Financial Reporting of Interest in Joint Ventures, notified under the Companies (Accounting Standards) Rules, 2006, and the said accounting standard is thus not applicable. However, pursuant to RBI guidelines, the Bank has classified the same as

investment in joint ventures in the balance sheet. Such investment has been accounted as an Associate in line with AS-23, Accounting for Investment in Associates in Consolidated Financial Statements notified under the Companies (Accounting Standards) Rules, 2006.

#### 3 Use of estimates

The preparation of the financial statements in conformity with the generally accepted accounting principles requires the Management to make estimates and assumptions that affect the reported amounts of assets and liabilities, revenues and expenses and disclosure of contingent liabilities at the date of the financial statements. Actual results could differ from those estimates. The Management believes that the estimates used in the preparation of the financial statements are prudent and reasonable. Any revisions to the accounting estimates are recognised prospectively in the current and future periods.

#### 4 Significant accounting policies

#### 4.1 Investments

Axis Bank Ltd.

Classification

In accordance with the RBI guidelines, investments are classified at the date of purchase as:

- Held for Trading ('HFT');
- Available for Sale ('AFS'); and
- Held to Maturity ('HTM').

Investments that are held principally for sale within a short period are classified as HFT securities. As per the RBI guidelines, HFT securities, which remain unsold for a period of 90 days are reclassified as AFS securities as on that date.

Investments that the Bank intends to hold till maturity are classified under the HTM category.

All other investments are classified as AFS securities.

However, for disclosure in the Balance Sheet, investments in India are classified under six categories - Government Securities, Other approved securities, Shares, Debentures and Bonds, Investment in Subsidiaries/Joint Ventures and Others.

Investments made outside India are classified under three categories – Government Securities, Subsidiaries and/or Joint Ventures abroad and Others.

Transfer of security between categories

Transfer of security between categories of investments is accounted as per the RBI guidelines.

Acquisition cost

Costs including brokerage, commission pertaining to investments, paid at the time of acquisition, are charged to the Profit and Loss Account.

Broken period interest is charged to the Profit and Loss Account.

Cost of investments is computed based on the weighted average cost method.

Valuation

Investments classified under the HTM category are carried at acquisition cost unless it is more than the face value, in which case the premium is amortised over the period remaining to maturity. In terms of RBI guidelines, discount on securities held under HTM category is not accrued and such securities are held at the acquisition cost till maturity.

Investments classified under the AFS and HFT categories are marked to market. The market/fair value of quoted investments included in the 'AFS' and 'HFT' categories is the market price of the scrip as available from the trades/quotes on the stock exchanges or prices declared by Primary Dealers Association of India ('PDAI') jointly with Fixed Income Money Market and Derivatives Association of India ('FIMMDA'), periodically. Net depreciation, if any, within each category of each investment classification is recognised in the Profit and Loss Account. The net appreciation if any, under each category of each investment classification is ignored. The book value of individual securities is not changed consequent to the periodic valuation of investments.

Treasury Bills, Exchange Funded Bills, Commercial Paper and Certificate of Deposits being discounted instruments, are valued at carrying cost.

Units of mutual funds are valued at the latest repurchase price/net asset value declared by the mutual fund.

Market value of investments where current quotations are not available, is determined as per the norms prescribed by the RBI as under:

- in case of unquoted bonds, debentures and preference shares where interest/dividend is received regularly
  (i.e. not overdue beyond 90 days), the market price is derived based on the YTM for Government Securities
  as published by FIMMDA/PDAI and suitably marked up for credit risk applicable to the credit rating of the
  instrument. The matrix for credit risk mark-up for each categories and credit ratings along with residual
  maturity issued by FIMMDA is adopted for this purpose;
- in case of bonds and debentures (including Pass Through Certificates) where interest is not received regularly (i.e. overdue beyond 90 days), the valuation is in accordance with prudential norms for provisioning as prescribed by RBI;
- equity shares, for which current quotations are not available or where the shares are not quoted on the stock exchanges, are valued at break-up value (without considering revaluation reserves, if any) which is ascertained from the company's latest Balance Sheet. In case the latest Balance Sheet is not available, the shares are valued at Re 1 per company;
- units of Venture Capital Funds ('VCF') held under AFS category where current quotations are not available are marked to market based on the Net Asset Value ('NAV') shown by VCF as per the latest audited financials of the fund. In case the audited financials are not available for a period beyond 18 months, the investments are valued at Re 1 per VCF. Investment in unquoted VCF after 23 August, 2006 are categorised under HTM category for the initial period of three years and valued at cost as per RBI guidelines;
- investments in Credit Linked Notes ('CLNs'), are valued based on current quotations where the same are available. In the absence of quotes, the same are valued based on internal valuation methodology using appropriate mark-up and other estimates such as price of the underlying Foreign Currency Convertible Bond ('FCCB'), rating category of the CLN etc. and
- security receipts are valued as per the NAV obtained from the issuing Reconstruction Company/Securitisation Company.

Investments in joint ventures are categorised as HTM and assessed for impairment to determine permanent diminution, if any, in accordance with the RBI guidelines.

Realised gains on investments under the HTM category are recognised in the Profit and Loss Account and subsequently appropriated to Capital Reserve account in accordance with the RBI guidelines. Losses are recognised in the Profit and Loss Account.

All investments are accounted for on settlement date except investments in equity shares which are accounted for on trade date as the corporate actions are effected in equity on the trade date.

Repurchase and reverse repurchase transactions

Repurchase and reverse repurchase transactions [excluding those conducted under the Liquid Adjustment Facility ('LAF') with RBI] are accounted as collateralised borrowing and lending respectively. Such transactions done

under LAF are accounted as outright sale and outright purchase respectively. However, depreciation in their value, if any, compared to their original cost, is recognised in the Profit and Loss Account.

#### Policy for Short Sale

In accordance with RBI guidelines, the Bank undertakes short sale transactions in Central Government dated securities. The short positions are reflected in 'Securities Short Sold ('SSS') A/c', specifically created for this purpose. Such short positions are categorised under HFT category. These positions are marked-to-market along with the other securities under HFT portfolio and the resultant mark-to-market gains/losses are accounted for as per the relevant RBI guidelines for valuation of investments discussed earlier.

#### Subsidiaries

Investments which are readily realisable and intended to be held for not more than one year from the date on which such investments are made, are classified as current investments. All other investments are classified as long term investments.

Current investments are carried in the financial statements at lower of cost and fair value determined on an individual investment basis. Any reduction in the carrying amount and any reversal of such reductions are charged or credited to the Profit and Loss Account.

Long term investments are stated at cost. Provision is made to recognise a decline, other than temporary, in the value of such investments.

#### 4.2 Advances

#### Axis Bank Ltd.

Advances are classified into performing and non-performing advances ('NPAs') as per the RBI guidelines and are stated net of specific provisions made towards NPAs and floating provisions. Further, NPAs are classified into substandard, doubtful and loss assets based on the criteria stipulated by the RBI. Provisions for NPAs are made for sub-standard and doubtful assets at rates as prescribed by the RBI with the exception for agriculture advances and schematic retail advances. In respect of schematic retail advances, provisions are made in terms of a bucketwise policy upon reaching specified stages of delinquency (90 days or more of delinquency) under each type of loan, which satisfies the RBI prudential norms on provisioning. Provisions in respect of agriculture advances classified into sub-standard and doubtful assets are made at rates which are higher than those prescribed by the RBI.

In addition to the above, the Bank on a prudential basis, makes provision for expected losses against advances or other exposures to specific assets/industry/sector either on a case-by-case basis or for a group of assets, based on specific information or general economic environment. These are classified as contingent provision and included under Schedule 5 - Other Liabilities in the Balance Sheet.

Loss assets and unsecured portion of doubtful assets are provided/written off as per the extant RBI guidelines. NPAs are identified by periodic appraisals of the loan portfolio by the Management.

Amounts recovered against debts written off are recognised in the Profit and Loss Account.

For restructured/rescheduled assets, provision is made in accordance with the guidelines issued by RBI, which requires the diminution in the fair value of the assets to be provided at the time of restructuring.

A general provision @ 0.25% in case of direct advances to agricultural and SME sectors, 1% in respect of advances classified as commercial real estate, 2% in respect of housing loans at teaser rates, 2.75% (previous year 2%) in respect of certain class of restructured assets and 0.40% for all other advances is made as prescribed by the RBI. In case of overseas branches, general provision on standard advances is maintained at the higher of the levels stipulated by the respective overseas regulator or RBI.

Under its home loan portfolio, the Bank offers housing loans with certain features involving waiver of Equated Monthly Installments ('EMIs') of a specific period subject to fulfilment of a set of conditions by the borrower. The

Bank makes provision on an estimated basis against the probable loss that could be incurred in future on account of waivers to eligible borrowers in respect of such loans. This provision is classified under Schedule 5 – Other Liabilities in the balance sheet.

#### 4.3 Country risk

Axis Bank Ltd.

In addition to the provisions required to be held according to the asset classification status, provisions are held for individual country exposure (other than for home country as per the RBI guidelines). The countries are categorised into seven risk categories namely insignificant, low, moderate, high, very high, restricted and off-credit and provision is made on exposures exceeding 180 days on a graded scale ranging from 0.25% to 100%. For exposures with contractual maturity of less than 180 days, 25% of the normal provision requirement is held. If the country exposure (net) of the Bank in respect of each country does not exceed 1% of the total funded assets, no provision is maintained on such country exposure.

#### 4.4 Securtisation

Axis Bank Ltd

The Bank enters into purchase/sale of corporate and retail loans through direct assignment/Special Purpose Vehicle ('SPV'). In most cases, post securtisation, the Bank continues to service the loans transferred to the assignee/SPV. The Bank also provides credit enhancement in the form of cash collaterals and/or by subordination of cash flows to Senior Pass Through Certificate ('PTC') holders. In respect of credit enhancements provided or recourse obligations (projected delinquencies, future servicing etc.) accepted by the Bank, appropriate provision/ disclosure is made at the time of sale in accordance with AS-29, Provisions, Contingent Liabilities and Contingent Assets as notified under the Companies (Accounting Standards) Rules, 2006.

In accordance with RBI guidelines of 7 May, 2012 on 'Guidelines on Securitisation of Standard Assets', gain on securtisation transaction is recognised over the period of the underlying securities issued by the SPV as prescribed under RBI guidelines. Loss on securtisation is immediately debited to the Profit and Loss Account.

### 4.5 Foreign currency transactions

Axis Bank Ltd.

In respect of domestic operations, transactions denominated in foreign currencies are accounted for at the rates prevailing on the date of the transaction. Monetary foreign currency assets and liabilities are translated at the Balance Sheet date at rates notified by Foreign Exchange Dealers Association of India ('FEDAI'). All profits/losses resulting from year end revaluations are recognised in the Profit and Loss Account.

Financial statements of foreign branches classified as non-integral foreign operations are translated as follows:

- Assets and liabilities (both monetary and non-monetary as well as contingent liabilities) are translated at closing rates notified by FEDAI at the year end.
- Income and expenses are translated at the rates prevailing on the date of the transactions.
- All resulting exchange differences are accumulated in a separate 'Foreign Currency Translation Reserve' till
  the disposal of the net investments.

Outstanding forward exchange contracts (excluding currency swaps undertaken to hedge foreign currency assets/liabilities and funding swaps which are not revalued) and spot exchange contracts are revalued at year end exchange rates notified by FEDAI for specified maturities and at interpolated rates for contract of interim maturities. The resulting gains or losses on revaluation are included in the Profit and Loss Account in accordance with RBI/FEDAI guidelines. The forward exchange contracts of longer maturities where exchange rates are not notified by FEDAI are revalued at the forward exchange rates implied by the swap curves in respective currencies. The resultant gains or losses are recognised in the Profit and Loss Account.

Premium/discount on currency swaps undertaken to hedge foreign currency assets and liabilities and funding swaps is recognised as interest income/expense and is amortised on a pro-rata basis over the underlying swap period.

Contingent liabilities on account of foreign exchange contracts/options, guarantees, acceptances, endorsements and other obligations denominated in foreign currencies are disclosed at closing rates of exchange notified by FEDAL.

#### **Subsidiaries**

Transactions in foreign currencies are recorded at the exchange rate prevailing on the date of the transactions. Monetary assets and liabilities denominated in foreign currencies as at the Balance Sheet date are translated at the closing rate on that date. Non-monetary items, which are measured in terms of historical cost denominated in a foreign currency, are reported using the exchange rate at the date of the transaction. Non-monetary items, which are measured at fair value or other similar valuation denominated in a foreign currency, are translated using the exchange rate at the date when such value was determined. The exchange differences, if any, either on settlement or translation are recognised in Profit and Loss Account.

#### 4.6 Derivative transactions

Axis Bank Ltd.

Derivative transactions comprise of forward contracts, swaps and options which are disclosed as contingent liabilities. The forwards, swaps and options are categorised as trading or hedge transactions. Trading derivative contracts are revalued at the Balance Sheet date with the resulting unrealised gain or loss being recognised in the Profit and Loss Account and correspondingly in other assets or other liabilities respectively. For hedge transactions, the Bank identifies the hedged item (asset or liability) at the inception of transaction itself. The effectiveness is ascertained at the time of inception of the hedge and periodically thereafter. Hedge swaps are accounted for on accrual basis except in case of swaps designated with an asset or liability that is carried at market value or lower of cost or market value in the financial statements. In such cases the swaps are marked to market with the resulting gain or loss recorded as an adjustment to the market value of designated asset or liability. The premium on option contracts is accounted for as per FEDAI guidelines. Pursuant to the RBI guidelines any receivables under derivative contracts comprising of crystallised receivables as well as positive Mark to Market (MTM) in respect of future receivables which remain overdue for more than 90 days are reversed through the Profit and Loss Account and are held in separate Suspense account.

Currency futures contracts are marked to market using daily settlement price on a trading day, which is the closing price of the respective futures contracts on that day. While the daily settlement price is computed based on the last half an hour weighted average price of such contract, the final settlement price is taken as the RBI reference rate on the last trading day of the futures contract or as may be specified by the relevant authority from time to time. All open positions are marked to market based on the settlement price and the resultant marked to market profit/loss is daily settled with the exchange.

Valuation of Exchange Traded Currency Options (ETCO) is carried out on the basis of the daily settlement price of each individual option provided by the exchange.

#### 4.7 Revenue recognition

Axis Bank Ltd.

Interest income is recognised on an accrual basis except interest income on non-performing assets, which is recognised on receipt in accordance with AS-9, Revenue Recognition as notified under the Companies (Accounting Standards) Rules, 2006 and the RBI guidelines.

Fees and commission income is recognised when due, except for guarantee commission which is recognised pro-rata over the period of the guarantee.

Arrangership/syndication fee is accounted for on completion of the agreed service and when right to receive is established.

Dividend is accounted on an accrual basis when the right to receive the dividend is established.

Gain/loss on sell down of loans and advances through direct assignment is recognised at the time of sale.

Gain or loss arising on sale of NPAs is accounted as per the guidelines prescribed by the RBI, which require provisions to be made for any deficit (where sale price is lower than the net book value), while surplus (where sale price is higher than the net book value) is ignored.

#### Subsidiaries

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Company and the revenue can be reliably measured. Fee income is recognised on the basis of accrual when all the services are performed.

Interest income is recognised on an accrual basis.

Dividend income is recognised when the right to receive payment is established by the Balance Sheet date.

Axis Capital Limited

Business sourcing and resource management fee is recognised on accrual basis when all the services are performed.

Brokerage income in relation to stock broking activity is recognised on a trade date basis. Gains/losses on dealing in securities are recognised on a trade date basis.

Income from Super Value Plan to the extent of account opening fees is recognised upfront and balance is amortised over the validity of plan. Income from other existing prepaid plans is recognised on utilisation of complementary turnover limit or validity of plan, whichever is earlier.

Revenue from issue management, loan syndication, financial advisory services is recognised based on the stage of completion of assignments and terms of agreement with the client.

Selling commissions/brokerage generated from primary market operations i.e. procuring subscriptions from investors for public offerings of companies, mutual funds, etc. are recorded on determination of the amount due to the Company, once the allotment of securities are completed.

Axis Private Equity Limited

Management Fee is recognised on accrual basis.

Axis Trustee Services Limited

Trusteeship fees are recognised, on a straight line basis, over the period when services are performed. Initial acceptance fee is recognised as and when the 'Offer Letter' for the services to be rendered is accepted by the customer.

Axis Asset Management Company Limited

Management fees are recognised on accrual basis at specific rates, applied on the average daily net assets of each scheme. The fees charged are in accordance with the terms of scheme information documents of respective schemes and are in line with the provisions of SEBI (Mutual Funds) Regulations, 1996 as amended from time to time.

Portfolio Management fees are recognised on an accrual basis as per the terms of the contract with the customers.

Marketing Advisory fees and fees received for acting as Point of Service ('POS') for CDSL Ventures Ltd., an agency mandated by the Mutual Fund industry to handle the Know Your Clients ('KYC') documentation and necessary database are recognised on an accrual basis.

Income from sale of investments is determined on weighted average basis and recognised on the trade date basis.

#### Axis Mutual Fund Trustee Limited

Trustee fee is recognised on accrual basis, at the specific rates/amount approved by the Board of Directors of the Company, within the limits specified under the Deed of Trust, and is applied on the net assets of each scheme of Axis Mutual Fund.

Income from sale of investments is determined on weighted average basis and recognised on the trade date

#### Axis Finance Private Limited

Interest from financing activities is recognised on accrual basis. Other revenue is recognised on accrual basis when no significant uncertainty exists as to its realisation or collection. Profit on sale of investment is recognised on trade date of transaction.

#### Axis Securities Limited

Brokerage received from secondary market operations is recognised on the trade date of the transaction.

Depository fees are recognised on completion of the transaction.

Portfolio Management fees are accounted on accrual basis as follows:

- In case of fees based on fixed percentage of the corpus/fixed amount, income is accrued at the end of the quarter/month.
- In case of fees, based on the returns of the portfolio, income is accounted on each anniversary as per the agreement.

### 4.8 Scheme expenses

Axis Asset Management Company Limited

### Fund Expense

Expenses of schemes of Axis Mutual Fund in excess of the stipulated limits as per SEBI (Mutual Fund) Regulations, 1996 and expenses incurred directly (inclusive of advertisement/brokerage expenses) on behalf of schemes of Axis Mutual Fund are charged to the Profit and Loss Account.

#### New fund offer expenses

Expenses relating to new fund offer of Axis Mutual Fund are charged to the Profit and Loss Account in the year in which they are incurred.

#### Brokerage

Upfront brokerage on close ended and fixed tenure schemes is amortised over the tenure of the respective scheme and in case of Equity Linked Saving Scheme (ELSS), upfront brokerage is amortised over 3 years. The unamortised portion of the brokerage is carried forward as prepaid expense. Any other brokerage is expensed out in the year in which they are incurred.

#### 4.9 Fixed assets and depreciation

### Group

Fixed assets are carried at cost of acquisition less accumulated depreciation and impairment, if any. Cost includes freight, duties, taxes and incidental expenses related to the acquisition and installation of the asset.

Capital work-in-progress includes cost of fixed assets that are not ready for their intended use and also includes advances paid to acquire fixed assets.

Depreciation is provided on the straight-line method from the date of addition. The rates of depreciation prescribed in Schedule XIV to the Companies Act, 1956 are considered as the minimum rates. If the Management's estimate

of the useful life of a fixed asset at the time of acquisition of the asset or of the remaining useful life on a subsequent review is shorter, then depreciation is provided at a higher rate based on the Management's estimate of the useful life/remaining useful life. Pursuant to this policy, depreciation has been provided using the following estimated useful lives:

Asset	Estimated useful life
Owned premises	61 years
Assets given on operating lease	20 years
Computer hardware including printers	3 years
Application software	5 years
Vehicles	4 years
EPABX, telephone instruments	8 years
CCTV and video conferencing equipment	3 years
Mobile phone	2 years
Locker cabinets/cash safe/strong room door	16 years
Modem, scanner, routers, hubs, switches, racks/cabinets for IT equipment	5 years
UPS, VSAT, fax machines	5 years
Cheque book/cheque encoder, currency counting machine, fake note detector	5 years
Assets at staff residence	3 years
All other fixed assets	10 years

All fixed assets individually costing less than ₹5,000 are fully depreciated in the year of installation.

Depreciation on assets sold during the year is recognised on a pro-rata basis to the Profit and Loss Account till the date of sale.

The carrying amounts of assets are reviewed at each Balance Sheet date to ascertain if there is any indication of impairment based on internal/external factors. An impairment loss is recognised wherever the carrying amount of an asset exceeds its recoverable amount. The recoverable amount is the greater of the asset's net selling price and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value at the weighted average cost of capital. After impairment, depreciation is provided on the revised carrying amount of the asset over its remaining useful life.

Axis Bank Ltd.

Profit on sale of premises is appropriated to Capital Reserve Account in accordance with RBI instructions.

#### 4.10 Lease transactions

Axis Bank Ltd.

Assets given on operating lease are capitalised at cost. Rentals received by the Bank are recognised in the Profit and Loss Account on accrual basis.

### Group

Leases where the lessor effectively retains substantially all the risks and benefits of ownership over the lease term are classified as operating lease. Lease payments for assets taken on operating lease are recognised as an expense in the Profit and Loss Account on a straight-line basis over the lease term.

#### 4.11 Retirement and other employee benefits

#### **Provident Fund**

Axis Bank Ltd.

Retirement benefit in the form of provident fund is a defined benefit plan wherein the contributions are charged to the Profit and Loss Account of the year when the contributions to the fund are due. Further, an actuarial valuation is conducted by an independent actuary to determine the deficiency, if any, in the interest payable on the contributions as compared to the interest liability as per the statutory rate.

Subsidiaries

Contributions to a recognised Provident Fund scheme, which is a defined contribution scheme are accounted for on an accrual basis and charged to Profit and Loss Account.

#### Gratuity

Axis Bank Ltd.

The Bank contributes towards gratuity fund (defined benefit retirement plan) administered by various insurers for eligible employees. Under this scheme, the settlement obligations remain with the Bank, although various insurers administer the scheme and determine the contribution premium required to be paid by the Bank. The plan provides a lump sum payment to vested employees at retirement or termination of employment based on the respective employee's salary and the years of employment with the Bank. Liability with regard to gratuity fund is accrued based on actuarial valuation conducted by an independent actuary using the Projected Unit Credit Method as at 31 March each year. In respect of employees at overseas branches (other than expats) liability with regard to gratuity is provided on the basis of a prescribed method as per local laws, wherever applicable.

Subsidiaries

Gratuity liability is a defined benefit obligation and is provided for on the basis of an actuarial valuation using Projected Unit Credit Method made at the end of each financial year.

Actuarial gains/losses are immediately taken to the Profit and Loss Account and are not deferred.

#### **Leave Encashment**

Group

Short term compensated absences are provided for based on estimates. The Group provides leave encashment benefit (long term), which is a defined benefit scheme based on actuarial valuation conducted by an independent actuary. The actuarial valuation is carried out as per the Projected Unit Credit Method as at 31 March each year.

#### Superannuation

Axis Bank Ltd.

Employees of the Bank are entitled to receive retirement benefits under the Bank's Superannuation scheme either under a cash-out option through salary or under a defined contribution plan. Through the defined contribution plan the Bank contributes annually a specified sum of 10% of the employee's eligible annual basic salary to LIC, which undertakes to pay the lumpsum and annuity benefit payments pursuant to the scheme. Superannuation contributions are recognised in the Profit and Loss Account in the period in which they accrue.

Actuarial gains/losses are immediately taken to Profit and Loss Account and are not deferred.

#### 4.12 Long Term Incentive Plan (LTIP)

Axis Asset Management Company Limited

The Company has initiated Axis AMC - Long Term Incentive plan during the financial year. The points granted to employees as per the guidelines laid down in the plan, are encashable after they are held for a specified period

as per the terms of the plan. The Company accounts for the liability arising on points granted proportionately over the period from the date of grant till the end of the exercise window. The liability is assessed and provided on the basis of valuation carried out by an independent valuer.

#### 4.13 Debit/Credit card reward points

Axis Bank Ltd.

The Bank estimates the probable redemption of debit and credit card reward points using an actuarial method at the Balance Sheet date by employing an independent actuary. Provision for the said reward points is then made based on the actuarial valuation report as furnished by the said independent actuary.

#### 4.14 Taxation

Group

Income tax expense is the aggregate amount of current tax and deferred tax charge. Current year taxes are determined in accordance with the Income tax Act, 1961. Deferred income taxes reflects the impact of current year timing differences between taxable income and accounting income for the year and reversal of timing differences of earlier years.

Deferred tax is measured based on the tax rates and the tax laws enacted or substantively enacted at the Balance Sheet date. Deferred tax assets and deferred tax liabilities are offset, if a legally enforceable right exists to set off current tax assets against current tax liabilities and the deferred tax assets and deferred tax liabilities relate to the taxes on income levied by same governing taxation laws.

Deferred tax assets are recognised only to the extent that there is reasonable certainty that sufficient future taxable income will be available against which such deferred tax assets can be realised. The impact of changes in the deferred tax assets and liabilities is recognised in the Profit and Loss Account.

Deferred tax assets are recognised and reassessed at each reporting date, based upon the Management's judgement as to whether realisation is considered as reasonably certain. Deferred tax assets are recognised on carry forward of unabsorbed depreciation and tax losses only if there is virtual certainty that such deferred tax asset can be realised against future profits.

#### 4.15 Share issue expenses

Axis Bank Ltd.

Share issue expenses are adjusted from Share Premium Account in terms of Section 78 of the Companies Act, 1956.

#### 4.16 Earnings per share

Group

The Group reports basic and diluted earnings per share in accordance with AS-20, Earnings per Share, as notified by the Companies (Accounting Standards) Rules, 2006. Basic earnings per share is computed by dividing the net profit after tax by the weighted average number of equity shares outstanding for the year.

Diluted earnings per share reflect the potential dilution that could occur if securities or other contracts to issue equity shares were exercised or converted during the year. Diluted earnings per share is computed using the weighted average number of equity shares and dilutive potential equity shares outstanding at the year end.

#### 4.17 Employee stock option scheme

Axis Bank Ltd.

The 2001 Employee Stock Option Scheme ('the Scheme') provides for grant of stock options on equity shares of the Bank to employees and Directors of the Bank and its subsidiaries. The Scheme is in accordance with the Securities and Exchange Board of India (SEBI) (Employees Stock Option Scheme and Employee Stock Purchase

Scheme) Guidelines, 1999. The Bank follows the intrinsic value method to account for its stock based employee compensation plans as per the Guidance Note on 'Accounting for Employee Share-based Payments' issued by the ICAI. Options are granted at an exercise price, which is equal to/less than the fair market price of the underlying equity shares. The excess of such fair market price over the exercise price of the options as at the grant date is recognised as a deferred compensation cost and amortised on a straight-line basis over the vesting period of such options.

The fair market price is the latest available closing price, prior to the date of the grant, on the stock exchange on which the shares of the Bank are listed. If the shares are listed on more than one stock exchange, then the stock exchange where there is highest trading volume on the said date is considered.

### 4.18 Provisions, contingent liabilities and contingent assets

#### Group

A provision is recognised when the Group has a present obligation as a result of past event where it is probable that an outflow of resources will be required to settle the obligation, in respect of which a reliable estimate can be made. Provisions are not discounted to its present value and are determined based on best estimate required to settle the obligation at the Balance Sheet date. These are reviewed at each Balance Sheet date and adjusted to reflect the current best estimates.

A disclosure of contingent liability is made when there is:

- a possible obligation arising from a past event, the existence of which will be confirmed by occurrence or non-occurrence of one or more uncertain future events not within the control of the Group; or
- a present obligation arising from a past event which is not recognised as it is not probable that an outflow of resources will be required to settle the obligation or a reliable estimate of the amount of the obligation cannot be made.

When there is a possible obligation or a present obligation in respect of which the likelihood of outflow of resources is remote, no provision or disclosure is made.

Contingent assets are not recognised in the financial statements. However, contingent assets are assessed continually and if it is virtually certain that an inflow of economic benefits will arise, the asset and related income are recognised in the period in which the change occurs.

# 18 Notes forming part of the consolidated financial statements for the year ended 31 March, 2013

(Currency: In Indian Rupees)

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a) On 17 November, 2010, the Board of Directors of the Bank had approved the acquisition of certain financial services businesses undertaken by Enam Securities Private Limited (ESPL) directly and through its wholly owned subsidiaries, by Axis Securities and Sales Limited (ASSL), a wholly owned subsidiary of the Bank by way of a demerger. However, pursuant to conditions prescribed by the Reserve Bank of India, certain modifications were carried out to the demerger structure in terms of a revised Scheme of Arrangement under Sections 391-394 and other relevant provisions of the Companies Act, 1956. Accordingly, the acquisition now comprises of (a) a demerger of the financial services businesses ("the business") from ESPL to the Bank, in consideration of which the Bank will issue shares to the shareholders of ESPL, and (b) immediately upon completion of the demerger under the Scheme, a simultaneous sale of the financial services businesses will be undertaken from the Bank to ASSL for a cash consideration, with both the aforesaid steps occurring simultaneously.

The Reserve Bank of India has on 30 March, 2012, conveyed it's no objection to the Scheme. Further, on 27 April, 2012, the Board of Directors of the Bank approved the reassessment of the valuation of the ESPL business at ₹1,396 crores and consequently, in consideration for the demerger of the financial services business of ESPL, the Bank was required to issue shares in the ratio of 5 equity shares of the Bank of the face value of ₹10 each for every 1 equity share of ₹10 each held by the shareholders of ESPL. The sale of the financial services businesses was to be simultaneously undertaken from the Bank to ASSL for a cash consideration of ₹274.15 crores only.

On 18 October, 2012, the Bank received the necessary approvals under applicable law from various regulatory authorities to the revised Scheme of Arrangement in respect of the demerger of the financial services businesses from Enam Securities Private Limited (ESPL) to the Bank and simultaneous sale of such businesses to ASSL (now known as Axis Capital Limited ("ACL")), a wholly owned subsidiary of the Bank, with effect from 1 April, 2010 and consequently, the Bank has issued 12,090,000 equity shares of the face value of ₹10 each to the shareholders of ESPL amounting to ₹12.09 crores and accounted for the net assets of ESPL of ₹274.15 crores at book value. Further, as advised by RBI, an amount of ₹262.06 crores being the difference between the value of the net assets acquired from ESPL and the shares issued has been transferred to the capital reserve.

There was a simultaneous transfer of the business by the Bank to ACL and a consideration of ₹274.15 crores was received against the transfer of the net assets of equivalent value. The appointed date under the Scheme is 1 April, 2010.

As a part of the acquisition of certain financial services businesses undertaken by Enam Securities Private Limited (ESPL) by way of a demerger, the Group acquired Axis Finance Private Limited, Enam International Limited and Enam Securities Europe Limited, certain wholly owned subsidiaries of ESPL resulting in a net increase in total assets of ₹5.8.46 crores as of 31 March, 2013 and net increase in profit after tax by ₹5.82 crores for the year ended 31 March, 2013.

- b) During the year ended 31 March, 2013, the Bank raised additional equity capital through a Qualified Institutional Placement (QIP) of 34,000,000 shares and a preferential allotment of 5,837,945 shares at a price of ₹1,390.00 per share. As a consequence, the paid-up share capital of the Bank has increased by ₹39.84 crores and the reserves of the Bank have increased by ₹5,457.76 crores after charging of issue related expenses. The funds mobilised from the equity raising (through QIP and Preferential issue) were utilised for enhancing the capital adequacy ratio and for general corporate purposes.
- c) During the year, the Bank has appropriated an amount of ₹2.61 crores to Reserve Fund account in accordance with guidelines issued by Central Bank of Sri Lanka in respect of Sri Lanka branch operations.

#### 2 Other Disclosures

2.1.1 'Provisions and contingencies' recognised in the Profit and Loss Account includes:

(₹ in crores)

For the year ended	31 March, 2013	31 March, 2012
Provision for income tax		
- Current tax for the year	2,740.53	2,262.05
- Deferred tax for the year	(349.73)	(210.57)
	2,390.80	2,051.48
Provision for wealth tax	0.38	0.36
Provision for non-performing assets (including bad debts written off and write backs)	1,179.19	860.43
Provision for restructured assets	103.95	88.86
Provision towards standard assets	196.64	150.30
Provision for depreciation in value of investments	(98.22)	58.10
Provision for country risk	(9.63)	4.81
Provision for other contingencies	383.97	(19.83)
Total	4,147.08	3,194.51

2.1.2 During the year ended 31 March, 2013, the Bank has raised subordinated debt of ₹2,500 crores, the details of which are set out below:

Date of allotment	Period	Coupon	Amount
31 December, 2012	120 months	9.15%	₹2,500.00 crores

During the year ended 31 March, 2012, the Bank has raised subordinated debt of ₹3,425 crores, the details of which are set out below:

Date of allotment	Period	Coupon	Amount
1 December, 2011	120 months	9.73%	₹1,500.00 crores
20 March, 2012	120 months	9.30%	₹1,925.00 crores

During the year ended 31 March, 2013, the Bank redeemed subordinated debt of ₹622 crores, the details of which are set out below:

Date of maturity	Period	Coupon	Amount
20 June, 2012	117 months	9.30%	₹62.00 crores
25 July, 2012	84 months	8.67%	₹500.00 crores
21 December, 2012	117 months	8.95%	₹60.00 crores

During the year ended 31 March, 2012, the Bank redeemed subordinated debt of ₹5 crores, the details of which are set out below:

Date of maturity	Period	Coupon	Amount
26 April, 2011	93 months	6.70%	₹5.00 crores

2.1.3 The Bank has not raised any hybrid capital during the year ended 31 March, 2013 and year ended 31 March, 2012.

#### 2.1.4 Earnings Per Share ('EPS')

The details of EPS computation is set out below:

As at	31 March, 2013	31 March, 2012
Basic and Diluted earnings for the year (Net profit after tax)		
(₹ in crores)	5,234.76	4,219.78
Basic weighted average no. of shares (in crores)	43.28	41.21
Add: Equity shares for no consideration arising on grant of stock options under ESOP (in crores)	0.30	0.30
Diluted weighted average no. of shares (in crores)	43.58	41.51
Basic EPS (₹)	120.95	102.40
Diluted EPS (₹)	120.12	101.66
Nominal value of shares (₹)	10.00	10.00

Dilution of equity is on account of 2,975,646 (previous year 2,991,727) stock options.

#### 2.1.5 Employee Stock Options Scheme ('the Scheme')

In February 2001, pursuant to the approval of the shareholders at the Extraordinary General Meeting, the Bank approved an Employee Stock Option Scheme. Under the Scheme, the Bank is authorised to issue upto 13,000,000 equity shares to eligible employees. Eligible employees are granted an option to purchase shares subject to vesting conditions. The options vest in a graded manner over 3 years. The options can be exercised within 3 years from the date of the vesting. Further, over the period June, 2004 to June, 2010, pursuant to the approval of the shareholders at Annual General Meetings, the Bank approved an ESOP scheme for additional options aggregating 27,517,400. Within the overall ceiling of 40,517,400 stock options approved for grant by the shareholders as stated earlier, the Bank is also authorised to issue options to employees and directors of the subsidiary companies.

39,891,590 options have been granted under the Scheme till the previous year ended 31 March, 2012.

On 27 April, 2012, the Bank granted 2,343,500 stock options (each option representing entitlement to one equity share of the Bank) to its employees including the MD & CEO and 172,500 stock options to employees of Axis Asset Management Company Limited, a subsidiary of the Bank. These options can be exercised at a price of ₹1,086.65 per option.

Stock option activity under the Scheme for the year ended 31 March, 2013 is set out below:

	Options outstanding	Range of exercise prices (₹)	Weighted average exercise price (₹)	Weighted average remaining contractual life (Years)
Outstanding at the beginning of the year	11,428,248	319.00 to 1,447.55	965.90	2.79
Granted during the year	2,516,000	1,086.65	1,086.65	-
Forfeited during the year	(175,698)	319.00 to 1,447.55	1,144.00	-
Expired during the year	(80,954)	319.00 to 824.40	568.70	-
Exercised during the year	(2,822,571)	319.00 to 1,447.55	594.48	-
Outstanding at the end of the year	10,865,025	468.90 to 1,447.55	1,090.43	2.69
Exercisable at the end of the year	5,372,105	468.90 to 1,447.55	941.06	1.57

The weighted average share price in respect of options exercised during the year was ₹1,217.66.

Stock option activity under the Scheme for the year ended 31 March, 2012 is set out below:

	Options outstanding	Range of exercise prices (₹)	Weighted average exercise price (₹)	Weighted average remaining contractual life (Years)
Outstanding at the beginning of the year	11,122,518	232.10 to 1,245.45	712.90	2.86
Granted during the year	3,268,700	1,447.55	1,447.55	-
Forfeited during the year	(243,596)	232.10 to 1,447.55	960.75	-
Expired during the year	(61,265)	232.10 to 468.90	406.46	-
Exercised during the year	(2,658,109)	232.10 to 1,159.30	512.92	-
Outstanding at the end of the year	11,428,248	319.00 to 1,447.55	965.90	2.79
Exercisable at the end of the year	4,983,892	319.00 to 1,245.45	717.76	1.53

The weighted average share price in respect of options exercised during the year was ₹1,200.12.

#### Fair Value Methodology

On applying the fair value based method in Guidance Note on 'Accounting for Employee Share-based Payments' the impact on reported net profit and EPS would be as follows:

	31 March, 2013	31 March, 2012
Net Profit (as reported) (₹ in crores)	5,234.76	4,219.78
Add: Stock based employee compensation expense included in net income (₹ in crores)	-	-
Less: Stock based employee compensation expense determined under		
fair value based method (proforma) (₹ in crores)	(117.08)	(147.16)
Net Profit (Proforma) (₹ in crores)	5,117.68	4,072.62
Earnings per share: Basic (in ₹)		
As reported	120.95	102.40
Proforma	118.25	98.83
Earnings per share: Diluted (in ₹)		
As reported	120.12	101.66
Proforma	117.43	98.11

The fair value of the options is estimated on the date of the grant using the Black-Scholes options pricing model, with the following assumptions:

	31 March, 2013	31 March, 2012
Dividend yield	1.20%	1.23%
Expected life	2-4 years	2-4 years
Risk free interest rate	8.14% to 8.33%	8.05% to 8.10%
Volatility	35.92% to 50.25%	39.43% to 53.33%

Volatility is the measure of the amount by which a price has fluctuated or is expected to fluctuate during a period. The measure of volatility used in the Black-Scholes options pricing model is the annualised standard deviation of the continuously compounded rates of return on the stock over a period of time. For calculating volatility, the daily volatility of the stock prices on the National Stock Exchange, over a period prior to the date of grant, corresponding with the expected life of the options has been considered.

The weighted average fair value of options granted during the year ended 31 March, 2013 is ₹387.24 (previous year ₹559.31).

#### 2.1.6 Dividend paid on shares issued on exercise of stock options

The Bank may allot shares between the Balance Sheet date and record date for the declaration of dividend pursuant to the exercise of any employee stock options. These shares will be eligible for full dividend for the year ended 31 March, 2013, if approved at the ensuing Annual General Meeting. Dividend relating to these shares has not been recorded in the current year.

Appropriation to proposed dividend during the year ended 31 March, 2013 includes dividend of ₹2.02 crores (previous year ₹1.88 crores) paid pursuant to exercise of 1,086,994 employee stock options after the previous year end but before the record date for declaration of dividend for the year ended 31 March, 2012.

#### 2.1.7 Segmental reporting

The business of the Bank is divided into four segments: Treasury, Retail Banking, Corporate/Wholesale Banking, and Other Banking Business. These segments have been identified and based on RBI's revised guidelines on Segment Reporting issued on 18 April, 2007 vide Circular No. DBOD.No.BP.BC.81/21.04.018/2006-07. The principal activities of these segments are as under.

Segment	Principal Activities
Treasury	Treasury operations include investments in sovereign and corporate debt, equity and mutual funds, trading operations, derivative trading and foreign exchange operations on the proprietary account and for customers and central funding.
Retail Banking	Constitutes lending to individuals/small businesses subject to the orientation, product and granularity criterion and also includes low value individual exposures not exceeding the threshold limit of ₹5 crores as defined by RBI. Retail Banking activities also include liability products, card services, internet banking, ATM services, depository, financial advisory services and NRI services.
Corporate/Wholesale Banking	Includes corporate relationships not included under Retail Banking, corporate advisory services, placements and syndication, management of public issue, project appraisals, capital market related services and cash management services.
Other Banking Business	Includes para banking activities like third party product distribution and other banking transactions not covered under any of the above three segments.

Business segments in respect of operations of the subsidiaries (including step down subsidiaries) have been identified and reported taking into account the customer profile, the nature of product and services and the organisation structure.

Revenues of the Treasury segment primarily consist of fees and gains or losses from trading operations and interest income on the investment portfolio. The principal expenses of the segment consist of interest expense on funds borrowed from external sources and other internal segments, premises expenses, personnel costs, other direct overheads and allocated expenses.

Revenues of the Corporate/Wholesale Banking segment consist of interest and fees earned on loans given to customers falling under this segment and fees arising from transaction services and merchant banking activities such as syndication and debenture trusteeship. Revenues of the Retail Banking segment are derived from interest earned on loans classified under this segment and fees for banking and advisory services, ATM interchange fees and cards products. Expenses of the Corporate/Wholesale Banking and Retail Banking segments primarily comprise interest expense on deposits and funds borrowed from other internal segments, infrastructure and premises expenses for operating the branch network and other delivery channels, personnel costs, other direct overheads and allocated expenses.

Segment income includes earnings from external customers and from funds transferred to the other segments. Segment result includes revenue as reduced by interest expense and operating expenses and provisions, if any, for that segment.

Segment-wise income and expenses include certain allocations. Inter segment interest income and interest expense represent the transfer price received from and paid to the Central Funding Unit (CFU) respectively. For this purpose, the funds transfer pricing mechanism presently followed by the Bank, which is based on historical matched maturity and internal benchmarks, has been used. Operating expenses other than those directly attributable to segments are allocated to the segments based on an activity-based costing methodology. All activities in the Bank are segregated segment-wise and allocated to the respective segment.

Segmental results are set out below:

(₹ in crores)

	31 March, 2013				
	Treasury	Corporate/ Wholesale Banking	Retail Banking	Other Banking Business	Total
Segment Revenue					
Gross interest income (external customers)	6,969.72	13,093.12	7,139.11	0.03	27,201.98
Other income	1,610.93	3,000.09	1,653.78	568.00	6,832.80
Total income as per Profit and Loss Account	8,580.65	16,093.21	8,792.89	568.03	34,034.78
Add/(less) inter segment interest income	33,112.64	3,371.64	9,374.05	-	45,858.33
Total segment revenue	41,693.29	19,464.85	18,166.94	568.03	79,893.11
Less: Interest expense (external customers)	10,389.84	298.17	6,825.38	-	17,513.39
Less: Inter segment interest expense	29,937.22	10,113.35	5,807.76	-	45,858.33
Less: Operating expenses	446.02	1,733.43	4,764.98	196.09	7,140.52
Operating profit	920.21	7,319.90	768.82	371.94	9,380.87
Less: Provision for non-performing assets/others	(94.48)	1,619.84	230.55	0.37	1,756.28
Segment result	1,014.69	5,700.06	538.27	371.57	7,624.59
Less: Provision for tax					2,390.80
Net Profit before minority interest and earnings from Associate					5,233.79
Less: Minority Interest					0.25
Add: Share of Profit in Associate					1.22
Extraordinary profit/loss					-
Net Profit					5,234.76
Segment assets	135,106.04	128,353.67	75,319.35	302.34	339,081.40
Unallocated assets					1,476.33
Total assets					340,557.73
Segment liabilities	126,702.45	63,506.02	116,098.32	49.97	306,356.76
Unallocated liabilities(1)					1,042.60
Total liabilities					307,399.36
Net assets	8,403.59	64,847.65	(40,778.97)	252.37	33,158.37
Capital Expenditure for the year	20.79	99.48	291.58	9.37	421.22
Depreciation on fixed assets for the year	17.52	84.80	247.74	8.71	358.77

<sup>(1)</sup> Includes minority interest of ₹12.53 crores

	31 March, 2012				
	Treasury	Corporate/ Wholesale Banking	Retail Banking	Other Banking Business	Total
Segment Revenue					
Gross interest income (external customers)	5,992.51	11,292.20	4,710.06	0.13	21,994.90
Other income	1,002.54	2,814.12	1,253.31	417.22	5,487.19
Total income as per Profit and Loss Account	6,995.05	14,106.32	5,963.37	417.35	27,482.09
Add/(less) inter segment interest income	28,992.40	3,093.62	7,274.96	0.15	39,361.13
Total segment revenue	35,987.45	17,199.94	13,238.33	417.50	66,843.22
Less: Interest expense (external customers)	8,747.14	214.71	5,007.33	-	13,969.18
Less: Inter segment interest expense	25,817.89	9,335.77	4,207.43	0.04	39,361.13
Less: Operating expenses	426.36	1,734.11	3,793.66	145.76	6,099.89
Operating profit	996.06	5,915.35	229.91	271.70	7,413.02
Less: Provision for non-performing assets/others	160.78	735.59	246.30	0.36	1,143.03
Segment result	835.28	5,179.76	(16.39)	271.34	6,269.99
Less: Provision for tax					2,051.48
Add: Share of Profit in Associate					1.27
Extraordinary profit/loss					-
Net Profit					4,219.78
Segment assets	108,080.13	117,651.99	58,282.48	232.91	284,247.51
Unallocated assets					1,169.00
Total assets					285,416.51
Segment liabilities	116,445.51	51,260.24	94,207.91	33.40	261,947.06
Unallocated liabilities					787.74
Total liabilities					262,734.80
Net assets	(8,365.38)	66,391.75	(35,925.43)	199.51	22,681.71
Capital Expenditure for the year	20.30	97.08	215.00	7.33	339.71
Depreciation on fixed assets for the year	20.67	98.77	220.80	7.91	348.15

#### **Geographic Segments**

(₹ in crores)

	Dome	Domestic		International		Total	
	31 March, 2013	31 March, 2012	31 March, 2013	31 March, 2012	31 March, 2013	31 March, 2012	
Revenue	31,873.52	25,854.07	2,161.26	1,628.02	34,034.78	27,482.09	
Assets	303,396.13	253,105.72	37,161.60	32,310.79	340,557.73	285,416.51	

#### 2.1.8 Related party disclosure

The related parties of the Group are broadly classified as:

#### a) Promoters

The Bank has identified the following entities as its Promoters:

- Administrator of the Specified Undertaking of the Unit Trust of India (UTI-1)
- Life Insurance Corporation of India (LIC)
- General Insurance Corporation and four Government-owned general insurance companies New India Assurance Co. Limited, National Insurance Co. Limited, United India Insurance Co. Limited and The Oriental Insurance Co. Limited.

#### b) Key Management Personnel

- Mrs. Shikha Sharma (Managing Director & Chief Executive Officer)
- Mr. Somnath Sengupta [Executive Director & Head (Corporate Centre)] with effect from 15 October, 2012
- Mr. V. Srinivasan [Executive Director & Head (Corporate Banking)] with effect from 15 October, 2012

## c) Relatives of Key Management Personnel

Mr. Sanjaya Sharma, Mrs. Usha Bharadwaj, Mr. Tilak Sharma, Ms. Tvisha Sharma, Dr. Sanjiv Bharadwaj, Dr. Prashant Bharadwaj, Dr. Brevis Bharadwaj, Dr. Reena Bharadwaj, Mrs. Chaitaly Sengupta, Ms. Renukona Sengupta, Mr. Niloy Sengupta, Mrs. Gayathri Srinivasan, Mrs. Vanjulam Varadarajan, Mr. V. Satish, Mrs. Camy Satish, Ms. Ananya Srinivasan, Ms. Anagha Srinivasan, Mr. Kuppusamy, Mrs. Komalavalli, Mrs. Ranganayagi, Mr. Srinivasa Raghavan, Ms. Geetha N., Ms. Chitra R., Ms. Sumathi N., Mr. S. Narayanan, Mr. S. Ranganathan and Mr. R. Narayan.

#### d) Associate

Bussan Auto Finance India Private Limited

Based on RBI guidelines, details of transactions with Associates are not disclosed since there is only one entity/party in this category. [Refer Schedule 17(2)]

The details of transactions of the Bank with its related parties during the year ended 31 March, 2013 are given below:

(₹ in crores)

Items/Related Party	Promoters	Key	Relatives of Key	Total
		Management Personnel	Management Personnel	
Dividend paid	247.25	0.02	-	247.27
Dividend received	_	-	-	-
Interest paid	768.37	0.16	0.03	768.56
Interest received	0.02	0.10	-	0.12
Investment of the Bank	-	-	-	_
Investment of related party in the Bank	811.47	4.60	-	816.07
Investment of related party in Subordinated				
Debt/Hybrid Capital of the Bank	1,000.00	-	-	1,000.00
Redemption of Subordinated Debt	90.00	-	-	90.00
Purchase of investments	-	-	-	-
Sale of investments	1,442.84	-	-	1,442.84
Management contracts	-	4.25	-	4.25
Contribution to employee benefit fund	14.58	-	-	14.58
Purchase of fixed assets	-	-	-	-
Sale of fixed assets	-	-	-	-
Non-funded commitments	0.06	-	-	0.06
Advance granted (net)	-	-	-	-
Advance repaid	15.51	0.14	-	15.65
Receiving of services	60.79	-	-	60.79
Rendering of services	2.07	-	-	2.07
Other reimbursements from related party	-	-	-	-
Other reimbursements to related party	-	-	-	-

The balances payable to/receivable from the related parties of the Bank as on 31 March, 2013 are given below:

(₹ in crores)

Items/Related Party	Promoters	Key	Relatives of Key	Total
		Management	Management	
		Personnel	Personnel	
Borrowings from the Bank	-	-	-	-
Deposits with the Bank	9,915.42	4.23	0.51	9,920.16
Placement of deposits	0.16	-	-	0.16
Advances	28.13	2.04	-	30.17
Investment of the Bank	-	-	-	-
Investment of related party in the Bank	158.52	0.08	-	158.60
Non-funded commitments	3.07	-	-	3.07
Investment of related party in Subordinated				
Debt/Hybrid Capital of the Bank	3,817.30	-	-	3,817.30
Advance for rendering of services	-	-	-	-
Other receivables	-	-	-	-
Other payables	-	-	-	-

The maximum balances payable to/receivable from the related parties of the Bank during the year ended 31 March, 2013 are given below:

(₹ in crores)

Items/Related Party	Promoters	Key Management Personnel	Relatives of Key Management Personnel	Total
Borrowings from the Bank	-	-	-	_
Deposits with the Bank	9,915.42	9.01	3.91	9,928.34
Placement of deposits	0.16	-	-	0.16
Advances	46.54	2.16	-	48.70
Investment of the Bank	-	-	-	-
Investment of related party in the Bank	158.52	0.08	-	158.60
Non-funded commitments	3.07	-	-	3.07
Investment of related party in Subordinated				
Debt/Hybrid Capital of the Bank	3,817.30	-	-	3,817.30
Other receivables	-	-	-	-
Other payables	-	-	-	-

The details of transactions of the Bank with its related parties during the year ended 31 March, 2012 are given below:

(₹ in crores)

Items/Related Party	Promoters	Key Management	Relatives of Key Management	Total
		Personnel	Personnel	
Dividend paid	214.22	0.06	-	214.28
Dividend received	-	-	-	-
Interest paid	540.45	0.01	0.03	540.49
Interest received	0.02	0.01	-	0.03
Investment of the Bank	-	-	-	-
Investment of related party in the Bank	-	1.84	-	1.84
Investment of related party in Subordinated Debt/Hybrid Capital of the Bank	_	_	_	_
Redemption of Subordinated Debt	_	_	_	_
Purchase of investments	_	_	_	_
Sale of investments	244.81	-	-	244.81
Management contracts	_	5.51	_	5.51
Contribution to employee benefit fund	13.75	-	-	13.75
Purchase of fixed assets	-	-	-	-
Sale of fixed assets	-	-	-	-
Non-funded commitments	-	-	-	-
Advance granted (net)	0.64	-	-	0.64
Advance repaid	-	0.03	-	0.03
Receiving of services	51.49	-	-	51.49
Rendering of services	1.65	-	-	1.65
Other reimbursements from related party	-	-	-	-
Other reimbursements to related party	1.02	-	-	1.02

The balances payable to/receivable from the related parties of the Bank as on 31 March, 2012 are given below:

(₹ in crores)

Items/Related Party	Promoters	Key Management Personnel	Relatives of Key Management Personnel	Total
Borrowings from the Bank	-	-	-	-
Deposits with the Bank	5,693.55	0.31	0.26	5,694.12
Placement of deposits	0.16	-	-	0.16
Advances	43.65	0.24	-	43.89
Investment of the Bank	-	-	-	-
Investment of related party in the Bank	154.44	0.02	-	154.46
Non-funded commitments	3.01	-	-	3.01
Investment of related party in Subordinated Debt/Hybrid Capital of the Bank	2,837.30	-	-	2,837.30
Advance for rendering of services	-	-	-	-
Other receivables	-	-	-	-
Other payables	-	-	-	-

The maximum balances payable to/receivable from the related parties of the Bank during the year ended 31 March, 2012 are given below:

(₹ in crores)

Items/Related Party	Promoters	Key Management Personnel	Relatives of Key Management Personnel	Total
Borrowings from the Bank	-	-	-	-
Deposits with the Bank	5,693.55	1.24	2.70	5,697.49
Placement of deposits	0.16	-	-	0.16
Advances	48.22	0.27	-	48.49
Investment of the Bank	-	-	-	-
Investment of related party in the Bank	155.12	0.05	-	155.17
Non-funded commitments	3.01	-	-	3.01
Investment of related party in Subordinated Debt/Hybrid Capital of the Bank	2,837.30	-	-	2,837.30
Other receivables	-	-	-	-
Other payables	-	-	-	

#### 2.1.9 Leases

Disclosure in respect of assets given on operating lease

The Group has not given any asset on operating lease.

Disclosure in respect of assets taken on operating lease

Operating lease comprises leasing of office premises/ATMs, cash deposit machines, staff quarters, electronic data capturing machines and IT equipment.

(₹ in crores)

	31 March, 2013	31 March, 2012
Future lease rentals payable as at the end of the year:		
- Not later than one year	591.44	473.36
- Later than one year and not later than five years	1,731.72	1,393.03
- Later than five years	831.28	724.95
Total of minimum lease payments recognised in the Profit and Loss		570.05
Account for the year	613.67	570.35

There are no provisions relating to contingent rent.

The terms of renewal/purchase options and escalation clauses are those normally prevalent in similar agreements.

There are no undue restrictions or onerous clauses in the agreements.

## 2.1.10 Other Fixed Assets (including furniture & fixtures)

The movement in fixed assets capitalised as application software is given below:

(₹ in crores)

Particulars	31 March, 2013	31 March, 2012
At cost at the beginning of the year	391.34	341.11
Additions during the year	80.78	58.64
Deductions during the year	(1.22)	(8.41)
Accumulated depreciation as at 31 March	(318.58)	(262.11)
Closing balance as at 31 March	152.32	129.23
Depreciation charge for the year	56.16	57.32

## 2.1.11 The major components of deferred tax assets and deferred tax liabilities arising out of timing differences are as under:

(₹ in crores)

As at	31 March, 2013	31 March, 2012
Deferred tax assets on account of provisions for doubtful debts	924.57	743.17
Deferred tax assets on account of amortization of HTM investments	192.52	184.09
Deferred tax assets on account of provision for employee benefits	106.76	82.60
Other deferred tax assets	180.43	40.65
Deferred tax assets	1,404.28	1,050.51
Deferred tax liability on account of depreciation on fixed assets	26.19	23.07
Deferred tax liabilities	26.19	23.07
Net deferred tax asset	1,378.09	1,027.44

## 2.1.12 Employee Benefits

Group

#### **Provident Fund**

The contribution to the employee's provident fund of the Group amounted to ₹86.96 crores for the year ended 31 March, 2013 (previous year ₹71.81 crores)

Axis Bank Ltd.

The rules of the Bank's Provident Fund administered by a Trust require that if the Board of Trustees are unable to pay interest at the rate declared for Employees' Provident Fund by the Government under para 60 of the Employees' Provident Fund Scheme, 1952 for the reason that the return on investment is less or for any other reason, then the deficiency shall be made good by the Bank. Based on an actuarial valuation conducted by an independent actuary, there is no deficiency as at the Balance Sheet date for the Bank. The principal assumptions used by the actuary are as under:

	31 March, 2013	31 March, 2012
Discount rate for the term of the obligation	7.90%	8.35%
Average historic yield on the investment portfolio	9.13%	9.09%
Discount rate for the remaining term to maturity of the investment portfolio	7.94%	8.45%
Expected investment return	9.09%	8.99%
Guaranteed rate of return	8.50%	8.25%

#### Superannuation

The Bank contributed ₹14.58 crores to the employee's superannuation plan for the year ended 31 March, 2013 (previous year ₹14.07 crores).

Group

#### **Leave Encashment**

The actuarial liability of compensated absences of accumulated privileged and sick leaves of the employees of the Group is given below.

	As at 31 Ma	As at 31 March, 2013		
	Axis Bank Ltd.	Axis Capital Ltd.		
Privileged leave	313.92	0.10		
Sick leave	22.80	-		
Total actuarial liability	336.72	0.10		
Assumptions				
Discount rate	7.90% p.a.	7.80% p.a.		
Salary escalation rate	7.00% p.a.	6.00% p.a.		

A	s at 31 March, 2012	
Axis Bank Ltd.	Axis Capital Ltd.	Axis Trustee Services Ltd.
252.40	0.12	_*
20.26	-	-
272.66	0.12	_*
8.35% p.a.	9.20% p.a.	N.A.
6.00% p.a.	6.00% p.a.	N.A.
	Axis Bank Ltd.  252.40 20.26  272.66  8.35% p.a.	252.40 0.12 20.26 - 272.66 0.12 8.35% p.a. 9.20% p.a.

<sup>\*</sup>amount less than ₹50,000

## Group

## Gratuity

The following tables summarize the components of net benefit expenses recognised in the Profit and Loss Account and the funded status and amounts recognised in the Balance Sheet for the Gratuity benefit plan.

## **Profit and Loss Account**

Net employee benefit expenses (recognised in payments to and provisions for employees)

(₹ in crores)

	31 March, 2013	31 March, 2012
Current Service Cost	18.49	12.03
Interest on Defined Benefit Obligation	9.30	5.56
Expected Return on Plan Assets	(7.65)	(4.85)
Net Actuarial Losses/(Gains) recognised in the year	17.89	23.91
Past Service Cost	5.50	(3.72)
Total included in "Employee Benefit Expense"	43.53	32.93
Actual Return on Plan Assets	9.63	5.31

## **Balance Sheet**

Details of provision for gratuity

(₹ in crores)

	31 March, 2013	31 March, 2012
Present Value of Funded Obligations	(147.25)	(94.82)
Fair Value of Plan Assets	152.17	98.21
Net Asset/(Liability)	4.92	3.39
Amounts in Balance Sheet		
Liabilities	(3.70)	(1.12)
Assets	8.62	4.51
Net Asset/(Liability)	4.92	3.39

Changes in the present value of the defined benefit obligation are as follows:

/-			
/₹	ın	crores	٠

31 March, 2013	31 March, 2012
94.83	61.42
18.49	12.03
9.29	5.56
19.91	24.39
5.50	(3.72)
5.85	-
(6.62)	(4.85)
147.25	94.83
	94.83 18.49 9.29 19.91 5.50 5.85 (6.62)

Changes in the fair value of plan assets are as follows:

(₹ in crores)

	31 March, 2013	31 March, 2012
Opening Fair Value of Plan Assets	98.21	63.62
Expected Return on Plan Assets	7.65	4.85
Actuarial Gains/(Losses)	2.02	0.48
Contributions by Employer	46.08	34.12
Assets acquired on acquisition	4.83	-
Benefits Paid	(6.62)	(4.86)
Closing Fair Value of Plan Assets	152.17	98.21

Experience adjustments

(₹ in crores)

	31 March, 2013	31 March, 2012	31 March, 2011	31 March, 2010	31 March, 2009
Defined Benefit Obligations	147.25	94.82	61.43	43.02	36.49
Plan Assets	152.17	98.21	63.62	44.08	29.83
Surplus/(Deficit)	4.92	3.39	2.19	1.06	(6.66)
Experience Adjustments on Plan Liabilities	4.66	27.31	1.55	1.27	3.30
Experience Adjustments on Plan Assets	2.07	0.48	(0.78)	0.46	(0.73)

Axis Bank Ltd.

Major categories of plan assets (managed by Insurers) as a percentage of fair value of total plan assets

	31 March, 2013	31 March, 2012
	%	%
Government securities	40.87	42.81
Bonds, debentures and other fixed income instruments	38.48	43.85
Money market instruments	18.45	9.89
Equity shares	2.20	2.31
Others	-	1.14

	31 March, 2013	31 March, 2012
Principal actuarial assumptions at the balance sheet date:		
Discount Rate	7.90% p.a.	8.35% p.a.
Expected rate of Return on Plan Assets	7.50% p.a.	7.50% p.a.
Salary Escalation Rate	7.00% p.a.	6.00% p.a.
Employee Turnover		
- 21 to 30 (age in years)	20.14%	20.41%
- 31 to 44 (age in years)	10.00%	10.00%
- 45 to 59 (age in years)	1.00%	1.00%

The estimates of future salary increases considered take into account the inflation, seniority, promotion and other relevant factors.

The expected rate of return on plan assets is based on the average long-term rate of return expected on investments of the Fund during the estimated term of the obligations.

As the contribution expected to be paid to the plan during the annual period beginning after the Balance Sheet date is based on various internal/external factors, a best estimate of the contribution is not determinable.

The above information is as certified by the actuary and relied upon by the auditors.

#### Axis Capital Ltd.

	31 March, 2013	31 March, 2012
The major categories of plan assets* as a percentage of fair value of total	100.00	100.00
plan assets – Insurer Managed Funds		
*composition of plan assets is not available		
	31 March, 2013	31 March, 2012
Principal actuarial assumptions at the balance sheet date:		
Discount Rate	7.80% p.a.	9.20% p.a.
Expected rate of Return on Plan Assets	7.50% p.a.	7.50% p.a.
Salary Escalation Rate	6.00% p.a.	6.00% p.a.
Employee Turnover		
- 21 to 44 (age in years)	70.00% p.a.	60.00% p.a.
- 45 to 59 (age in years)	1.00% p.a.	1.00% p.a.

The estimates of future salary increases, considered in actuarial valuation, take account of inflation, seniority, promotion and other relevant factors, such as supply and demand in the employment market.

The overall expected rate of return on assets is determined based on the market prices prevailing on that date, applicable to the period over which the obligation is to be settled.

The Company expects to contribute ₹0.50 crore as gratuity in the year 2013-14.

Axis Asset Management Company Ltd.

	31 March, 2013	31 March, 2012
Principal actuarial assumptions at the balance sheet date:		
Discount Rate	7.94% p.a.	8.18% p.a.
Expected rate of Return on Plan Assets	N.A.	N.A.
Salary Escalation Rate	9.00% p.a.	10.00% p.a.
Employee Turnover	10.00% p.a.	10.00% p.a.

The estimates of future salary increases, considered in actuarial valuation, take account of inflation, seniority, promotion and other relevant factors, such as supply and demand in the employment market.

#### Axis Securities Limited

	31 March, 2013
Principal actuarial assumptions at the balance sheet date:	
Discount Rate	7.80% p.a.
Expected rate of Return on Plan Assets	N.A.
Salary Escalation Rate	6.00% p.a.
Employee Turnover	7.00% p.a.

The estimates of future salary increases considered take into account the inflation, seniority, promotion and other relevant factors.

The expected rate of return on plan assets is based on the average long-term rate of return expected on investments of the Fund during the estimated term of the obligations.

## 2.1.13 Provisions and contingencies

a) Movement in provision for frauds included under other liabilities is set out below:

(₹ in crores)

31 March, 2013	31 March, 2012
17.35	4.99
4.57	12.40
(5.57)	(0.02)
(2.38)	(0.02)
13.97	17.35
	17.35 4.57 (5.57) (2.38)

b) Other liabilities include provision for debit/credit card reward points, the movement of which is set out below:

(₹ in crores)

	31 March, 2013	31 March, 2012
Opening provision at the beginning of the year	43.28	25.01
Provision made during the year	28.03	20.28
Reductions during the year	(3.42)	(2.01)
Closing provision at the end of the year	67.89	43.28

c) Movement in provision for other contingencies is set out below:

(₹ in crores)

	31 March, 2013	31 March, 2012
Opening provision at the beginning of the year	0.81	36.44
Provision made during the year	561.55	0.38
Reductions during the year	(180.57)	(36.01)
Closing provision at the end of the year	381.79	0.81

The above provision includes contingent provision for advances/other exposures, legal cases and other contingencies.

## 2.1.14 Description of contingent liabilities:

a) Claims against the Group not acknowledged as debts

These represent claims filed against the Group in the normal course of business relating to various legal cases currently in progress. These also include demands raised by income tax and other statutory authorities and disputed by the Group.

b) Liability on account of forward exchange and derivative contracts

The Bank enters into foreign exchange contracts, currency options/swaps, interest rate/currency futures and forward rate agreements on its own account and for customers. Forward exchange contracts are commitments to buy or sell foreign currency at a future date at the contracted rate. Currency swaps are commitments to exchange cash flows by way of interest/principal in two currencies, based on ruling spot rates. Interest rate swaps are commitments to exchange fixed and floating interest rate cash flows. Interest rate futures are standardised, exchange-traded contracts that represent a pledge to undertake a certain interest rate transaction at a specified price, on a specified future date. Forward rate agreements are agreements to pay or receive a certain sum based on a differential interest rate on a notional amount for an agreed period. A foreign currency option is an agreement between two parties in which one grants to the other the right to buy or sell a specified amount of currency at a specific price within a specified time period or at a specified future time. An Exchange Traded Currency Option contract is a standardised foreign exchange derivative contract, which gives the owner the right, but not the obligation, to exchange money denominated in one currency into another currency at a preagreed exchange rate on a specified date on the date of expiry. Currency Futures contract is a standardised, exchange-traded contract, to buy or sell a certain underlying currency at a certain date in the future, at a specified price.

c) Guarantees given on behalf of constituents

As a part of its banking activities, the Bank issues guarantees on behalf of its customers to enhance their credit standing. Guarantees represent irrevocable assurances that the Bank will make payments in the event of the customer failing to fulfill its financial or performance obligations.

d) Acceptances, endorsements and other obligations

These include documentary credit issued by the Bank on behalf of its customers and bills drawn by the Bank's customers that are accepted or endorsed by the Bank.

e) Other items for which the Group is contingently liable

Other items represent outstanding amount of bills rediscounted by the Bank, estimated amount of contracts remaining to be executed on capital account and commitments towards underwriting and investment in equity through bids under Initial Public Offering (IPO) of corporates as at the year end.

2.1.15 Statement pursuant to Section 212 of the Companies Act, 1956, relating to subsidiary companies.

In terms of General Circular No. 2/2011 of the Ministry of Corporate Affairs, Government of India dated 8 February, 2011.

(₹ in crores)

	For the year ended 31 March, 2013								
	Axis Capital Ltd.	Axis Private Equity Ltd.	Axis Trustee Services Ltd.			Axis U.K. Ltd. <sup>©</sup>	Axis Finance Private Ltd. (formerly Enam Finance Pvt. Ltd.)	Axis Securities Ltd.^	Enam Securites Europe Ltd.^®
Capital	145.00	15.00	1.50	0.05	174.00	_*	5.75	23.00	8.22
Reserves and Surplus	89.31	5.30	27.87	0.08	(123.98)	-	124.78	(0.23)	7.30
Total Assets (Fixed Assets + Investments + Other Assets)	600.27	20.63	39.69	0.15	103.76	17.48	130.82	46.71	15.60
Total Liabilities (Borrowings + Other Liabilities + Provisions)	365.96	0.33	10.32	0.02	53.74	17.48	0.29	23.94	0.08
Investments	49.85	_*	-	0.11	22.12	-	-	-	-
Total Income	393.69	9.77	24.15	0.14	60.25	-	16.27	13.38	-
Profit/(Loss) Before Taxation	162.79#	1.87	18.34	_*	(6.34)	-	15.46	(2.40)	(80.0)
Provision for Taxation	6.07	0.36	5.90	-*	-	-	5.21	_*	0.01
Profit/(Loss) After Taxation	156.72	1.51	12.44	_*	(6.34)	-	10.25	(2.40)	(0.07)
Proposed Dividend and Tax (including cess thereon)	-	-	2.19	-	-	-	-	-	-

<sup>@</sup> Amount in INR equivalent of GBP (£1 = ₹82.2275 as on 31 March, 2013)

#### 2.1.16 Comparative Figures

Previous year figures have been regrouped and reclassified, where necessary to conform to current year's presentation.

For Axis Bank Ltd.

**Sanjiv Misra** Chairman

K. N. Prithviraj V. R. Kaundinya S. B. Mathur Samir K. Barua Shikha Sharma

Director Director Director Director Managing Director & CEO

Somnath Sengupta

Executive Director

Executive Director

Executive Director

& Head (Corporate Centre) & Head (Corporate Banking)

P. J. Oza Sanjeev K. Gupta
Company Secretary President & CFO

Date: 24<sup>th</sup> April, 2013 Place: Mumbai

<sup>^</sup> Axis Securities Ltd. and Enam Securities Europe Ltd. are wholly owned subsidiaries of Axis Capital Ltd. (a wholly owned subsidiary of Axis Bank Ltd.)

<sup>\*</sup> amount less than ₹50,000

<sup>#</sup> includes ₹130.23 crores of profit of business acquired under demerger from appointed date i.e. 1 April, 2010 to 31 March, 2012

## **BUSINESS RESPONSIBILITY REPORT**

#### Section A

#### **General Information**

Axis Bank (henceforth referred to as "the Bank") is a private sector bank which, as on 31st March 2013, has 1,947 domestic branches including extension counters and 11,245 ATMs spread across the country. The Bank also has branches in Singapore, Hong Kong, DIFC (Dubai International Financial Centre) and Colombo, as well as representative offices in Shanghai, Dubai and Abu Dhabi. The Bank has six subsidiaries in India in the financial services sector and one subsidiary in the United Kingdom - Axis U.K. Limited, which as on 31st March 2013 had not yet commenced operations.

The three major product and service categories offered by the Bank are:

a. Deposits

b. Loans

c. Investments and foreign exchange

Corporate Identity Number L65110GJ1993PLC020769

Name of the Company Axis Bank Limited

Registered Office "TRISHUL", Third Floor,

Opp. Samartheshwar Temple, Law Garden, Ellisbridge, Ahmedabad - 380 006 www.axisbank.com

Website www.axisbank.com E-mail id brr@axisbank.com

Financial Year reported 2012-13

Sector National Industrial Classification 2008

Section K: Financial and Insurance Activities

Code: 64191

#### Section B

#### **Financial Information**

The Bank has a balance sheet size of ₹340,560.66 crores, and paid-up capital of ₹467.95 crores as on 31<sup>st</sup> March 2013. The Bank earned a total income of ₹33,733.68 crores for the financial year 2012-13 and the profit after tax for the year was ₹5,179.43 crores.

The Corporate Social Responsibility (CSR) initiatives of the Bank are channeled through Axis Bank Foundation (ABF), a Trust which gives strategic direction to the philanthropic activities of the Bank. ABF participates in various socially relevant endeavors in the fields of education, sustainable livelihoods, public health and medical relief with focus on the underprivileged sections of society. The Bank contributes upto one per cent of its net profit after tax annually to the Foundation for its CSR initiatives, and the amount contributed for the year 2012-13 is ₹42.42 crores.

Details of the initiatives that the Bank has undertaken are detailed in Section E of this report, under "Principle 8 – Impact on Social and Economic Development".

#### Section C

#### **Subsidiaries & Other Entities**

The Bank has six subsidiaries in India and one in the UK, which have been set up to look after various banking-related ancillary functions such as retail asset sales, retail broking, managing equity investments, providing venture capital support to businesses, trusteeship activities and the mutual fund business. These subsidiaries are relatively small at present and their involvement in the Bank's BR initiatives has, therefore, been proportional to their size.

#### Section D

## **Business Responsibility**

#### Governance

## Director responsible for implementation of the BR policy

DIN Number	02150691		
Name	Shri Somnath Sengupta		
Designation	Executive Director & Head (Corporate Centre)		
Business Responsibility Head	I		
DIN Number	N.A.		
Name	Shri C. Babu Joseph		
Designation	ET & CEO (Axis Bank Foundation)		
Telephone number	91-22-2425 2201		
e-mail id	brr@axisbank.com		

The Sustainability Committee will meet at least half-yearly to evaluate the Bank's sustainability and CSR policies, programs and performance.

## Scope of the BR Report

The report primarily covers the activities of the Bank during financial year 2012-13, as well as any initiatives that commenced earlier but have led to outcomes during 2012-13.

This is the first Business Responsibility Report of the Bank and will be published, henceforth, on an annual basis. The report forms part of Annual Report of the Bank for the financial year 2012-13 which is available at www.axisbank.com under the Section Shareholders' Corner.

## **Principle-wise Policies**

Sr. No.	Questions	Remarks
1	Does the Bank have policy/policies for principles laid down in National Voluntary Guidelines on Social, Environmental and Economic Responsibilities of Business?	The Bank has drawn up a Sustainable Development and Corporate Social Responsibility Policy based on the principles of National Voluntary Guidelines on Social, Environmental and Economic Responsibilities of Business.
2	Has the policy been formulated in consultation with the relevant stakeholders?	The Policy has been framed taking into account the expectations of diverse stakeholders, recognizing the needs of society and the environment.
3	Does the policy conform to any national/international standards?	The Bank's Sustainable Development and CSR Policy is based upon the National Voluntary Guidelines on Social, Environmental and Economic Responsibilities of Business issued by the Ministry of Corporate Affairs, Government of India in July 2011.
4	Has the policy been approved by the Board? If yes, has it been signed by MD/owner/CEO/appropriate Board Director?	The Sustainable Development and CSR Policy has been approved by the Board and signed by the MD & CEO.
5	Does the Bank have a specified committee of the Board/ Director/Official to oversee the implementation of the policy?	The Bank has a Sustainable Development and CSR Committee to oversee the implementation of the Policy.

Sr. No.	Questions	Remarks
6	Link for the policy to be viewed	www.axisbank.com
7	Has the policy been formally communicated to all relevant internal and external stakeholders?	The Bank's Sustainable Development and CSR Policy is made available to all internal and external stakeholders through the Bank's official website: www.axisbank.com
8	Does the Bank have in-house structure to implement the policy/policies?	The Bank has constituted a Sustainable Development and CSR Committee comprising senior officials of the Bank to monitor the implementation of the Policy and provide guidance for fulfillment of the Bank's social responsibility. The Committee is headed by the Executive Director & Head (Corporate Centre.)
9	Does the Bank have a grievance redressal mechanism related to the policy/policies to address stakeholders' grievances related to the policy/policies?	Grievances are to be brought to the notice of the Business Responsibility Head as mentioned in Section D - Governance.
10	Has the Bank carried out independent audit/evaluation of the working of this policy by an internal or external agency?	The Bank has recently formulated a Sustainable Development and CSR Policy. The effectiveness of the Policy will be evaluated in future.

#### Section E

#### **Principle-wise Performance**

#### Principle 1 - Governance

It has been the endeavor of the Bank to attain corporate governance standards of the highest level. A major part of the recommendations contained in the Corporate Governance Voluntary Guidelines (2009) issued by the Ministry of Corporate Affairs have been adopted by the Bank and we are presently evaluating the process and means of implementing any residual recommendation of the Guidelines.

The Bank has put in place various Codes of Conduct such as Fair Practices Code, Code of Commitment to its Customers, Code of Right Selling for Liability & Investment Products, Code of Banks' Commitment to Micro and Small Enterprises and Code of Conduct for Direct Selling.

The Employees' Code of Conduct of the Bank lays down expected behaviour from employees of the Bank (including those on deputation to subsidiaries and other organisations) and covers the aspects of ethics, bribery and corruption. The Code guides employees to discharge their duties with integrity, honesty, devotion and diligence and to not act in a manner unbecoming of an employee of the Bank, or in a manner that is likely to tarnish the image of the Bank. Subsidiary companies have also adopted the Code of Conduct of the Bank for their employees.

The Bank has put in place grievance redressal mechanisms to ensure that customer and employee concerns are addressed promptly and fairly. The Bank has also put in place a policy and framework to enable responsible and secure whistle blowing, intended to encourage employees to report suspected or actual occurrence of illegal, unethical or inappropriate action, behaviour or practices by staff without fear of retribution or reprisal.

#### Principle 2 – Sustainability of Products and Services

The Bank has recently adopted an "Environment & Social Safeguard Policy" (ESSP), for carrying out environmental and social due diligence, formulated in compliance with the International Finance Corporation (IFC) Performance Standards. The Bank, by developing and offering financial products and services that, directly or indirectly, lead to long-term environmental benefit and social development, is committed to providing banking services to a wider section of population.

#### **Social Commitment**

The Bank offers products and services that serve the under-privileged and vulnerable groups, a few of which are listed below:

#### • Electronic Benefit Transfer (EBT)

The Bank facilitates the disbursement of Government grants (wages/pension) directly to beneficiaries in unbanked areas, by opening accounts for beneficiaries and providing Smart Cards to them. This facilitates assimilation of the section of population in unbanked and under banked areas into the formal banking system.

#### Remittances

The Bank uses a Banking Correspondent model to facilitate fund transfers by migrant workers in urban areas to their dependents in their native villages/towns. This is carried out either the same day or the next working day at a nominal cost.

#### Micro Loans and Insurance

The Bank has recently started disbursing micro loans at the village level in unbanked and under banked areas, with the first such project in the state of Tamil Nadu, covering more than 100 villages. The objective is to encourage sustainable economic activity leading to generation of income. The following types of loans are covered under the project.

- a. Joint Liability Group: A group of 5 borrowers is formed and the loan is extended to the individual members. The liability of repayment is jointly shared by the group members.
- b. Micro Enterprise Loans: Loans are granted to individual borrowers engaged in retailing (shopkeepers, hawkers etc.).
- c. Micro Cattle Term Loan: These loans are granted for the purchase of cattle.

#### Micro Insurance

The project to provide affordable insurance has been implemented in the migrant-intensive urban pockets of Delhi, Chennai and Bengaluru. Two types of insurance are extended by the Bank.

- a. Group Term Life Insurance
- b. Accidental Insurance

The project provides insurance coverage to the disadvantaged and low-income group of people such as labourers and artisans at low premium.

#### **Environmental Commitment**

The ESSP sets guardrails for environmental and social considerations while appraising and financing projects which may help prevent or mitigate any adverse impact/risk to the environment or people. Disbursement to a project is made only after ensuring it has MoEF (Ministry of Environment and Forests)/environmental approvals for the commencement of work. The Bank has negotiated a Line of Credit of USD 70 million from IFC to facilitate the funding of projects in renewable energy, clean technology and other energy-efficiency projects.

A snapshot of the funding for implementation of renewable energy projects as on 31st March 2013 is as under:

	Power Generation Capacity (MW)	Outstanding (₹ crores)
Wind Power	476	998
Solar Power	275	412
Biomass	73	228
Mini-Hydel	84	100
Total	908	1,738

The Bank has extended corporate banking/credit related services to private companies towards funding or part-funding of projects for setting up units for solid waste management through processing, conversion and disposal. It is ensured that in the Bank's Corporate Office itself waste and sewage generated by the Bank is handled in an environment-friendly manner.

#### **Local Procurement**

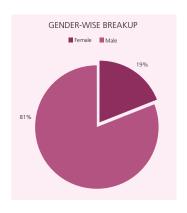
The Bank aims at local procurement, supporting a supply chain that contributes to the economic development of the communities in which it operates, encouraging procurement from small and medium size enterprises (SMEs).

#### Principle 3 – Employee Well-being

#### **Employee demographics**

The total manpower of the Bank as on 31st March 2013 was 37,901.

<b>Employee Category</b>	Number
Permanent employees	37,901
Temporary/contract/casual workforce	-
Employee Category	Number
Employee Category Female employees	7,117



#### **Employee Welfare**

The employees of the Bank are its most important asset and the organization ensures that it meets its moral, legal, ethical and humanitarian responsibilities towards them.

Axis Bank group (the Bank and its subsidiaries) does not employ any person below the age of 18 (eighteen) years at the workplace. No employee of the Bank is made to work against his/her will, or is subject to corporal punishment or to coercion of any type related to work.

The Bank is an equal opportunity employer and is committed to hiring, developing and promoting individuals who best meet the requirements of available positions, possess the required competencies, experience and qualifications to carry out the assigned tasks and have the potential for growth within the organization.

#### **Complaints Regarding Labour Practices**

The Bank conducts a number of employee engagement initiatives aimed at promoting employee well-being. It focuses on effective employee communication, encouraging and facilitating resolution of complaints and grievances, and fostering bonding between employees and their families. Medical facilities are available at the Corporate Office to ensure that any health concerns are adequately addressed.

The Bank takes all necessary measures to ensure a harassment-free workplace and has instituted a Complaints Redressal Committee for redressal of complaints and to prevent sexual harassment.

#### **Employee Associations**

While the Bank respects the right of 'Freedom of Association' and collective bargaining, there is at present no employees' union. The Bank ensures that employee grievances are received and addressed through various means such as the Whistle blower Policy and HResponse (a help desk for employee complaints to HR).

## **Employee Training Programs**

Talent Management, Learning and Development and Employee Engagement have been key focus areas for the Bank. With an eye towards developing and providing trained manpower through a cost-effective and time-efficient process, the Bank has created alternate talent pipelines by entering into arrangements with Training and Education Institutes. The Bank has also built up learning infrastructure to ensure availability of skilled and empowered workforce.

#### Learning at Axis

The Learning and Development Team at the Bank is geared towards facilitating the learning process across all levels through a blended learning approach of classroom programs, external programs, certification programs and e-learning modules.

The following table indicates the number of employees who have undergone skill upgradation training in the past year.

	Skill upgradation
Permanent male employees	19,349
Permanent female employees	4,683

The Bank conducts regular training for safety and security measures like emergency evacuation drills, fire / life safety training, first-aid training at Corporate Office/other locations. Sessions are also arranged at the branch level through security service providers.

#### **Leadership Development**

As part of the leadership development initiative, the Bank has partnered with best-in-class leadership trainers of the country to coach key position holders and unit heads in the Bank on fundamentals of managing self and team leadership through a series of 'Inspired Leadership' workshops.

## **Young Talent Development**

Axis Ahead, the Management Trainee program, has been in operation from 2001 and is designed to provide training across departments and locations for a holistic learning experience to the young managers who join the Bank every year from premier B-schools across India. The learning is "experiential" in nature and is not limited to job-related skills and competencies alone.

#### Principle 4 – Responsiveness towards our Stakeholders

With a wide geographical reach and large range of financial products and services, the Bank engages with numerous stakeholders, including shareholders and investors, customers, employees, suppliers, local communities, regulatory entities, government and policy makers. The engagement with multiple stakeholders occurs on an ongoing basis through formal and informal channels. The Bank has also recently launched an online platform called <u>ProgressTogether.in</u> to leverage the power and reach of social media to build a seamless connect and engagement experience with various stakeholders.

#### **Employee Engagement**

The Bank has been conducting its annual Employee Engagement Study for several years, which seeks to capture and analyze employee concerns and draw up action plans to address them. The Bank uses a third-party framework, globally regarded as one of the best, for administering and analyzing the results of the study, with a focus on measuring and improving Employee Engagement Quotient.

Apart from these steps, the Bank undertakes other employee engagement initiatives such as conducting Intra-bank events and celebrating festivals and special days.

#### **Engagement with marginal groups**

The Bank understands that some stakeholder groups may be considered marginal because of their relatively lower numbers, power, affluence, etc. The Bank has put in place methods and mechanisms to cater to such groups within its capacity as a financial services provider.

#### Reaching out to Micro, Small and Medium Enterprises

The Bank is engaged in reaching out to Micro, Small and Medium Enterprises (MSME), which are recognized as playing an important role in the economic activity of the country. Apart from specialized financial products and services offered to this segment, the Bank has instituted the "Business Gaurav Awards" (in partnership with Dun & Bradstreet Information Services India Pvt. Ltd.) to recognize top performing MSMEs. The top performing business entity in each category across 14 sectors is recognized and awarded.

The Bank is committed towards increased lending to priority sectors and towards this end, the Bank has designed simplified products for faster credit delivery at concessional pricing.

#### Principle 5 – Rights of stakeholders

The Bank's commitment to its stakeholders is manifested through its Sustainable Development and Corporate Social Responsibility Policy and bears the responsibility of behaving as a conscientious corporate citizen across all geographies and demographic categories.

#### Customers

The Bank has high standards for its conduct of business, in order to ensure that interactions with all customers are based on ethics and integrity. The values of the Bank and its Code of Conduct guide business operations and customer relationships.

## **Supply Chain and Network**

The Bank is dependent on numerous partners and suppliers, who help the Bank compete more effectively in the marketplace. The Bank and its subsidiaries are expected to manage their businesses with high ethical standards and respect for human rights.

#### **Communities**

The Bank is mindful of the people and environment that may potentially be affected by its business and aims to be a positive influence in communities.

## Principle 6 – Caring for the Environment

The banking sector has a lower environmental impact than many other sectors of the economy. Nevertheless, there is wholesome and sincere effort by the Bank to ensure that its operational, procurement and consumption practices are environment-friendly to the extent possible.

#### **Axis House**

At its Corporate Office located in Mumbai, the Bank has made a significant endeavor in contributing to a cleaner environment, with Axis House being designed and constructed as a Platinum LEED-Certified "green building".

Listed below are some of the practices followed at Axis House that lead to a considerably lower impact on the environment.

- Renewable energy is generated through solar power plant
- Renewable energy is used to power emergency lights
- Use of natural light is maximised
- All light fixtures are energy star-rated
- Motion sensors are installed throughout the building
- Sewage treatment plant has been installed for re-using waste water
- Urinal and wash basin sensors installed
- Rainwater harvesting system has been installed
- Provision of quality indoor air for safety and comfort
- Dry waste is recycled
- Greenguard compliance certification obtained for furniture/fixtures & chairs.
- Toxicity levels of carpets, furniture, chairs, paint and adhesives are low, contributing towards a safe and healthy environment for all occupants
- Chairs and other office furniture are made of components with a high percentage of recycled materials

#### **Green Banking**

Over the past two years, the Bank has embedded in its culture, the practices of Green Banking, as part of the endeavor to carry out its part to protect the environment. In doing so, it has successfully brought the entire Axis Bank family together.





A few of the initiatives that have been taken under this program are outlined below.

- Car-pooling initiative has been introduced to reduce carbon footprint
- The Bank encourages customers to subscribe to the use of e-statements and other electronic formats in its communication<sup>1</sup>, significantly reducing paper consumption
- Annual reports are being sent through e-mail: in the previous year, 61% of all shareholders received their annual reports via e-mail
- Dry waste is collected at Axis House for recycling and manufacture of bio-degradable and eco-friendly bags and notepads
- We have moved to e-greetings instead of the normal paper greetings sent earlier

The Bank's employees are trained and encouraged to follow the principles of Reduce, Reuse and Recycle in all decisions regarding consumption and which may lead to waste generation. The measures that arise out of these principles pay rich dividends by ensuring that a healthier environment is left for coming generations. The Bank has ensured that the emissions and wastes generated from its operations have always remained well within the limits specified by various local and national laws. The Bank has received no notices from any of the relevant Pollution Control Boards in this regard.

The Bank's environmental commitment in the lending function has also been outlined in Principle 2.

#### Solar ATMs

The Bank has recently initiated solar-based UPS for ten ATMs under its Independent ATM Deployment (IAD) model. These ATMs are deployed by Independent ATM Deployers in Coimbatore circle. The ATM uptime and overall performance of these ATMs is being analyzed for performance.

#### Principle 7 – Policy Advocacy

Policy advocacy is any effort to influence public policy by providing information, speaking to decision makers, demonstrating benefits for policy change and other such activities that encourage the adoption of the desired policy change. Policy advocacy for the Bank is not just about lobbying with government agencies to secure certain benefits - it is also about taking results and best practices and sharing them with the industry and larger society.

The Bank is a member of various associations, among which are:

- Indian Banks Association (IBA)
- Fixed Income Money Market and Derivatives Association (FIMMDA)
- Foreign Exchange Dealers Association of India (FEDAI)
- Association of Investment Bankers of India (AIBI)
- Confederation of Indian Industry (CII)
- Associated Chambers of Commerce & Industry of India (ASSOCHAM)

The Bank has been utilizing the collective platforms of such associations/bodies to undertake policy advocacy.

#### Principle 8 - Impact on Social and Economic Development

#### Social initiatives

The Bank carries out its Corporate Social Responsibility (CSR) initiatives under the aegis of the Axis Bank Foundation (ABF), which was set up in 2006 as a Public Trust. The Bank has been annually contributing upto 1% of its profits after tax to the Foundation.

As of 31st March 2013, ABF has supported 96 NGOs and amounts disbursed under various programs aggregate to ₹81.97 crores.

The Bank's employees are also encouraged to actively participate in the various initiatives and projects undertaken by ABF.

#### **Axis Bank Foundation**

During the initial five years, the Foundation's work was primarily focused on education. ABF partnered with sixty NGOs to provide equitable education to various underprivileged individuals across the country. ABF also supported public health and highway trauma care with three NGOs.

In 2011, ABF ventured into providing sustainable livelihoods to the disadvantaged. ABF partnered with seventeen NGOs across the country, with an ambitious target of providing one million sustainable livelihoods by 2017.

<sup>&</sup>lt;sup>1</sup> Account and credit card statements, welcome letters, Demat statements, loan payment schedules, password generation, duplicate password and pin generation process, etc.

Today ABF makes a significant difference in the lives of people across 163 districts in 19 states through 40 different Livelihood and Education programs.

#### **Our programs**

Education						
•	Balwadis	•	Vocational Training			
•	Training the Trainers	•	Pure Education			
•	Supplementary Education					
Sus	Sustainable Livelihoods					
	Agricultural and Extension Convices	•	Articanal crafts			

•	Agricultural and Extension Services	•	Artisanal crafts
•	Skill development	•	Other programs

Cooperatives

#### Public Health and Medical Relief

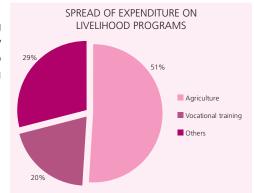
Highway Trauma Care

Rural Medical Relief

## **Livelihood Programs:**

Providing sustainable livelihoods is a means to alleviate poverty and bring about positive changes in the socio-economic conditions of a community and of the country. Keeping in mind the need to address issues in regard to employment and employability, ABF focuses on developing and facilitating sustainable livelihoods.

No. of programs	17
Number of States covered	17
Number of Districts covered	136
Target beneficiaries (upto 2017)	~6,23,000



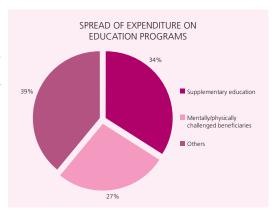
## **Indicative Project**

Project Name	Kherwadi Social Welfare Association	
Region	West	
Coverage	Maharashtra & Vidarbha	
Purpose	Axis Bank Foundation in association with Kherwadi Social Welfare Association (KSWA) provides vocational training under various trades to the unmotivated school drop-outs and underprivileged youth under their "Yuva Parivartan (YP)" initiative.	
	The target is to reach out to youths through 68 vocational training centres.	
Target Beneficiaries	68,846	
Commitment	~₹25 crores	

#### **Education Programs:**

The Bank believes that education is the key to alleviating poverty, and works with NGOs for children, making efforts to reach out to as many people as possible in the education space. It also aims to help create capabilities in terms of skills and employment opportunities for disadvantaged/differently-abled people.

No. of programs	23
Number of States covered	13
Number of Districts covered	33
No. of beneficiaries	~60,000



#### **Indicative Project**

Name of Organization	Eklavya Foundation		
Region	West		
Coverage	5 blocks of Madhya Pradesh		
	(Shahpur, Hoshangabad, Pipariya, Harda, Dewas)		
Purpose	Supporting the supplementary education of students in Classes 1 to 5 through 150 Shiksha		
	Protsahan Kendras (SPKs) in 5 blocks of Madhya Pradesh.		
	Besides the SPKs, Eklavya will work with 27 formal schools by using the Eklavya pedagogy		
	thereby strengthening their performance and also work towards building partnerships with		
	other NGOs to replicate the Eklavya model.		
Target Beneficiaries	5,566		
Commitment	~ ₹1 crore		

#### **Public Health and Medical Relief**

The highway trauma care initiative of ABF has assisted ~11,000 major accident victims and ~7,000 minor accident victims till 31st March 2013. The program has a tie up with 289 ambulances, 139 hospitals and 85 police stations. The program covers ~4,200 kms across Rajasthan, Maharashtra, Kerala and Gujarat.

## **Indicative Project**

Name of Organization	Lifeline Foundation	
Region	West, North, South	
Coverage	Maharashtra, Rajasthan (Jaipur), Kerala (Cochin) and Gujarat	
Purpose	Supporting the operation of Lifeline's Highway Rescue Project	
Commitment	~₹0.85 crores	

## **Employee Participation**

Besides supporting the philanthropic initiatives of ABF, the Bank also encourages employees to participate and become socially responsible citizens. ABF has an Officer Engagement Program, which includes a Payroll Program - "Axis Cares" and officers are also encouraged to get involved in various volunteering activities.

In addition to these, ABF also organizes events like blood donation drives, clothes, books and toys collections, exhibitions of NGOs, talks by senior executives of the NGO partners, Talking Book Library etc. in order to involve Bank employees across the country, who are encouraged to actively participate.

- Events are conducted across Corporate Office, circles and branches. Some events are driven by ABF centrally and others are decentralized at circle/branch level. Regular suggestions/inputs are given to Circle Heads/Branch Heads to carry out CSR activities in their geographical area.
- Branches provide support to programs that are conducted by ABF in their vicinity.
- Branches are encouraged to interact with our NGO partners and explore opportunities for volunteering in the program.

Events	Particulars	
Axis Cares (Payroll program of ABF)	ABF has a donor base of more than 7,500 individuals with a monthly collection of ₹14.63 lacs	
Green Banking initiatives	ABF recycles dry waste into note pads, note books and envelopes which are used at our Corporate Office and other branch offices.  Till date, more than 100,000 kgs of dry waste has been recycled from the Corporate Office and 34 branch offices. This dry waste has been converted into about 12,000 eco-friendly note pads, note books and envelopes which are used at Corporate Office and branches of the Bank.	
NGO Exhibitions	56 exhibitions were held with sale of ₹13.27 lacs to support NGO products.	

Events	Particulars
Volunteering Programs - Gift of Life (Blood Donation)	27 blood donation drives have been conducted with ~2,000 units of collection.
	Regular health talks are held to create awareness.
Basket of Hope (Collection Drives)	Clothes, books and toys are collected during these drives at Axis House and various branches.
	These are donated to NGOs like Goonj and other deserving organizations. This year, 18 such drives have been conducted and more than 10,000 kgs of goods were collected and donated.
Talking Book Library	ABF volunteers record educational material (ICSE syllabus) for visually challenged students.
Other Activities, Events and Inspirational Hours	16 events have been conducted in the form of NGO interactions, visits, events, children parties.
	10 talks were delivered by senior personnel from NGOs, creating awareness on the NGO's profile and work that they do.

#### Principle 9 – Customer Focus

The Bank considers customer-centricity as the key pillar and guiding principle for delivering a differentiated and unique banking experience for its customers.

Customer-centricity is one of the core values adopted and practiced by each of the Bank's employees as part of the corporate vision of being the preferred financial services provider. As part of a continuing dialogue with its customers, the Bank has undertaken various customer engagement initiatives such as customer satisfaction surveys, 'Let's Talk' programs etc.

## **Customer Communication and Appropriate Product Disclosures**

The Bank follows the requirements of various codes in this regard:

Code of Commitment to Customers	A voluntary code which sets minimum standards of banking practices which have to be followed while dealing with individual customers.	
Code of Right Selling	In order to ensure selling of a customized financial product to a client based on his profile and need. The objective is to ensure that there is complete transparency in all dealings with customers.	
Fair Practices Code	The code deals with aspects such as providing comprehensive information including information about fees and charges if any payable for processing and amount of such fees refundable in case of non-acceptance of application, prepayment options and other matter which affects the interest of the borrowers of all categories of loans, irrespective of the amount of loan sought by them.	

#### **Consumer Education:**

The Bank conducts Van Campaigns across rural markets to enhance financial inclusion and education, and a special education series called *KrishiPragatishaala* for farmers, which provides them a platform to interact with agricultural experts and undergo lessons in enhancing productivity.

## **Regional Communication:**

In a multi-lingual country like India, the Bank believes that it is important to reach out to people in a language they are most comfortable with. Towards this end, we have mandated the usage of regional language in all our communication across our offices and branches in the country. The Bank's existing Liabilities Contact Centre offers services in 11 languages, amongst the highest in the industry.

#### **Customer Complaints**

Pending Complaints As on 31.3.2012	Complaints received during 2012-13	Complaints redressed during 2012-13	Pending Complaints As on 31.3.2013
2,188	197,733	198,164	1,757

These complaints refer to various aspects of the Bank's operations and include among other issues – systems, processes and technology, delay/deficiency in service and charges levied by the Bank.

There have been no cases filed relating to unfair trade practices, irresponsible advertising and/or anti-competitive behavior in the past five years.

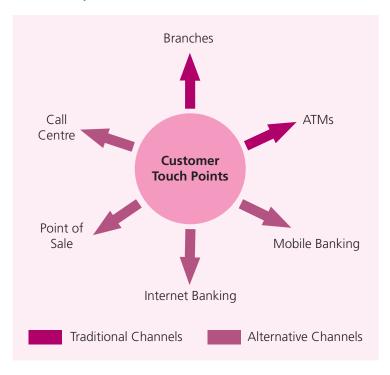
#### **Customer Satisfaction Studies**

The Bank uses different methods to gauge and understand customer satisfaction levels. A specially constituted Standing Committee of Customer Service with representatives from various functions of the Bank spearheads targeted customer engagement activities.

The Customer Transaction Survey is an ongoing survey that is conducted with a sampling of customers to understand their experience with different aspects of the Bank. These interviews help the Bank have a pulse of its customers and ensure ongoing customer satisfaction.

The Bank also carries out at a larger scale, an annual process called the Annual Customer Satisfaction Survey. This is carried out by a third party agency and uses online surveys and face-to-face interviews to solicit feedback from the customers across product ranges and vintage about their experience with different aspects of banking with Axis Bank. Through the Transaction and the Annual surveys, the Bank reaches out to close to 55,000 customers.

In addition to these structured survey mechanisms, the Bank also has built a platform called **Let's Talk** where it invites customers to its branches and discusses areas of improvements based on their experience with the Bank. This is a monthly exercise across all the Bank's branches in the country and the results are fed back to the Customer Service Committee.



The outcome of these surveys are taken to be key inputs for the Bank's Customer Service Committee, helping it understand areas where it can bring about structural, organizational or process improvement and, therefore, help achieve its objective of being a truly customer-centric Bank.

# DISCLOSURES UNDER THE NEW CAPITAL ADEQUACY FRAMEWORK (BASEL II GUIDELINES) FOR THE YEAR ENDED 31st MARCH, 2013

#### I. SCOPE OF APPLICATION

Axis Bank Limited (the 'Bank') is a commercial bank, which was incorporated on the 3<sup>rd</sup> December 1993. The Bank is the controlling entity for all group entities.

The consolidated financial statements of the Bank comprise the financial statements of Axis Bank Limited and its subsidiaries (including step-down subsidiaries) that together constitute the 'Group'. The Bank consolidates its subsidiaries in accordance with Accounting Standard 21 (AS-21) 'Consolidated Financial Statements' issued by the Institute of Chartered Accountants of India on a line-by-line basis by adding together the like items of assets, liabilities, income and expenditure. While computing the Bank's Capital to Risk-weighted Assets Ratio (CRAR), the Bank's investment in the equity capital of the wholly-owned subsidiaries is deducted, 50% from Tier-1 Capital and 50% from Tier-2 Capital. The table below lists Axis Bank's Subsidiaries (including step-down Subsidiaries)/Associates/Joint ventures consolidated for accounting and their treatment for capital adequacy purpose.

Sr. No.	Name of the entity	Nature of Business	Holding	<b>Basis of Consolidation</b>
1.	Axis Capital Ltd. (Erstwhile Axis Securities and Sales Ltd.)	Investment banking, institutional broking, retail broking and marketing of retail asset products, credit cards and other products of the Bank	100%	Fully consolidated
2.	Axis Private Equity Ltd.	Managing investments, venture capital funds and off-shore funds	100%	Fully consolidated
3.	Axis Trustee Services Ltd.	Trusteeship services	100%	Fully consolidated
4.	Axis Asset Management Company Ltd.	Asset management for Axis Mutual Fund	75%	Fully consolidated
5.	Axis Mutual Fund Trustee Ltd.	Trustee company for Axis Mutual Fund	75%	Fully consolidated
6.	Axis Finance Pvt. Ltd. (Erstwhile Enam Finance Pvt. Ltd.)	Non-banking finance company	100%	Fully consolidated
7.	Axis U.K. Ltd. (1)	Banking company	100%	Fully consolidated
8.	Axis Securities Ltd. (2)	Retail broking	-	Fully consolidated
9.	Enam Securities Europe Ltd. (2)	To advise and arranging deals in investments	-	Fully consolidated
10.	Bussan Auto Finance India Pvt. Ltd. <sup>(3)</sup>	Non-banking finance company	26%	Treated as an associate
11.	Enam International Ltd (2) (4)	Arranging credit or deals in investments and advising on financial products	-	Not consolidated

Axis U.K. Ltd. had filed an application with the Financial Services Authority (FSA), UK for a banking license and to create the necessary infrastructure for banking business. Till the 31st March 2013, pending receipt of the approval, it did not commence operations. Approval has been received from the FSA on the 19th April, 2013 to commence banking operations and subsequently, the name of the Company has been changed to Axis Bank UK Ltd.

<sup>&</sup>lt;sup>2</sup> Step-down subsidiary. 100% of its share capital is owned by Axis Capital Ltd., a wholly owned subsidiary of the Bank.

The investment in Bussan Auto Finance India Private Ltd. is not deducted from the capital funds of the Bank but is assigned risk-weights as an investment.

<sup>&</sup>lt;sup>4</sup> The company has given notice of its voluntary dissolution with effect from 17<sup>th</sup> January 2013. Therefore, its financial results are not consolidated.

There is no deficiency in capital of any of the subsidiaries of the Bank as on 31st March 2013. The Bank actively monitors all its subsidiaries through their respective Boards and provides regular updates to its Board of Directors.

As on 31st March 2013, the Bank has an investment of ₹57.45 crores in Max Life Insurance Company Limited which is not deducted from the capital funds of the Bank, but is assigned risk weights as an investment for the purpose of Basel II, the details of which are given below:

**Country of Incorporation :** India

Ownership Interest : less than 3%

The quantitative impact on regulatory capital of using risk weighted investments method versus using the deduction method at 31st March 2013 is set out in the following table.

(₹ in crores)

Method	Quantitative impact
Deduction method	57.45
Capital @ 9% of risk weighted assets	10.09

#### II. CAPITAL STRUCTURE

#### Summary

As per RBI's capital adequacy norms capital funds are classified into Tier-1 and Tier-2 capital. Tier-1 capital of the Bank consists of equity capital, statutory reserves, other disclosed free reserves, capital reserves and innovative perpetual debt instruments eligible for inclusion in Tier-1 capital that complies with the requirement specified by RBI. The Tier-2 capital consists of general provision and loss reserves, upper Tier-2 instruments and subordinate debt instruments eligible for inclusion in Tier-2 capital. The Bank has issued debt instruments that form a part of Tier-1 and Tier-2 capital. The terms and conditions that are applicable for these instruments comply with the stipulated regulatory requirements.

Tier-1 bonds are non-cumulative and perpetual in nature with a call option after 10 years. Interest on Tier-1 bonds is payable either annually or semi-annually. Some of the Tier-1 bonds have a step-up clause on interest payment ranging up to 100 bps. The Upper Tier-2 bonds have an original maturity of 15 years with a call option after 10 years. The interest on Upper Tier-2 bonds is payable either annually or semi-annually. Some of the Upper Tier-2 debt instruments have a step-up clause on interest payment ranging up to 100 bps. The Lower Tier-2 bonds have an original maturity between 5 to 10 years. The interest on lower Tier-2 capital instruments is payable either semi-annually or annually.

RBI through its circular dated 20<sup>th</sup> January 2011 stipulated that henceforth capital instruments issued with step-up option will not be eligible for inclusion in the capital funds. Capital issuances with step-up option prior to the release of the above-mentioned circular would continue to remain eligible for inclusion in regulatory capital. The Bank is in compliance with this stipulation and the existing Tier-1 and Tier-2 capital instruments with step-up option have been issued prior to 20<sup>th</sup> January 2011.

#### **Equity Capital**

The Bank has authorised share capital of ₹850.00 crores comprising 850,000,000 equity shares of ₹10/- each. As on 31st March 2013 the Bank has issued, subscribed and paid-up equity capital of ₹467.95 crores, constituting 467,954,468 number of shares of ₹10/- each. The Bank's shares are listed on the National Stock Exchange and the Bombay Stock Exchange. The GDRs issued by the Bank are listed on the London Stock Exchange (LSE).

During the year under review, the Bank raised capital in the form of equity and debt to support future growth. It raised Tier-1 capital in the form of equity capital through a Qualified Institutional Placement (QIP) and a preferential allotment of equity shares to the promoters of the Bank. The Bank mobilised an aggregate of ₹5,537.47 crores through these offerings, by issuing 34,000,000 equity shares through the QIP and 5,837,945 shares to promoters (Life Insurance Corporation of India, General Insurance Corporation of India, New India Assurance Company Limited, National Insurance Company Limited and United India Insurance Company Limited) to maintain their percentage shareholding of the Bank's promoters at the pre-QIP offering levels. The equity shares offered under the QIP and preferential allotment were both priced at ₹1,390 per share.

During the year, the Bank has also allotted equity shares to employees under its Employee Stock Option Plan.

The provisions of the Companies Act, 1956 and other applicable laws and regulations govern the rights and obligations of the equity share capital of the Bank.

#### **Debt Capital Instruments**

The Bank has raised capital through Innovative Perpetual Debt Instrument (IPDI) eligible as Tier-1 Capital and Tier-2 Capital in the form of Upper Tier-2 and Subordinated bonds (unsecured redeemable non-convertible debentures), details of which are given below:

#### **Perpetual Debt Instrument**

The Bank has raised Perpetual Debt Instruments eligible as Tier-1 Capital, the aggregate value of which as on 31<sup>st</sup> March 2013 was ₹463.71crores as stated below:

Date of Allotment	Rate of Interest	Period	Amount
30 <sup>th</sup> September 2006	10.05%	Perpetual	₹214.00 crores
15 <sup>th</sup> November 2006	7.167%	Perpetual	USD 46 million*
			(₹249.71 crores)
Total Perpetual Debt			₹463.71 crores

<sup>\*</sup>Converted to INR @ ₹54.285 to a US Dollar (prevailing exchange rate as on 28th March 2013)

#### **Upper Tier-2 Capital**

The Bank has also raised Upper Tier-2 Capital, the aggregate value of which as on 31st March 2013 was ₹1,446.53 crores as per the table below:

Date of Allotment	Date of Redemption	Rate of Interest	Amount
11 <sup>th</sup> August 2006	12 <sup>th</sup> August 2021	7.25%	USD 149.91million*
			(₹813.79 crores)
24 <sup>th</sup> November 2006	24 <sup>th</sup> November 2021	9.35%	₹200.00 crores
6 <sup>th</sup> February 2007	6 <sup>th</sup> February 2022	9.50%	₹107.50 crores
28th June 2007	28 <sup>th</sup> June 2022	7.125%	USD 59.91 million*
			(₹325.24 crores)
Total Upper Tier-2 Capital ₹1,446.53 crores			₹1,446.53 crores

<sup>\*</sup>Converted to INR @ ₹54.285 to a US Dollar (prevailing exchange rate as on 28th March 2013)

#### **Subordinated Debt**

As on 31<sup>st</sup> March 2013, the Bank had an outstanding Subordinated debt (unsecured redeemable non-convertible debentures) aggregating ₹10,629.30 crores. Of this, ₹10,036.66 crores qualified as Lower Tier-2 capital, the details of which are stated below:

(₹ in crores)

Date of Allotment	Date of Redemption	Rate of Interest	Amount
26 <sup>th</sup> July 2003	26 <sup>th</sup> April 2013	7.00%	65.00
15 <sup>th</sup> January 2004	15 <sup>th</sup> October 2013	6.50%	50.00
22 <sup>nd</sup> March 2006	22 <sup>nd</sup> June 2013	8.50%	125.00
22 <sup>nd</sup> March 2006	22 <sup>nd</sup> June 2013	8.32%	5.00
22 <sup>nd</sup> March 2006	22 <sup>nd</sup> March 2016	8.75%	360.00
22 <sup>nd</sup> March 2006	22 <sup>nd</sup> March 2016	8.56%	10.00
28 <sup>th</sup> June 2006	28 <sup>th</sup> September 2013	8.95%	33.50
28 <sup>th</sup> June 2006	28 <sup>th</sup> June 2016	9.10%	104.90
30 <sup>th</sup> March 2007	30 <sup>th</sup> March 2017	10.10%	250.90

Date of Allotment	Date of Redemption	Rate of Interest	Amount
7 <sup>th</sup> November 2008	7 <sup>th</sup> November 2018	11.75%	1,500.00
28 <sup>th</sup> March 2009	28 <sup>th</sup> March 2019	9.95%	200.00
16 <sup>th</sup> June 2009	16 <sup>th</sup> June 2019	9.15%	2,000.00
1 <sup>st</sup> December 2011	1 <sup>st</sup> December 2021	9.73%	1,500.00
20 <sup>th</sup> March 2012	20 <sup>th</sup> March 2022	9.30%	1,925.00
31st December 2012	31st December 2022	9.15%	2,500.00
Total			10,629.30

During the year, subordinated debts (unsecured redeemable non-convertible subordinated debentures) of ₹2,500 crores were raised.

#### **Capital Funds**

(₹ in crores) Position as on 31st March 2013 **Amount** Α **Tier-1 Capital** 31,596.80 Of which Paid-up Share Capital 467.95 Reserves and surplus (Excluding Foreign Currency Translation Reserve and Investment 32,231.13 Reserve) - Innovative Perpetual Debt Instruments 463.71 - Amount deducted from Tier-1 capital - Investments in subsidiaries (191.22)- Deferred Tax Assets (1,374.77)В Tier-2 Capital (net of deductions) (B.1+B.2+B.3-B.4) 12,334.32 Out of above B.1 Debt Capital Instruments eligible for inclusion as Upper Tier-2 Capital - Total amount outstanding 1,446.53 - Of which amount raised during the current year - Amount eligible as capital funds 1,446.53 B.2 Subordinated debt eligible for inclusion in Lower Tier-2 Capital - Total amount outstanding 10,629.30 - Of which amount raised during the current year 2,500.00 - Amount eligible as capital funds 10,036.66 Other Tier-2 Capital - General provisions and loss reserves 1,042.35 B.3 B.4 Deductions from Tier-2 Capital - Investments in Subsidiaries (191.22)C **Total Eligible Capital** 43,931.12

## III. CAPITAL ADEQUACY

The Bank is subject to the capital adequacy guidelines stipulated by RBI, which are based on the framework of the Basel Committee on Banking Supervision. As per the capital adequacy guidelines under Basel I, the Bank is required to maintain a minimum ratio of total capital to risk weighted assets (CRAR) of 9.0%, at least half of which is required to be Tier-1 Capital. As per Basel II guidelines, the Bank is required to maintain a minimum CRAR of 9.0%, with minimum Tier-1 Capital ratio of 6.0%. In terms of RBI guidelines for implementation of Basel II, capital charge for credit and market risk

for the financial year ended 31<sup>st</sup> March 2013 will be required to be maintained at the higher levels implied by Basel II or 80% of the minimum capital requirement computed as per the Basel I framework. For the year ended 31<sup>st</sup> March 2013, the minimum capital required to be maintained by the Bank as per Basel II guidelines is higher than that required at 80% of the capital requirements under Basel I guidelines.

During the year, the Reserve Bank of India had issued guidelines on implementation of Basel III capital regulation in India. These guidelines are to be implemented beginning 1st April 2013 in a phased manner and are to be fully implemented as on 31st March 2018. These guidelines cover the new capital regulations and liquidity risk management framework. The Bank has taken appropriate steps to ensure adoption of these guidelines within the timeframe stipulated by RBI. An assessment of capital requirements under Basel III has been conducted. The liquidity guidelines have been integrated into the asset liability management framework of the Bank through suitable amendments in order to ensure adherence to RBI guidelines on monitoring and management of liquidity including liquidity ratios.

An assessment of the capital requirement of the Bank is carried out through a comprehensive projection of future businesses that takes cognizance of the strategic intent of the Bank, profitability of particular businesses and opportunities for growth. The proper mapping of credit, operational and market risks to this projected business growth enables assignment of capital that not only adequately covers the minimum regulatory capital requirement but also provides headroom for growth. The calibration of risk to business is enabled by a strong risk culture in the Bank aided by appropriate, technology-based risk management systems. As part of the Internal Capital Adequacy Assessment Process (ICAAP), the Bank also assesses the adequacy of capital under stress. A summary of the Bank's capital requirement for credit, market and operational risk and the capital adequacy ratio as on 31st March 2013 is presented below:

(₹ in crores) **Capital Requirements for various Risks** Amount **CREDIT RISK** Capital requirements for Credit Risk - Portfolios subject to standardised approach 19,785.25 - Securitisation exposures **MARKET RISK** Capital requirements for Market Risk - Standardised duration approach 1,841.51 - Interest rate risk 1,687.38 - Foreign exchange risk (including gold) 30.11 - Equity risk 124.02 **OPERATIONAL RISK** Capital requirements for Operational risk - Basic indicator approach 1,625.23 Capital Adequacy Ratio of the Bank (%) 17.00% Tier-1 CRAR (%) 12.23% Consolidated Capital Adequacy Ratio (%) 17.15% Consolidated Tier-1 CRAR (%) 12.31%

#### IV. RISK MANAGEMENT: OBJECTIVES AND ORGANIZATION STRUCTURE

The wide variety of businesses undertaken by the Bank requires it to identify, measure, control, monitor and report risks effectively. The key components of the Bank's risk management rely on the risk governance architecture, comprehensive processes and internal control mechanism. The Bank's risk governance architecture focuses attention on key areas of risk such as credit, market and operational risk and quantification of these risks wherever possible for effective and continuous monitoring.

#### **Objectives and Policies**

The Bank's risk management processes are guided by well-defined policies appropriate for various risk categories, independent risk oversight and periodic monitoring through the sub-committees of the Board of Directors. The Board sets the overall risk appetite and philosophy for the Bank. The Committee of Directors, the Risk Management Committee and the Audit Committee of the Board, which are sub-committees of the Board, review various aspects of risk arising from the businesses of the Bank. Various senior management committees operate within the broad policy framework as illustrated below:



The Bank has put in place policies relating to management of credit risk, market risk, operational risk and asset-liability both for the domestic as well as overseas operations. The overseas policies are drawn based on the risk perceptions of these economies and the Bank's risk appetite.

The Bank has formulated a comprehensive Stress Testing policy to measure impact of adverse stress scenarios on the adequacy of capital.

#### Structure and Organization

The Risk Department reports to the Executive Director and Head (Corporate Centre) and the Risk Management Committee of the Board oversees the functioning of the Department. The Department has four separate teams for Credit Risk, Market Risk, Operational Risk and Financial Crime Management Unit (FCMU) and the head of each team reports to the Chief Risk Officer.



#### V. CREDIT RISK

Credit risk refers to the deterioration in the credit quality of the borrower or the counter-party adversely impacting the financial performance of the Bank. The losses incurred by the Bank in a credit transaction could be due to inability or wilful default of the borrower in honouring the financial commitments to the Bank. The Bank is exposed to credit risk through lending and capital market activities.

#### Credit Risk Management Policy

The Board of Directors establishes parameters for risk appetite which are defined through strategic businesses plan as well as the Corporate Credit Policy. Credit Risk Management Policy lays down the roles and responsibilities, risk appetite, key processes and reporting framework. Corporate credit is managed through rating of borrowers and the transaction and thorough risk vetting of individual exposures at origination and thorough periodic review after sanctioning. Retail credit to individuals and small business is managed through definition of product criteria, appropriate credit filters and subsequent portfolio monitoring.

#### **Credit Rating System**

The foundation of credit risk management rests on the internal rating system. Rating linked single borrower exposure norms, delegation of powers and review frequency have been adopted by the Bank. The Bank has developed rating tools specific to market segments such as large and mid-corporates, SME, financial companies, microfinance companies and project finance to objectively assess underlying risk associated with such exposures.

The credit rating model uses a combination of quantitative inputs and qualitative inputs to arrive at a 'point-in-time' view of the risk profile of counterparty. Each internal rating grade corresponds to a distinct probability of default over one year. Expert scorecards are used for various SME schematic products and retail agriculture schemes. Statistical application and behavioural scorecards have been developed for all major retail portfolios.

The Bank recognises cash margin, central/state government, bank and corporate guarantees, exclusive mortgage of properties and lease rental securitisation for the purpose of credit enhancement to arrive at a facility rating.

Model validation is carried out annually by objectively assessing the discriminatory power, calibration accuracy and stability of ratings. The Bank has completed the estimation and validation of PD, LGD and CCF models for corporate and retail portfolios.

#### **Credit Sanction and Related Processes**

The guiding principles behind the credit sanction process are as under:

- 'Know your Customer' is a leading principle for all activities.
- The acceptability of credit exposure is primarily based on the sustainability and adequacy of borrower's normal business operations and not based solely on the availability of security.

Delegation of sanctioning powers is based on the size and rating of the exposures. The Bank has put in place the following hierarchical committee structure for credit sanction and review:

- Retail Agriculture Credit Committee (RACC)
- Central Agriculture Business Credit Committee (CABCC)
- Regional Credit Committee (RCC)
- Central Office Credit Committee (COCC)
- Committee of Executives (COE)
- Senior Management Committee (SMC)
- Committee of Directors (COD), a sub-committee of the Board.

All management level sanctioning committees require mandatory presence of a representative from Risk Department for quorum.

#### **Review and Monitoring**

- All credit exposures, once approved, are monitored and reviewed periodically against the approved limits. Borrowers with lower credit rating are subject to more frequent reviews.
- Credit audit involves independent review of credit risk assessment, compliance with internal policies of the Bank and with the regulatory framework, compliance of sanction terms and conditions and effectiveness of loan administration.
- Customers with emerging credit problems are identified early and classified accordingly. Remedial action is initiated promptly to minimize the potential loss to the Bank.

#### **Concentration Risk**

The Bank manages concentration risk by means of appropriate structural limits and borrower-wise limits based on credit-worthiness. Credit concentration in the Bank's portfolios is monitored for the following:

Large exposures to the individual clients or group: The Bank has individual borrower-wise exposure ceilings based
on the internal rating of the borrower as well as group-wise borrowing limits which are continuously tracked and
monitored.

- Geographic concentration for real estate exposures.
- Concentration of unsecured loans to total loans and advances.
- Concentration by Industry: Industry analysis plays an important part in assessing the concentration risk within the
  loan portfolio. Industries are classified into various categories based on factors such as demand-supply, input related
  risks, government policy stance towards the sector and financial strength of the sector in general. Such categorisation
  is used in determining the expansion strategy for the particular industry.

#### **Portfolio Management**

Portfolio level risk analytics and reporting to senior management examines optimal spread of risk across various rating classes, undue risk concentration across any particular industry segments and delinquencies. The Bank periodically monitors its portfolios for any lead indicators of stress which includes potential delinquencies, external rating downgrades and credit concentration. Borrowers or portfolios are marked for early warning when signs of weakness or financial deterioration are envisaged in order that timely remedial actions may be initiated. In-depth sector specific studies are undertaken on portfolios vulnerable to extraneous shocks and the results are shared with the business departments. The Bank has a well-defined stress testing policy in place and at least on a quarterly basis, stress testing is undertaken on various portfolios to gauge the impact of stress situations on the health of portfolio, profitability and capital adequacy.

As regards retail lending, the focus has been on increasing lending to secured portfolios (mortgage, auto), while maintaining a cautious approach to unsecured lending (personal loans and credit card business). The Bank is continuously endeavoring to improve the quality of incremental origination through better credit underwriting standards using improved scorecards. Portfolio delinquency trends are monitored periodically.

#### **Definition of Non-Performing Assets**

Advances are classified into performing and non-performing asset (NPAs) as per RBI guidelines.

A non-performing asset (NPA) is a loan or an advance where;

- 1. interest and/or instalment of principal remains overdue for a period of more than 90 days in respect of a term loan,
- 2. the account remains "out-of-order" for a period of more than 90 days in respect of an Overdraft or Cash Credit (OD/CC),
- 3. the bill remains overdue for a period of more than 90 days in case of bills purchased and discounted,
- 4. a loan granted for short duration crops will be treated as NPA if the installments of principal or interest thereon remain overdue for two crop seasons, and
- 5. a loan granted for long duration crops will be treated as NPA if the installments of principal or interest thereon remain overdue for one crop season.
- 6. in respect of derivative transactions, the overdue receivables representing positive mark-to-market value of a derivative contract, if these remain unpaid for a period of 90 days from the specified due date for payment.
- 7. the amount of liquidity facility remains outstanding for more than 90 days, in respect of a securitisation transaction undertaken in terms of guidelines on securitisation dated February 1, 2006.

NPAs are further classified into sub-standard, doubtful and loss assets based on the criteria stipulated by RBI. A sub-standard asset is one, which has remained a NPA for a period less than or equal to 12 months. An asset is classified as doubtful if it has remained in the sub-standard category for more than 12 months. A loss asset is one where loss has been identified by the Bank or internal or external auditors or during RBI inspection but the amount has not been written-off fully.

#### **Definition of Impairment**

At each balance sheet date, the Bank ascertains if there is any impairment in its assets. If such impairment is detected, the Bank estimates the recoverable amount of the asset. If the recoverable amount of the asset or the cash-generating unit to which the asset belongs is less than its carrying amount, the carrying amount is reduced to its recoverable amount. The reduction is treated as an impairment loss and is recognised in the profit and loss account.

#### **CREDIT RISK EXPOSURES**

Total Gross Credit Risk Exposure Including Geographic Distribution of Exposure – Position as on 31st March 2013
(₹ in crores)

	Domestic (Outstanding)	Overseas (Outstanding)	Total
Fund Based	252,735.98	33,650.47	286,386.45
Non Fund Based *	76,112.37	10,743.51	86,855.88
Total	328,848.35	44,393.98	373,242.33

<sup>\*</sup> Non-fund based exposures are bank guarantees issued on behalf of constituents and acceptances and endorsements.

## Distribution of Credit Risk Exposure by Industry Sector – Position as on 31st March 2013

(₹ in crores)

		Amo	unt
Sr. No.	Industry Classification	Fund Based (Outstanding)	Non-Fund Based (Outstanding)
1.	Infrastructure (excluding Power)	16,770.08	11,870.95
	- of which Roads and ports	5,865.81	1,841.61
	- of which Telecommunications	2,458.51	1,395.08
2.	Power Generation & Distribution	9,737.06	15,659.43
3.	All Engineering	5,949.04	9,319.28
	- of which Electronics	603.62	65.47
4.	Trade	9,575.21	4,627.38
5.	Chemicals and chemical products	7,477.29	4,419.40
	- of which Petro Chemicals	802.81	641.28
	- of which Drugs and Pharmaceuticals	3,498.47	578.23
6.	Iron and Steel	6,300.86	4,946.91
7.	Food Processing	6,538.04	138.95
8.	NBFCs	5,072.99	1,339.61
9.	Petroleum, coal products and Nuclear fuels	2,479.42	2,542.48
10.	Computer Software	2,805.04	1,640.01
11.	Edible Oils and Vanaspati	1,079.61	3,082.23
12.	Other metal and metal products	2,633.90	1,280.39
13.	Vehicles, vehicle parts and transport equipments	3,106.13	551.68
14.	Cotton Textiles	2,962.18	498.70
15.	Gems and Jewellery	2,386.19	639.44
16.	Cement and Cement Products	1,807.03	989.37
17.	Construction	1,159.65	1,328.30
18.	Other Textiles	1,568.84	466.69
19.	Paper and Paper Products	1,089.32	262.42
20.	Mining and quarrying (incl. coal)	1,073.05	249.96
21.	Rubber Plastic and their products	801.45	106.10
22.	Sugar	498.74	385.61
23.	Glass and Glass ware	533.19	225.53
24.	Wood and wood products	485.73	237.85
25.	Beverage and Tobacco	620.82	31.74
26.	Tea	191.01	65.35
27.	Leather and Leather Products	118.48	14.56

(₹ in crores)

Sr.		Amount	
No.	Industry Classification	Fund Based (Outstanding)	Non-Fund Based (Outstanding)
28.	Jute Textiles	33.96	3.32
29.	Other Industries	47,129.18	18,043.11
	- of which Banking and Finance	17,616.25	6,326.46
	- of which Commercial real estate	6,752.16	1,125.55
	- of which Shipping, Transportation & Logistics	3,236.86	1,675.72
	- of which Professional services	4,508.53	1,096.34
	- of which Entertainment & Media	1,620.52	1,472.47
30.	Residual exposures to balance the total exposure	144,402.96	1,889.13
	Total	286,386.45	86,855.88

As on 31st March 2013, the Bank's exposure to the industries stated below was more than 5% of the total gross credit exposure:

Sr. No.	Industry Classification	Percentage of the total gross credit exposure
1.	Infrastructure	8%
2.	Power Generation & Distribution	7%
3.	Banking & Finance	6%

## Residual Contractual Maturity breakdown of Assets – Position as on 31st March 2013

(₹ in crores)

						( /
Maturity Bucket	Cash, balances with RBI	Balances with other banks*	Investments	Advances	Fixed Assets	Other assets
1day	7,797.24	1,621.45	6,816.23	2,317.44	-	199.39
2 to 7 days	74.53	1,978.81	9,369.90	1,959.35	-	914.47
8 to 14 days	277.17	156.66	2,850.59	1,777.23	-	903.94
15 to 28 days	218.10	285.80	2,496.50	2,438.04	-	1,805.60
29 days to 3 months	651.57	489.57	8,249.24	10,197.27	-	23.87
Over 3 months and upto 6 months	745.30	309.50	9,327.98	11,220.30	-	371.26
Over 6 months and upto 12 months	884.40	494.74	11,780.01	12,348.87	-	429.99
Over 1 year and upto 3 years	1,028.34	0.25	20,263.99	45,312.01	-	128.46
Over 3 years and upto 5 years	617.24	270.22	9,049.77	26,146.22	-	-
Over 5 years	2,498.20	35.87	33,533.33	83,249.23	2,355.64	2,289.58
Total	14,792.09	5,642.87	113,737.54	196,965.96	2,355.64	7,066.56

<sup>\*</sup> including money at call and short notice.

## Movement of NPAs and Provision for NPAs (including NPIs) – Position as on 31st March, 2013

(₹ in crores)

		( /
		Amount
Α.	Amount of NPAs (Gross)*	2,393.42
	- Substandard	694.31
	- Doubtful 1	454.47
	- Doubtful 2	106.01
	- Doubtful 3	67.69
	- Loss	1,070.94

		(₹ in crores)
		Amount
В.	Net NPAs	704.13
С.	NPA Ratios	
	- Gross NPAs (including NPIs) to gross advances (%)	1.20%
	- Net NPAs (including NPIs) to net advances (%)	0.36%
D.	Movement of NPAs (Gross)	
	- Opening balance as on 1st April 2012	1,806.30
	- Additions	2,023.36
	- Reductions	(1,436.24)
	- Closing balance as on 31st March 2013	2,393.42
E.	Movement of Provision for NPAs	
	- Opening balance as on 1st April 2012	1,323.92
	- Provision made in 2012-13	1,192.20
	- Transfer of restructuring provision	13.89
	- Write-offs/Write-back of excess provision	(873.99)
	- Closing balance as on 31st March 2013	1,656.02

<sup>\*</sup> includes ₹11.72 crores outstanding under Application Money classified as non-performing asset.

#### NPIs and Movement of Provision for Depreciation on NPIs - Position as on 31st March 2013

		(₹ in crores)
		Amount
A.	Amount of Non-Performing Investments	10.29
	Amount of Non-Performing Investments - Others*	11.72
В.	Amount of Provision held for Non-performing investments	7.22
	Amount of Provision held for Non-performing investments - Others*	11.72
C.	Movement of provision for depreciation on investments	
	- Opening balance as on 1st April 2012	327.55
	- Provision made in 2012-13	-
	- Write-offs	-
	- Write-back of excess provision	(103.94)
	- Closing balance as on 31st March 2013	223.61

<sup>\*</sup> represents amount outstanding under Application Money classified as non-performing asset.

#### Credit Risk: Use of Rating Agency under the Standardised Approach

The RBI guidelines on Basel II require banks to use ratings assigned by specified External Credit Assessment Agencies (ECAIs) namely Brickworks, CARE, CRISIL, ICRA, India Ratings and SMERA for domestic counterparties and Standard & Poor's, Moody's and Fitch for foreign counterparties.

The Bank is using issuer ratings and short-term and long-term instrument/bank facilities' ratings which are assigned by the accredited rating agencies viz. Brickworks, CARE, CRISIL, ICRA, India Ratings and SMERA and published in the public domain to assign risk-weights in terms of RBI guidelines. In respect of claims on non-resident corporates and foreign banks, ratings assigned by international rating agencies i.e. Standard & Poor's, Moody's and Fitch is used. For exposures with contractual maturity of less than one year, a short-term rating is used. For cash credit facilities and exposures with contractual maturity of more than one year, long-term rating is used.

Issue ratings would be used if the Bank has an exposure in the rated issue and this would include fund-based and non-fund based working capital facilities as well as loans and investments. In case the Bank does not have exposure in a rated issue, the Bank would use the issue rating for its comparable unrated exposures to the same borrower, provided that

the Bank's exposures are pari-passu or senior and of similar or lesser maturity as compared to the rated issue. Structured Obligation (SO) ratings are not used unless the Bank has a direct exposure in the 'SO' rated issue. If an issuer has a long-term or short-term exposure with an external rating that warrants a risk weight of 150%, all unrated claims on the same counterparty, whether short-term or long-term, also receive 150% risk weight, unless the Bank uses recognised credit risk mitigation techniques for such claims.

Issuer ratings provide an opinion on the general credit worthiness of the rated entities in relation to their senior unsecured obligations. Therefore, issuer ratings would be directly used to assign risk-weight to unrated exposures of the same borrower.

## Details of Gross Credit Risk Exposure (Fund based and Non-fund based) based on Risk-Weight – Position as on 31st March 2013

	(₹ in crores)
	Amount
Below 100% risk weight	207,630.76
100% risk weight	130,204.73
More than 100% risk weight	35,406.84
Deduction from capital funds	
- Investments in subsidiaries	382.44

#### VI. CREDIT RISK MITIGATION

The Bank uses various collaterals both financial as well as non-financial, guarantees and credit insurance as credit risk mitigants. The main financial collaterals include bank deposits, NSC/KVP/LIP and gold, while main non-financial collaterals include land and building, plant and machinery, residential and commercial mortgages. The guarantees include guarantees given by corporate, bank and personal guarantees. This also includes loans and advances guaranteed by Export Credit & Guarantee Corporation Limited (ECGC), Credit Guarantee Fund Trust for Small Industries (CGTSI), Central Government and State Government.

The Bank has in place a collateral management policy, which underlines the eligibility requirements for credit risk mitigants (CRM) for capital computation as per Basel II guidelines. The Bank reduces its credit exposure to counterparty with the value of eligible financial collateral to take account of the risk mitigating effect of the collateral. To account for the volatility in the value of collateral, haircut is applied based on the type, issuer, maturity, rating and re-margining/revaluation frequency of the collateral. The Bank revalues various financial collaterals at varied frequency depending on the type of collateral. The Bank has a valuation policy that covers processes for collateral valuation and empanelment of valuers.

#### Details of Total Credit Exposure (after on or off Balance Sheet Netting) as on 31st March 2013

	(₹ in crores)
	Amount
Covered by :	
- Eligible financial collaterals after application of haircuts	16,244.47
- Guarantees/credit derivatives	9,000.15

#### VII. SECURITISATION

The primary objectives for undertaking securitisation activity by the Bank are enhancing liquidity, optimisation of usage of capital and churning of the assets as part of risk management strategy.

The securitisation of assets generally being undertaken by the Bank is on the basis of 'True Sale', which provides 100% protection to the Bank from default. All risks in the securitised portfolio are transferred to a Special Purpose Vehicle (SPV), except where the Bank provides sub-ordination of cash flows to Senior Pass-Through Certificate (PTC) holders by retaining the junior tranche of the securitised pool. The Bank has not sponsored any special purpose vehicle which is required to be consolidated in the consolidated financial statements as per accounting norms.

The Bank may also invest in securitised instruments which offer attractive risk adjusted returns. The Bank enters into purchase/sale of corporate and retail loans through direct assignment/SPV. In most cases, post securitisation, the Bank continues to service the loans transferred to the assignee/SPV. The Bank however does not follow the originate to distribute model and pipeline and warehousing risk is not material to the Bank.

Valuation of securitised exposures is carried out in accordance with FIMMDA/RBI guidelines. Gain on securitisation is recognised over the period of the underlying securities issued by the SPV. Loss on securitisation is immediately debited to profit and loss account. In respect of credit enhancements provided or recourse obligations (projected delinquencies, future servicing etc.) accepted by the Bank, appropriate provision/disclosure is made at the time of sale in accordance with AS-29 'Provisions, contingent liabilities and contingent assets'.

The Bank follows the standardised approach prescribed by the RBI for the securitisation activities. The Bank uses the ratings assigned by various external credit rating agencies viz. Brickworks, CARE, CRISIL, ICRA, India Ratings and SMERA for its securitisation exposures.

All transfers of assets under securitisation were effected on true sale basis. However, in the financial year ended 31st March 2013, the Bank has not securitised any asset.

# A. Banking Book

## Details of Exposure Securitised by the Bank and subject to Securitisation Framework

(₹ in crores)

Sr. No.	Type of Securitisation	Amount
1.	Total amount of exposures securitised	-
2.	Losses recognised by the Bank during the current period	-
3.	Amount of assets intended to be securitised within a year	-
	Of which	
	- Amount of assets originated within a year before securitisation	NA
4.	Amount of exposures securitised	
	- Corporate Loans	-
5.	Unrecognised gain or losses on sale	
	- Corporate Loans	-

# Aggregate amount of Securitisation Exposures Retained or Purchased as on 31st March 2013 is given below

(₹ in crores)

Sr. No.	Type of Securitisation	On Balance Sheet (Amount)	Off Balance Sheet (Amount)
1.	Retained	-	-
2.	Securities purchased	-	-
3.	Liquidity facility	-	-
4.	Credit enhancement (cash collateral)	-	-
5.	Other commitments	-	-

#### Risk-weight wise Bucket Details of the Securitisation Exposures on the Basis of Book-Value

(₹ in crores)

	Amount	Capital Charge
Below 100% risk weight	-	_
100% risk weight	-	-
More than 100% risk weight	-	-
Deductions		
- Entirely from Tier I capital	-	-
- Credit enhancing I/Os deducted from Total Capital	-	-
- Credit enhancement (cash collateral)	-	-

#### B. Trading Book

# Details of Exposure Securitised by the Bank and subject to Securitisation Framework

(₹ in crores)

Sr. No.	Type of Securitisation	Amount
1.	Aggregate amount of exposures securitised by the Bank for which the Bank has	
	retained some exposures and which is subject to the market risk approach	-

#### Aggregate amount of Securitisation Exposures Retained or Purchased as on 31st March 2013 is given below

(₹ in crores)

Sr. No.	Type of Securitisation	On Balance Sheet (Amount)*	Off Balance Sheet (Amount)
1.	Retained	-	-
2.	Securities purchased		
	- Corporate Loans	8.93	-
	- Lease Rental	197.91	-
	- Priority Sector (auto pool & micro finance)	1,264.18	-
3.	Liquidity facility	-	-
4.	Credit enhancement (cash collateral)	-	-
5.	Other commitments	-	-

<sup>\*</sup> includes outstanding balance of PTCs purchased in earlier years also

## Risk-weight wise Bucket Details of the Securitisation Exposures on the Basis of Book-Value

(₹ in crores)

			(
		Amount	Capital charge
1.	Exposures subject to Comprehensive Risk Measure for specific risk		
	- Retained	-	-
	- Securities purchased	-	-
2.	Exposures subject to the securitisation framework for specific risk		
	Below 100% risk weight	1,471.02	59.60
	100% risk weight	-	-
	More than 100% risk weight	-	-
3.	Deductions		
	- Entirely from Tier I capital	-	-
	- Credit enhancing I/Os deducted from Total Capital	-	-
	- Credit enhancement (cash collateral)	-	-

#### **VIII. MARKET RISK IN TRADING BOOK**

Market risk is the risk of loss to the Bank's earnings and capital due to changes in the market level of interest rates, price of securities, foreign exchange rates and equities, as well as the volatilities of those changes. The Bank is exposed to market risk through its investment activities and also trading activities, which are undertaken for customers as well as on a proprietary basis. The Bank adopts a comprehensive approach to market risk management for its trading, investment and asset/liability portfolios. For market risk management, the Bank has:

- Board approved market risk policies and guidelines which are aligned to the regulatory norms and based on experiences gained over the years. The policies are reviewed periodically keeping in view regulatory changes, business requirements and market developments.
- Process manual which are updated regularly to incorporate best practices.

- Market risk identification through elaborate mapping of the Bank's main businesses for various market risks.
- Statistical measures like Value at Risk (VaR), supplemented by stress tests, back tests and scenario analysis.
- Non-statistical measures like position limits, marked-to-market (MTM), gaps and sensitivities (mark-to-market, position limits, duration, PVBP, option Greeks).
- Management Information System (MIS) for timely market risk reporting to senior management functionaries.

Risk limits such as position limits, stop-loss limits, alarm limits, gaps and sensitivities (duration, PVBP, option greeks) are set up and reviewed periodically, based on a number of criteria including regulatory guidelines, relevant market analysis, business strategy, management experience and the Bank's risk appetite. These limits are monitored on a daily basis by the Treasury Mid-office and the exceptions are put up to ALCO and Risk Management Committee of the Board.

The Bank uses Historical Simulation and its variants for computing VaR for its trading portfolio. VaR is calculated and reported on a daily basis for the trading portfolios at a 99% confidence level for a one-day holding period, using 250 days of historical data or one year of relative changes in historical rates and prices. The model assumes that the risk factor changes observed in the past are a good estimate of those likely to occur in the future and is, therefore, limited by the relevance of the historical data used. The method, however, does not make any assumption about the nature or type of the loss distribution. The VaR models for different portfolios are back-tested at regular intervals and the results are used to maintain and improve the efficacy of the model.

The VaR measure is supplemented by a series of stress tests and sensitivity analysis that estimates the likely behaviour of a portfolio under extreme but plausible conditions and its impact on earnings and capital. The Bank undertakes stress tests for market risks for its trading book, IRS, forex open position and forex gaps on a monthly basis as well as for liquidity risk at the end of each quarter. The Bank is in the final stages of building its capabilities to migrate to advanced approach i.e. Internal Models Approach for assessment of market risk capital.

#### **Concentration Risk**

The Bank has allocated the internal risk limits in order to avoid concentrations, wherever relevant. For example, the Aggregate Gap Limit is allocated to various currencies and maturities as Individual Gap Limits to monitor concentrations. Similarly, stop-loss limits and duration limits have been set up for different categories within a portfolio. Within the overall PV01 limit, a sub limit is set up which is not expected to be breached by trades linked to any individual benchmark.

# **Liquidity Risk**

Liquidity Risk is the current and prospective risk to earnings or capital arising from a bank's inability to meet its current or future obligations on the due date. Liquidity risk is two-dimensional viz., risk of being unable to fund portfolio of assets at appropriate maturity and rates (liability dimension) and the risk of being unable to liquidate an asset in a timely manner at a reasonable price (asset dimension).

The goal of Liquidity Risk Management is to meet all commitments on the due date and also be able to fund new investment opportunities by raising sufficient funds in the form of increasing fresh liabilities or by expeditious asset sell-off without incurring unacceptable losses, both under normal and adverse conditions. These objectives are ensured by setting up policies, operational level committees, measurement tools and monitoring and reporting mechanism using effective use of IT systems for availability of quality data.

The Bank manages its liquidity on a static as well as dynamic basis using various tools such as gap analysis, ratio analysis, dynamic liquidity statements and scenario analysis. The Bank's ALM policy defines the tolerance limits for its structural liquidity position. The Liquidity Policy for the domestic operations as well as for the overseas branches lay down the operational framework for prudent risk management in the Bank. The liquidity profile of the Bank is analysed on a static basis by tracking all cash inflows and outflows in the maturity ladder based on the actual maturity and expected occurrence (for non-maturity items) of cash flows. The liquidity profile of the Bank is also estimated on a dynamic basis by considering the growth in deposits and loans, investment obligations, etc. for a short-term period of three months. The Bank undertakes behavioral analysis of the non-maturity products viz. savings and current deposits and cash credit /overdraft accounts on a periodic basis, to ascertain the volatility of residual balances in those accounts. The renewal pattern and premature withdrawals of term deposits and drawdown of unavailed credit limits are also captured through behavioral studies. The concentration of large deposits is monitored on a periodic basis.

The Bank's ability to meet its obligations and fund itself in a crisis scenario is critical and accordingly, liquidity stress tests are conducted under different scenarios at periodical intervals to assess the impact on liquidity to withstand stressed conditions. The liquidity positions of overseas branches are managed in line with the Bank's internal policies and host country regulations. Such positions are also reviewed centrally by the Bank's ALCO along with domestic positions.

#### **Counterparty Risk**

The Bank has a Counterparty Risk Management Policy incorporating well laid-down guidelines, processes and measures for counterparty risk management. The policy includes separate counterparty rating models for commercial banks, foreign banks and co-operative banks for determining maximum permissible limits for counterparties. Counterparty limits are monitored daily and internal triggers are put in place to guard against breach in limits. Credit exposures to issuer of bonds, advances, etc. are monitored separately under the prudential norms for exposure to a single borrower as per the Bank's Corporate Credit Risk Policy or Investment Policy, as applicable. The counterparty exposure limits are reviewed at periodic intervals based on financials of the counterparties, business need, past transaction experiences and market conditions. The Bank has also put in place the 'Suitability & Appropriateness Policy' and Loan Equivalent Risk (LER) Policy to evaluate counterparty risk arising out of all customer derivatives contracts.

# **Country Risk**

The Bank has a country risk management policy containing the guidelines, systems and processes to effectively identify, assess, monitor and control its country risk exposures. Based on the risk profiling, countries are classified under seven-categories i.e. insignificant, low, moderate, high, very high, restricted and off-credit. Risk profiling is based on the ratings provided by Export Credit Guarantee Corporation of India Ltd. (ECGC), Dun & Bradstreet, inputs received from overseas branches/business departments, reports published by various agencies viz. Moody's, Standard & Poor's, Fitch and other publications of repute. The categorisation of countries is reviewed at quarterly intervals or at more frequent intervals if situations so warrant. An exposure to a country comprises all assets, both funded and non-funded, that represents claims on residents of another country. The Bank has in place both category wise and country wise exposure limits. The Bank monitors country risk exposures through a process of trigger limits as well as prior approval system for select categories viz. high, very high, restricted and off-credit to ensure effective monitoring of exposures. As a proactive measure of country risk management, Risk department issues 'Rating Watch' from time to time. Further, based on country-specific developments, the concerned business departments are provided updates on countries which have high probability of a rating downgrade.

#### **Risk Management Framework for Overseas Operations**

The Bank has put in place separate risk management policies for its overseas branches in Singapore, Hong Kong, Dubai and Colombo. These country-specific risk policies are based on the host country regulators' guidelines and in line with the practices followed for the Indian operations. The Asset Liability Management and all the risk exposures for the overseas operations are monitored centrally at the Central Office.

#### Capital Requirement for Market Risk – Position as on 31st March 2013

(₹ in crores)

	Amount of Capital Required
- Interest rate risk	1,687.38
- Equity position risk	124.02
- Foreign exchange risk (including gold)	30.11

#### IX. OPERATIONAL RISK

#### **Strategies and Processes**

Operational risk is the risk of loss resulting from inadequate or failed internal processes, people or systems, or from external events. The operational risk management policy documents the Bank's approach towards management of operational risk and defines the roles and responsibilities of the various stakeholders within the Bank. The policy also comprises the detailed framework for operational risk loss data collection, risk and control self-assessment and key risk indicator framework.

Based on the above policy the Bank has initiated several measures to manage operational risk. The Bank has put in place a hierarchical structure to effectively manage operational risk through the formation of several internal committees viz., Operational Risk Management Committee, Product Management Committee, Change Management Committee, Outsourcing Committee, Software Evaluation Committee and IT Security Committee. The functioning of these committees has stabilised.

## **Structure and Organisation**

The Risk Management Committee (RMC) of the Board at the apex level is the policy making body. The RMC is supported by the Operational Risk Management Committee (ORMC), consisting of Senior Management personnel, which is responsible for implementation of the Operational Risk policies of the Bank. This internal committee oversees the implementation of the OR framework and oversees the management of operational risks across the Bank. A sub-committee of ORMC (Sub-ORMC) has been constituted to assist the ORMC in discharging its functions by deliberating the operational risk issues in detail and escalating the critical issues to ORMC. The Operational Risk function, a distinct unit reporting to the Chief Risk Officer of the Bank, ensures implementation of the procedures for management of operational risk.

A representative of the Risk department is also a permanent member of control committees on product management covering approval of new products, change management of processes, outsourcing, software evaluation and IT Security.

#### Scope and Nature of Operational Risk Reporting and Measurement Systems

A systematic process for reporting risks, losses and non-compliance issues relating to operational risks has been developed and implemented. The information gathered is being used to develop triggers to initiate corrective actions to improve controls. All critical risks and potential loss events are reported to the Senior Management/ORMC.

The Bank has further enhanced its capability for effective management of operational risk with the implementation of an Enterprise Risk Governance and Compliance platform (SAS EGRC). The IT platform would act as the single repository of processes and operational, compliance and financial reporting risks. It facilitates capturing of individual risks and the effectiveness of their controls, tagging of identified risks to processes and products, originates action plans and acts as a repository of all operational risk events. A management dashboard template is also being designed as an output. The Bank has captured 5,127 processes in the EGRC system and their related risks and controls. In the initial phase, 66 KRIs have been identified and thresholds have been fixed for the various units of the Bank. These are being monitored through the system on an ongoing basis. The roll-out of the system has commenced in a phased manner and is stated to be completed by September 2013.

#### **Policies for Hedging and Mitigating Operational risk**

An Operational Risk Management Policy approved by the Risk Management Committee of the Board details the framework for managing and monitoring operational risk in the Bank. Business units put in place basic internal controls as approved by the Product Management Committee to ensure appropriate controls in the operating environment throughout the Bank. As per the policy, all new products are being vetted by the Product Management Committee to identify and assess potential operational risks involved and suggest control measures to mitigate the risks. Each new product or service introduced is subject to a risk review and signoff process. Similarly, any changes to the existing products/processes are being vetted by the Change Management Committee.

The Bank has adopted specific policies on Business Continuity Management and IT Disaster Recovery. The Bank has framed processes for identification of non-IT BCP teams, conducting training and awareness sessions, handling loss or inaccessibility of staff, identifying backup personnel for critical positions, identifying alternative premises, and coordination of contingency plans at the Bank level.

#### Approach for Operational Risk Capital Assessment

As per the RBI guidelines, the Bank has followed the Basic Indicator Approach for computing the capital for operational risk for the year ending 31<sup>st</sup> March 2013. Based on the measures outlined above, the Bank is preparing itself for migration to the Advanced Measurement Approach of capital computation for operational risk under Basel II.

#### X. INTEREST RATE RISK IN THE BANKING BOOK (IRRBB)

The IRRBB is managed according to the guidelines of the Bank's ALM Policy. The Bank assesses its exposure to interest rate risk in the banking book at the end of each quarter considering a drop in the market value of investments due to 50 bps change in interest rates. Calculation of interest rate risk in the banking book (IRRBB) is based on a present value perspective with cash flows discounted at zero coupon yields published by National Stock Exchange (NSE) for domestic balance sheet and USD LIBOR for overseas balance sheet. Other currencies are taken in equivalent base currencies (INR for domestic books and USD for overseas branches) as the Bank does not have material exposures to other currencies as a percentage of the balance sheet. Cash flows are assumed to occur at the middle of the regulatory buckets. Non-interest sensitive products like cash, current account, capital, volatile portion of savings bank deposits, etc. are excluded from the computation. The Bank does not run a position on interest rate options that might result in non-linear pay-off. Future interest cash flows from outstanding balances are included in the analysis.

The Bank employs Earnings at Risk (EaR) measures to assess the sensitivity of its net interest income to parallel movement in interest rates on the entire balance sheet. The results of EaR measures as against the limits are reported to the senior management on a weekly basis.

The Bank measures the level of its exposure to interest rate risk in terms of sensitivity of Market Value of its Equity (MVE) to interest rate movements as stipulated in the relevant RBI guidelines. The Duration Gap Analysis (DGA) involves bucketing of all on and off- balance sheet Risk Sensitive Assets (RSA) and Risk Sensitive Liabilities (RSL) as per their residual maturity/ re-pricing dates in various time bands and computing the Modified Duration Gap (MDG). MDG is used to evaluate the impact on the MVE of the Bank under different interest rate scenarios. The Bank applies a standardised 200 bps parallel rate shock by applying sensitivity weights to each time band (based on estimates of duration of the assets and liabilities that fall into each time band) to measure the economic impact of the shock. The shock of 200 basis points is applied to the entire balance sheet including the trading book as per RBI guidelines.

The findings of the various IRRBB measures are submitted to the ALCO, which is the apex committee for providing strategic guidance and direction for the ALM measures.

Details of increase/(decrease) in earnings and economic value for upward and downward rate shocks based on balance sheet as on 31st March 2013 are given below:

#### **Earnings Perspective**

(₹ in crores)

Currency	Interest R	Interest Rate Shock	
	+200bps	-200bps	
INR	(521.10)	521.10	
USD	39.58	(39.58)	
Residual	11.99	(11.99)	
Total	(469.53)	469.53	

# **Economic Value Perspective**

(₹ in crores)

Currency	Interest F	Interest Rate Shock	
	+200bps	-200bps	
INR	3,267.92	(3,267.92)	
USD	146.04	(146.04)	
Residual	41.83	(41.83)	
Total	3,455.79	(3,455.79)	

# BANK'S NETWORK : LIST OF CENTRES AS ON 31 MARCH, 2013

State/ UT	Centre	State/ UT	Centre	State/ UT	Centre
Andaman &	Bathu Basti		Machilipatnam		Warangal
Nicobar UT	Diglipur		Madanpalle		Yemmiganur
	Port Blair		Mahabubabad		Zahirabad
Andhra Pradesh	Adilabad	_	Mahbubnagar	Arunachal Prac	desh Itanagar
	Adoni		Malkajgiri	Assam	Barpeta Road
	Alamuru		Mancherial		Biswanath Chariali
	Alwal		Miryalguda		Bongaigaon
	Anakapalle		Mumbapur		Dhubri
	Anantapur		Muthukur		Dibrugarh
	Bapatla		Nalgonda		Duliajan
	Bibinagar		Nandyal		Goalpara
	Bobilli		Narasaraopet		Golaghat
	Chevella		Nellore		Guwahati (Kamrup Metro)
	Chillakallu		Nizamabad		Guwahati (Kamrup)
	Chinnamiram		Nuzvid		Hailakandi
	Chirala		Ongole		Hojai
	Chittoor		P L Puram		Jorhat
	Dharmavaram		Paidiparru		Karimganj
	Edarapalli		Paritala		Kokrajhar
	Eluru		Patancheru		Mangaldoi
	Gachibowli		Peddahottur		Margherita
	Gajuwaka		Peddapalli		Morigaon
	Gollamandala		Poolapalle		Nagaon
	Gopalapatnam		Proddatur		Nalbari
	Gudivada		Pulluru		Noonmati
	Guntakal		Quthbullapur		North Lakhimpur
	Guntur		Rajahmundry		Sibsagar
	Hindupur		Rajam		Silchar
	Hyderabad (Hyderabad)		Rajampet		Tezpur
	Hyderabad (Rangareddy)		Ramagundam		Tinsukia
	Jangareddigudem		Repalle		
	Jayanthi			Bihar	Udalguri
			Sangareddy	Billdl	Abul Hasanpur Arrah
	Kadapa Kadiri		Sathupally		
	Kaikaluru		Serilingampally Shamshabad		Aurangabad Barh
	Kakinada				
			Siddipeta		Basudevpur Chaputa
	Kamareddy		Srikakulam		Begusarai
	Kandanathi		Suryapet		Bettiah
	Kandukur		Tadepalligudem		Bhabhua
	Karimnagar		Tadpatri		Bhagalpur
	Kasibugga		Tenali		Biharsharif
	Kavali		Tirupati		Buxar
	Khammam		Uppal Kalan		Chapra
	Kompally		Vemugodu		Danapur
	Kothagudem		Verrupapuram		Darbhanga
	Kothbaspalle		Vijayawada		Darveshpur
	Kukatpally		Vinukonda		Daulatpur Dewaria
	Kurnool		Visakhapatnam		Devkuli
	L B Nagar		Vizianagaram		Gaya

State/ UT	Centre	State/ UT	Centre	State/ UT	Centre
	Gopalganj		Tulsi		Jamnagar
	Gopinathpur Dokra		Urla		Jasdan
	Hajipur	Dadra & Nagar l	JT Silvassa		Jetpur-Navagadh
	Jehanabad	Daman & Diu U			Junagadh
	Kanchanpur		Diu		Kalavad
	Katihar	Delhi	Delhi		Kalol
	Kishanganj	Goa	Agaciam		Keshod
	Kuari Buzurg		Candolim		Khadat
	Madhepura		Mapusa		Khambalia
	Madhubani		Margao		Kodinar
	Majithi		Panaji		Lathi
	Motihari		Ponda		Madhapar
	Munger		Vasco		Mahuva
	Muzaffarpur	Gujarat	Ahmedabad		Manavadar
	Naugachhia		Alipura		Mandvi
	Patna		Amreli		Mehsana
	Purnia		Anand		Metoda
	Saharsa		Anjar		Modasa
	Samastipur		Ankleshwar		Morbi
	Sasaram		Asura		Moti Bhoyan
	Sitamarhi		Atul		Mundra
	Siwan		Bagasara		Nadiad
nandigarh UT	Chandigarh		Bardoli		Naranpar
3	Manimajra		Bharuch		Navagam
nattisgarh	Abhanpur		Bhavnagar		Navsari
3	Akaltara		Bhuj		Paddhari
	Ambikapur		Bopal		Padra
	Basin		Borsad		Palanpur
	Bhatapara		Botad		Patan
	Bhilai		Chandlodiya		Pipavav
	Bilaspur		Changodar		Porbandar
	Champa		Chhatral		Radhanpur
	Chandkuri		Chikhli		Rajkot
	Dalli Rajhara		Dahej		Rajpipla
	Dhamtari		Dahod		Rajula
	Dongargarh		Deesa		Rapar
	Dunda		Devgad Baria		Sanand
	Durg		Dhoraji		Sihor
	Hatmudi		Dhrangadhra		Sokhda
	Jagdalpur		Dhrol		Surat
	Jairam Nagar		Dwarka		Surendranagar
	Jashpurnagar		Gadhada		Talaja
	Jhilmila		Gandhidham		Tarasadi
	Kanker		Gandhinagar		Tathithaiya
	Kawardha		Gariadhar		Udalpur
	Kharsia		Godhra		Udhna
	Korba		Gondal		Umbergaon
	Mahasamund		Halol		Unjha
	Manendragarh		Harij		Upleta
	Raigarh		Himatnagar		Vadodara
	Raipur		Ichchapore		Vallabh Vidyanagar
	Rajim		ldar		Valsad
			Jambusar		
	Rajnandgaon				Vansda
	Sakti		Jamjodhpur		Vapi

State/ UT	Centre	State/ UT	Centre	State/ UT	Centre
	Vastrapur		Panchkula		Basavakalyan
	Vega		Panipat		Belgaum
	Vejalpur		Panjlasha		Bellary
	Veraval		Ram Saran Majra		Bhadravati
	Viramgam		Ratia		Bidadi
	Visavadar		Rawaldhi		Bidar
	Visnagar		Rewari		Bijapur
	Vyara		Rohtak		Chamarajanagar
	Wada		Sadaura		Channarayapatna
	Wankaner		Safidon		Chickmagalur
Haryana	Ambala		Saraswati Khera		Chikballapur
, ,	Bahadurgarh		Sherpur		Chikodi
	Baiyanpur		Sirsa		Chintamani
	Basdhara		Sonipat		Chitradurga
	Bastali		Taranwali		Davangere
	Batour		Teha		Devadurga
	Bhiwani		Tibbi Majra		Devanahalli
	Bhiwani Khera		Todarpur		Dod Ballapur
	Bhurewala		Tohana		Gadag
	Cheeka		Yamunanagar		Gangawati
	Chhapra	Himachal Pradesh	Baddi	<del></del>	Gokak
	Dahar	Tilliacilai i fauesii	Mandi		Gottagodi
	Dinarpur		Shimla		Gulbarga
	Faridabad		Solan		Hassan
	Fatehabad				Haveri
		Janamari Q Kashmir	Una	<del></del>	Hoskote
	Garhi Sampla Garhi Sarai Namdarkalan	Jammu & Kashmir	-		
			Jammu		Hospet
	Garnala		Leh		Hubli-Dharwad
	Ghespur		Srinagar		Jamkhandi
	Gillan Khera	11 - 11 1	Udhampur	<del></del>	Jinnur
	Gurgaon	Jharkhand	Bokaro		Karwar
	Hissar		Chaibasa		Kolar
	Jai Singh Pura		Chas		Kollegal
	Jakhal		Chirkunda		Koppal
	Jhajjar		Daltonganj		Kundapura
	Jind		Deoghar		Kushalnagar
	Kaithal		Dhanbad		Kushtagi
	Kakrali		Dumka		Mandya
	Kalka		Gamaria		Mangalore
	Kalpi		Ghatshila		Manipal
	Kanwala		Giridih		Manvi
	Karnal		Gumia		Marlanhalli
	Kumharia		Hazaribagh		Moodbidri
	Kundli		Jamshedpur		Mudhol
	Kurukshetra		Kodarma		Mysore
	Magharpura		Mango		Nelamangala
	Makrauli Khurd		Patratu		Nipani
	Manesar		Ramgarh		Puttur
	Mirzapur		Ranchi		Raichur
	Nanaud	Karnataka	Arsikere		Ramanagara
	Narnaul		Athni		Ranibennur
	Narwana		Bagalkot		Sagar
	Palri Kalan		Bailhongal		Saidapur

State/ UT	Centre	State/ UT	Centre	State/ UT	Centre
_	Sedam		Vadakara		Shahpura
	Shahpur	Madhya Pradesh	Alirajpur		Shajapur
	Shimoga		Ashok Nagar		Sheopur
	Sindhnur		Balaghat		Shivpuri
	Sirsi		Barwani		Sidhi
	Siruguppa		Beetul		Singrauli
	Tavargeri		Bhind		Tikamgarh
	Tiptur		Bhopal		Ujjain
	Tumkur		Bicholi Hapsi		Vidisha
	Udupi		Bina		Waidhan
	Yadgir		Burhanpur	Maharashtra	Ahmednagar
Kerala	Adoor		Chhatarpur		Akluj
Refuid	Alappuzha		Chhindwara		Akola
	Aluva		Dabra		Alibag
	Angamaly		Damoh		Ambernath
	Attingal		Datia		Amravati
	Changanasseri		Dewas		Aurangabad
	Irinjalakuda		Dhar		Badlapur
	•		Gawli Palasia		Ballarpur
	Kalamaserry		Guna		Baramati
	Kanhangad		Gwalior		Barshi
	Kannur Kasargod		Harda		Beed
	9		Hoshangabad		Bhandara
	Kazhakuttam		Indore		Bhigwan
	Kochi		Itarsi		Bhiwandi
	Kollam		Jabalpur		Bhusawal
	Kothamangalam		Jhabua		Boisar
	Kottakkal		Kalapipal		Buldhana Chakan
	Kottarakkara		Katara Katni		
	Kottayam		Khandwa		Chalisgaon Chandrapur
	Kozhikode		Khargone		Chiplun
	Malappuram		Lasudia Mori		Daund
	Manjeri		Maihar		Devalali
	Mavelikkara		Majhuali		Dhule
	Nedumangad		Mandla		Dindori
	Nilambur		Mandsaur		Dombivali
	North Paravur		Morena		Ghoti
	Palai		Nagda		Gondia
	Palakkad		Narsimhapur		Hinghanghat
	Pathanamthitta		Neemuch		Hingna
	Payyannur		Pipariya		Hingoli
	Perinthalmanna		Pithampur		Hinjewadi
	Perumbavoor		Raisen		Ichalkaranji
	Sulthanbathery		Rajgarh		Islampur
	Taliparamba		Ratlam		Jalgaon
	Thalassery		Rau		Jalna
	Thiruvananthapuram		Rewa		Kagal
	Thodupuzha		Sagar		Kalyan
	Thrikkakara		Satna		Karad
	Thrippunithura		Sehore		Khamgaon
	Thrissur		Sendhwa		Khed-Shivapur
	Tirur		Seoni		Kolhapur
	Tiruvalla		Shahdol		Lasalgaon

State/ UT	Centre	State/ UT	Centre	State/ UT	Centre
_	Latur	Meghalaya	Jowai		Phulbani
	Malegaon		Shillong		Puri
	Malkapur		Tura		Rairangpur
	Mira-Bhayander	Mizoram	Aizawl		Rajgangpur
	Miraj	Nagaland	Dimapur		Rayagada
	Mumbai		Kohima		Rourkela
	Murbad		Mokokchung		Sambalpur
	Nagpur		Wokha		Sonepur
	Nalasopara	Orissa	Angul		Sundargarh
	Nanded		Balasore		Talcher
	Nandurbar		Barbil		Titlagarh
	Nashik		Bargarh		Umerkote
	Navi Mumbai (Thane)		Baripada	Pondicherry UT	Karaikal
	Navi Mumbai (Raigad)		Basuaghai		Pondicherry
	Osmanabad		Berhampur	Punjab	Abohar
	Pandharpur		Bhadrak		Adampur
	Panvel		Bhanjanagar		Adamwal
	Paratwada		Bhawanipatna		Adda Dhaka
	Parbhani		Bhubaneswar		Ajnala
	Pen		Bolangir		Amloh
	Phaltan		Boudhgarh		Amritsar
	Pimpalgaon		Chandanpur		Bagha Purana
	Pimpri Chinchwad		Chandikhole		Ballo Majra
	Pune		Cuttack		Ballopur
	Rahuri-Khurd		Deogarh		Banga
	Ratnagiri		Dhamraport		Baran Hara
	Sangamner		Dharamgarh		Barnala
	Sangli		Dhenkanal		Batala
	Satara		Dumuduma		Bathinda
	Shikrapur		Gopalpur		Begowal
	Shirdi		Gunupur		Bhatta Dhua
	Shirur		Jagatpur		Bhogpur
	Shrirampur		Jagatsinghpur		Bikhiwind
	Sinnar		Jajpur		Budhlada
	Solapur		Jaleswar		Changal
	Tasgaon		Jatni		Chatt
	Thane		Jeypore		Chau Majra
	Tuljapur		Jharsuguda		Cheeda
	Udgir		Kalarhanga		Chogawan
	Ulhasnagar		Kantabanji		Dalamwal
	Vasai		Kendrapara		Dasuya
	Virar		Keonjhar		Dera Baba Nanak
	Wadi		Khordha		Derabassi
	Wai		Koraput		Devigarh
	Waluj		Kundra		Dhariwal
	Wani		Lunahar		Dhilwan
	Wardha		Malkangiri		Dhuri
	Washim		Mancheswar		Dinanagar
	Yavatmal		Nabrangpur		Dohlron
	Yevla		Nawapara (Nuapada)		Faridkot
	Yewat		Nayagarh		Fatehgarh Churian
Manipur	Churachandpur	<u> </u>	Nimapara		Fatehgarh Sahib
iviai iipul	Imphal (East)		Paradip		Fazilka
	Imphal (West)		Parlakhemundi		Ferozepur

State/ UT	Centre	State/ UT	Centre	State/ UT	Centre
	Gardhiwala		Phagwara		Deeg
	Garhshankar		Phillaur		Didwana
	Gehri Mandi		Phuglana		Dungarpur
	Gill Patti		Phullanwala		Ganganagar
	Gobindgarh		Qadian		Hanumangarh
	Goraya		Raikot		Jaipur
	Gurdaspur		Raipur Kalan		Jalore
	Gureh		Rajpura		Jhalawar
	Hoshiarpur		Ramasara		Jhunjhunu
	Hukumat Singh Wala		Ramnagar		Jodhpur
	Jagraon		Ranian		Khairthal
	Jalandhar		Rayya		Khandela
	Jassian		Rupnagar		Khatoo Shyamji
	Jeeda		Rurki Kalan		Kherli
	Jhabal Kalan		Sahnewal		Kishangarh Bas
	Jian		Sailkiana		Kota
	Kangniwal		Samana		Lachhmangarh
	Kapurthala		Samrala		Lalsot
	Kartarpur		Sangal Sohal		Losal
	Katar Singhwala		Sangrur		Mahwa
	Khadaur Sahib		Sarsini		Mandawa
	Khanna		Shahkot		Merta City
	Kheri Jattan		Sher Khan Wala		Mukandgarh
	Kotkapura		Sri Hargobindpur		Nadbai
	Kukkar Majra		Sudhar		Nagar
	Kurarhi		Sultanpur Lodhi		Nagaur
	Lakhnaur		Sunam		Nathdwara
	Lambra		Tarn Taran		Neem-Ka-Thana
	Landran		Theri		Nohar
	Ludhiana				Pali
			Threeke		Phalodi
	Majitha		Tung		
	Malerkotla	D. C. albana	Urmar Tanda		Pilani
	Malout	Rajasthan	Abu Road		Pilibanga
	Manakwal		Ajmer		Pipar City
	Mangli Nichhi		Alwar		Rajgarh
	Mansa		Balotra		Ramgarh
	Mavi Kalan		Bandikui		Rawatbhata
	Mehron		Banswara		Rawatsar
	Miani Khas		Baran		Reengus
	Moga		Barmer		Sagwara
	Mohali		Bayana		Sangaria
	Mowai		Beawar		Sardarshahar
	Mukerian		Behror		Sawai Madhopur
	Muktsar		Bhadra		Sikar
	Multania		Bharatpur		Sri Madhopur
	Mundian Kalan		Bhilwara		Tijara
	Nabha		Bhiwadi		Tonk
	Nagra		Bikaner		Udaipur
	Nakodar		Bilara	Sikkim	Gangtok
	Nawan Purba		Bundi		Namchi
	Nawanshahr		Chirawa		Rangpo
	Pathankot		Chittaurgarh		Ranipool
	Patiala		Churu	Tamil Nadu	Alandur
	Patti		Dausa		Ambattur

State/ UT	Centre	State/ UT	Centre	State/ UT	Centre
	Ammapettai		Merpanaikadu		Tiruvannamalai
	Anaikudam		Mettunasuvampalayam		Tuticorin
	Anthiyur		Mettupalayam		Varanavasi
	Appakudal		Mettur		Vazhapadi
	Aranthangi		Mullipuram		Veerapatti
	Arni		Musiri		Vellakoil
	Aruppukottai		Muthuservamadam		Vellore
	Attur		Nagapattinam		Vembarpatti
	Avadi		Nagercoil		Villupuram
	Ayothiapatinam		Nallikaundanpalayam		Virudhunagar
	Bodhupatty		Nasiyanur	Tripura	Agartala
	Chengalpattu		Omalur		Bishalgarh
	Chennai		Ooty		Dharmanagar
	Chidambaram		Oriyur		Udaipur
	Coimbatore		Palayamkottai	Uttar Pradesh	Agra
	Cuddalore		Palladam	ottai i raacsii	Aligarh
	Cumbum		Pallavaram		Allahabad
	Dharapuram		Paramkudi		Amroha
	Dharmapuri		Pattukottai		Aonla
	Dindigul		Perambalur		Atrauli
	Edanganasalai		Periasemur		Azamgarh
	Edappadi		Perungudi		Badaun
	Eraiyur		Pollachi		Baghpat
	Erode		Poonamallee		Baheri
	Gudiyatham		Porur		Bahraich
	*		Pudukkottai		Ballia
	Hosur				
	llanji		Rajapalayam		Balrampur
	Irungattukottai Kallakkurichi		Ramanathapuram		Banda
			Rasipuram Salem		Bansi
	Kancheepuram Kandeertheertham		Sankari		Barabanki
					Bareilly
	Kangeyam Karaikudi		Sarkarsamakulam		Basti Bhadohi
			Sathyamangalam		
	Karamadai		Sembakkam		Bhaisana
	Karumathampatti		Sevugampatti		Bijnor
	Karur		Sirugamani		Bilaspur
	Kelambakkam		Sivakasi		Bulandshahr
	Kethaiurambu		Srirangam		Chandausi
	Korattur		Taramangalam		Deoria
	Kottur		Thanjavur		Dhampur
	Krishnagiri		Theni		Etah
	Kulumur		Thirukalambur		Etawah
	Kumbakonam		Thirukarungudi		Faizabad
	Labbaikudikadu		Thiruvallur		Farrukhabad
	Lalgudi		Thiruvarur		Fatehpur
	Madurai		Thiruvottiyur		Firozabad
	Maduranthakam		Thondamuthur		Gajraula
	Mallasamudram		Thoraipakkam		Ghaziabad
	Manachanallur		Thuraiyur		Ghazipur
	Manapparai		Tiruchengode		Gonda
	Mannargudi		Tiruchirapalli		Gorakhpur
	Mayiladuthurai		Tirunelveli		Hapur
	Mecheri		Tirupur		Hardoi
	Medavakkam		Tiruttani		Hathras

State/ UT	Centre	State/ UT	Centre	State/ UT	Centre
	Jaunpur		Roorkee		Kanchrapara
	Jhansi		Rudrapur		Kandi
	Kannauj		Talli Haldwani		Katwa
	Kanpur	West Bengal	Alipurduar		Kharagpur
	Khalilabad		Amtala		Khardaha
	Khatauli		Andul		Koch Bihar
	Khurja		Arambagh		Kolkata
	Kosikalan		Asansol		Konnagar
	Lakhimpur-Kheri		Bagnan		Krishnanagar
	Lalitpur		Baharampur		Madhyamgram
	Lucknow		Baidyabati		Mahestala
	Maharajganj		Bally		Malda
	Mahoba		Balurghat		Maslandpur
	Mainpuri		Bankura		Medinipur
	Mathura		Baranagar		Memari
	Maunath Bhanjan		Barasat		Nabadwip
	Meerut		Barddhaman		Nabapally
	Mirzapur		Barrackpore		Naihati
	Moradabad		Baruipur		Narendrapur
	Muzaffarnagar		Basirhat		New Barrackpore
	Najibabad				New Garia
	Noida		Belghoria		Nimta
	Padrauna		Binnaguri		
	Palia Kalan		Bolpur		Panagarh Pandua
	Pilibhit		Bongaon		Panihati
			Boral		
	Pratapgarh		Chandernagore		Panskura
	Puranpur		Chinsurah		Puruliya
	Rae Bareli		Contai		Raiganj
	Rampur		Dakshineswar		Rajarhat
	Renukoot		Dalkhola		Rajpur-Sonarpur
	Saharanpur		Dankuni		Rampurhat
	Sambhal		Dareeiling		Ranaghat
	Shahjahanpur		Dhupguri		Raniganj
	Shikhohabad		Diamond Harbour		Rishra
	Sirsaganj		Domjur		Sainthia
	Sitapur		Dum Dum		Salt Lake
	Sultanpur		Durgapur		Serampore
	Unnao		Farakka		Shyamnagar
	Varanasi		Fulia		Siliguri
	Vrindavan		Guskara		Singur
Uttarakhand	Bazpur		Habra		Suri
	Bhaisia		Haldia		Tamluk
	Dehradun		Howrah		Tarakeswar
	Gangoowala		Islampur		Uttarpara
	Haridwar		Jaigaon	Grand Total	1263
	Kashipur		Jalpaiguri	Overseas	Singapore
	Kichha		Jangipur		Hong Kong
	Makanpur Mahmood Alampur		Jaynagar Mazilpur		Dubai
	Mussoorie		Kalimpong		Shanghai
	Pandri		Kalna		Abu Dhabi
	Rishikesh		Kalyani		Colombo

# **AXIS BANK LIMITED**

# **NOTICE**

**NOTICE** is hereby given that the Nineteenth Annual General Meeting of the members of Axis Bank Limited will be held on Friday, the 19<sup>th</sup> July, 2013 at 10.00 A.M. at J. B. Auditorium, Ahmedabad Management Association, AMA Complex, ATIRA, Dr. Vikram Sarabhai Marq, Ahmedabad - 380 015 to transact the following business:

#### **ORDINARY BUSINESS:**

- 1. To receive, consider and adopt the Balance Sheet as at 31<sup>st</sup> March, 2013, Profit & Loss Account and Cash flow statement for the year ended 31<sup>st</sup> March, 2013 and the reports of Directors and Auditors thereon.
- 2. To appoint a Director in place of Shri S. B. Mathur, who retires by rotation and, being eligible, offers himself for re-appointment as a Director.
- 3. To appoint a Director in place of Shri Prasad R. Menon, who retires by rotation and, being eligible, offers himself for re-appointment as a Director.
- 4. To appoint a Director in place of Shri R. N. Bhattacharyya, who retires by rotation and, being eligible, offers himself for re-appointment as a Director.
- 5. To declare a dividend on the Equity Shares of the Bank.
- 6. To consider and pass with or without modification(s), the following resolution as a **Special Resolution**:

"RESOLVED THAT pursuant to the provisions of Section 224A and other applicable provisions, if any, of the Companies Act, 1956 and the Banking Regulation Act, 1949, M/s. Deloitte Haskins & Sells, Chartered Accountants, Ahmedabad, ICAI Registration Number 117365W, be and are hereby appointed as the Statutory Auditors of the Bank to hold office from the conclusion of the Nineteenth Annual General Meeting until the conclusion of the Twentieth Annual General Meeting, on such remuneration as may be approved by the Audit Committee of the Board."

#### **SPECIAL BUSINESS:**

- 7. To consider and pass with or without modification(s), the following resolution, as an **Ordinary Resolution**:
  - "**RESOLVED THAT** Smt. Ireena Vittal, who was appointed as an Additional Director at the meeting of the Board of Directors held on 3<sup>rd</sup> November, 2012 and who holds office as such upto the date of this Annual General Meeting and in respect of whom notice under Section 257 of the Companies Act, 1956 has been received from a member signifying his intention to propose Smt. Ireena Vittal as a candidate for the office of Director of the Bank is hereby appointed as a Director of the Bank, liable to retire by rotation."
- 8. To consider and pass with or without modification(s), the following resolution, as an **Ordinary Resolution**:
  - "**RESOLVED THAT** Shri Rohit Bhagat, who was appointed as an Additional Director at the meeting of the Board of Directors held on 16<sup>th</sup> January, 2013 and who holds office as such upto the date of this Annual General Meeting and in respect of whom notice under Section 257 of the Companies Act, 1956 has been received from a member signifying his intention to propose Shri Rohit Bhagat as a candidate for the office of Director of the Bank is hereby appointed as a Director of the Bank, liable to retire by rotation."
- 9. To consider and pass with or without modification(s), the following resolution, as an **Ordinary Resolution**:
  - "RESOLVED THAT Dr. Sanjiv Misra, who was appointed as an Additional Director with effect from 8<sup>th</sup> March, 2013 (Date of RBI approval) and who holds office as such upto the date of this Annual General Meeting and in respect of whom notice under Section 257 of the Companies Act, 1956 has been received from a member signifying his intention to propose Dr. Sanjiv Misra as a candidate for the office of Director of the Bank is hereby appointed as a Director of the Bank, not liable to retire by rotation."

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10. To consider and pass with or without modification(s), the following resolution, as an Ordinary Resolution:

"**RESOLVED THAT** pursuant to the provisions of the Companies Act, 1956, Banking Regulation Act, 1949 and Articles of Association of the Bank, Dr. Sanjiv Misra is appointed as the Non-Executive Chairman of the Bank for a period of three years, effective 8<sup>th</sup> March, 2013 upto 7<sup>th</sup> March, 2016 and he be paid remuneration as a Non-Executive Chairman of the Bank as per the following terms and conditions:

#### **Particulars**

1. Remuneration : ₹15 lacs per annum.

**Perquisites** 

1. Staff Car : Car to be provided by the Bank.

2. Touring : Traveling expenses to be borne by the Bank for Board functions as a Chairman.
 3. Driver, Office, Office Staff : Furnishing of office including all equipments – upto a total cost of ₹7.5 lacs

(one time expenses).

Expenses for office maintenance – ₹1,25,000/- per month as a reimbursement

on the basis of self declaration.

4. Sitting Fees : As payable to other Non-Executive Directors".

"RESOLVED FURTHER THAT the Board of Directors of the Bank is authorised to do all such acts, deeds and things and to execute any document or instruction etc. as may be required to give effect to this Resolution."

11. To consider and pass with or without modification(s), the following resolution, as an **Ordinary Resolution**:

"**RESOLVED THAT** subject to approval by the Reserve Bank of India, approval of the members of the Bank is hereby given for revising the remuneration by way of salary and perquisites payable to Smt. Shikha Sharma, Managing Director & CEO of the Bank, with effect from 1st June, 2013, as under:

- a. Basic Salary: ₹1,96,02,000 per annum.
- b. House Rent Allowance in lieu of Bank's owned / leased accommodation be paid at ₹65,47,200 per annum.
- c. Utility Bills be reimbursed at actual upto a limit of ₹3,30,000 per annum.
- d. Leave Fare Concession facility be paid at ₹12,26,500 per annum.
- e. Variable Pay to be paid as decided by the Board.
- f. All other terms and conditions of her employment to remain unchanged."
- 12. To consider and pass with or without modification(s), the following resolution, as an **Ordinary Resolution**:

"**RESOLVED THAT** subject to approval by the Reserve Bank of India, approval of the members of the Bank is hereby given for revising the remuneration by way of salary and perquisites payable to Shri Somnath Sengupta, Executive Director & Head (Corporate Centre) of the Bank, with effect from 1st April, 2013 or such other date as may be approved by RBI, as under:

- a. Basic Salary: ₹1,27,08,720 per annum.
- b. House Rent Allowance in lieu of Bank's owned/leased accommodation be paid at ₹30,89,120 per annum.
- c. Utility Bills be reimbursed at actual upto a limit of ₹1,32,000 per annum.
- d. Leave Fare Concession facility be paid at ₹5,50,000 per annum.
- e. Variable Pay to be paid as decided by the Board.
- f. All other terms and conditions of his employment to remain unchanged."



13. To consider and pass with or without modification(s), the following resolution, as an **Ordinary Resolution**:

"**RESOLVED THAT** subject to approval by the Reserve Bank of India, approval of the members of the Bank is hereby given for revising the remuneration by way of salary and perquisites payable to Shri V. Srinivasan, Executive Director & Head (Corporate Banking) of the Bank, with effect from 1<sup>st</sup> April, 2013 or such other date as may be approved by RBI, as under:

- a. Basic Salary: ₹1,37,26,136 per annum.
- b. House Rent Allowance in lieu of Bank's owned / leased accommodation be paid at ₹30,89,120 per annum.
- c. Utility Bills be reimbursed at actual upto a limit of ₹1,32,000 per annum
- d. Leave Fare Concession facility be paid at ₹5,50,000 per annum.
- e. Variable Pay to be paid as decided by the Board.
- f. All other terms and conditions of his employment to remain unchanged."
- 14. To consider and pass with or without modification(s), the following resolution, as a **Special Resolution**:

"RESOLVED THAT pursuant to the provisions of section 81 and all other applicable provisions, if any, of the Companies Act, 1956, and in accordance with other regulatory laws and the provisions of the Memorandum and Articles of Association of the Bank, the Board of Directors is authorised to issue, offer and allot additional equity stock options convertible into Equity Shares of the aggregate nominal face value not exceeding ₹7,50,00,000 (75,00,000 equity shares of ₹10/- each paid up) in addition to the approvals already granted by shareholders at their General Meetings, to the present and future employees and Whole-time Directors of the Bank under an Employee Stock Option Scheme (ESOS), on the terms and conditions as set out in the Explanatory Statement to this resolution and on such other terms and conditions and in such tranche/s as may be decided by the Board in its absolute discretion."

"RESOLVED FURTHER THAT without prejudice to the generality of the above, but subject to the terms, as approved by the members, the Board / HR and Remuneration Committee, is authorised to implement the scheme (with or without modifications and variations) in one or more tranches in such manner as the Board/HR and Remuneration Committee may determine."

"RESOLVED FURTHER THAT the Board is authorised to delegate all or any of the powers herein conferred to the HR and Remuneration Committee constituted for this purpose or to the Managing Director & CEO of the Bank."

"RESOLVED FURTHER THAT the Equity Shares to be issued as stated aforesaid shall rank pari-passu with all existing Equity Shares of the Bank, including for the purpose of payment of dividend."

Place: Mumbai By order of the Board

Date: 25<sup>th</sup> April, 2013

P. J. Oza

**Company Secretary** 

#### Notes:

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND A PROXY NEED NOT BE A MEMBER. PROXIES IN ORDER TO BE VALID AND EFFECTIVE MUST BE DELIVERED AT THE REGISTERED OFFICE OF THE BANK NOT LATER THAN FORTY-EIGHT HOURS BEFORE THE COMMENCEMENT OF THE MEETING.
- 2. The relevant explanatory statement pursuant to the provisions of Section 173(2) of the Companies Act, 1956 in respect of item Nos. 6 to 14, is annexed hereto.
- 3. The Register of Members and the Share Transfer Books of the Bank will remain closed from Tuesday, the 9<sup>th</sup> day of July, 2013 to Friday, the 19<sup>th</sup> day of July, 2013 (both days inclusive).
- 4. The Dividend would be paid to the shareholders whose names stand on the Register of Members on the close of business hours of 8<sup>th</sup> July, 2013. ECS credit / dispatch of the dividend warrants would commence on 20<sup>th</sup> July, 2013 and is expected to be completed on or before 26<sup>th</sup> July, 2013.
- 5. Shareholders holding shares in physical form are requested to immediately notify change in their address, if any, to the Registrar and Share Transfer Agents, M/s. Karvy Computershare Private Limited, Hyderabad or to the Registered Office of the Bank, guoting their Folio number(s).

In order to avoid fraudulent encashment of dividend warrants, the details of your Bank Account will be printed on the dividend warrants. We, therefore, request you to send to our Registrar and Share Transfer Agents, M/s. Karvy Computershare Private Limited, Hyderabad or to the Registered Office of the Bank, on or before 8<sup>th</sup> July, 2013, a Bank Mandate (providing details of name of the Bank, branch and place with PIN code No., where the account is maintained and the Bank Account No) or changes therein, if not provided earlier, under the signature of the Sole / First holder quoting their Folio number.

The Bank is offering the facility of ECS/NECS in centres wherever available. The ECS Mandate Form is annexed. This facility could also be used by the shareholders instead of the Bank Mandate System, for receiving the credit of dividends.

- 6. Shareholders holding shares in dematerialised mode are requested to intimate all changes pertaining to their bank details, ECS mandates, email addresses, nominations, power of attorney, change of address/name etc. to their Depository Participant (DP) only and not to the Bank or its Registrar and Share Transfer Agents. Any such changes effected by the DPs will be automatically reflected in the records of the Bank subsequently.
- 7. Shareholders may avail of the Nomination Facility under Section 109A of the Companies Act, 1956. The relevant Nomination Form is annexed.
- 8. Shareholders seeking any information with regard to accounts are requested to write to the Bank at an early date to enable the Management to keep the information ready.
- 9. SEBI has made it mandatory for every participant in the securities/capital market to furnish the details of Income tax Permanent Account Number (PAN). Accordingly, all the shareholders holding shares in physical form are requested to submit their details of PAN along with a photocopy of both sides of the PAN card, duly attested, to the Registrar and Share Transfer Agents of the Bank.
- 10. The Ministry of Corporate Affairs (MCA) has launched "Green Initiatives in the Corporate Governance" by allowing paperless compliances by the companies. MCA has issued circulars stating that the service of a notice/document by a company to its shareholders can now be made through electronic mode. In view of the above, the Annual Report (Audited Financial Statements, Directors Report, Auditors Report etc.) is being sent to the shareholders in electronic form to the email address registered with their Depository Participant (in case of electronic shareholding)/the Bank's Registrar and Share Transfer Agents (in case of physical shareholding).



We, therefore, request and encourage you to register your email ID in the records of your Depository Participant (in case of electronic holding)/the Bank's Registrar and Share Transfer Agents (in case of physical shareholding) mentioning your folio no./demat account details.

However, in case you wish to receive the above shareholder communication in paper form, you may write to the Bank's Registrar and Share Transfer Agents, M/s. Karvy Computershare Private Limited, Unit: Axis Bank Limited, Plot No. 17 to 24, Vittalrao Nagar, Madhapur, Hyderabad – 500081, or send an email at einward.ris@karvy.com mentioning your folio no./demat account details.

The Shareholders are requested to write to the Company Secretary or to the Registrar and Share Transfer Agents regarding transfer of shares and for resolving grievances at the below address.

# The Company Secretary Axis Bank Limited Registered Office

'Trishul', 3<sup>rd</sup> Floor, Opp. Samartheshwar Temple, Law Garden, Ellisbridge, Ahmedabad – 380 006.

Email: p.oza@axisbank.com or sanjeev.kapoor@axisbank.com or rajendra.swaminarayan@axisbank.com

# M/s. Karvy Computershare Private Limited Unit: Axis Bank Limited

Plot No. 17 to 24, Vittalrao Nagar, Madhapur, Hyderabad – 500 081.

Phone No. 040-23420815 to 23420824

Fax No. 040-23420814 Email: einward.ris@karvy.com

Contact Persons: Shri V. K. Jayaraman, GM (RIS) / Ms. Varalakshmi, Sr. Manager (RIS)

- 11. Information regarding Directors retiring by rotation:
- i) **Shri S. B. Mathur** is a Chartered Accountant, registered with the Institute of Chartered Accountants of India. He has also qualified in Parts I and II of Institute of Costs and Works Accountants, London. Shri Mathur is director of NSE and a former chairman of LIC. Prior to serving as chairman of LIC, Shri Mathur was Executive Director of marketing and international operations at LIC. He has also held various senior positions at LIC and attended several seminars at national and international forums. He was appointed by the Government of India to serve as the Administrator of SUUTI from December 2004 to November 2007. As on 31st March 2013, he is the Chairman of the Audit Committee and Nomination Committee and member of Committee of Directors, Shareholders / Investors Grievance Committee and Acquisitions, Divestments and Mergers Committee of the Bank's Board. He does not hold any equity share of the Bank.
- ii) Shri Prasad R. Menon is a Chemical Engineer from the Indian Institute of Technology, Kharagpur. He has over 40 years of diverse experience in premier multinational and Indian companies in the chemical and power industry. In October 2000, Shri Menon took over as the Managing Director of Tata Chemicals Limited where he helped complete the successful acquisition and integration of Brunner Mond (U.K.) Limited, Magadi Soda Company (Kenya) and Indo MarocPhosphore S.A. (Morocco). In October 2006, he took over as the Managing Director of The Tata Power Company Limited. He has championed sustainability as a key strategic initiative in the organization. Shri Menon serves on the Board of Directors of several major Tata Group companies, as well as on the supervisory board of Sanmar Group in Chennai and SKF India Limited. He is the Chairman of the Tata Group Safety Committee as well as Group Sustainability Committee. Shri Menon is the member of the Advisory Council of IITB-Monash Research Academy. He is also a Member of the Governing Council of Centre for Environment Education, Nehru Foundation for Development; Member of the Advisory Board of the Grantham Institute in London; Member of the Advisory Committee of National Stock Exchange Centre for Excellence in Corporate Governance; on the Advisory Board of The Energy & Resources Institute (TERI); and he is on the Advisory Council of CII-ITC Centre of Excellence for Sustainable



Development. As on 31<sup>st</sup> March 2013, he is the Chairman of HR and Remuneration Committee and Acquisitions, Divestments and Mergers Committee and member of Committee of Directors and IT Strategy Committee of the Bank's Board. He does not hold any equity share of the Bank.

siii) Shri R. N. Bhattacharyya has a Masters degree in Economics from Calcutta University and has worked for two years as a lecturer at WB educational services. Shri Bhattacharyya was a member of the local board of the State Bank of India at the Kolkata region from June 2010 to January 2011 and is a 36-year veteran of the Indian Police Service. From July 2006 to July 2009, Shri Bhattacharyya served as a part time non-official director on the Board of Directors of Hindustan Aeronautics Limited, Bangalore. He was also the Director of insurance in the Department of Economic Affairs, Ministry of Finance, from 1984 to 1986 and the Director of the Department of Steel, Ministry of Steel and Mines, from1981 to 1984. In addition, Shri Bhattacharyya has served as government director on the boards of Oriental Insurance Company in Delhi, United India Insurance Company in Chennai and New India Assurance Company in Mumbai from 1984 to 1986. As on 31st March 2013, he is the member of Committee of Directors, Shareholders / Investors Grievance Committee and Special Committee of the Board of Directors for Monitoring of Large Value Frauds of the Bank's Board. He does not hold any equity share of the Bank.

Place: Mumbai By order of the Board

Date: 25<sup>th</sup> April, 2013
P. J. Oza

**Company Secretary** 

# **ANNEXURE TO NOTICE**

#### **EXPLANATORY STATEMENT U/S 173(2) OF THE COMPANIES ACT, 1956**

#### Item No. 6:

Section 224A of the Companies Act, 1956 provides that in case of companies in which not less than 25 percent of the subscribed share capital is held, whether singly or in combination, by public financial institutions, banks, insurance companies, Government companies, Central Government or State Government(s), the appointment of an Auditor of the Company shall be made by a Special Resolution. The Administrator of the Specified Undertaking of the Unit Trust of India (erstwhile Unit Trust of India), Life Insurance Corporation of India, General Insurance Corporation and its erstwhile subsidiaries, constitute public financial institutions in terms of Section 4A of the Companies Act, 1956, and hold more than 25 percent of the subscribed equity share capital of the Bank. Hence, a Special Resolution is proposed for the appointment of M/s. Deloitte Haskins & Sells, Chartered Accountants, as the Bank's Statutory Auditors to hold office from the conclusion of this meeting upto the conclusion of the next Annual General Meeting.

As required, M/s. Deloitte Haskins & Sells have forwarded a certificate to the Bank stating that their appointment, if made, will be within the limit specified in Sub-Section (1B) of Section 224 of the Companies Act, 1956.

The Directors recommend the appointment of M/s. Deloitte Haskins & Sells, Chartered Accountants, as the Statutory Auditors of the Bank.

None of the Directors is in any way concerned with or interested in the resolution at Item No. 6 of the Notice.

# Item No. 7:

Smt. Ireena Vittal was appointed as an Additional Director of the Bank w.e.f. 3<sup>rd</sup> November, 2012. Under Section 260 of the Companies Act, 1956, read with Article 91 of the Articles of Association of the Bank, she continues to hold office as a Director until the conclusion of the ensuing Annual General Meeting. However, as required under Section 257 of the Companies Act, 1956, the Bank has received notice from a member signifying his intention to propose Smt.Vittal as a candidate for the office of Director of the Bank and the requisite deposit of ₹500 has also been received by the Bank along with such notice. It is proposed that Smt. Vittal will be liable to retire by rotation. She does not hold any equity share of the Bank.

Smt. Ireena Vittal has a B.Sc. in Electronics from Osmania University and a PGDM from IIM, Calcutta. She is an independent strategic advisor, with significant knowledge in agriculture and urban development in India and emerging markets. She has worked at McKinsey & Company for 16 years, where she assisted local and multinational companies in driving profitable growth. Smt. Vittal has also co-authored several studies relating to agriculture and urbanization.

As on 31st March, 2013, Smt.Vittal is a member of Risk Management Committee, Customer Service Committee and Acquisitions, Divestments and Mergers Committee.

The Directors recommend approval of the resolution.

Except for Smt. Ireena Vittal, no other Director of the Bank is in any way concerned with or interested in the resolution at Item No. 7 of the Notice.

## Item No. 8:

Shri Rohit Bhagat was appointed as an Additional Director of the Bank w.e.f. 16<sup>th</sup> January, 2013. Under Section 260 of the Companies Act, 1956, read with Article 91 of the Articles of Association of the Bank, he continues to hold office as a Director until the conclusion of the ensuing Annual General Meeting. However, as required under Section 257 of the Companies Act, 1956, the Bank has received notice from a member signifying his intention to propose Shri Bhagat as a candidate for the office of Director of the Bank and the requisite deposit of ₹500 has also been received by the Bank along with such notice. It is proposed that Shri Bhagat will be liable to retire by rotation. He does not hold any equity share of the Bank.

Shri Rohit Bhagat has served as Chairman, Asia Pacific, of BlackRock (the world's largest investment manager) and was a member of the Global Executive Committee. Prior to that he served as the Global Chief Operating Officer of Barclays

Global Investors and was a member of the Global Executive Committee. Previously, he was a Senior Partner at The Boston Consulting Group where his responsibilities over time included Managing Director of the Indian practice and co-head of the US financial services practice. He has over 20 years of experience in financial services and related advisory work, and has lived and worked in San Francisco, Hong Kong, Mumbai, London, Chicago and Delhi. He has an MBA from the Kellogg School at Northwestern University, an M.S. Engg. from the University of Texas at Austin, and a B.Tech. from the Indian Institute of Technology (Delhi). He has been a member of both TiE (The Indus Entrepreneur) and YPO (Young Presidents Organization) and has served on the SEBI sub-committee for corporate governance.

As on 31st March, 2013, Shri Rohit Bhagat was not a member of any Committee of the Board.

The Directors recommend approval of the resolution.

Except for Shri Rohit Bhagat, no other Director of the Bank is in any way concerned with or interested in the resolution at Item No. 8 of the Notice.

#### Item Nos. 9 and 10:

The Specified Undertaking of the Unit Trust of India had vide letter dated 10<sup>th</sup> January, 2013 nominated Dr. Sanjiv Misra, as the Non-Executive Chairman of the Bank. The Board of Directors of the Bank has at its meeting held on 16<sup>th</sup> January, 2013, appointed him as an Additional Director and also subject to approval of Reserve Bank of India, Government of India, the shareholders and such other approvals to the extent required, appointed Dr. Sanjiv Misra as the Non-Executive Chairman of the Bank for a period of 3 years effective 8<sup>th</sup> March, 2013 or any date as may be approved by RBI on the remuneration as set out in the resolution. RBI vide its letter dated 6<sup>th</sup> March, 2013 approved the appointment of Dr. Sanjiv Misra as the Non-Executive Chairman of the Bank as also the payment of remuneration to him with effect from 8<sup>th</sup> March, 2013.

Dr. Sanjiv Misra graduated in Economics from St. Stephen's College, Delhi. He has a Master's degree in Economics from the Delhi School of Economics, a Master's degree in Public Administration from the Harvard Kennedy School, USA and a Ph.D from the Jawaharlal Nehru University, New Delhi. At Harvard University, he was designated Lucius N. Littauer Fellow of 1987 in recognition of exceptional academic strengths and leadership qualities. Dr. Misra was a member of the Indian Administrative Service for over 35 years during which period he held a wide range of key positions in the Federal and state governments, including as Managing Director of the Gujarat Industrial Development Corporation and stints at senior levels in the Government of India in the Cabinet Office, the Ministry of Petroleum and the Ministry of Finance. He was a Secretary in the Ministry of Finance till his superannuation in 2008. Subsequently, he served as a Member of the 13<sup>th</sup> Finance Commission, a constitutional position with the rank of a Minister of State. Till recently Dr. Misra was a member of the Advisory Council of the Asian Development Bank Institute, Tokyo. He was also a member of the Committee on Fiscal Consolidation (Kelkar Committee) set up by the Finance Minister in August 2012 to chart out a road map for fiscal consolidation for the Indian economy. He has a number of publications on policy issues to his credit.

Under Section 260 of the Companies Act, 1956, read with Article 91(1) of the Articles of Association of the Bank, Dr. Sanjiv Misra continues to hold office as a Director until the conclusion of the ensuing Annual General Meeting. However, as required under Section 257, the Bank has received notice from a member signifying his intention to propose Dr. Sanjiv Misra as a candidate for the office of Director of the Bank and the requisite deposit of ₹500 has also been received by the Bank along with such notice. In terms of article no. 89 of the Articles of Association of the Bank, he is not liable to retire by rotation. Dr. Sanjiv Misra does not hold any equity share of the Bank.

As on 31st March, 2013, Dr. Sanjiv Misra was not a member of any Committee of the Board.

The Directors recommend approval of the resolutions at Item Nos. 9 and 10 of the Notice.

Except for Dr. Sanjiv Misra, no other Director of the Bank is in any way concerned with or interested in the Resolutions at Item Nos. 9 and 10 of the Notice.

#### Item No. 11:

The members of the Bank at the 18<sup>th</sup> Annual General Meeting held on 22<sup>nd</sup> June, 2012 had re-appointed Smt. Shikha Sharma as the Managing Director & CEO of the Bank for a period of three years effective 1<sup>st</sup> June, 2012 and had also approved payment of remuneration to her.

During the year ended 31<sup>st</sup> March, 2013, under leadership of Smt. Shikha Sharma, the Bank has shown all round progress in terms of high quality profit growth, branch expansion, ATM network expansion and improved brand equity. The Bank was able to sustain performance in Retail and Corporate Banking despite challenging external environment. She has been instrumental in driving the progress on people front and setting the foundation for risk management for the Bank. In view of this, the HR and Remuneration Committee of the Board, which met on 22<sup>nd</sup> April, 2013, examined the remuneration of Smt. Shikha Sharma, the Managing Director & CEO, in comparison with the remuneration of the Managing Directors of the peer group banks and recommended a revision in the emoluments to be paid to Smt. Shikha Sharma.

The Board of Directors of the Bank at its meeting held on 25<sup>th</sup> April, 2013 has approved the revision in remuneration by way of salary and perguisites payable to Smt. Shikha Sharma with effect from 1<sup>st</sup> June, 2013.

The Directors recommend approval of the resolution.

No Director is in any way concerned with or interested in the Resolution at item No. 11 except Smt. Shikha Sharma to the extent of revision in her remuneration.

#### Item No. 12:

The members of the Bank at the 18<sup>th</sup> Annual General Meeting held on 22<sup>nd</sup> June, 2012 had appointed Shri Somnath Sengupta as the Wholetime Director of the Bank. He has taken charge as the Executive Director with effect from 15<sup>th</sup> October, 2012. The members had also approved remuneration to be paid to him.

During the year ended 31<sup>st</sup> March, 2013, Shri Somnath Sengupta took on a broader role of the Corporate Center Head and has managed the set of diverse portfolios very well which include Audit and Compliance in addition to Risk, IT Operations and Finance. He has been instrumental in developing the Residual Risk assessment framework for Retail Assets, Agri, Information Systems & Forex. He has engaged himself extensively on HR issues. He has navigated transition of IT on both, execution and leadership changes as needed. Under his guidance lot of building blocks have been put in place to create a strong foundation of the Bank which will augment well in future for the Bank. In view of this, the HR and Remuneration Committee of the Board, which met on 22<sup>nd</sup> April, 2013, reviewed the remuneration being paid to Shri Somnath Sengupta in comparison with the remuneration of Executive Directors of peer group banks and recommended a revision in the emoluments to be paid to him.

The Board of Directors of the Bank at its meeting held on 25<sup>th</sup> April, 2013 has approved the revision in remuneration by way of salary and perquisites payable to Shri Somnath Sengupta with effect from 1<sup>st</sup> April, 2013 or such other date as may be approved by RBI.

The Directors recommend approval of the resolution.

No Director is in any way concerned with or interested in the Resolution at item No. 12 except Shri Somnath Sengupta to the extent of revision in his remuneration.

#### Item No. 13:

The members of the Bank at the 18<sup>th</sup> Annual General Meeting held on 22<sup>nd</sup> June, 2012 had appointed Shri V. Srinivasan as the Whole time Director of the Bank. He has taken charge as the Executive Director with effect from 15<sup>th</sup> October, 2012. The members had also approved remuneration to be paid to him.

During the year ended 31st March, 2013, in a slowing economic environment, Shri V. Srinivasan has done a good job of protecting and growing the profit pool of the Bank. There has been considerable progress in integrating the Investment Bank with Corporate Bank. Under his leadership, synergies between Retail and Corporate Bank gained momentum. He has led the integration of erstwhile Enam with Axis Bank. He has spent considerable time in building investor confidence. Key initiative on the Enterprise Payment Hub was launched in the year. In view of this, the HR and Remuneration Committee of the Board, which met on 22nd April, 2013, reviewed the remuneration being paid to Shri V. Srinivasan in comparison with the remuneration of Executive Directors of peer group banks and recommended a revision in the emoluments to be paid to him.

The Board of Directors of the Bank at its meeting held on 25<sup>th</sup> April, 2013 has approved the revision in remuneration by way of salary and perquisites payable to Shri V. Srinivasan with effect from 1<sup>st</sup> April, 2013 or such other date as may be approved by RBI.

The Directors recommend approval of the resolution.

No Director is in any way concerned with or interested in the Resolution at item No. 13 except Shri V. Srinivasan to the extent of revision in his remuneration.

#### Item No. 14:

The shareholders of the Bank had given their approval at an Extraordinary General meeting held on 24<sup>th</sup> February, 2001 for implementation of an Employee Stock Option Plan which was designed to foster a sense of ownership and belonging among employees / Directors. The total number of shares / options to be issued, allocated or allotted under this plan to the Bank's present and future employees / Directors was not to exceed 1,30,00,000 equity shares / options. The shareholders had further given approval for issue, offer and allotment of 1,00,00,000, 48,00,000, 79,70,000 and 47,47,400 equity stock options convertible into Equity Shares in the Annual General Meetings held on 18<sup>th</sup> June, 2004, 2<sup>nd</sup> June, 2006, 6<sup>th</sup> June, 2008 and 8<sup>th</sup> June, 2010 respectively.

The Bank has granted on an average, 28,99,967 options (0.62% of current paid up capital) during the last three years to its senior officers. As on 31<sup>st</sup> March, 2013, the Bank had a pool of 24,61,717 options available for grant to its employees / Whole-time Directors. Further the Bank has granted upto 23,50,000 stock options at its Board meeting held on 25<sup>th</sup> April, 2013. This has left the Bank with negligible number of options available in the pool for grant in future.

Employee Stock options are a critical talent retention tool in the emerging competitive environment. With a view to continue the practice of rewarding employees and utilise ESOP as a retention tool, the Board of Directors at its meeting held on 25<sup>th</sup> April, 2013, based on the recommendation of the HR & Remuneration Committee, proposed grant of additional 75,00,000 stock options. These additional options are expected to be utilised in the next three years by the Bank for annual grant of stock options to its employees in such a manner that the total number of options granted to employees in future in a year will not exceed 0.60% of the outstanding paid up capital.

The terms and conditions for which shareholders' approval is being requested are broadly similar to the existing employee stock option scheme approved by the shareholders on 24<sup>th</sup> February, 2001. The proposed resolution is designed to achieve the objective of incentivising employees towards attaining the periodic objectives set for them, and thereby improving the profitability of the Bank.

#### The following would be the broad terms and conditions of the ESOP:

# Total number of options/shares to be issued under the ESOP:

It is proposed to grant options for a total of 75,00,000 Equity Shares of the face value of ₹10 each [in addition to the approvals granted by shareholders at an Extraordinary General Meeting held on 24/02/2001 and at Annual General Meetings held on 18/06/2004, 02/06/2006, 06/06/2008 and 08/06/2010].

#### Identification of classes of employees entitled to participate in the ESOP:

All permanent and confirmed employees of the Bank, present as well as future, including the Managing Director & CEO, and other Directors of the Bank subject to RBI approval will be entitled to participate in the ESOP, subject to the applicable regulatory requirements and guidelines issued by the Securities and Exchange Board of India (SEBI). All eligible employees and Directors of the Subsidiaries of the Bank present as well as future shall also be entitled to participate in ESOP.

# **Date of Grant:**

The date of grant would be such date as would be decided by the Board / HR and Remuneration Committee for the purpose of grant of options.

# Requirements of Vesting and period of vesting:

In the event of the stock options being offered to an employee, the employee should continue to remain in the employment of the Bank from the date of grant till the vesting of the stock options. In the case of an employee, who retires by way of superannuation or otherwise and who has been granted options, the entire options so granted would vest on the earliest date of vesting after retirement. In the case of the Managing Director & CEO and Whole-time Director/s, the date of cessation of his/her service will be deemed to be his/her date of retirement.

The vesting period shall commence on the expiry of one year from the date of grant of the options to the employees/ Directors and could extend up to four years from the date of grant of options. The options could be granted in tranches and could vest in tranches. The number of stock options made available to employees could vary at the discretion of the HR and Remuneration Committee.

#### Maximum period within which the options shall be vested:

From the date of grant of the options, the options shall vest in the employees/Directors within such period as may be prescribed by the HR and Remuneration Committee, which period shall, as mentioned above, be not less than one year and not more than four years from the date of grant of the options.

#### **Exercise Price/Pricing Formula:**

The Equity shares would be issued to eligible employees and Directors at a price (Exercise Price) being the closing price on the last working day prior to the date of grant at that Stock Exchange which has had the maximum trading volume of the Bank's shares on that day.

### Exercise Period and the process of exercise:

From the date of vesting of the options, the employees/Directors shall be entitled to exercise the options within a period of three years from the date of the respective vesting of the options. The options would be exercisable by the said employees/Directors by payment of the consideration amount in cash and submitting the requisite application form after which the shares would be allotted.

# Appraisal process for determining the eligibility of employees to the ESOP:

The Bank conducts an annual performance appraisal for all its employees while deciding upon the number of options to be granted to the employees under the ESOP, the grade and performance of the employee, and any other relevant contributory factor as deemed fit will be taken into consideration.

# Maximum Number of Options to be issued per employee and in the aggregate:

The options will be granted to the employees in a manner such that no single employee/Director shall be granted options under the Plan entitling such employee/Director to Equity Shares in the Bank which would represent more than 10% of the total number of options granted under the Scheme.

# **Accounting Policies:**

The Bank shall comply with the disclosure and accounting policies prescribed by SEBI and any other appropriate authority.

- 1. Method of Valuation: The Bank proposes to use the intrinsic value method for calculating the employee compensation cost.
- 2. The Statement: As the Bank has proposed to calculate the employee compensation cost using the intrinsic value of the stock options, the difference between the employee compensation cost so computed and the employee compensation cost that shall have been recognised if it had used the fair value of the options, shall be disclosed in the Directors' Report and the impact of this difference on profits and on EPS of the Bank shall also be disclosed in the Directors' Report.



The Directors recommend the resolution for approval of the members.

Approval of the members by way of a special resolution is sought in terms of Section 81 and all other applicable provisions, if any, of the Companies Act, 1956 for the issue of Equity shares of the Bank to the persons mentioned above under ESOP. The Board/ HR and Remuneration Committee shall have the absolute authority to vary or modify the terms hereinabove in accordance with and subject to all applicable guidelines which may be stipulated by SEBI or otherwise.

The Whole-time Directors of the Bank who would be eligible/qualified to avail benefits of ESOP may be deemed to be concerned with or interested in the resolution at item No. 14 of the Notice, to the extent of offer of options which may be made to them. The members' approval in accordance with this resolution is *inter-alia* also being sought for authorising the Board of Directors and the HR and Remuneration Committee to do acts stated in the resolution hereinabove where they would be the beneficiaries.

Place: Mumbai

Date: 25th April, 2013

By order of the Board

P. J. Oza

**Company Secretary** 



# NOMINATION FORM FORM 2B

# (See rules 4CCC and 5D) (To be filled in by individual(s) applying singly or jointly)

I/We		an
		an
		the holders of shares
bearing numbersnominate the following person(s) in whom all or our death.	l rights of transfer ar	of Axis Bank Limited wish to make a nomination and do hereb d/or amount payable in respect of shares shall vest in the event of m
Name(s) and Address(s) of Nominee(s)	:	
Folio No.	:	
Address	:	
Date of Birth*	:	
*(To be furnished in case the nominee is a mi **The Nominee is minor whose guardian is	nor)	
Name :		
Address :		
(**To be deleted if not applicable)		
Signature : 1	2	3
Name : 1	2	3
Address :		
Date ://2013		
Address, Name and Signature of witness :		
(Name and Address)		Signature with Date
1		1
2		2

#### **Instructions**:

- 1. The Nomination can be made by individuals only applying/holding shares on their own behalf singly or jointly. Non-individual including society, trust, body corporate, partnership firm, Karta of HUF, holder of power of attorney cannot nominate. If the shares are held jointly, all joint holders will sign the nomination form. Space is provided as a specimen, if there are more joint holders more sheets can be added for signatures of holders of shares and witness.
- 2. A minor can be nominated by a holder of shares and in that event the name and address of the Guardian shall be given by the holder.
- 3. The nominee shall not be a trust, society, body corporate, partnership firm, Karta of HUF, or a power of attorney holder. A non-resident Indian can be a nominee on re-patriable basis.
- 4. Nomination stands rescinded upon transfer of shares.
- 5. Transfer of shares in favour of a nominee shall be a valid discharge by a Company against the legal heir.
- 6. The intimation regarding Nomination/Nomination form shall be filed in duplicate with Company/Registrar and Share Transfer Agents of the Company who will return one copy thereof to the shareholder.



Nineteenth Annual Report 2012-13

# **ECS MANDATE FORM**

To M/s. Karvy Computershare Private Limited <u>Unit: Axis Bank Limited</u> Plot No. 17 to 24, Vittalrao Nagar Madhapur, Hyderabad - 500 081

1. Folio No.

FOR SHARES HELD IN PHYSICAL MODE
Please complete this form and send it to
M/s. Karvy Computershare Private Limited, Hyderabad

FOR SHARES HELD IN DEMAT MODE
Shareholders should inform their DPs directly

I hereby consent to have the amount of dividend on my equity shares credited through the National Electronic Clearing Service (Credit Clearing) - (NECS). The particulars are:

2.	Name of 1 <sup>st</sup> Registered holder					
3.	Bank Details :					
	Name of Bank					
	Full address of the Branch					
	Account Number					
	Bank Ledger No					
	Account Type : (Please tick the relevant	box for Savings Bank A	Account, Cu	rrent Accou	nt or Cash C	redit A/c)
	10 - Savings	11 - Current		1.	2 - Cash Cred	dit
	photocopy of a cheque for verifying the	e correct and complete.		action is dela	ayed because	of incomplete
		_		_	nolder as per	
		the specir	men signatı	ure with the	Company)	
		Name :	:			
		Address :	·			
Dat	ate ://2013					



#### **AXIS BANK LIMITED**

Registered Office: Trishul, 3<sup>rd</sup> Floor, Opp. Samartheshwar Temple, Law Garden, Ellisbridge, Ahmedabad – 380 006

# **PROXY FORM**

l/We,	, of
in the district of	being a member/members of Axis Bank Limited hereby appoint
Shri/Smt	of
in the district of	or failing him Shri/Smt
vote for me/us/our behalf at the 19 <sup>th</sup>	listrict of as my/our proxy to attend and Annual General Meeting of the Bank to be held on Friday, the 19 <sup>th</sup> July, 2013 edabad Management Association, AMA Complex, ATIRA, Dr. Vikram Sarabhai Marg ment thereof.
Signed this day of, 2	013
Address :	Affix 15 Paise Revenue Stamp
Folio No./CL ID/DP ID No. :	No. of Shares held :
Meeting.	d stamped should reach the Bank's Registered Office at least 48 hours before the time of
PLEASE BRING THIS ATTEND	ANCE SLIP TO THE MEETING HALL AND HAND IT OVER AT THE ENTRANCE
	e 19 <sup>th</sup> Annual General Meeting of Axis Bank Limited held at J. B. Auditorium, Ahmedabac ATIRA, Dr. Vikram Sarabhai Marg, Ahmedabad - 380 015 on Friday, the 19 <sup>th</sup> July, 2013
Name of the Shareholder	:
Ledger Folio No./CL ID/DP ID No.	:
Number of shares held	:
Name of the Proxy/Representative, if any	′:
Signature of the Member/s/Proxy	÷
Signature of the Representative	:

**AXIS BANK LIMITED** 

Registered Office: Trishul, 3<sup>rd</sup> Floor, Opp. Samartheshwar Temple, Law Garden, Ellisbridge, Ahmedabad – 380 006.



We believe our responsibility to society goes beyond providing banking services to our customers and we, therefore, contribute our resources towards creating more inclusive growth.

Axis Bank Foundation, a registered public trust was created to fulfill the objectives of Corporate Social Responsibility - a commitment we enthusiastically embrace as a leading corporate citizen. The focus of the Foundation is to create sustainable livelihoods for the underprivileged, so that they can acquire the skills and know-how to become economically independent members of society. We partner with reputed non-governmental organisations, like-minded corporates and others to reach out to communities which can benefit from our enterprise.

Axis Bank Foundation - a purpose beyond banking.



Progress on...



# www.axisbank.com

# **REGISTERED OFFICE**

'Trishul', 3<sup>rd</sup> Floor, Opp. Samartheshwar Temple, Law Garden, Ellisbridge, Ahmedabad - 380 006.

# **CORPORATE OFFICE**

Axis House, C-2, Wadia International Centre, Pandurang Budhkar Marg, Worli, Mumbai – 400 025.

FORM A
Format of covering letter of the annual audit report to be filed with the stock exchanges

1.	Name of the Company:	Axis Bank Limited
2.	Annual stand alone financial statements for the year ended	31st March 2013
3.	Type of Audit observation	Un-qualified
4.	Frequency of observation	Not Applicable

Refer our Audit Report dated 24/04/2013 on the standalone financial statements of the Company

For Deloitte Haskins & Sells

Chartered Accountants

(Firm Registration No. 117365W)

Z. F. Billimoria

Partner

(Membership No. 42791)

PLACE: MUMBAI DATE: 17/06/2013 For Axis Bank Ltd.

S.B. Mathur

Audit committee Chairman

Shikha Sharma

Managing Director & CEO

Sanjeev K. Gupta

President & CFO

Ra